

**DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF REGULAR MEETING OF THE BOARD OF EDUCATION
JANUARY 23, 2023**

**LINCOLN ROOSEVELT SCHOOL
34 North Hillside Avenue, Succasunna, NJ 07876**

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:30 p.m. in the auditorium at Lincoln Roosevelt School. Board President, Mr. Leo Coakley, presiding.

Mrs. Kolbusch announced that this Regular meeting of the Roxbury Township Board of Education is being held to take action and hold discussion on business before the Board tonight, and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

Roxbury Register - Newspaper	Municipal Clerk
Daily Record - Newspaper	Roxbury Public Library
Star Ledger - Newspaper	
Roxbury Website – https://www.roxbury.org/domain/83	

The notice of tonight's meeting has been posted in the Board's Business office.

II. ROLL CALL

MEMBERS PRESENT: Mr. Joseph Bocchino, Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde, Mrs. Kathy Purcell, Ms. Carol Scheneck

MEMBERS ABSENT: Mr. Brian Staples

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC, Ms. Sarah Gober, Esq., Scarinci Hollenbeck LLC

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

Mrs. Heather Champagne motioned and Mrs. Anne Colucci seconded the motion that the resolution to meet in the second Executive Session at this time 6:32 pm be approved as presented.

The motion was approved by unanimous agreement.

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 23, 2023 regarding personnel matters, student matters and attorney client privilege.

IV. ROLL CALL

MEMBERS PRESENT: Mr. Joseph Bocchino, Mr. Edwin Botero, Mrs. Heather Champagne, Mr. Leo Coakley, Mrs. Anne Colucci, Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde, Mrs. Kathy Purcell, Ms. Carol Scheneck, Mr. Brian Staples (arrived at 7:30 pm)

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Dr. Loretta Radulic, Dr. Charles Seipp, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro, Mrs. Kathy Kolbusch

OTHERS PRESENT: Ms. Nathanya Simon, Esq., Scarinci Hollenbeck LLC, Ms. Sarah Gober, Esq., Scarinci Hollenbeck LLC

V. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration and the Public participated in the salute to the flag.

VI. PRESENTATIONS

- December Service Projects - Presented by Lincoln Roosevelt Students and their Teachers Alison Correnti & Jacqueline Sheplak-Lewis:

<i>Ms. Alison Correnti's Class</i>	<i>Ms. Jacqueline Sheplak-Lewis's Class</i>
Beach, Piper	Bell, Jeremiah
Benas, Violetta	Boehm, Mera
Benitez, Aldana	Bowley, Austin
Cruz-Morales, Xavier	Colucci, Jake
Dorn, Gabriella	D'Anton, Bronwyn
Dumper, Jeremy	De la Cruz, Dominic
Feind, Luke	Friedella, Kelsey
Gonzalez, Alyssa	Giotta, Lyda
Keeler, Vincent	Grassi, Kailyn
Korf, Ava	Grenke, Sienna
Kratt, Antonio	Grose, Gavin
Lockman, Bethany	Hansford, Tajir
Mari, Camilla	Herzog, Maci
Mayernick, Cole	Jackson, Heath
McAdams, Brady	Knapik, Olivia
Meade, Stella	Marte, Adrian
Mikus, Hunter	May, Kyla
Morales Hernandez, MiaPalen, Holly	McCawley, Kevin
Quintero, Alia	McColligan, Michael
Rivera, Zoe	Parry, Avery
Rubino, Rocco	Rico, Lolita
Shivas, Shawn	Rodriguez, Matthew
Skoldberg, Kaitlyn	Staples, Bradley
Swaim, Brady	Vella, Fiona
Thorpe-Montemarano, Carter	Yun, Nathan
Zahorodna, Anastasiia	

Mr. Coakley thanked the students and their teachers for the presentation.

Dr. Radulic thanked the students and the teachers for the presentation and generosity.

Mr. Argenziano thanked the parents of the students for their support and generosity.

VII. CORRESPONDENCE

None

VIII. STUDENT REPRESENTATIVE'S COMMENTS

None

IX. BOARD PRESIDENT'S COMMENTS

- Mr. Coakley thanked the staff for participating in the Day of Service on Martin Luther King Day.
- Congratulations to the retirees and wishing them all the best.
- Discussed Board member training opportunities.
- Board Retreat will be held on March 9, 2023 at 6:00 pm at Lincoln Roosevelt Auditorium.
- New Jersey School Boards Delegate Assembly will be held on May 13, 2023.
- Board member group photograph for the Roxbury High School Yearbook will be taken on February 13, 2023. at 6:20 pm.
- The July Retreat was scheduled for July 19, 2023 and needs to be rescheduled. The alternative dates are July 24, 2023 or July 26, 2023.
- January is a School Board Awareness month. Gave a quick overview of Board member's responsibilities.

X. SUPERINTENDENT'S REPORT

1. In-Service Day was a day of service in honor of Martin Luther King and a celebration of our community. Very proud of the work the staff did in the buildings: painting, murals as well as in the community at the library and Horseshoe Lake. *Darkness Cannot Drive Out Darkness; Only Light Can Do That. Hate Cannot Drive Out Hate; Only Love Can Do That.* -Martin Luther King Jr.
2. I've been meeting with our administrators to review their Innovative Projects. I've been impressed with their work on everything from Restorative Practices to Elementary Student Advisory Projects to creating handbooks for paraprofessionals.
3. Every three years, the county conducts QSAC visits. QSAC is the New Jersey Quality Single Accountability Continuum. It is a part of the DOE's monitoring and district self-evaluation system for public schools and consists of a review of five areas, Instruction & Program, Fiscal, Governance, Operations, and Personnel. Along with a document review, they also visit our schools and classrooms as a spot-check to ensure a safe environment and to observe

instruction firsthand. It's a process that begins the prior year. We submit data for the District Performance Review (DPR).

4. We have another soon-to-be pilot!
From: Mike Gottfried: senior Luke Scaraggi took his first solo flight.! He is now the 4th Roxbury student to have done so. Tyler Bennetto (11th), Dom Bartlett (12th), Matt Milun (11th), and now Luke Scaraggi (12th). These are the four young men who joined us at the BOE meeting in October.
5. Did you know that our Kennedy students' artwork is adorning Town Hall? It's posted on the Town's FB page and Instagram, but there's nothing better than seeing it in person. I highly recommend a visit. It's an awesome display of our students' talent. Shout out to Michele O'Halloran for sharing the pics with us.

XI. BUSINESS ADMINISTRATOR'S REPORT

- Mr. Mondanaro stated that we received approximately \$84,000 in grant funds from the School Development Authority and the DOE for Emergent and Capital needs.
- Last week my office began sending out the negative account balance letters to parents. We currently have over \$9,000 in unpaid meal charges.
- The School Ethics and Disclosure statements are due by April 30, 2023. For newly elected board members it is within 30 days from taking office.

XII. MINUTES

1. Minutes of the Regular Meeting of December 12, 2022

Mrs. Kathy Purcell motioned and Mrs. Heather Champagne seconded the motion that the minutes of the Regular Meeting on December 12, 2022 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes; Mrs. Colucci: Yes;
Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes;
Mr. Brian Staples: Yes; Mr. Coakley: Yes**

2. Minutes of the Executive Session of December 12, 2022

Mrs. Heather Champagne motioned and Mrs. Kathy Purcell seconded the motion that the minutes of the Executive Meeting on December 12, 2022 be accepted as amended.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes; Mrs. Colucci: Yes;
Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes;
Mr. Brian Staples: Yes; Mr. Coakley: Yes**

3. Minutes of the Reorganization Meeting of January 5, 2023

Mr. Brian Staples motioned and Mr. Edwin Botero seconded the motion that the minutes of the Reorganization Meeting on January 5, 2023 be accepted as presented.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes; Mrs. Colucci: Yes;
Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes;
Mr. Brian Staples: Yes; Mr. Coakley: Yes**

XIII. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

A. COMMUNITY RELATIONS/SHARED SERVICES

- Mr. Staples stated the Committee did not have a meeting in January.
- Next Committee meeting is scheduled for February 7, 2023.

B. EDUCATION

- Mr. Bocchino reported the Committee met on January 16, 2023 at 6:30 pm.
- EMS Sports - Baseball trial for Spring 2023.
- Pathways Night was held on January 11, 2023 with 100 parents and students in attendance.
- The Committee will meet on Tuesday prior to the Board Meetings.
- Next Committee meeting is scheduled for February 6, 2023 at 7:30 pm.

C. FACILITIES

- Mrs. Colucci stated the Committee met on January 17, 2023.
- Update of the Turf Field.
- HVAC study at Lincoln Roosevelt School.
- Change order for Kennedy and Nixon Elementary Schools for the window project.
- Summer Programs and the Facility usage and its effect on building readiness for the first day of school.
- Next Committee meeting is in person, scheduled for February 7, 2023 at 3:45 pm.

D. FINANCE

- Ms. Scheneck stated that the Committee met on January 17, 2023.
- Walmart Grant.
- Emergent needs Grant.
- The Food Services - RFP. The current contract expires on June 30, 2023.
- Demographic Study which is complete.
- Next Committee meeting is in person, scheduled for February 7, 2023.

E. PERSONNEL

- Mrs. Purcell reported the Committee met virtually on January 18, 2023 at 7:00 pm.

- Personnel Resolutions 1 through 19 listed on this agenda were discussed.
- Next Committee meeting is scheduled virtually on February 7, 2023 at 7:00 pm.

F. POLICIES/GOVERNANCE

- Mrs. Champagne stated the Committee met on January 18, 2023.
- Discussed policies on this Agenda.
- Upcoming Board Retreat in July and Mandated Curriculum requirements.
- July Retreat to be rescheduled.
- Next Committee meeting is scheduled for February 6, 2023 at 6:30 pm virtually.

G. NEGOTIATIONS

- Mr. Coakley reported the negotiations are in progress.

H. SUSTAINABILITY

- Mrs. Kolbusch reported that the LGEA Audit is under way.
- Sustainable Jersey for Schools January submission is now complete, with hopes to achieve a Silver status.
- Mr. Coakley spoke about the credits being issued to the Board members for attending Sustainability related courses.

XIV. PUBLIC COMMENTS – Action Items – There is a three-minute time limit, per Board Policy.

Mr. Miller congratulated the new Board members.
 Thanked Mrs. Danielson for her services as a Board member.
 Thanked the Administrators for participating in QSAC.
 Spoke about the Musical “Into the Woods” on February 16, 2023 through February 18, 2023.
 Winter Sports.
 Spoke about Roxbotix club unveiling the robot and the first Senior Night.
 Thanked Dr. Seipp for putting together “The Day of Service” for staff, mentioned the Public Library.
 Debate Club at Roxbury High School.
 Congratulations to Lincoln Roosevelt staff and students for tonight’s presentation.

