

DISTRICT OF ROXBURY TOWNSHIP
BOARD OF EDUCATION

JANUARY 22, 2024
REGULAR MEETING AGENDA

LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M.

PUBLIC SESSION: 7:30 P.M.

SPEAKER REQUEST AT BOARD OF EDUCATION MEETINGS

*Anyone wishing to speak about agenda or non-agenda items at a meeting of the Roxbury Township Board of Education must follow these procedures. Located on the front table will be forms entitled, **Speaker Request Form**. Please fill one out indicating your name and address and the agenda item or topic you wish to discuss. After completing the form, return it to the Assistant Business Administrator. Thank you for your cooperation.*

ACCESS AGENDA & EXHIBITS
ONLINE:



I. MEETING CALLED TO ORDER

The Roxbury Township Board of Education is meeting in a Regular Session for discussion on business before the Board tonight.

The New Jersey Open Public Meetings Law was enacted to ensure the public's right to have advance notice of and to attend meetings of public bodies at which business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board has caused written notice of this meeting and copies of its agenda to be transmitted to:

Roxbury Register - Newspaper

Daily Record - Newspaper

Star Ledger - Newspaper

Roxbury Website – <https://www.roxbury.org/domain/83>

Municipal Clerk

Roxbury Public Library

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 22, 2024, regarding personnel matters, student matters, negotiations and attorney client privilege.

IV. ROLL CALL

V. PUBLIC SESSION

January 22, 2024

- VI. PLEDGE OF ALLEGIANCE
- VII. PRESENTATIONS
- VIII. CORRESPONDENCE
- IX. STUDENT REPRESENTATIVE'S COMMENTS
- X. BOARD PRESIDENT'S COMMENTS
- XI. SUPERINTENDENT'S REPORT
- XII. BUSINESS ADMINISTRATOR'S REPORT
- XIII. MINUTES

- 1. Minutes of the Regular Meeting of December 11, 2023.
- 2. Minutes of the Executive Session of December 11, 2023.
- 3. Minutes of the Reorganization Meeting of January 4, 2024.
- 4. Minutes of the Executive Session of January 4, 2024.

XIV. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

- A. COMMUNITY RELATIONS/SHARED SERVICES
- B. EDUCATION
- C. FACILITIES
- D. FINANCE
- E. PERSONNEL
- F. POLICIES/GOVERNANCE
- G. NEGOTIATIONS
- H. SUSTAINABILITY

XV. PUBLIC COMMENTS - Action Items - There is a three-minute time limit, per Board Policy

XVI. ACTION ITEMS

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business, and will be voted on by one motion.

A. Finances (Resolutions 1-26)

BILLS LIST

- *1. RESOLVED, that the Roxbury Township Board of Education approve the December 2023 bills list totaling \$3,904,115.95 as presented.

TRANSFERS

- *2. RESOLVED, that the Roxbury Township Board of Education approve the November 2023 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY’S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary’s Report for November 2023.

TREASURER’S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer’s Report for November 2023.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of November 2023 that no major accounts and fund balances in the 2023/2024 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of December 2023 as follows:

Roxbury High School	\$14,355.68	Franklin School	\$0
Athletics	\$0	Kennedy School	\$0
Eisenhower Middle School	\$1,316.00	Jefferson School	\$0
Lincoln Roosevelt School	\$0	Nixon School	\$0

TRAVEL REQUESTS

- *7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities, and promotes the delivery of instruction or further the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	<i>Name</i>	<i>Workshop Title</i>		<i>Place*</i>	<i>Date of Workshop</i>	<i>Registration Fee</i>	<i>Total Estimated Expenses</i>

1.	Mullen, Mairead	Algebra I Workshop - Year 1	4 S-6	Pompton Plains, NJ	9/27/23, 11/2/23, 12/5/23, 2/6/24^, 2/28/24, 3/25/24	\$1,080.00	\$1,256.64
2.	Jaeger, Kathryn	Instructional Round for AP CSP	4 S-1	East Hanover, NJ	1/24/24	\$0	\$15.23
3.	Katz, Robert	STS Directors Area Meeting	4	Mount Olive, NJ	1/24/24	\$0	\$0
4.	Bischoff, Derek	SFC Strength and Conditioning Coaches Seminar	4 S-1	Fair Lawn, NJ	1/26/24	\$0	\$34.03
5.	Roumes, Ryan	SFC Strength and Conditioning Coaches Seminar	4 S-1	Fair Lawn, NJ	1/26/24	\$0	\$34.03
6.	Maher, Chelsea	MCVSD - Learn About the Share Time Programs & Admissions Process	4	Denville, NJ	1/31/24	\$0	\$9.68
7.	San Emeterio, Stefanie	MCVSD - Learn About the Share Time Programs & Admissions Process	4	Denville, NJ	1/31/24	\$0	\$9.68
8.	Barbolini, Carissa	Enhancing School Mental Health Training	4	Sayreville, NJ	2/1/24, 3/21/24, 5/23/24	\$0	\$127.46
9.	Speranza, Jane-Francis	Enhancing School Mental Health Training	4	Sayreville, NJ	2/1/24, 3/21/24, 5/23/24	\$0	\$124.36
10.	Urban, Alexandra	Enhancing School Mental Health Training	4	Sayreville, NJ	2/1/24, 3/21/24, 5/23/24	\$0	\$128.31
11.	Vergara, Alexis	Enhancing School Mental Health Training	4	Sayreville, NJ	2/1/24, 3/21/24, 5/23/24	\$0	\$129.15
12.	Dressel, Michele	NJAPSA: Winter Academy Conference - Updates in Assessment and Identification of SLD	4	Monroe, NJ	2/2/24^^	\$149.00	\$196.10
13.	Gallagher, Amy	NJAPSA: Winter Academy Conference - Updates in Assessment and Identification of SLD	4	Monroe, NJ	2/2/24^^	\$149.00	\$195.06
14.	Mosher, Katherine	NJAPSA: Winter Academy Conference - Updates in Assessment and Identification of SLD	4	Monroe, NJ	2/2/24^^	\$149.00	\$206.63
15.	Redwood, Susan	NJAPSA: Winter Academy Conference - Updates in Assessment and Identification of SLD	4	Monroe, NJ	2/2/24^^	\$149.00	\$196.47
16.	Thompson, Carie	NJAPSA: Winter Academy Conference - Updates in Assessment and Identification of SLD	4	Monroe, NJ	2/2/24^^	\$149.00	\$195.25
17.	Ventricelli, Kathryn	NJAPSA: Winter Academy Conference - Updates in Assessment and Identification of SLD	4	Monroe, NJ	2/2/24^^	\$149.00	\$195.16
18.	Seipp, Charles	2024 School Law Conference	4	Edison, NJ	2/7/24	\$244.00	\$280.28
19.	Santora, Frank	2024 School Law Conference	4	Edison, NJ	2/7/24	\$244.00	\$276.34
20.	Arcieri, Brianna	Morris County Elementary Counselors' Network	4	Towaco, NJ	2/9/24	\$0	\$22.84
21.	Buckler, Jennifer	Morris County Elementary Counselors' Network	4	Towaco, NJ	2/9/24	\$0	\$16.45