XV. ACTION ITEMS

A. **Finances** (*Resolutions 1-19*)

Ms. Carol Scheneck motioned and Mr. Joseph Bocchino seconded the motion that The Finance Resolutions 1 through 19 to be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: Yes; **Mr. Botero:** Yes; **Mrs. Champagne:** Yes; **Mrs. Colucci:** Yes;
Mrs. MacGregor-Nazzaro: Yes to all however, No to item #14 in Resolution #7;
Mr. Milde: Yes to all however Recuse item #8, #9, #21, #22, #27 in Resolution #7;
Mrs. Purcell: Yes; **Ms. Scheneck:** Yes to all, however Recuse PO #23-2698, PO #23-8088 in Resolution #1, Recuse item #8, #9, #34 in Resolution #7; **Mr. Staples:** Yes; **Mr. Coakley:** Yes

Mr. Botero was thankful for the awarded grants.
Mr. Staples asked about the grants.
Mr. Coakley spoke about his recent visit to Staples and donations.

BILLS LIST

- *1. RESOLVED, that the Roxbury Township Board of Education approve the December 2022 bills list totaling 4,019,244.81.

TRANSFERS

- *2. RESOLVED, that the Roxbury Township Board of Education approve the November 2022 and December 2022 lists of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

- *3. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Reports for November 2022 and December 2022.

TREASURER'S REPORT

- *4. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Reports for November 2022 and December 2022.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

- *5. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of November 2022 and December 2022 that no major accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

STUDENT ACTIVITY ACCOUNTS

- *6. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bills lists for the month of December 2022 as follows:

Roxbury High School	\$9,152.80	Franklin School	\$0.00
Athletics	\$1,760.00	Kennedy School	\$0.00
Eisenhower Middle School	\$961.00	Jefferson School	\$0.00
Lincoln Roosevelt School	\$0.00	Nixon School	\$0.00

TRAVEL REQUESTS

- *7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	Workshop Title		Place*	Date of Workshop	Registration Fee	Total Estimated Expenses
1.	Renzetti, Sandra	NJASBO-Pension Update	4	Whippany, NJ	12/13/22	*\$175.00	\$191.07
2.	Argenziano, Chris	Techspo 23'	4	Atlantic City, NJ	1/25-1/27/23	\$565.00	\$884.51
3.	Gottleben, Jeff	Plumbing LLC CE	4	Hackettstown, NJ	1/28/23	\$230.00	\$230.00
4.	Biank, David	Nike Coach of the Year Clinic	4 S-1	Bethlehem, PA	2/10/23	\$95.00	\$144.82
5.	Diorio, Danny	Nike Coach of the Year Clinic	4 S-1	Bethlehem, PA	2/10/23	\$95.00	\$144.82
6.	Misurelli, Frank	Nike Coach of the Year Clinic	4 S-1	Bethlehem, PA	2/10/23	\$95.00	\$144.82
7.	Roumes, Ryan	Nike Coach of the Year Clinic	4 S-1	Bethlehem, PA	2/10/23	\$95.00	\$144.82
8.	Radulic, Loretta	AASA National Conference on Education 2023	4	San Antonio, TX	2/15-2/18/23	\$905.00	**\$2939.81
9.	Seipp, Charles	AASA National Conference on Education 2023	4	San Antonio, TX	2/15-2/18/23	\$905.00	***\$2849.45
10.	Barry, Ken	NJ Music Educators Annual Conference	4	Atlantic City, NJ	2/23-2/24/23	\$180.00	\$325.20
11.	Reiser, Jeannette	2023 Shape NJ Annual Convention	4 S-1	Princeton, NJ	2/27/2023	\$169.00	\$210.07
12.	Esposito, Geri	SACS Coming Back with Confidence - ASAP NJ State Conference	4	East Windsor, NJ	3/9-3/10/23	\$250.00	\$302.73
13.	Kenny, Jennifer	SACS Coming Back with Confidence - ASAP NJ State Conference	4	East Windsor, NJ	3/9-3/10/23	\$250.00	\$250.00
14.	Hancock, Jessie	NJCEC's Annual Spring Conference: Embracing the Whole Child-Promoting Social Emotional Learning	4 S-1	Ramapo, NJ	3/13/23	\$160.00	\$195.63
15.	Bilecci, Jennifer	NJAMLE Annual Conference	4 S-1	Lincroft, NJ	3/15/23	\$125.00	\$176.98
16.	Gallagher, Paul	NJAMLE Annual Conference	4 S-1	Lincroft, NJ	3/15/23	\$125.00	\$165.61
17.	LaMonica, Christina	NJAMLE Annual Conference	4 S-1	Lincroft, NJ	3/15/23	\$125.00	\$192.68
18.	Riffel, Peter	NJSBGA Conference	4	Atlantic City, NJ	3/19-3/22/23	\$325.00	\$965.63
19.	Amico, Karin	Genesis User Group Meeting	4	Montville, NJ	3/28/23	\$0	\$20.39
20.	Connelly, Sheila	Genesis User Group Meeting	4	Montville, NJ	3/28/23	\$0	\$20.39

21.	Katz, Robert	School Transportation Supervisors of New Jersey Conference	4	Atlantic City, NJ	3/30-3/31/23	\$350.00	\$668.96
22.	Poissant, Alan	School Transportation Supervisors of New Jersey Conference	4	Atlantic City, NJ	3/30-3/31/23	\$350.00	\$676.76
23.	McInnes, Cathy	The Role of the School Climate Team	4	Online	1/26/23	\$0	\$0
24.	Grant, Andrea	Catching up students who have fallen behind in reading	4 S-1	Online	1/31/23	\$279.00	\$279.00
25.	Hall, Melissa	NJPSA Code of Conduct Certificate Program	4	Online	2/23/23, 3/1/23, 3/29/23	\$400.00	\$400.00
26.	Maurer, Jennifer	The Role of the School Climate Team	4 S-1	Online	2/23/23	\$0	\$0
27.	Katz, Robert	Emergency Management	4	Online	4/13-5/4/23	\$390.00	\$390.00
28.	Fagan, Meg	NHA - Greatness Project	4 S-2	Online	5/1-5/3/23	\$0	\$0
29.	Blessing, Kelly	Fidelity Certificate	4	Online	Online	\$375.00	\$375.00
30.	Fiscina, Jeffrey	21st-Century Teaching & Learning: Data Science	4	Online	Online	\$149.00	\$149.00
31.	Iversen, Samantha	NFHS Fundamentals of Coaching	4	Online	Online	\$100.00	\$100.00
32.	Jacoby, Adam	NFHS Fundamentals of Coaching	4	Online	Online	\$100.00	\$100.00
33.	Kulick, Justin	King Schools Part 107 Drone Pilot Course	4	Online	Online	\$59.00	\$59.00
34.	Mawn, Matthew	King Schools Part 107 Drone Pilot Course	4	Online	Online	\$59.00	\$59.00
<p>1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.</p> <p>*Amends Resolution XVI.A.7 originally approved on 9/19/22, increase in registration fee.</p> <p>**Amends Resolution XVI.A.4 originally approved on 7/11/22, increase in airfare.</p> <p>***Amends Resolution XVI.A.8 originally approved on 6/13/22, increase in airfare.</p>							

APPROVAL OF PROPOSAL

- *8. RESOLVED, that the Roxbury Township Board of Education approve the proposal from D&B Service Group, 444 John F. Kennedy Drive, Bloomfield, NJ to provide HVAC Study at Lincoln Roosevelt School in preparation of the application for acceptance into the NJCEP HVAC and Plumbing Grant Programs. The total cost of this proposal is \$15,000.00 and funded through the ARP ESSER grant program.

BE IT FURTHER RESOLVED, the Finance Resolution XVI.A.6 dated December 12, 2022 amends the allocation of funds.

AUTHORIZATION FOR REQUEST FOR PROPOSAL

- *9. RESOLVED, that the Roxbury Township Board of Education authorizes the Business Administrator/Board Secretary to conduct a Request for Proposal for the following services:

Food Service Management Company (FSMC)

AUTHORIZATION FOR REQUEST FOR BIDS

- *10. RESOLVED, that the Roxbury Township Board of Education authorize the Business Administrator/Board Secretary to conduct a Request for Bid for the roof replacements at Franklin Elementary School with Kennedy Elementary and Roxbury High School as alternates.

APPROVAL OF CHANGE ORDER

- *11. WHEREAS, the Roxbury Township Board of Education awarded a contract for the General Repairs and Window Replacements at Kennedy Elementary School and Nixon Elementary School in the total contract sum of \$1,132,000.00 at the April 26, 2021 board meeting, and;

WHEREAS, credit back to Owner for unused project allowances as per Change Order CO-02 listed below:

<i>Change Order #CO-02 (Credit)</i>	<i>Decrease Amount</i>
Total allowance remaining in contract GC-1 General Repair Kennedy ES	\$20,000.00
Total allowance remaining in contract GC-2 General Repair Nixon ES	\$20,000.00
Total allowance remaining in contract GC-3 Window Stool Replacement Kennedy ES	\$1,200.00
Total allowance remaining in contract GC-4 Window Stool Replacement Nixon ES	\$1,200.00
Total Change Order (Credit)	\$42,400.00

NOW, THEREFORE BE IT RESOLVED, that the Roxbury Township Board of Education approve Change Order #CO-02 which will decrease the contract amount by \$42,400.00.

ACCEPTANCE OF GRANT

- *12. RESOLVED, that the Roxbury Township Board of Education approve the acceptance of the Community Grant of \$2,000 from Walmart to Roxbury High School Robotics Team.
- *13. RESOLVED, that the Roxbury Township Board of Education approve the acceptance of the Emergent and Capital Maintenance Needs Grant through NJSDA and NJDOE for FY2023 in the amount of \$84,074.00.

ACCEPTANCE OF DONATION

- *14. RESOLVED, that the Roxbury Township Board of Education approve the donation from Staples The Office Superstore, LLC, 281 Route 10 E, Succasunna, NJ of 280 School Supply Kits. This donation is valued at \$1,400.00.
- *15. RESOLVED, that the Roxbury Township Board of Education approve the donation from Jewel Electric, LLC 455 3rd Street, Jersey City, NJ 07302 of electrical materials for Structural Design and Fabrication program. This donation is valued at \$1,220.32.

- *16. RESOLVED, that the Roxbury Township Board of Education approve the donation from Andersen Corporation, 100 Fourth Avenue North, Bayport, MN 55003 of Andersen windows for Structural Design and Fabrication program. This donation is valued at \$757.34.
- *17. RESOLVED, that the Roxbury Township Board of Education approve the donation from Broan-NuTone, LLC, 926 West State Street, Hartford, WI 53027 of bathroom fan and light for Structural Design and Fabrication program. This donation is valued at \$147.00.

APPROVAL OF SERVICE PAYMENTS

- 18. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for their services to the district as indicated below for the 2022/2023 school year.

	Name	Services Performed	22/23 Payment
1	Rogers, Patricia	EMS Music Theater Costume Designer	\$450

APPROVAL OF DISPOSAL OF PROPERTY

- 19. RESOLVED, that the Roxbury Township Board of Education approve the discontinued use of the scale located in the nurse’s office at Franklin Elementary School. This item has been identified as obsolete, broken and/or no longer functioning, if unsellable, items will be discarded.

B. Education (Resolutions 1-9)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

Mr. Joseph Bocchino motioned and Mrs. Heather Champagne seconded the motion that The Education Resolutions 1 through 9 to be accepted as presented.

Mr. Coakley explained that the vote tonight on item #22, which was discussed in the Executive Session, acknowledges receipt only.

The motion was approved by roll call vote.

Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes to all however, Recuse on item #22 in Resolution #2; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes to all, however Recuse item #22 and #25 in Resolution #4; Mr. Staples: Yes; Mr. Coakley: Yes

HIB REPORT

- *1. RESOLVED, that the Roxbury Township Board of Education affirms the Superintendent’s decisions provided in the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, ending as of December 9, 2022 for Incident Nos. 14 through 21.
- *2. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2022/2023 school year, beginning December 10, 2022 and ending January 20, 2023 for Incident Nos. 22 through 34.

FIELD TRIPS / COMPETITIONS

3. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following community-based instructional events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Group, then by Trip Destination

	School	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Date(s) of Trip
1	EMS	T.Martino	VISTA	9	Michaels Arts & Crafts Store	Flanders, NJ	2/9/23 (Thu)
2	EMS	T.Martino	VISTA	9	Roxbury Public Library	Succasunna, NJ	2/2/23 (Thu)
3	NES	J.Perez	TIDES	7	Petco	Ledgewood, NJ	2/23/23 (Thu)
4	NES	J.Perez	TIDES; LLD	19	Roxbury Public Library	Succasunna, NJ	2/9/23 (Thu)
* 5	RHS	A.Solotist	SUCCESS	11	Five Below	Ledgewood, NJ	2/1/23 (Wed)
* 6	RHS	A.Solotist	SUCCESS	11	Fuddruckers	Succasunna, NJ	2/17/23 (Fri)
* 7	RHS	B.McGinley ; A.Solotist	SUCCESS	11	Milton United Methodist Church	Oak Ridge, NJ	2/10/23 (Fri)
* 8	RHS	A.Solotist	SUCCESS	11	Walmart Supercenter	Ledgewood, NJ	2/8/23 (Wed)
* 9	RHS	K.Gangemi	VISTA	7	Lakeland Florist	Landing, NJ	1/31/23 (Tue)
* 10	RHS	K.Gangemi	VISTA	7	Michaels Arts & Crafts Store	Flanders, NJ	2/9/23 (Thu)
* 11	RHS	K.Gangemi	VISTA	6	Walmart; The Shops At Ledgewood Commons	Ledgewood, NJ	2/14/23 (Tue)

4. RESOLVED, that based on current and projected positive health conditions, that staff and students be approved for participation in the following educational events as per Board policy, with the understanding that dates are subject to change due to inclement weather, scheduling conflicts, etc.

Organized by School, then by Date of Trip:

	School	Date of Trip	Faculty Sponsor	Group	# of Students	Trip Destination	Location	Purpose
1	EMS	2023-01-27 (Fri)	P.Critelli; A.Somers	SUMMIT	10	Rockaway Lanes	Rockaway, NJ	Reward trip earned through class's behavioral-support program
2	EMS	2023-02-17 (Fri)	P.Critelli; A.Somers	SUMMIT	12	Aspen Ice Center	Randolph, NJ	Reward trip earned through class's behavioral-support program
3	EMS	2023-03-23 (Thu)	Gr. 7 Core Teachers ^	Gr. 7	~250	Medieval Times	Lyndhurst, NJ	Students will be able to summarize the contributions that knights had regarding chivalry, and will be able to interpret different perspectives & their implications. ^ D.Babetski; J.Billeci; R.Capra; P.Critelli; E.Esposito; K.Farina;

								H.Hollenbeck; T.Martino; S.Mauro; T.Midilli; A.Pilrun; K.Richardson; T.Roettger; C.Rossi; S.Smith; C.Trautz; K.Volk; M.Volz; A.Warren
4	JES	2023-03-09 (Thu)	B.DeMaio; K.Fox; A.Rose; D.Taggart	Gr. 3	75	SeaQuest	Woodbridge, NJ	Trip will support students' studies of how animals survive using their environment & adaptations.
5	JES	2023-04-19 (Wed)	M.Cosgrove	Gr. 4	73	Lincoln Roosevelt ES	Succasunna, NJ	5th Grade Orientation.
6	JES	2023-05-11 (Thu)	M.DiBiase; K.Graha; E.Szigeti; C.Wilson	Gr. 2	~72	Growing Stage Theater	Netcong, NJ	To see a live theater performance of "Don't Let The Pigeon Drive the Bus!", which relates to the students' ELA studies
7	JES	2023-06-05 (Mon) [Rain date 2023-06-08 (Thu)]	M.Cosgrove	Gr. 4	73	Horseshoe Lake	Succasunna, NJ	4th Grade Picnic & End-of-year activities
8	KES	2023-01-27 (Fri)	N.Marek; A.Somers	REACH	9	Rockaway Lanes	Rockaway, NJ	Reward trip earned through class's behavioral-support program
9	KES	2023-02-21 (Tue)	N.Marek; A.Somers	REACH	8	IHOP	Kenvil, NJ	Reward trip earned through class's behavioral-support program
10	LRS	2023-01-27 (Fri)	E.Neumann; A.Somers	REACH	3	Rockaway Lanes	Rockaway, NJ	Reward trip earned through class's behavioral-support program
11	LRS	2023-02-21 (Tue)	E.Neumann; A.Somers	REACH	8	IHOP	Kenvil, NJ	Reward trip earned through class's behavioral-support program
12	NES	2023-03-06 (Mon)	K.Sobestanovich	Gr. 2	57	Mayo Performing Arts Center	Morristown, NJ	To attend the performance- "The Cat in the Hat" for Read Across America Week; students will be comparing the live play to the written text
13	NES	2023-04-26 (Wed)	J.Rex	Gr. 3	50	The Meadowlands Environment Center	Lyndhurst, NJ	Following an introduction to this unique wetland community, students will act as field biologists, collecting & identifying live specimens, working to piece together a local food chain.
* 14	RHS	2023-01-24 (Tue)	D.Burleigh	Tomorrow's Teachers	15	Lincoln Roosevelt ES	Succasunna, NJ	Part of Kean University's Tomorrow's Teachers Program requirement; students will be completing observation hours of different school settings & classroom learning experiences
* 15	RHS	2023-01-25 (Wed)	D.Burleigh	Tomorrow's Teachers	15			
* 16	RHS	2023-01-27 (Fri)	David Hughes; C.Thompson; A.Somers	SUMMIT	27	Rockaway Lanes	Rockaway, NJ	Reward trip earned through class's behavioral-support program
* 17	RHS	2023-02-08 (Wed)	D.Burleigh	Tomorrow's Teachers	15	Jefferson ES	Succasunna, NJ	Part of Kean University's Tomorrow's Teachers Program requirement; students will be completing observation hours of different school settings &
* 18	RHS	2023-02-16 (Thu)	D.Burleigh	Tomorrow's Teachers	15			

								classroom learning experiences
* 19	RHS	2023-02-28 (Tue)	J.Tom	Advanced Computer Design; 3D Studio	25	Picatinny Arsenal	Wharton, NJ	Exposure to the industry processes of an engineering company and application of course curriculum to the real world.
* 20	RHS	2023-03-16 (Thu)	A.Theodorop olis	AP Psycholog y	44	Liberty Science Center	Jersey City, NJ	To attend LSC's "Live From Surgery - Neurosurgery" session; participation will support studies in class of brain anatomy, chemistry, disease, damage, & dysfunction
* 21	RHS	2023-03-18 (Sat)	P.Hachey	Classic Sounds Honors	38	Montclair State University	Montclair, NJ	Students will be performing repertoire learned in class, & participating in vocal music workshops throughout the day.
* 22	RHS	2023-03-30 (Thu)	C.Blough; M.Gottfried; M.Mawn; D.Miller; L.Radulic; C.Seipp	Aviation III	10	Newark Liberty International Airport	Newark, NJ	Students will have an opportunity to get a behind-the-scenes look at how an airport operates, including a special tour of the ATC Tower and United's Maintenance Hangar
* 23	RHS	2023-05-12 (Fri)	C.Forlenza; J.Koch	Academy for Sports Medicine	25	Liberty Science Center	Jersey City, NJ	Students will be able to observe cardiac surgery and ask surgeons about the procedure.
* 24	RHS	2023-05-19 (Fri)	J.McCracken	Senior Class	~200	Dorney Park	Allentown, PA	Senior Trip
* 25	RHS	2023-05-31 (Wed)	F.Caccavale; M.Mawn	Structural Design & Fabrication	38	NJ Convention & Expo Center	Edison, NJ	Students will be attending a Construction Industry Career Day to learn about career options after high school.

APPROVAL OF DISPOSAL OF TEXTBOOKS

5. RESOLVED, that textbooks listed below for the Roxbury Township School District, which have been identified to be outdated, etc. be disposed of according to District Regulation 7300.3, Disposition of Personal Property.

	<i>School</i>	<i>Textbook Title</i>	<i>Publisher</i>	<i>Copyright</i>	<i>ISBN</i>	<i>No. of Copies</i>
1	EMS	Mirrors & Windows: Connecting with Literature: Level III	EMC Publishing	2012	978-0-82196-033-2	300

AUTHORIZATION TO ESTABLISH NEW SPORT

6. RESOLVED, that authorization to establish the 2022/2023 school year as Year One of the following sport on a three-year trial basis be approved by the Roxbury Township Board of Education.

New Sports Three-year trial basis Year 1 as of 2022/2023		
	<i>School</i>	<i>Sport</i>
1	EMS	Baseball

TITLE I SUMMER SCHOOL PROGRAM

7. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve the 2023 Title I Summer School Program for qualifying students from Franklin and Nixon Elementary Schools as follows:

2023 Title I Summer School Program - July 5, 2023 - July 31, 2023
 Five Days per Week: Monday - Friday, 8:30 AM - 12:30 PM
 Location: Franklin Elementary School

In addition to the program dates, teachers are required to be available at least one day (not to exceed 4 hours) prior to July 5, 2023.