22.	Gallagher, Amy	NJAPSA Current and Hot Legal Topics in Special Education	4	Monroe, NJ	2/9/24	\$25.00	\$71.06
23.	LaCosta, Gail	Morris County Elementary Counselors' Network	4	Towaco, NJ	2/9/24	\$0	\$21.81
24.	Wing, Kathleen	Morris County Elementary Counselors' Network	4	Towaco, NJ	2/9/24	\$0	\$11.65
25.	Hachey, Patrick	NJMEA Conference	4 S-3	Atlantic, NJ	2/21/24-2/23/24	\$195.00	\$329.04
26.	Barry, Ken	NJ Music Educators Conference	4	Atlantic City, NJ	2/22/24-2/24/24	\$195.00	\$385.47
27.	Monaco, David	NJ AHPERD - 2024 Annual Convention	4 S-1	Princeton, NJ	2/27/24	\$249.00	\$290.92
28.	Poggi, Kevin	NJ AHPERD - 2024 Annual Convention	4 S-1	Princeton, NJ	2/27/24	\$249.00	\$285.00
29.	Esposito, Geri	ASAP-NJ 37th Annual Conference Re-Imaging the three R's; Reset, Revive, Regain	4	East Windsor, NJ	2/29/24-3/1/24	\$250.00	\$302.26
30.	Kenny, Jennifer	ASAP-NJ 37th Annual Conference Re-Imaging the three R's; Reset, Revive, Regain	4	East Windsor, NJ	2/29/24-3/1/24	\$250.00	\$297.94
31.	Seipp, Charles	ITEEA 2024 Conference^^^	4	Memphis, TN	3/6/24-3/9/24	\$769.00	\$2,262.97
32.	Perez, Jennifer	Crisis Prevention Intervention	4	Teaneck, NJ	3/7/24	\$1849.00	\$1879.93
33.	Caivano, Roxana	NJECC Annual Meeting	4 S-1	Montclair, NJ	3/12/24	\$0	\$29.42
34.	Mondanaro, Joseph	54th Annual NJ Pupil Transportation Conference	4	Atlantic City, NJ	3/20/24-3/22/24	\$0	\$294.72^^^^
35.	Katz, Robert	54th Annual NJ Pupil Transportation Conference	4	Atlantic City, NJ	3/20/24-3/22/24	\$475.00	\$806.70
36.	DelRusso, Stefanie	Managing Sudden Traumatic Loss	4	Flanders, NJ	3/25/24, 3/27/24	\$0	\$0
37.	Esposito, Geri	Managing Sudden Traumatic Loss	4	Flanders, NJ	3/25/24, 3/27/24	\$0	\$0
38.	Kenny, Jennifer	Managing Sudden Traumatic Loss	4	Flanders, NJ	3/25/24, 3/27/24	\$0	\$0
39.	Maher, Chelsea	Managing Sudden Traumatic Loss	4	Flanders, NJ	3/25/24, 3/27/24	\$0	\$9.21
40.	Redwood, Susan	Managing Sudden Traumatic Loss	4	Flanders, NJ	3/25/24, 3/27/24	\$0	\$0
41.	Cosgrove, Melissa	Preschool Inclusion Leadership Conference	4	East Windsor, NJ	4/24/24	\$56.37	\$102.57
42.	Mawn, Matthew	NJSELA Spring Round Table	4	New Brunswick, NJ	5/17/24	\$0	\$0
43.	Wenarsky, Courtney	Rutgers - CBI Employment Specialist	4 S-4	Online	2/8/24, 3/14/24, 3/21/24, 3/28/24	\$0	\$0
44.	Wenarsky, Courtney	Rutgers - Job Coaching and Career Exploration in Community Setting	4 S-2	Online	2/15/24, 2/22/24	\$0	\$0
45.	McGinley, Birsen	PCAST: Culturally Responsive Facilitation in Person-Centered Practices	4	Online	2/16/24	\$0	\$0
46.	Dressel, Michele	PCAST: Culturally Responsive Facilitation in Person-Centered Practices	4	Online	2/16/24	\$0	\$0

1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.
^Amends the original date of 1/24/24 in Resolution XV.A.7 (item #5) approved on 9/18/2023; new date is 2/6/24.
^^Amends the original date of 1/19/24 in Resolution XI.B.2 (items #1 - #6) approved on 1/4/2024; new date is 2/2/24.
^^^Conference replaces previously approved conference in Resolution XV.A.2 (item #20) approved on 8/21/2023 which Dr. Seipp is no longer attending.
^^^^Mr. Mondanaro is presenting at the conference; the registration and the hotel fees are waived.

ACCEPTANCE OF GRANT

- *8. RESOLVED, that the Roxbury Township Board of Education approve the acceptance of a Restorative Justice Grant of \$12,500.00 awarded by Kean University, 1000 Morris Avenue, Union, NJ.

CONTRACTS

- *9. RESOLVED, that the Roxbury Township Board of Education approve a contract with Jennifer Barnes, 3004 Harvest Knoll, Highland Village, TX to serve as a jazz/pop/show choir adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$600.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *10. RESOLVED, that the Roxbury Township Board of Education approve a contract with Michele McConnell, 375 Mt. Prospect Ave., #3DE, Newark, NJ to serve as a solo division adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$200.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *11. RESOLVED, that the Roxbury Township Board of Education approve a contract with Paul Head, 102 Lewisville Road, Lincoln University, PA to serve as a concert choir adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$200.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *12. RESOLVED, that the Roxbury Township Board of Education approve a contract with Thomas Jones, 11 Park Drive #33, Boston, MA to serve as a solo division adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$600.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *13. RESOLVED, that the Roxbury Township Board of Education approve a contract with Lauren Kinhan, 3 Canal Way, Hampton Bays, NY to serve as a jazz/pop/show choir adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$200.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *14. RESOLVED, that the Roxbury Township Board of Education approve a contract with Lorraine Lynch, 4 East New Jersey Avenue, Long Beach Twsp., NJ to serve as a concert choir adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$200.00. This agreement is effective from March 23, 2024, through March 23, 2024.

- *15. RESOLVED, that the Roxbury Township Board of Education approve a contract with Darmon Meader, 108 Crow Hill Road, Highland, NY to serve as a jazz/pop/show choir adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$200.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *16. RESOLVED, that the Roxbury Township Board of Education approve a contract with James F. Stark, 9313 Timberline Drive, Indianapolis, IN to serve as a concert choir adjudicator/clinician for the 2024 Roxbury Choir Invitational on Saturday, March 23, 2024, in the amount of \$500.00 lump sum and travel expenses not to exceed \$600.00. This agreement is effective from March 23, 2024, through March 23, 2024.
- *17. RESOLVED, that the Roxbury Township Board of Education approve a contract with Ms. Mia Canzonieri, 5 Barbara Drive, Succasunna, NJ to Choreograph Modern/Jazz Dance on Advanced and Synergy dances for Spring Dance Recital and not to exceed \$200.00. This agreement is effective from January 22, 2024, through January 26, 2024.
- *18. RESOLVED, that the Roxbury Township Board of Education approve a contract with The Stepping Stones Group, 184 High Street, Suite #701, Boston, MA to provide services as needed at the rates listed below effective on January 23, 2024 and ending on June 30, 2024.

Specialty	Hourly Rate	Eval Rate
Speech Language Pathologist	\$89-\$92 per hour	\$425 per evaluation
Bilingual Speech Language Pathologist	\$99-\$102 per hour	\$500 per evaluation
Occupational Therapist	\$89-\$92 per hour	\$375 per evaluation
Occupational Therapist Assistant (COTA)	\$73-\$75 per hour	N/A
Physical Therapist	\$90-\$93 per hour	\$400 per evaluation
Physical Therapist Assistant (PTA)	\$73-\$75 per hour	N/A
School Psychologist	\$90-\$94 per hour	\$1,100 per evaluation
Bilingual School Psychologist	\$99-\$103 per hour	\$1,600 per evaluation
Board Certified Behavioral Analyst (BCBA)	\$110-\$115 per hour	N/A
Social Worker (LSW)	\$74-\$77 per hour	N/A
Special Education Teacher	\$73-\$75 per hour	N/A
Teacher of the Visually Impaired (TVI) or Teacher of the Deaf and Hard of Hearing (TODHH)	\$81-\$84 per hour	N/A
LDT-C / Educational Diagnostician	\$86-\$89 per hour	\$800 per evaluation
Sign Language Interpreter	\$68-\$72 per hour	N/A
School Certified Registered Nurse	\$82-\$87 per hour	N/A
Sub Certified Registered Nurse	\$68-\$72 per hour	N/A
Registered Nurse	\$64-\$68 per hour	N/A
Licensed Practical Nurse	\$58-\$60 per hour	N/A

APPROVAL OF PURCHASES

19. RESOLVED, that the Roxbury Township Board of Education approve the purchase of new BMS controls to upgrade the unit ventilator controls for Franklin Elementary School from Ame Inc., 1275 Bloomfield Avenue, Bldg. 2, Suite 17B, Fairfield, NJ in the amount of \$78,043.00 and funded through the Maintenance Reserve Account.

BE IT FURTHER RESOLVED, that this resolution supersedes and amends Finance Resolution XVI.A.13 approved on November 13, 2023.

- *20. RESOLVED, that the Roxbury Township Board of Education approve the 39 month lease of a new postage meter machine from Jersey Mail Systems LLC, 205 Route 9, Freehold, NJ for the Board of Education location with a monthly payment of \$169.00 and is through State of NJ Contract #19-GNSV2-00680. This lease is effective January 2024.

21. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Reach-In-Refrigerator and Reach-In-Heated Cabinet with installation for Lincoln Roosevelt School from ATRA, 220 West Parkway, Pompton Plains, NJ in the amount of \$24,873.17 and is through HCESC-CAT-22-08 Contract.

- *22. RESOLVED, that the Roxbury Township Board of Education approve the purchase of Engineering Services for a New Turf Field at Lincoln Roosevelt School from Gianforcaro, 555 East Main Street, Suite One, Chester, NJ in the amount of \$69,022.00 and funded through the Capital Reserve Account.

BE IT FURTHER RESOLVED, that this resolution supersedes and amends Finance Resolution XVI.A.13 approved on May 23, 2022.

APPROVAL OF DISPOSAL OF PROPERTY

- *23. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of five sections of cheerleading mats at Roxbury High School. These items have been identified as obsolete, broken, and/or no longer functioning, if unsellable, items will be discarded.

24. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of five tables and one filing cabinet at Nixon Elementary School. These items have been identified as obsolete, broken, and/or no longer functioning, if unsellable, items will be discarded.

25. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of an audiometer and visual screening tester at Kennedy Elementary School. These items have been identified as obsolete, broken, and/or no longer functioning, if unsellable, items will be discarded.

ACCEPTANCE OF DONATION

- *26. RESOLVED, that the Roxbury Township Board of Education approve the donation from Staples The Office Superstore, LLC, 281 Route 10 E, Succasunna, NJ of 564 School Supply Kits. This donation is valued at \$2,820.00.