	<i>Positions</i>	<i>Rate of Pay to be paid from Title I Funds</i>	<i>Not to exceed:</i>
a	One (1) Nurse	\$45/hour	20 hours/week
b	Two (2) Paraprofessionals	\$20/hour if holding a NJ standard/CE/CEAS certification; otherwise \$17/hour	20 hours/week
c	Eleven (11) Teachers ^	\$40/hour	20 hours/week
d	One (1) Summer Staff Trainer	\$42/hour	2 hours
e	One (1) Summer School Coordinator	\$47/hour	\$7,100
f	Substitute Nurses	\$45/hour	20 hours/week
g	Substitute Paraprofessionals	\$20/hour if holding a NJ standard/CE/CEAS certification; otherwise \$17/hour	20 hours/week
h	Substitute Teachers	\$40/hour	20 hours/week
i	Substitute for Summer School Coordinator	\$45/hour	20 hours/week
^Grade-level/content assignments to be based upon enrollment.			

INTERNATIONAL STUDENT EXCHANGE

- *8. RESOLVED, that based on current and projected positive health conditions, the Roxbury Township Board of Education approve pupil #76051 from the ISE to be enrolled as a senior in a full course of study at Roxbury High School beginning August 30, 2023 through June 13, 2024.

APPROVAL OF INDEPENDENT STUDY PROJECTS - RHS

- *9. RESOLVED, that the Roxbury Township Board of Education accepts the Independent Study Projects for classes at Roxbury High School listed below to be completed in the 2022/2023 school year.

Student	Research Focus	Credits
205469	Contemporary Math	5

C. Policies (Resolutions 1)

The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.

Mrs. Heather Champagne motioned and Mr. Brian Staples seconded the motion that The Education Resolution 1 to be accepted as presented.

Mr. Coakley opened the discussion.
Board member discussion ensued.

Mrs. Kathy Purcell motioned to table policy (b) Exhibit (p2) and Mrs. Anne Colucci seconded the motion.

Mr. Coakley opened the discussion.
Discussion ensued.

The motion was approved by roll call vote.

Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: No; Mr. Staples: Yes; Mr. Coakley: Yes

Mrs. Heather Champagne motioned and Mr. Brian Staples seconded the motion that The Education Resolution 1(Policy a and c-h) to be accepted as presented.

The motion was approved by roll call vote.

Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes; Mr. Staples: Yes; Mr. Coakley: Yes

*1. RESOLVED, that the Roxbury Township Board of Education approve the following for first reading:

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
a	Policy 1648.11 Abolished	The Road Forward COVID-19 - Health and Safety (M)	P1
b	Policy 0152 Revised	Board Officers	P2
c	Policy 0161 Revised	Call, Adjournment, and Cancellation	P3
d	Policy 0162 Revised	Notice of Board Meetings	P4
e	Policy and Regulation 2423 Revised	Bilingual and ESL Education (M)	P5 & P6
f	Policy and Regulation 5200 Revised	Attendance (M)	P7 & P8
g	Policy 5512 Revised	Harassment, Intimidation, or Bullying (M)	P9
h	Policy 5701 Revised	Academic Integrity	P10
i	Policy 8140 Revised	Student Enrollments (M)	P11
j	Regulation 8140 Revised	Enrollment Accounting (M)	P12

	<i>Policy/Regulation Number</i>	<i>Policy/Regulation Title</i>	<i>Exhibit Number</i>
k	Policy & Regulation 8330 Revised	Student Records (M)	P13 & P14
l	Regulation 8420.2 Revised	Bomb Threats (M)	P15
m	Regulation 8420.7 Revised	Lockdown Procedures (M)	P16
n	Regulation 8420.10 Revised	Active Shooter (M)	P17

D. Personnel (Resolutions 1-19)

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

Mrs. Kathy Purcell motioned and Mrs. Heather Champagne seconded the motion that The Personnel Resolutions 1 through 19 to be accepted as amended.

The motion was approved by roll call vote.

Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes to all however, Abstain to item #4 in Resolution #11, item #11 in Resolution #13, item #4 in Resolution #17; Mrs. Colucci: Yes; Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Scheneck: Yes; Mr. Staples: Yes; Mr. Coakley: Yes

RESIGNATIONS, RETIREMENTS, TERMINATIONS

1. RESOLVED, that the Roxbury Township Board of Education approve the following:

	<i>Name</i>	<i>Loc</i>	<i>Position</i>	<i>Action</i>	<i>Final day of employment</i>	<i>Discussion</i>
* 1	Elliott, Jayne	TR	Bus Driver	Resignation for retirement purposes	6/30/23	
* 2	Higgins, Janice	RHS	Leave-repl School Counselor	Rescind appt	--	BOE aprvd 1/5/23, XII.E.4.1. Term was to begin 3/1/23.
3	Kreider, Troy	EMS	Leave-repl ELA Electives Teacher	Resignation for personal reasons	1/3/23	
* 4	Panico, Amanda	RHS	Math Teacher	Resignation for personal reasons	3/3/23	
5	Solis, Merced	EMS	Spanish Teacher	Resignation for retirement purposes	6/30/23	

REASSIGNMENTS / TRANSFERS

2. RESOLVED, that the staff members listed below be transferred to a new location and/or assignment as indicated:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Effective Date	Discussion
1	Decker, Sonia	Special Education Paraprofessional NES	Special Education Paraprofessional NES JES	1/16/23	
2	Diaz, Kathy	Special Education Teacher (RC) TCH.SPE.RES.NA.41	Special Education Teacher (RC) TCH.SPE.RES.NA.41	1/16/23	
* 3	Krunemaker, Terry	Special Education Teacher (RC) TCH.SPE.RES.NA.03	Special Education Teacher (RC) TCH.SPE.RES.NA.05	1/16/23	
* 4	Maiello, Erin	Special Education Teacher (RC) TCH.SPE.RES.NA.05	Special Education Teacher (RC) TCH.SPE.RES.NA.03	1/16/23	

3. RESOLVED, that the Roxbury Township Board of Education approve the reassignment and change in salary for the staff members listed below:

	Name	Former Assignment & Loc.	New Assignment & Loc.	Pay Rate	Effective Date	Discussion
1	Agresta, Lauren	Permanent Substitute Teacher TCH.SUB.PERM.LRS.02	Substitute Teacher (exceeds 20 consecutive days) LRS	\$200.00 per diem	1/31/23 or sooner if nec, thru 3/3/23	Coverage for position TCH.SPE.RES.NA.42
2	Fehsal, Jennifer	Bus Aide AID.BUS.TRN.NA.01	Bus Driver BUS.TR.DRI.RE.64	\$28.25 hourly	1/18/23	New budgeted position
# 10-month employee shall start on the first day of the 2022-23 calendar for this bargaining unit / employee group						

LEAVES OF ABSENCE

4. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Employee	Leave Start Date	Paid Leave	Unpaid FMLA/ NJFLA ^	Return Date	Discussion
* 1	14202	1/19/23	Using 31 sick days	n/a	3/6/23	
2	16329	12/6/22	Using available sick days	n/a	3/27/23	Amends Return Date app'd 12/12/22, XVI.C.6.3.
3	18273	1/19/23	Using available sick days	n/a	Upon release by physician	Antic ret 2/2/23
4	18468	3/20/23 or sooner if nec	Using 19 sick days	FMLA/NJFLA	Start of 24/25 SY	

5	19794	4/17/23 or sooner if nec	Using available sick then personal days	FMLA/NJFLA	Start of 24/25 SY	
6	20172	2/21/23	n/a	FMLA/NJFLA	3/15/23	
7	21531	5/22/23	Using available sick days	n/a	Upon release by physician	Antic ret 8/28/23
* 8	22671	4/3/23 or sooner if nec	Using 10 sick days	FMLA/NJFLA	8/28/23	

[^]Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.

APPOINTMENTS

5. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Discussion
* 1	Cappello, Natalia	RHS	Math Teacher	22/23 MA+30 Step 20	\$92,015 prorated	3/27/23 ^{^,^^}	6/30/23	Tenure-track replacement in position TCH.RHS.MAT.NA.09.
2	Reed, Tracey	NES	Permanent Substitute Teacher (0.80)	N/A	\$160.00 per diem	1/24/23	6/30/23	Tenure-track replacement in position TCH.SUB.PERM.NES.01; not to exceed 4 days/wk
* 3	Meixsell, Theodore	TR	Mechanic	REA Maint	\$56,000 prorated	1/24/23 ^{^,^^}	6/30/23	Position BUS.TR.MECH.NA.02 replacing BUS.TR.MGR.NA.01

10-month employee shall start on the first day of the 2022-23 calendar for the bargaining unit.
[^] Employment start date is pending completion of documentation in accordance with the law or district policy.
^{^^} Employment start date is pending release from current employer.

APPOINTMENTS - LEAVE REPLACEMENTS

*6. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	Loc	Position	Salary	Start Date	End Date	Discussion
1	Arcieri, Brianna	RHS	Leave-repl School Counselor	\$300.00 per diem	3/1/23 or sooner if nec [^]	6/15/23	Replacement in position TCH.RHS.GUI.NA.02
2	Kuronya, Vanessa	RHS	Leave-repl School Counselor	\$300.00 per diem	3/1/23 or sooner if nec [^]	6/15/23	Replacement in position TCH.RHS.GUI.NA.01.

[^] Employment start date is pending completion of documentation in accordance with the law or district policy.

APPOINTMENTS - HOURLY EMPLOYEES

7. RESOLVED, that the Roxbury Township Board of Education approve the following staff members:

	Name	Loc	Position	Guide / Step	Hourly Rate	Start Date	End Date	Discussion
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1	Hammaren, Jill	EMS	Special Education Paraprofessional	REA Paraprof Step 9	\$20.28	1/24/23	6/30/23	RC Program replacement in position AID.SPE.PT.NA.08; not to exceed 29.5 hrs/wk
^ Employment start date is pending completion of documentation in accordance with the law or district policy. ^^ Employment start date is pending release from current employer. # 10-month employees shall start on the first day of the 2022-23 calendar for this bargaining unit / employee group.								