B. Education (Resolutions 1-9)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent's decisions provided in the Harassment, Intimidation, and Bullying Report for the 2023/2024 school year, ending as of December 8, 2023 for Incident Nos. 16 through 22, and 24 through 26.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2023/2024 school year, beginning December 9, 2023 and ending January 19, 2024 for Incident Nos. 27 through 37.

FIELD TRIPS / COMPETITIONS

- 3. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **same-day field trip requests** as listed, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by "School":

	School	Group	Estimated # of Students	Trip Destination	Location	Faculty Sponsor
1	EMS	SUMMIT	6	Mayo Performing Arts Center	Morristown, NJ	R.Engle; A.Somers; C.Thompson
2	EMS	Gr. 7 ELA	48	U.S. Holocaust Memorial Museum	Washington, D.C.	K.Farina
3	FES	Gr. 2	69	Mayo Performing Arts Center	Morristown, NJ	K.Freund
4	JES	Gr. 3	72	Reeves-Reed Arboretum	Summit, NJ	A.Rose
5	LRS	REACH	7	Sports Care Arena	Randolph, NJ	E.Neumann; A.Somers
* 6	RHS	Human Behavior	35	Franklin Institute	Philadelphia, PA	B.Demova
* 7	RHS	Model United Nations	12	Seton Hall University	South Orange, NJ	B.Demova
* 8	RHS	Model United Nations	12	Seton Hall University	South Orange, NJ	B.Demova
* 9	RHS	Academy for Sports Medicine	60	Prudential Center	Newark, NJ	J.Koch
* 10	RHS	Advanced Computer Design and 3D Studio	40	Busch Campus Center at Rutgers Univ.	Piscataway, NJ	J.Tom
* 11	RHS	Graphic Design II; Ceramics III	25	Luna Parc	Sandyston, NJ	J.Speronza
* 12	RHS	Gr. 12	140	Pocono Valley Resort	Reeders, PA	B.Kroog

- *4. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **overnight field trip requests** as listed.

	School	Group	Estimated # of Students	Trip Destination	Location	Faculty Sponsor(S) & Chaperones(C)	Total Estimated Expenses to District/School
1	RHS	Treble Choir	10	Atlantic City Convention Center	Atlantic City, NJ	P.Hachey(S)(C)	\$4,150.00 for Students' Admission Fee & Students' Accommodations Funding, plus Sub Coverage for 1 staff member for 3 days, and less than \$330.00 for Chaperone's Travel Costs
2	RHS	Roxbotix Team	25	George R. Brown Convention Center	Houston, TX	M.Taylor(S)(C); two Parents TBD (C)	\$0.00

- *5. RESOLVED, that the Roxbury Township Board of Education approve staff and students in the Autism and Multiple Disabilities programs for participation in **community-based instructional trip requests** to the destinations listed in Exhibit E1 for the 2023/2024 school year.
- *6. RESOLVED, that the Roxbury Township Board of Education approve staff and students in the ERI programs for participation in **rewards-based trip requests** to the destinations listed in Exhibit E2 for the 2023/2024 school year.

OUT-OF-DISTRICT PLACEMENT/SERVICES - 2023/2024

- *7. RESOLVED, that the Roxbury Township Board of Education approve the 2023/2024 Extended School Year and 2023/2024 School Year Out-Of-District Placements/Services listed below:

File Number	School or Provider	Total Cost	Dates
202781	Educational Services of Morris County	\$121,780.00*	9/1/23-6/30/24
208680	Terranova Group, Inc. dba Chapel Hill Academy	\$40,376.00	1/16/24-6/30/24

*Amends and supersedes the total cost - Resolution XV.C.7 approved on August 21, 2023.

APPROVAL OF COLLEGE OPTION PROGRAM - RHS

- *8 RESOLVED, that the Roxbury Township Board of Education accepts the College Option Program for the classes at Roxbury High School listed below to be completed in the 2023/2024 school year.

Student	Research Focus	Credits
204665	20th Century History	5
206381	Intercultural Communication	5

EXTENDED SCHOOL YEAR PROGRAM

- *9. RESOLVED, that the Roxbury Township Board of Education amend the dates for its 2024 Extended School Year Program as follows, with these dates to be updated on the district’s 2024/2025 school calendar: Monday, July 1, 2024 through Wednesday, July 3, 2024; Mondays through Thursdays from July 8, 2024 through August 1, 2024; and on Friday, August 2, 2024. In addition to the program dates, teachers are required to be available at least one day (not to exceed 4 hours) after June 14, 2024 and prior to July 1, 2024.

C. Policies (Resolution 1)

The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.

- *1. RESOLVED, that the Roxbury Township Board of Education approve the following for first reading:

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
a	Policy 2340 Revised	Field Trips	P1
b	Policy 6441 Revised	Student Lunch Charges	P2
c	Policy 8507 Revised	Breakfast Offer Versus Serve (OVS)	P3

D. Personnel (Resolutions 1-20)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
1	Brookes, Joyce	EMS	H/PE Teacher	Resignation for retirement purposes	2/29/24	
* 2	Crater, Susan	Dist	Security Guard P/T 10m	Resignation for retirement purposes	1/31/24	
3	Heinemann, Emily	JES	Special Education Paraprofessional	Resignation for personal reasons	12/22/23	
4	Krumenaker, Terry	LRS	Special Education Teacher	Resignation for retirement purposes	2/29/24	
* 5	Mastandrea, Deirdre	Dist	Interim Director of Special Services	Rescind appt	--	Initially aprvd 12/11/23, XVI.E.8.2.
* 6	Poisseroux, William	B&G	Maintenance Worker (Electrician)	Resignation for personal reasons	1/15/24	
7	Rubenstein, Jill	FES	Special Education Teacher	Resignation for retirement purposes	6/30/24	

LEAVES OF ABSENCE

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Employee</i>	<i>Leave Start Date</i>	<i>Paid Leave</i>	<i>Unpaid FMLA/ NJFLA ^</i>	<i>Return Date</i>	<i>Discussion</i>
1	15261	4/8/24 or sooner if nec	Using avail sick days	FMLA/NJFLA	12/16/24	
* 2	19131	4/29/24	n/a	FMLA/NJFLA	8/26/24	
3	20553	4/29/24 or sooner if nec	Using avail personal days first, then avail sick days	FMLA/NJFLA	8/26/24	

^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

REASSIGNMENTS / TRANSFERS

3. RESOLVED, that the staff members listed below be transferred to a new location and/or assignment as indicated:

	<i>Name</i>	<i>Former Assignment & Loc.</i>		<i>New Assignment & Loc.</i>		<i>Effective Date</i>	<i>Discussion</i>
1	Balogh, Beth	Special Education Paraprof - ERI	EMS	Special Education Paraprof - MD	EMS	1/23/24	Program change
2	Bilotta, Stacey	Special Education Paraprof - GenEd	NES	Special Education Paraprof - PSD	NES	1/23/24	Program change
* 3	Cipolla, Tonianne	Special Education Paraprof - AUT	RHS	Special Education Paraprof - GenEd	RHS	1/23/24	Program change
* 4	Clevenger, Tracy	Special Education Paraprof - RC	RHS	Special Education Paraprof - ERI	RHS	1/23/24	Program change
5	Fichter, Heather	Special Education Paraprof - MD	EMS	Special Education Paraprof - ERI	EMS	1/23/24	Program change
6	Gede, Stephanie	Special Education Paraprof - ERI	JES	Special Education Paraprof - PSD	JES	1/23/24	Program change

7	Gern, Kimberly	Special Education Paraprof - GenEd	FES	Special Education Paraprof - ERI	KES	1/17/24	Location & Program change
8	Hawco, Barbara	Special Education Paraprof - AUT	EMS	Special Education Paraprof - MD	EMS	1/23/24	Program change
9	Koch, Joyce	Special Education Paraprof - GenEd	NES	Special Education Paraprof - PSD	NES	1/23/24	Program change
* 10	Koval, Margaret	Special Education Paraprof - RC	RHS	Special Education Paraprof - MD	RHS	1/23/24	Program change
11	Lavelle, Erin	Special Education Paraprof - RC	FES	Special Education Paraprof - LLD	FES	1/23/24	Program change
* 12	Lovi, Marjorie	Special Education Paraprof - AUT	RHS	Special Education Paraprof - MD	RHS	1/23/24	Program change
13	Press, Nancy	Special Education Paraprof - AUT	NES	Special Education Paraprof - LLD	NES	1/23/24	Program change
14	Reinknecht, Cindy	Special Education Paraprof - LLD	FES	Special Education Paraprof - RC	FES	1/23/24	Program change
* 15	Sotelo, Virginia	Special Education Paraprof - AUT	RHS	Special Education Paraprof - MD	RHS	1/23/24	Program change
16	Veno, Adair	Special Education Paraprof - GenEd	JES	Special Education Paraprof - PSD	JES	1/23/24	Program change

APPOINTMENTS

4. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
* 1	Caggiano, Murvet	TR	Bus Aide	N/A	\$16.50	2/1/24 ^	6/30/24	Replacement in position AID.BUS.TRN.NA.01
* 2	Hill, Nicole	TR	Mechanic	REA Maint	\$58,400 prorated	2/12/24 ^	6/30/24	Replacement in position BUS.TR.MECH.NA.03; salary includes \$400 CDL stipend
* 3	Santos, Eric	B&G	Groundskeeper	REA Maint	\$60,400 prorated	1/23/24	6/30/24	Replacement in position B&G.DS.GRD.NA.01; salary includes \$400 Boiler license stipend

^ Employment start date is pending completion of documentation in accordance with the law or district policy.
 ^^ Employment start date is pending release from current employer.

5. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Prior BOE Aprvl	Discussion
* 1	Zeris, Lauren	RHS	FCS Teacher	23/24 BA Step 4-6	\$57,910 prorated	1/12/24	6/30/24	7/17/23	Tenure-track replacement in position TCH.RHS.FAM.NA.05; Start date ends appt as TST app'd 11/13/23, XVI.F.6.2.

APPOINTMENTS - LEAVE REPLACEMENTS

6. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Jones, Cheryl	EMS	Leave-replacement Special Education Teacher (RC)	\$300.00 per diem	2/5/24 ^	6/14/24	Replacement in position TCH.SPE.RES.NA.14.
2	Stein, Jeanne	JES	Leave-replacement Gr. 4 Teacher	\$300.00 per diem	3/12/24 or sooner if nec ^	6/14/24	Replacement in position TCH.JEF.GR4.NA.02.
^ Employment start date is pending completion of documentation in accordance with the law or district policy.							

APPOINTMENTS - SUBSTITUTES

7. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
* 1	Intiso, Haylee	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	1/23/24	6/30/24	
* 2	Loizou, Grace	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	1/23/24^	6/30/24	
* 3	Monteleone, Grace	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	1/23/24	6/30/24	
4	Oliynik, Laura	FES, NES	Substitute Teacher exceeding 20 consecutive days	\$200.00 per diem	1/23/24	4/16/24	Coverage for position TCH.DS.ART.NA.01; excludes of the week of 2/12/16 - 2/16/24
5	Terracciano, Anthony	EMS	Substitute Teacher exceeding 20 consecutive days	\$200.00 per diem	1/23/24	3/4/24	Coverage for position TCH.EMS.LA.NA.03.
* 6	Wademan, Allison	District	Substitute Teacher, Paraprofessional, Secretary	23/24 Board approved Sub Rate	1/23/24	6/30/24	
^ Start date is pending completion of documentation in accordance with the law or district policy.							

8. RESOLVED, that Ms. Susan Nelson, District Substitute Nurse be approved to serve as the Registered Nurse on the 2023/2024 Eisenhower Middle School Gr. 7 ELA trip to the U.S. Holocaust Memorial Museum in Washington, D.C. at an hourly rate of \$33.57 based on the 2023/2024 Board-approved Substitute Nurse per diem rate of \$235.00. This trip is being featured for approval by the Board at its January 22, 2024 meeting in Resolution XVI.B.3.2.