8. RESOLVED, that the Roxbury Township Board of Education amend the start dates for previously approved appointments:

	Name	Loc	Position	Salary Guide / Step	Salary	Start Date	End Date	Prior BOE Aprvl	Discussion
1	Mongak, Kimberly	EMS	Special Education Paraprof	REA Paraprof Step 8	\$19.70	1/18/23	6/30/23	1/5/23	RC Program replacement in position AID.SPE.PT.NA.03; not to exceed 29.5 hrs/wk

APPOINTMENTS - SUBSTITUTES

- *9. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions on an as needed basis:

	Name	Loc.	Position	Salary	Start Date [^]	End Date	Discussion
1	Arcieri, Brianna	RHS	Substitute Teacher	22/23 Board approved Sub Rate	2/6/23	2/28/23	1 transition day prior to Leave-repl assignment in BOE 1/23/23 XVI.D.6.1.
2	Kuronya, Vanessa	RHS	Substitute Teacher	22/23 Board approved Sub Rate	2/6/23	2/28/23	1 transition day prior to Leave-repl assignment in BOE 1/23/23 XVI.D.6.2.
3	Coimbatore Rajasekaran, Sudha	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	1/24/23	6/30/23	
4	Fiore, Nicole	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	1/24/23	6/30/23	
5	Gershenfeld, Steven	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	1/24/23	6/30/23	
6	Hussein, Nihal	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	1/24/23	6/30/23	
7	Kalodner, Isabel	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	1/24/23	6/30/23	
8	Stahl, Owen	District	Substitute Teacher, Paraprofessional, and Secretary	22/23 Board approved Sub Rate	1/24/23	6/30/23	
[^] Start date pending receipt of documentation in accordance with law and district policy. # Substitutes may start on the first student day of the 2022-23 calendar.							

10. RESOLVED, that Ms. Victoria Yodice, District Permanent Substitute Nurse (ESSER II funded) be approved to serve as the Registered Nurse on the Eisenhower Middle School Gr. 7 & 8 Band, Choral, & Orchestral ensembles trip to the Music in the Parks Festival & Awards Ceremony in Allentown, PA on Friday, May 19, 2023 at an hourly rate of \$40.71 based on her per diem rate of \$285.00.

APPOINTMENTS - INTERIM & TRANSITIONAL SUBSTITUTE STAFF

11. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions for the 2022/2023 school year on an as needed basis:

	<i>Name</i>	<i>Loc.</i>	<i>Position</i>	<i>Salary</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Marek, Natalie	KES	Transitional Substitute Teacher (REACH)	\$230.00 per diem	12/13/22	Upon issuance of certification	Extends <i>End Date</i> app'd 12/12/22, XVI.C.14.2. Coverage for position TCH.SPE.RCH.BD.05
2	Mattia, Christopher	EMS	Transitional Substitute Teacher (H/PE)	\$230.00 per diem	1/11/23	3/31/23 or sooner pending certification documentation	Amends <i>Start Date</i> and extends <i>End Date</i> app'd 1/5/23, XII.E.7.1. Coverage for position TCH.EMS.PEH.NA.01.
* 3	Meeth, Justin	RHS	Transitional Substitute Teacher (H/PE)	\$230.00 per diem	10/24/22	Upon issuance of certification	Extends <i>End Date</i> app'd 12/12/22, XVI.C.14.3. Coverage for position TCH.RHS.HPE.NA.05
4	O'Connor, Christine	NES	Transitional Substitute Teacher (Special Education, TIDES)	\$230.00 per diem	8/25/22	Upon issuance of certification	Extends <i>End Date</i> app'd 12/12/22, XVI.C.14.4. Coverage for position TCH.SPE.AUT.NA.01
^ Appointment is pending completion of documentation in accordance with the law or district policy.							

SUBSTITUTES - TRANSPORTATION, TECHNOLOGY, SECURITY, MAINTENANCE/GROUNDS

- *12. RESOLVED, that the following substitutes be approved on an as needed basis:

	<i>Name</i>	<i>Position</i>	<i>Hourly Rate</i>	<i>Start Date</i>	<i>End Date</i>	<i>Discussion</i>
1	Varvar, Gloriana	Substitute Bus Driver	\$25.00	1/24/23 ^	6/30/23	Not to exceed 24 hrs/wk

SALARY ADJUSTMENTS - CERTIFICATED STAFF

- *13. RESOLVED, that the Roxbury Township Board of Education approve the following teaching assignments for the staff indicated below for the 2022/2023 school year, with the

understanding that these assignments are subject to change based on scheduling adjustments:

	Name	Loc	Program/ Class	Extra Blocks assigned:	Effective	Salary Guide / Step	Addl. Salary not to exceed	Discussion
1	Basso, Gregory	RHS	Algebra I OCR, Block 5	1 block on B days w/in A/B day schedule @ RHS	2/1/23-2/13/23	22/23 MA+30 Step 21	\$642	^
2	Damelio, Kellie	RHS	Biology A, Block 4	1 block on A days w/in A/B day schedule @ RHS	1/19/23-3/3/23	22/23 MA+30 Step 16-17	\$2,023	#
3	Damelio, Kellie	RHS	SUMMIT PE, Block 8	1 block on B days w/in A/B day schedule @ RHS	2/1/23-2/13/23	22/23 MA+30 Step 16-17	\$540	^
4	De Rosa, Mary	RHS	Anatomy and Physiology (H), Block 8	1 block on B days w/in A/B day schedule @ RHS	1/19/23-3/3/23	22/23 BA, Step 23	\$2,423	#
5	Dunn, Robin	RHS	Biology A, Block 5	1 block on B days w/in A/B day schedule @ RHS	1/19/23-3/3/23	22/23 MA+30, Step 21	\$2,567	#
6	Fagan, Margaret	RHS	Anatomy and Physiology (H) Lab , Block 7D	0.5 block on B days w/in A/B day schedule @ RHS	1/19/23-3/3/23	22/23 MA+30 Step 23	\$1,365	#
7	Fagan, Margaret	RHS	SUMMIT Biology, Block 1	1 block on A days w/in A/B day schedule @ RHS	2/1/23-2/13/23	22/23 MA+30 Step 23	\$853	^
8	Gibson, Ryan	RHS	Algebra I ICR, Block 3CD	1 block on A days w/in A/B day schedule @ RHS	2/1/23-2/13/23	22/23 BA+30 Step 11-13	\$584	^
9	Hughes, David	RHS	SUMMIT Culinary, Block 5	1 block on B days w/in A/B day schedule @ RHS	2/1/23-2/13/23	22/23 MA+30 Step 18	\$561	^
10	Kulick, Justin	RHS	Anatomy and Physiology (H), Block 2	1 block on A days w/in A/B day schedule @ RHS	1/19/23-3/3/23	22/23 MA+30, Step 18	\$2,104	#
11	Terranova, Laurie	RHS	Anatomy and Physiology (H) Lab, Block 3A	0.5 block on A days w/in A/B day schedule @ RHS	1/19/23-3/3/23	22/23 MA+30, Step 16-17	\$1,012	#
12	Thompson, Carie	RHS	SUMMIT PE, Block 4	1 block on A days w/in A/B day schedule @ RHS	2/1/23-2/13/23	22/23 MA+30 Step 16-17	\$674	^
^ Coverage for position TCH.SPE.RES.NA.05. # Coverage for position TCH.RHS.SCI.NA.03.								

SALARY ADJUSTMENTS - HOURLY EMPLOYEES

*14. RESOLVED, that the Roxbury Township Board of Education amend the payment of salary for the following part-time REA Paraprofessionals who are now working five days per week:

	Name	Step	Hourly Rate	Start Date	End Date	Discussion
1	Howard, Valerie	12	\$22.13	1/9/23	6/30/23	Title 1 Funded Salary payable in equal

						monthly installments not to exceed 29.5 hours/week
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APPROVAL OF SERVICE PAYMENTS

15. RESOLVED, that the Roxbury Township Board of Education approve payment to the following individuals for their services to the district as indicated below for the 2022/2023 school year. At this time, use of the services and payment for services is contingent upon the status of school closures and the ability to fulfill the responsibilities associated with provision of services.

	Name	22/23 Payment	Services Performed
1	Salyerds, R. Daniel	\$250	Accompanist for the EMS Winter Choir Concert held on 12/6/22
2	Salyerds, R. Daniel OR Sweer, Krista	\$250	Accompanist for the EMS Spring Choir Concert to be held on 5/10/23
* 3	Barry, Kenneth	\$700 #	Playing in the pit orchestra at three rehearsals and four performances for the Roxbury HS 2023 Spring Musical, "Into the Woods"
* 4	Goodwin, James	\$700 #	
* 5	Monaghan, Mark	\$700 #	
* 6	Sweer, Krista	\$700 #	
* 7	Sweer, Ryan	\$700 #	
# The Board will be reimbursed through fundraising and ticket sales			

STUDENT TEACHERS/INTERNS

16. RESOLVED, that the following student teacher/intern assignment be approved as per the placement requirements in Policy 9541- Student Teachers/Interns:

<i>Student-Teacher/Intern</i>					<i>Roxbury Cooperating Teacher</i>		
	<i>Name</i>	<i>College/Univ</i>	<i>Placement Sought</i>	<i>Term</i>	<i>Name</i>	<i>Position</i>	<i>Loc</i>
1	Kunde, Mary	TCNJ	Clinical Internship, ESL	1/24/23 ^ - 5/5/23	Demarest, Karen	ESL Teacher	FES
^ Start date pending receipt of documentation in accordance with law and district policy.							

COMMUNITY SCHOOL

- *17. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School Ski & Snowboard Clubs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Position	Loc	Pay Rate	Start Date	End Date	Discussion
1	Gottfried, Michael	Ski Club Chaperone	Gr 5-12	\$0.00	1/1/23	3/30/23	Complimentary Lift Tickets only; no monetary compensation (11/14 placeholder)

2	Kelly, Megan	Ski Club Chaperone	Gr 5-12	\$0.00	1/1/23	3/30/23	Complimentary Lift Tickets only; no monetary compensation (11/14 placeholder)
3	Mulch, Jean	Ski Club Chaperone	Gr 5-12	\$0.00	1/1/23	3/30/23	Complimentary Lift Tickets only; no monetary compensation (11/14 placeholder)
4	Demova, Bohdanka	RHS Co-Advisor	RHS	\$30/Hr	1/1/23	3/30/23	Amends 11/14 resolution
5	Gibson, Ryan	RHS Co-Advisor	RHS	\$30/Hr	1/1/23	3/30/23	Amends 11/14 resolution
6	O'Brien, William	EMS Co-Advisor	EMS	\$30/Hr	1/1/23	3/30/23	Amends 11/14 resolution
7	Terranova, Laurie	EMS Co-Advisor	EMS	\$30/Hr	1/1/23	3/30/23	Amends 11/14 resolution
8	Osburn, Jamie	LRS Co-Advisor	LRS	\$30/Hr	1/1/23	3/30/23	Amends 11/14 resolution
9	Rodgers, Susanna	LRS Co-Advisor	LRS	\$30/Hr	1/1/23	3/30/23	Amends 11/14 resolution

18. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2023/2024 Roxbury Community School Course Offerings. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Program	Instructor	Loc	Pay Rate	Start Date	End Date	Discussion
1	Summer Art Camp (Gr 1-4) - Week 1	Hagemann, Regina	EMS	\$180/Student	6/19/23	6/23/23	
2	Summer Art Camp (Gr 5-8) - Week 2	Hagemann, Regina	EMS	\$180/Student	6/26/23	6/30/23	

19. RESOLVED, that based on current and projected positive health conditions, the staff listed below be appointed for the 2022/2023 Roxbury Community School B.A.S.E.S. Program. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Instructor	Loc	Title	Hourly Pay Rate	Start Date	End Date	Discussion
1	Rose, Andrew	K-4	Certified	\$35.00	1/18/23	6/30/23	

E. Executive Session

Mrs. Anne Colucci motioned and Mrs. Sharon MacGregor-Nazzaro seconded the motion that the Executive Session Resolution 1 be accepted as presented.