SUBSTITUTES - TRANSPORTATION, TECHNOLOGY, SECURITY, MAINTENANCE/GROUNDS

*9. RESOLVED, that the following substitutes be approved on an as needed basis at the board approved substitute rate of pay:

	<i>Name</i>	<i>Position</i>	<i>Hourly Rate</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Delisa, Frank	Substitute Security Guard	\$26.00	1/23/24	6/30/24	Not to exceed 29 hrs/wk
2	Vovchansky, Eugene	Substitute Computer Technician	\$16.00	2/1/24 ^	6/30/24	Not to exceed 16 hrs/wk for chromebook repairs

^ Start date is pending completion of documentation in accordance with the law or district policy.

APPOINTMENTS - FACILITIES USE MANAGERS

*10. RESOLVED, that the Roxbury Township Board of Education approve the following staff members to be the Facilities Manager during events hosted at all district properties for \$39.00 hourly on an as needed basis:

	<i>Name</i>	<i>Primary Job Title</i>	<i>Start Date</i>	<i>End Date</i>
1	Delisa, Frank	Substitute Security Guard	1/23/24	6/30/24

APPOINTMENTS - EXTRACURRICULAR

*11. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2023/2024 school year.

23/24 RHS Spring Musical Play Appts							
	<i>POS LOC</i>	<i>POS TYPE</i>	<i>POSITION</i>	<i>ASSIGNMENT</i>	<i>NAME</i>	<i>23/24 TOTAL Stipend</i>	<i>Discussion</i>
1	RHS	PLAY/SPRING	Set Design	Advisor	Hachey, Patrick	\$1,800 ^	^ Amendments to XVI.F.9.2, Exhibit HR 1.2, Row No. 7 aprvd 11/13/23.
2	RHS	PLAY/SPRING	Painting / Visual	Director	Speronza, Jane-Frances	\$1,650 #	# Amendments to XVI.F.9.2, Exhibit HR 1.2, Row No. 5 aprvd 11/13/23.

*12. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2023/2024 school year:

23/24 Specialized Athletic Consultants							
	<i>Loc</i>	<i>Sport</i>	<i>Role</i>	<i>Season</i>	<i>Name</i>	<i>Payment</i>	<i>Start Date</i>
1	RHS	Roxbotix	Specialized Consultant	FY	Pizzuto, Basil	Volunteer-basis	1/23/24
2	RHS	Roxbotix	Specialized Consultant	FY	Quiles, Luis	Volunteer-basis	See #
3	RHS	Roxbotix	Specialized Consultant	FY	Wang, Rouyun	Volunteer-basis	1/23/24

Start date is pending completion of documentation in accordance with the law or district policy.

SALARY ADJUSTMENTS - CERTIFICATED STAFF

13. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2023/2024 school year. This resolution amends and supersedes Resolution XI.C.6, Row Nos. 2, 4, 5, and 6 approved January 4, 2024.

	Name	Loc of Prog/Class	Program/ Class	Extra Blocks assigned:	Effective	Salary Guide / Step	Adl. Salary not to exceed	Discussion
1	Brennan, Lauren	EMS	Gr. 8 ICR ELA	1 block daily during Block 1	1/5/24-2/2/24	23/24 MA+15 Step 10	\$1,527	Coverage for position TCH.SPE.RE S.NA.14.
2	Darling, Samantha	EMS	Gr. 8 ICR ELA	1 block daily during Block 2	1/5/24-2/2/24	23/24 BA Step 4-6	\$1,252	
3	Hubbard, Cindy	EMS	Gr. 8 ICR ELA	1 block daily during Block 5	1/5/24-2/2/24	23/24 MA Step 19	\$1,848	
4	Maiello, Erin	EMS	Gr. 8 ICR Social Studies	1 block daily during Block 7	1/5/24-2/2/24	23/24 MA Step 23	\$2,152	

SALARY ADJUSTMENTS

- *14. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Guide / Step	Annual Salary	Start Date	End Date	Discussion
1	Meixsell, Theodore	TR	Mechanic	REA Maintenance	\$58,248 prorated	2/6/24	6/30/24	Salary adjustment on first anniversary per Article LVIII; includes \$400 CDL stipend

MENTORING

- *15. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

	Novice Teacher			Mentoring Term in Roxbury				
	Name	Loc	No. of weeks of mentoring completed to date	Mentor	Start Date	End Date	No. of Wks	Fee
1	Zeris, Lauren	RHS	n/a	Misurelli, Frank	1/24/24	6/14/24	19	\$633

APPROVAL OF SERVICE PAYMENTS

- *16. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for their services to the district as indicated below for the 2023/2024 school year.

	Name	Services Performed	23/24 Payment	Discussion
1	Kong, Kristina	Creating & teaching choreography to Roxbury High School's Classic Sounds Honors during the group's evening rehearsals	\$300	

COMMUNITY SCHOOL

17. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Hourly Rate	Start Date	End Date	Discussion
1	Farina, Nicole	K-4	Non-Certified	\$22.00	1/23/24	6/30/24	Not to exceed 29.5 hrs/wk with various district positions
2	Karl, Stephanie	K-4	Non-Certified	\$22.00	1/23/24	6/30/24	

18. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School Preschool Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Hourly Rate	Start Date	End Date	Discussion
1	Casendino, Dawn	KES	Sub Aide Sub Teacher	\$15.71 \$18.57	1/23/24	6/30/24	Not to exceed 29.5 hours weekly in various district positions

19. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School Programs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Hourly Rate	Start Date	End Date	Discussion
1	Cordeiro, Marcia	FES	TREP\$ Instructor	\$35.00	2/26/24	5/24/24	
2	Saul, Joanne	JES	TREP\$ Instructor	\$35.00	2/26/24	5/24/24	
3	Neumann, Erin	KES	TREP\$ Instructor	\$35.00	2/26/24	5/24/24	
4	Meaney, Courtney	NES	TREP\$ Instructor	\$35.00	2/26/24	5/24/24	

20. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School Ski Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	Loc	Title	Hourly Rate	Start Date	End Date	Discussion
1	Kane, John	RHS	Ski Club Co-Advisor	\$30.00	1/23/24	3/15/24	*Amends 12/11/23 resolution

F. Executive Session Regular Meeting

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on February 12, 2024 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

XVIII. BOARD MEMBER COMMENTS

XIX. EXECUTIVE SESSION - (IF NECESSARY)

XX. PUBLIC SESSION – (IF NECESSARY)

XXI. ADJOURNMENT

POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Program
2340/Page 1 of 2
FIELD TRIPS

2340 FIELD TRIPS

The Board of Education recognizes that field trips properly planned and integrated with the curriculum are an educationally sound and important part of the program of the schools that can supplement and enrich classroom instruction by providing learning experiences in an environment outside the schools.