- *1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on February 13, 2023 at 6:30 p.m. and;

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVI. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

Mrs. Catrina Albo spoke about the books at Roxbury High School.
Mr. Louis Albo spoke about the books at Roxbury High School.
Mrs. Kristen Cobo spoke about the School Field Trips.

XVII. BOARD MEMBER COMMENTS

Mr. Coakley spoke about moving the July Board Retreat date.
Discussion ensued.

Mrs. Anne Colucci moved the motion and Mr. Joseph Bocchino seconded the motion to move the Board Retreat from July 19, 2023 to July 24, 2023 at 6:00 pm.

The motion was approved by roll call vote.

**Mr. Bocchino: Yes; Mr. Botero: Yes; Mrs. Champagne: Yes; Mrs. Colucci: Yes;
Mrs. MacGregor-Nazzaro: Yes; Mr. Milde: Yes; Mrs. Purcell: Yes; Ms. Schneck: Yes;
Mr. Staples: Yes; Mr. Coakley: Yes**

Mr. Staples shared concerns with regard to publishing school field trip information in the Board agenda.
Expressed enthusiasm about the St. Luke's project.
Spoke about the Eisenhower Middle School Mural.

Mrs. Colucci congratulated the students on their presentation.
Mentioned the Art Show display at the Town Hall and encouraged the public to stop by.
Spoke about the High School Band Tricky Tray being held on February 25, 2023.
Expressed shared concerns about the school field trip discussion.

Mrs. Purcell spoke about the (new) mandatory requirement of the student representative.

Mr. Coakley spoke about "The Student Leader" magazine and the article regarding the student representative.

Mr. Bocchino would like to have a further discussion regarding live streaming of board meetings.

Mrs. MacGregor-Nazzaro Expressed shared concerns about the school field trip discussion. Spoke about implementing the live streaming of board meetings.

Mr. Botero mentioned that the school field trip dates are not included in the board agenda in Mount Arlington.
Spoke about implementing the live streaming of board meetings.

Mr. Coakley spoke about the live streaming of the board meetings. Asked the Policy and Governance Committee to add this topic to their next agenda.

Mr. Staples gave suggestions as to who should be handling the technical support and coordination of streaming the board meetings.

Mr. Coakley commented on communications and suggestions with the Committees.

Ms. Scheneck explained the rationale behind the school field trip dates being included on the board agenda. Suggested to check with the School Boards for guidance on live-streaming.

Mrs. Colucci asked for a survey of the school districts that do live-stream their board meetings. Asked to consider the live-streaming and its benefits for parents, staff and the community.

Discussion ensued.

Mr. Brian Staples motioned and Mr. Edwin Botero seconded the motion at this time 9:38 pm to extend the meeting to 10:30 pm. The motion was approved by unanimous agreement.

XVIII. EXECUTIVE SESSION - 2nd SESSION

Mr. Brian Staples motioned and Mr. Edwin Botero seconded the motion that the resolution to meet in the second Executive Session at this time 9:40 pm be approved as presented. The motion was approved by unanimous agreement.

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on January 23, 2023 regarding personnel matters, student matters, and attorney client privilege.

Mrs. Kathy Purcell motioned and Mr. Edwin Botero seconded the motion to extend the meeting to 10:45 p.m. at this time 10:20 p.m. The motion was approved unanimously.

XIX. ADJOURNMENT

Mr. Staples motioned and Mr. Bocchino seconded the motion to adjourn the meeting at this time 10:35 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,



Mrs. Kathy Kolbusch
Assistant Board Secretary

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 54,55

va_bill5.102317
01/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
A BEKA BOOK/ 11885							
	23-1476	20-501-100-640-001-099- / NP TEXT - AMERICAN	PI0004715268	CF	NP TEXT - AMERICAN		737.40
		20-501-100-640-001-099- / NP TEXT - AMERICAN	PI0004774225	CF	NP TEXT - AMERICAN		143.85
	23-1430	20-501-100-640-001-099- / NP TEXT - AMERICAN	PI0004710559	CF	NP TEXT - AMERICAN		2,002.40
		20-501-100-640-001-099- / NP TEXT - AMERICAN	PI0004741718	CF	NP TEXT - AMERICAN		156.75
Total for A BEKA BOOK INC./ 11885							\$3,040.40
ACADEMY EXPRESS, LLC/ 18660							
	23-2035	61-425-100-500-003-950- / CS SHAWNEE	2050047	CF	CS SHAWNEE		1,620.00
		61-425-100-500-003-950- / CS SHAWNEE	2050048	CF	CS SHAWNEE		1,495.00
		61-425-100-500-003-950- / CS SHAWNEE	1-6	CF	CS SHAWNEE		1,620.00
			EMS/23-2035				
		61-425-100-500-002-950- / CS CAMELBACK	1-6	CF	CS CAMELBACK		1,665.00
			RHS/23-2035				
		61-425-100-500-003-950- / CS SHAWNEE	1-6 LR/23-2035	CF	CS SHAWNEE		1,495.00
Total for Academy Express, LLC/ 18660							\$7,895.00
ADAPTIVEMALL.COM/ 14985							
	23-2667	11-212-100-610-000-250- / MD SPLS	A309390	CF	MD SPLS		56.95
ADORAMA/ 14717							
	23-1404	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	31848196	CF	RHS MUSIC SUPPLIES		1,000.08
		11-190-100-610-611-007- / RHS MUSIC SUPPLIES	32062268	CF	RHS MUSIC SUPPLIES		49.92
Total for Adorama/ 14717							\$1,050.00
ALL AMERICAN FITNESS, L.L.C./ 14938							
	23-2349	11-190-100-610-713-005- / EMS PHYS ED SUPPLIES	2239	CF	EMS PHYS ED SUPPLIES		974.00
ALLIED OIL COMPANY/ 1053							
	23-8043	11-000-270-610-623-700- / TRANSP FUEL	9493	CF	TRANSP FUEL		6,584.72
		11-000-270-610-623-700- / TRANSP FUEL	704	CF	TRANSP FUEL		3,932.59
		11-000-270-610-623-700- / TRANSP FUEL	995070	CF	TRANSP FUEL		10,454.72
		11-000-270-610-623-700- / TRANSP FUEL	19086	CF	TRANSP FUEL		4,869.55
Total for Griffith-Allied Trucking, LLC/ 1053							\$25,841.58
AMAZON.COM SERVICES, INC./ 14394							
	23-2990	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	17Q9JN9F1T6V	CF	CMPTR CTR SUPPLIES		497.36
	23-2974	11-190-100-610-005-005- / EMS MUSICAL - SUPPLES	1QXDWDTVGF	CF	EMS MUSICAL - SUPPLES		288.00

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Pending Payments							
	23-2974		94				
	23-2967	11-209-100-610-000-250- / GENERAL SUPPLIES	1PPHC4L4GF9	CF	GENERAL SUPPLIES		30.18
			C				
	23-2960	11-000-261-610-052-600- / DW MAINTENANCE SPLS	13TTJFQKNVC	CF	DW MAINTENANCE SPLS		415.28
			Q				
	23-1932	60-910-310-610-003-059- / FOOD SVC KITCHEN SPLS	1NF6PGV3KHR	CF	FOOD SVC KITCHEN SPLS		413.22
			4				
	23-2802	11-000-219-610-000-250- / CST SUPPLIES	134H3PDRYNR	CF	CST SUPPLIES		597.60
			7				
		11-190-100-610-004-002- / L/R GENERAL SUPPLIES	134H3PDRYNR	CF	L/R GENERAL SUPPLIES		298.80
			7				
		11-190-100-610-004-003- / FRNKLN GENERAL SUPPLIES	134H3PDRYNR	CF	FRNKLN GENERAL SUPPLIES		298.80
			7				
		11-190-100-610-004-005- / EMS GENERAL SUPPLIES	134H3PDRYNR	CF	EMS GENERAL SUPPLIES		298.80
			7				
		11-190-100-610-004-007- / RHS GENERAL SUPPLIES	134H3PDRYNR	CF	RHS GENERAL SUPPLIES		298.80
			7				
		11-190-100-610-004-008- / JFRSN GENERAL SUPPLIES	134H3PDRYNR	CF	JFRSN GENERAL SUPPLIES		184.75
			7				
		11-190-100-610-004-009- / NXN GENERAL SUPPLIES	134H3PDRYNR	CF	NXN GENERAL SUPPLIES		298.80
			7				
		11-190-100-610-004-010- / KNDY GENERAL SUPPLIES	134H3PDRYNR	CF	KNDY GENERAL SUPPLIES		298.80
			7				
		11-190-100-610-101-300- / GENERAL SUPPLIES	134H3PDRYNR	CF	GENERAL SUPPLIES		412.85
			7				
	23-2848	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	1FPJG316MDY	CF	CMPTR CTR SUPPLIES		1,837.25
			J				
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	1XXYNRRYPD	CF	CMPTR CTR SUPPLIES		649.99
			K1				
	23-2917	11-000-251-610-000-900- / BO SUPPLIES	1PFV1WJMM6	CF	BO SUPPLIES		62.43
			CN				
	23-2919	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	1739L73P4D6T	CF	GROUNDS GENERAL SUPPLIES		199.70
	23-2350	11-190-100-610-304-007- / RHS LA GEN SPLS	1M9PDF3M1VT	CF	RHS LA GEN SPLS		29.00
			D				