For purposes of this policy, a field trip means any journey by a group of students away from the school premises, under the supervision of a teacher, and integrally related to an approved course of study.

The Board of Education shall approve all proposed overnight field trips. The Superintendent or designee shall approve all other field trips.

The Board may authorize field trips for which all or part of the costs are borne by the students' parent(s) or legal guardian(s), except that no student in a special education class or student unable to pay the cost assessed shall be prohibited from attending a field trip. (N.J.S.A. 18A:36-21)

The determination of a student's inability to pay will be based upon the student's eligibility for free and reduced meals in accordance with Board Policy No. 8500 8540.

Students on field trips remain under the supervision of this Board and are subject to its rules and regulations.

A student who violates rules or disregards the authority of supervisors on a field trip significantly endangers the safety of other students and may be summarily dismissed from the trip. The teaching staff member in charge will make arrangements for the dismissed student's transportation to home or school as appropriate. The cost of any such transportation will be borne by the parent(s) or legal guardian(s) of the student. The Board reserves the right to take further disciplinary measures in accordance with Policy No. 5600.

The Superintendent shall prepare regulations for the operation of field trips that ensure that the safety and well-being of students shall be protected at all times; that parental permission is sought and obtained before any student may be removed from the school for a field trip; that each field trip is properly planned, integrated with the curriculum, and followed up by appropriate activities that enhance its usefulness; that the effectiveness of field trip activities are monitored and continually evaluated; that teachers are allowed a considerable degree of flexibility and innovation in planning field trips; that no field trip will be approved unless it contributes to the achievement of specified instructional



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Program
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FIELD TRIPS

objectives; and that teachers are not permitted to make on-site alterations to a trip itinerary, except where the health, safety or welfare of students is imperiled or where changes or substitutions beyond the control of the teacher have frustrated the purpose of the trip.

N.J.S.A. 18A:36-21 et seq.; 18A:53-2

Adopted: 14 October 2013

Revised: TBD



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Finances
6441/Page 1 of 2
STUDENT LUNCH CHARGES

6441 STUDENT LUNCH CHARGES

The Roxbury Board of Education will allow students in all schools to charge a meal on the occasion when they may have lost or forgotten their money.

The following procedures will be followed in the school cafeterias:

1. Each student will be allowed to have a negative balance up to \$12.00 before they will be served an alternate meal. This is the equivalent of about four meals for a paid student.
2. Once the balance is above \$12.00, ~~the student will be served an alternate meal which may consist of a cheese sandwich or a peanut butter and jelly sandwich with fruit, vegetable and a milk. This meal will also be charged to the student account.~~
3. **a** A letter to the student's parent or guardian indicating they have a negative balance which must be paid immediately will be sent on an as-needed basis. ~~Students will be given the alternate meals until the negative balances are paid.~~
34. A parent notification system may also be used to notify parents via phone calls that their child or children have a negative lunch balance and it must be paid.
45. Breakfast, ala carte, snacks or beverages may not be charged under any circumstances.
56. Charging by non-students is strictly prohibited.
67. Students with negative balances will not be able to purchase ala carte, snacks or beverages.
78. Any future charges will be allowed on a case by case basis as determined by the Principal or Assistant Business Administrator.

If a parent does not respond to letters within thirty days of any negative balance, collection procedures may be initiated on all unresolved balances, starting with a letter to the responsible party. If there is no response, a second letter may be sent. After it is judged that the usual method to collect the money owed the district has failed, then legal action may be taken to collect the debt.



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Finances
6441/Page 2 of 2
STUDENT LUNCH CHARGES

Adopted: 14 October 2013

Revised: TBD



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Operations

8507/Page 1 of 1

BREAKFAST OFFER VERSUS SERVE (OVS)

8507 BREAKFAST OFFER VERSUS SERVE (OVS)

The Board of Education, to be in compliance with the Healthy Hunger Free Kids Act (HHFKA) of 2010, adopts this Offer Versus Serve (OVS) Policy. Offer Versus Serve is a Policy for Federally reimbursable meals that allows students to decline a certain number of food components in the meal to reduce plate waste and food cost. Board of Education approval to implement a Breakfast OVS Policy is optional at all grade levels. The provisions of the Breakfast OVS Policy shall be in accordance with the requirements of the HHFKA of 2010.

A school breakfast eligible for Federal reimbursement shall offer four food items from the three food components in the appropriate amounts per grade grouping:

- Fruit or vegetable or juice;
- Milk; and
- Grains (including optional meat/meat alternate).

Students are allowed to decline one of the four food items offered. A student's decision to accept all four food items or to decline one food item shall not affect the price charged for the meal as the breakfast is priced as a unit. If students do not choose enough food items to comprise a reimbursable meal, a la carte prices will be charged.

School staff members cannot make exceptions to the Policy, such as requiring every student to take a particular food component. It is the student's choice to select any three or all four food items of the reimbursable meal.

At each school implementing this OVS Policy, school food service staff members will be trained annually on the provisions of the district's Breakfast OVS Policy.