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Pending Payments							
	23-2730	11-190-100-610-611-007- /- RHS MUSIC SUPPLIES	1X6LRJMTFH4	CF	RHS MUSIC SUPPLIES		89.96
			3				
	23-2654	11-190-100-610-204-007- /- RHS SCI GEN SPLS	193MTLYLP91	CF	RHS SCI GEN SPLS		378.03
			W				
		11-190-100-640-220-007- /- RHS SCIENCE TEXTBOOKS	193MTLYLP91	CF	RHS SCIENCE TEXTBOOKS		19.95
			W				
	23-2739	11-190-100-610-004-003- /- FRNKLN GENERAL SUPPLIES	1NLCVLMQ4T9	CF	FRNKLN GENERAL SUPPLIES		26.58
			J				
	23-2775	20-251-100-600-000-099- /- IDEA PRES SUPPLIES	1YJFVHLVYW6	CF	IDEA PRES SUPPLIES		116.22
			N				
	23-2764	11-000-240-610-000-003- /- FRANKLIN SUPPLIES	1QCDT9VYQ9J	CF	FRANKLIN SUPPLIES		31.99
	23-2727	11-000-261-610-600-007- /- RHS MTNCNE SPLS	1D3CQYTPV4X	CF	RHS MTNCNE SPLS		56.40
			1				
	23-2735	11-000-261-610-600-010- /- KNDY MTNCNE SPLS	1DFCQFV6XHF	CF	KNDY MTNCNE SPLS		289.95
	23-2629	11-000-266-610-000-800- /- SECURITY GENERAL SUPPLIE	1X9H6D4R9L1V	CF	SECURITY GENERAL SUPPLIE		359.98
	23-2679	11-000-252-600-002-707- /- CMPTR CTR SUPPLIES	1T4TTYQW7M	CF	CMPTR CTR SUPPLIES		886.22
			P3				
	23-2584	11-190-100-610-004-009- /- NXN GENERAL SUPPLIES	1JJ3YTDH3RN	CF	NXN GENERAL SUPPLIES		193.82
			Q				
		11-190-100-610-004-009- /- NXN GENERAL SUPPLIES	1XN194PMMPJ	CF	NXN GENERAL SUPPLIES		12.39
			L				
	23-2675	11-190-100-610-101-300- /- GENERAL SUPPLIES	1NRNJWRQ1G	CF	GENERAL SUPPLIES		30.95
			XX				
	23-2723	11-000-251-610-000-900- /- BO SUPPLIES	1TXN9L1N3KH	CF	BO SUPPLIES		53.53
			Q				
	23-2614	11-000-251-610-000-900- /- BO SUPPLIES	139C1JXR74KR	CF	BO SUPPLIES		36.40
	23-2591	11-000-261-610-600-007- /- RHS MTNCNE SPLS	1PXR7PGJ4XL	CF	RHS MTNCNE SPLS		211.56
			D				
	23-2630	11-213-100-610-000-250- /- RES CNTR GEN SUPPLIES	1QXPX6VNWQ	CF	RES CNTR GEN SUPPLIES		83.94
			NN				
	23-2873	11-000-263-610-054-600- /- GROUNDS GENERAL SUPPLIES	1HX1VXXCCV1	CF	GROUNDS GENERAL SUPPLIES		467.61
			N				
	23-2854	11-190-100-610-101-300- /- GENERAL SUPPLIES	17YYD936YV9	CF	GENERAL SUPPLIES		269.98
			Q				

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Pending Payments								
	23-2809	11-000-261-610-600-007- /- RHS MTNCNE SPLS	13NJ9YT67RCK	CF	RHS MTNCNE SPLS		54.00	
		11-000-261-610-600-007- /- RHS MTNCNE SPLS	16F3NFRXHJK	CF	RHS MTNCNE SPLS		52.12	
			R					
	23-2756	11-000-261-610-600-007- /- RHS MTNCNE SPLS	1DVX1LV4W9R	CF	RHS MTNCNE SPLS		79.97	
			9					
	23-2741	11-190-100-610-101-300- /- GENERAL SUPPLIES	1HYHW99PPX7	CF	GENERAL SUPPLIES		174.75	
			K					
	23-2813	11-401-100-610-611-007- /- RHS COCRC MUSIC SPLS	1TTMNLQKTYR	CF	RHS COCRC MUSIC SPLS		104.98	
			4					
	23-2710	11-190-100-610-713-005- /- EMS PHYS ED SUPPLIES	1VF37KP9194P	CF	EMS PHYS ED SUPPLIES		27.98	
	23-2647	11-190-100-610-820-300- /- CRCLM F LANG SPLS	1YRTRPHY3VR	CF	CRCLM F LANG SPLS		70.18	
			C					
	23-2767	11-190-100-610-104-310- /- CRCLM MATH SUPLS	13L674RLNXDH	CF	CRCLM MATH SUPLS		517.30	
	23-2904	11-000-218-610-000-002- /- L/R GUIDANCE SPLS	1RFDMP7GND	CF	L/R GUIDANCE SPLS		452.73	
			HD					
	23-2886	11-190-100-610-003-010- /- KNDY FURN SUPPLIES	1MW6HRTJPD	CF	KNDY FURN SUPPLIES		560.06	
			XD					
	23-2880	11-000-219-610-000-250- /- CST SUPPLIES	1RXH1LV4M3F	CF	CST SUPPLIES		269.70	
			Q					
	23-2865	11-000-219-610-000-250- /- CST SUPPLIES	1M7TGDDPCQ	CF	CST SUPPLIES		36.86	
			F6					
	23-2864	11-000-261-610-600-007- /- RHS MTNCNE SPLS	171LRQ9C76W	CF	RHS MTNCNE SPLS		123.42	
			6					
	23-2851	11-000-261-610-600-002- /- L/R MNTNCE SPLS	1NHJJKXTGMY	CF	L/R MNTNCE SPLS		149.63	
			M					
			Total for Amazon.com Services, Inc./ 14394					\$13,699.55
AMERICAN PAPER TOWEL CO./ 11454								
	23-2431	11-000-262-610-052-600- /- CUSTODIAL SUPPLIES	J1318435	CF	CUSTODIAL SUPPLIES		114.40	
	23-2620	11-000-262-610-600-002- /- L/R CUSTODIAL SUPPLIES	J1318693	CF	L/R CUSTODIAL SUPPLIES		1,250.00	
		11-000-262-610-600-003- /- FRANKLN CUSTODIAL SPLS	J1318693	CF	FRANKLN CUSTODIAL SPLS		367.06	
		11-000-262-610-600-005- /- EMS CUSTODIAL SPLS	J1318693	CF	EMS CUSTODIAL SPLS		1,500.00	
		11-000-262-610-600-007- /- RHS CUSTODIAL SPLS	J1318693	CF	RHS CUSTODIAL SPLS		1,697.35	
		11-000-262-610-600-008- /- JFRSON CUSTODIAL SPLS	J1318693	CF	JFRSON CUSTODIAL SPLS		367.06	

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Pending Payments								
		11-000-262-610-600-009- / NIXON CUSTODIAL SPLS	J1318693	CF	NIXON CUSTODIAL SPLS		367.06	
		11-000-262-610-600-010- / KNDY CUSTODIAL SPLS	J1318693	CF	KNDY CUSTODIAL SPLS		367.07	
		11-000-262-610-600-002- / L/R CUSTODIAL SUPPLIES	J1319905	CF	L/R CUSTODIAL SUPPLIES		250.00	
		11-000-262-610-600-007- / RHS CUSTODIAL SPLS	J1319905	CF	RHS CUSTODIAL SPLS		1,302.65	
		Total for American Paper Towel Co./ 11454						\$7,582.65
AMERIFLEX/ 15238								
	23-8002	11-000-291-270-000-900- / MEDICAL INSUR	JAN 584741	CF	MEDICAL INSUR		80.00	
	23-8001	11-000-291-270-000-900- / MEDICAL INSUR	JAN 584741A	CF	MEDICAL INSUR		297.50	
		Total for Ameriflex/ 15238						\$377.50
AMPLIFIED IT LLC/ 15765								
	23-2726	11-190-100-500-000-707- / CMPTR SVCS PRCH SVCS	51912	CF	CMPTR SVCS PRCH SVCS		280.00	
	23-2422	11-190-100-500-000-707- / CMPTR SVCS PRCH SVCS	51818	CF	CMPTR SVCS PRCH SVCS		15,498.00	
		Total for Amplified IT LLC/ 15765						\$15,778.00
ANDY MARK, INC./ 14834								
	23-2123	11-190-100-610-103-007- / RHS SML EQP SPLS	E8SXXMT	CF	RHS SML EQP SPLS		330.99	
APOLLO FLAG CO.,INC./ 10290								
	23-2737	11-000-261-610-600-002- / L/R MNTNCE SPLS	30896	CF	L/R MNTNCE SPLS		202.50	
		11-000-261-610-600-005- / EMS MTNCE SPLS	30896	CF	EMS MTNCE SPLS		202.50	
	23-2731	11-000-261-610-600-007- / RHS MTNCNE SPLS	30897	CF	RHS MTNCNE SPLS		543.96	
		Total for APOLLO FLAG CO.,INC./ 10290						\$948.96
APPLE, INC./ 14704								
	23-2782	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	AK39409898	CF	CMPTR CTR SUPPLIES		159.00	
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	AK33736689	CF	CMPTR CTR SUPPLIES		238.00	
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	AK36770859	CF	CMPTR CTR SUPPLIES		1,799.00	
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	AK36622720	CF	CMPTR CTR SUPPLIES		2,713.00	
		Total for Apple Inc./ 14704						\$4,909.00
APPROVED AUTO ELECTRIC EXCHANG/ 1184								
	23-2806	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	0142387	CF	GROUNDS GENERAL SUPPLIES		339.80	
	23-2628	11-000-261-610-600-002- / L/R MNTNCE SPLS	0142330	CF	L/R MNTNCE SPLS		759.80	
		Total for APPROVED AUTO ELECTRIC EXCHANG/ 1184						\$1,099.60
AT & T/ 1245								