Breakfast OVS is available at all 7 schools in the District. ~~will be implemented at the following schools:~~

-

— Nixon School

Adopted: 27 April 2015

Revised: TBD



ROXBURY TWP BOE 1/22/24 :: EXHIBIT E1 :: 23/24 CBI Trip Destinations for Autism & Multiple Disabilities Programs

	<i>Trip Destination</i>	<i>Location</i>
1	1 Dollar Deal	Succasunna, NJ
2	Alstede Farms	Chester, NJ
3	Anthony Francos Pizzeria & Ristorante	Succasunna, NJ
4	Ashley Farms	Flanders, NJ
5	At Home	Ledgewood, NJ
6	Bagels On the Hill	Landing, NJ
7	Barnes & Noble	Morris Plains, NJ
8	Beanbury Coffee & Kitchen	Succasunna, NJ
9	BEAUtiful Farms	Rockaway, NJ
10	BJ's Wholesale Club	Ledgewood, NJ
11	Black River Barn Restaurant	Randolph, NJ
12	Briarcliff Commons (Uncle Giuseppe's, Chipotle, Chick-Fil-A, Crumbl, Verizon, Wells Fargo, Harmon, Kohl's)	Morris Plains, NJ
13	Burger King	Succasunna, NJ
14	Candylicious of Randolph	Randolph, NJ
15	Circle Bowl & Entertainment	Ledgewood, NJ
16	Clean Water Cafe	Parsippany-Troy Hills, NJ
17	Cracker Barrel	Mount Arlington, NJ
18	CVS	Ledgewood, NJ
19	Denville - Stores in and around Main St	Denville, NJ
20	DICK'S Sporting Goods	Rockaway, NJ
21	Dollar Tree	Succasunna, NJ
22	Dover Train Station	Dover, NJ
23	Dover Train Station to Morristown Train Station	Dover to Morristown, NJ
24	Enzo's Ristorante & Pizzeria	Budd Lake, NJ
25	Five Below	Ledgewood, NJ
26	Frelinghuysen Arboretum	Morristown, NJ
27	Fuddruckers	Succasunna, NJ
28	Game Vault	Morristown, NJ
29	Grilled Cheese Gourmet	Kenvil, NJ
30	Habitat for Humanity	Randolph, NJ
31	Hackettstown - Shops in & around Main Street	Hackettstown, NJ
32	Hackettstown Train Station	Hackettstown, NJ
33	Hammer & Stain Roxbury	Succasunna, NJ
34	Harmon Face Values	Succasunna, NJ
35	Home Depot	Succasunna, NJ
36	Horseshoe Lake	Succasunna, NJ
37	Howard Boulevard Laundry	Mt. Arlington, NJ
38	IHOP	Kenvil, NJ
39	International Trade Center (ITC)	Budd Lake, NJ
40	JOANN Fabric and Crafts Store	Succasunna, NJ
41	Kohl's	Succasunna, NJ
42	Lakeland Florist	Landing, NJ
43	Landing Park	Landing, NJ
44	Landing Park Recreation Complex	Landing, NJ

	<i>Trip Destination</i>	<i>Location</i>
45	Life Town	Livingston, NJ
46	Lowe's	Flanders, NJ
47	Marcade Family Fun Center	Dover, NJ
48	Mayo Performing Arts Center	Morristown, NJ
49	McDonald's	Succasunna, NJ
50	Michaels Arts & Crafts Store	Flanders, NJ
51	Morris Canal Plaza (Outback, post office, pizza kitchen, salon)	Ledgewood, NJ
52	Morristown Center	Morristown, NJ
53	Mount Arlington Plaza, Dollar General	Mt. Arlington, NJ
54	Mount Arlington Train Station	Mt. Arlington, NJ
55	Ort Farms	Long Valley, NJ
56	Pet Goods	Succasunna, NJ
57	Petco	Succasunna, NJ
58	Pinspiration	Randolph, NJ
59	Pop's Bagels	Landing, NJ
60	Post office	Landing, NJ
61	Post office	Ledgewood, NJ
62	Randolph Diner	Randolph, NJ
63	Raritan Headwaters	Bedminster, NJ
64	Rita's	Flanders, NJ
65	Rockaway Townsquare Mall & AMC Movie Theater	Rockaway, NJ
66	Roosters Coffeehouse	Ledgewood, NJ
67	Roxbury Diner	Succasunna, NJ
68	Roxbury Fire Company No. 1	Ledgewood, NJ
69	Roxbury Fire Company No. 2	Landing, NJ
70	Roxbury Police Station	Ledgewood, NJ
71	Roxbury Public Library	Succasunna, NJ
72	Roxbury Recreation Center	Succasunna, NJ
73	Roxbury Mall (ShopRite, Joann, Home Depot, post office, Pet Goods, Staples, etc.)	Succasunna, NJ
74	Shops At Ledgewood Commons	Ledgewood, NJ
75	Snip-its in Rockaway Town Plaza	Rockaway, NJ
76	Sushi Hana	Succasunna, NJ
77	Target	Rockaway, NJ
78	TD Bank	Succasunna, NJ
79	Tranquility Farms	Andover, NJ
80	Turtle Back Zoo	West Orange, NJ
81	Weiss Markets	Flanders, NJ
82	Wendy's	Ledgewood, NJ
83	West 10 Car Wash and Detail Center	Ledgewood, NJ
84	Wharton Diner	Wharton, NJ
85	YMCA	Randolph, NJ

	<i>Trip Destination</i>	<i>Location</i>
1	Art Diner	Chester, NJ
2	Bergen County Zoological Society	Paramus, NJ
3	Burger King	Denville, NJ
4	Cliff's Homemade Ice Cream	Ledgewood, NJ
5	Essex County Environmental Center	Roseland, NJ
6	Fosterfields Living Historical Farm	Morristown, NJ
7	Gardner Field	Denville, NJ
8	Great Swamp Outdoor Education Center	Chatham Township, NJ
9	Horseshoe Lake	Succasunna, NJ
10	IHOP	Kenvil, NJ
11	LEGOLand	East Rutherford, NJ
12	Marcade	Rockaway, NJ
13	Mayo Performing Arts Center	Morristown, NJ
14	Medieval Times	Lyndhurst, NJ
15	NJ Battle Zone	Randolph, NJ
16	Pequest Hatchery	Oxford, NJ
17	Pinspiration	Randolph, NJ
18	Raptor Trust	Millington, NJ
19	Rita's Italian Ice & Frozen Custard	Flanders, NJ
20	Rockaway Lanes Inc.	Rockaway, NJ
21	Roxbury Library	Succasunna, NJ
22	Sky Zone Trampoline Park	Allendale, NJ
23	Somerset Patriots Ballpark	Bridgewater, NJ
24	Splatter Room at Pinspiration	Randolph, NJ
25	SportsCare Arena (Aspen Ice)	Randolph, NJ
26	St. Hubert's Animal Welfare Center	Madison, NJ
27	TiLt Museum	East Rutherford, NJ