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Pending Payments							
	23-8067	11-000-230-530-000-600- / DW COMMUNICATIONS	DEC	CF	DW COMMUNICATIONS		43.65
			005540165101				
		11-000-230-530-000-600- / DW COMMUNICATIONS	DEC	CF	DW COMMUNICATIONS		84.34
			0305204640001				
			Total for AT & T/ 1245				\$127.99
ATLANTIC TOMORROW'S OFFICE INC./ 16242							
	23-8069	11-000-251-440-000-900- / BUS OFF COPIER RENTAL	DEC 464232	CF	BUS OFF COPIER RENTAL		1,220.19
		11-000-251-440-000-900- / BUS OFF COPIER RENTAL	OCT - DEC	CF	BUS OFF COPIER RENTAL		17,632.30
			Total for Atlantic Tomorrow's Office Inc./ 16242				\$18,852.49
ATLANTIC TRAINING CENTER/ 14136							
	23-2369	11-000-213-610-000-720- / HEALTH GEN SUPPLIES	2022-1026	CF	HEALTH GEN SUPPLIES		112.50
B & H PHOTO & ELECTRONICS CORP/ 15760							
	23-2646	11-190-100-610-507-310- / 9-12 SUPLS IS,FCS,BUSINE	208827635	CF	9-12 SUPLS IS,FCS,BUSINE		2,813.10
	23-2317	11-190-100-610-610-007- / RHS ART SUPPLIES	207446182	CF	RHS ART SUPPLIES		578.92
	23-2234	11-401-100-890-000-007- / RHS COCURRIC MISC	209190509	CF	RHS COCURRIC MISC		95.22
		11-401-100-890-000-007- / RHS COCURRIC MISC	209428732	CF	RHS COCURRIC MISC		95.22
			Total for B & H Photo & Electronics Corp/ 15760				\$3,582.46
BANCROFT NEUROHEALTH/ 16123							
	23-8520	20-250-100-500-000-099- / IDEA BASIC TUITION	NOV AIDE	CF	IDEA BASIC TUITION		4,000.00
		20-250-100-500-000-099- / IDEA BASIC TUITION	NOV TUIT	CF	IDEA BASIC TUITION		8,191.80
			Total for Bancroft NeuroHealth/ 16123				\$12,191.80
BANYAN SCHOOL/ 1326							
	23-8511	20-250-100-500-000-099- / IDEA BASIC TUITION	OCT	CF	IDEA BASIC TUITION		2,929.59
			TUIT/DK10/22				
		20-250-100-500-000-099- / IDEA BASIC TUITION	DK12/22	CF	IDEA BASIC TUITION		2,766.84
			Total for BANYAN SCHOOL/ 1326				\$5,696.43
BARNES, DR. ROBIN M./ 18170							
	23-8044	11-000-270-390-000-700- / TRANSP PURCH PROF SV	2556	CF	TRANSP PURCH PROF SV		115.00
		11-000-270-390-000-700- / TRANSP PURCH PROF SV	2151	CF	TRANSP PURCH PROF SV		115.00
		11-000-270-390-000-700- / TRANSP PURCH PROF SV	990	CF	TRANSP PURCH PROF SV		115.00
		11-000-270-390-000-700- / TRANSP PURCH PROF SV	2180	CF	TRANSP PURCH PROF SV		115.00

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Pending Payments							
		11-000-270-390-000-700- / TRANSP PURCH PROF SV	1854	CF	TRANSP PURCH PROF SV		115.00
Total for Dr. Robin M. Barnes/ 18170							\$575.00
BAYADA HOME HEALTH CARE. INC./ 1360							
	23-8512	11-000-217-320-000-250- / PURCHASED SERVICES	17862987	CF	PURCHASED SERVICES		1,937.50
	23-8560	11-000-217-320-000-250- / PURCHASED SERVICES	17950830	CF	PURCHASED SERVICES		700.00
	23-8512	11-000-217-320-000-250- / PURCHASED SERVICES	17916956	CF	PURCHASED SERVICES		1,736.00
	23-8560	11-000-217-320-000-250- / PURCHASED SERVICES	17916723	CF	PURCHASED SERVICES		1,412.50
		11-000-217-320-000-250- / PURCHASED SERVICES	17862770	CF	PURCHASED SERVICES		1,737.50
	23-8512	11-000-217-320-000-250- / PURCHASED SERVICES	17899268	CF	PURCHASED SERVICES		1,837.50
	23-8560	11-000-217-320-000-250- / PURCHASED SERVICES	17899040	CF	PURCHASED SERVICES		1,600.00
	23-8512	11-000-217-320-000-250- / PURCHASED SERVICES	17881112	CF	PURCHASED SERVICES		1,937.50
	23-8560	11-000-217-320-000-250- / PURCHASED SERVICES	17880901	CF	PURCHASED SERVICES		1,587.50
	23-2892	11-000-217-320-000-250- / PURCHASED SERVICES	17827856	CF	PURCHASED SERVICES		130.00
		11-000-217-320-000-250- / PURCHASED SERVICES	17862995	CF	PURCHASED SERVICES		130.00
		11-000-217-320-000-250- / PURCHASED SERVICES	17899277	CF	PURCHASED SERVICES		520.00
Total for BAYADA HOME HEALTH CARE, INC./ 1360							\$15,266.00
BECKER'S SCHOOL SUPPLIES/ 1369							
	23-1453	11-190-100-610-000-600- / DW FURN SPLS	1858949	CF	DW FURN SPLS		576.39
	23-2096	11-190-100-610-003-008- / JFRSN FRN SUPPLIES	1865598	CF	JFRSN FRN SUPPLIES		366.07
Total for Becker's School Supplies/ 1369							\$942.46
BENWAY SCHOOL/ 14004							
	23-8510	20-250-100-500-000-099- / IDEA BASIC TUITION	JAN	CF	IDEA BASIC TUITION		8,549.40
			TUIT/ROXB123				
			VDC				
BERGEN COUNTY SPECIAL SERVICES/ 11074							
	23-8517	11-000-216-320-000-250- / SP OT/PT PRCH SVC	3V1321	CF	SP OT/PT PRCH SVC		329.00
	23-8538	11-000-216-320-000-250- / SP OT/PT PRCH SVC	3V1321A	CF	SP OT/PT PRCH SVC		7,095.00
	23-8593	11-000-217-320-000-250- / PURCHASED SERVICES	3V1321B	CF	PURCHASED SERVICES		1,320.00
	23-8538	11-000-216-320-000-250- / SP OT/PT PRCH SVC	NOV / 3V1016	CF	SP OT/PT PRCH SVC		7,425.00
	23-8593	11-000-217-320-000-250- / PURCHASED SERVICES	NOV	CF	PURCHASED SERVICES		1,320.00
			SERVICES/3V1				
			016				

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Pending Payments							
	23-8538	11-000-216-320-000-250- / SP OT/PT PRCH SVC	3V0376A	CF	SP OT/PT PRCH SVC		7,095.00
	23-8517	11-000-216-320-000-250- / SP OT/PT PRCH SVC	3V0376	CF	SP OT/PT PRCH SVC		282.00
					Total for Bergen County ETTC/ 11074		\$24,866.00
BLICK ART MATERIALS LLC/ 1475							
	23-2403	11-190-100-610-610-007- / RHS ART SUPPLIES	9795589	CF	RHS ART SUPPLIES		609.32
	23-2389	11-190-100-610-610-005- / EMS ART SUPPLIES	9577849	CF	EMS ART SUPPLIES		301.17
					Total for Blick Art Materials LLC/ 1475		\$910.49
BLUE RIDGE LUMBER COMPANY/ 13768							
	23-1940	20-281-100-600-000-099- / TITLE IV SUPPLIES	43559	CF	TITLE IV SUPPLIES		1,928.38
BROADSTEP ACADEMY, NJ, INC./ 12449							
	23-8540	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN TUIT/AID	CF	TUITION PRIV IN STATE		10,701.40
		11-000-217-320-000-250- / PURCHASED SERVICES	JAN TUIT/AID	CF	PURCHASED SERVICES		2,400.00
	23-8595	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN TUIT/AIDE	CF	TUITION PRIV IN STATE		10,701.40
		11-000-217-320-000-250- / PURCHASED SERVICES	JAN TUIT/AIDE	CF	PURCHASED SERVICES		2,400.00
	23-8540	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC TUIT/AID	CF	TUITION PRIV IN STATE		9,096.19
		11-000-217-320-000-250- / PURCHASED SERVICES	DEC TUIT/AID	CF	PURCHASED SERVICES		2,040.00
	23-8595	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC TUIT/AID	CF	TUITION PRIV IN STATE		9,096.19
		11-000-217-320-000-250- / PURCHASED SERVICES	DEC TUIT/AID	CF	PURCHASED SERVICES		2,040.00
			23-8595				
		11-000-100-566-000-250- / TUITION PRIV IN STATE	NOV TUIT/AID	CF	TUITION PRIV IN STATE		10,701.40
			23-8595				
		11-000-217-320-000-250- / PURCHASED SERVICES	NOV TUIT/AID	CF	PURCHASED SERVICES		2,400.00
			23-8595				
		11-000-100-566-000-250- / TUITION PRIV IN STATE	SEPT	CF	TUITION PRIV IN STATE		9,631.26
			TUIT/AIDE				
		11-000-217-320-000-250- / PURCHASED SERVICES	SEPT	CF	PURCHASED SERVICES		2,160.00
			TUIT/AIDE				
		11-000-217-320-000-250- / PURCHASED SERVICES	OCT TUIT/AID	CF	PURCHASED SERVICES		2,400.00
			23-8595				
		11-000-100-566-000-250- / TUITION PRIV IN STATE	OCT TUIT/AID	CF	TUITION PRIV IN STATE		10,701.40
			23-8595				
					Total for Broadstep Academy/ 12449		\$86,469.24

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Pending Payments							
BSN SPORTS/ 14683							
	23-2842	11-000-218-610-000-005- / EMS GUID SPLS	920205115	CF	EMS GUID SPLS		1,780.00
	23-2370	11-402-100-610-005-005- / ATHLETIC SUPPLIES- EMS	920205113	CF	ATHLETIC SUPPLIES- EMS		409.70
		11-402-100-610-005-005- / ATHLETIC SUPPLIES- EMS	919448932	CF	ATHLETIC SUPPLIES- EMS		597.40
Total for BSN Sports, LLC/ 14683							\$2,787.10
BSN SPORTS LLC./ 6145							
	23-0620	11-402-100-610-010-007- / SUPPLIES- BASEBALL	919696198/912 956247	CF	SUPPLIES		1,585.40
		11-402-100-610-010-007- / SUPPLIES- BASEBALL	919825557	CF	SUPPLIES		376.20
	23-2659	11-402-100-610-051-007- / SUPPLIES- G BASKETBALL	920214821	CF	SUPPLIES- G BASKETBALL		1,554.89
	23-0654	11-402-100-610-030-007- / SUPPLIES- B SWIMMING	919622145	CF	SUPPLIES		73.38
	23-2345	11-402-100-890-036-007- / BOWLING MISC	919680692	CF	BOWLING MISC		1,127.75
	23-0656	11-402-100-610-065-007- / SUPPLIES- G TENNIS	919935418	CF	SUPPLIES		169.44
	23-0655	11-402-100-610-032-007- / SUPPLIES- B TENNIS	919935397	CF	SUPPLIES		254.16
Total for BSN SPORTS/ 6145							\$5,141.22
BUS PARTS WAREHOUSE/ 2470							
	23-8026	11-000-270-610-000-700- / TRANSP SUPPLIES	IN153889	CF	TRANSP SUPPLIES		55.35
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN153501	CF	TRANSP SUPPLIES		181.80
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN150708	CF	TRANSP SUPPLIES		599.48
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN151158	CF	TRANSP SUPPLIES		95.80
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN151693	CF	TRANSP SUPPLIES		540.50
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN152064	CF	TRANSP SUPPLIES		64.40
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN152402	CF	TRANSP SUPPLIES		31.92
		11-000-270-610-000-700- / TRANSP SUPPLIES	IN152495	CF	TRANSP SUPPLIES		165.57
Total for Bus Parts Warehouse/ 2470							\$1,734.82
BUZZELLI, ANNETTE/ 1625							
	23-2944	61-423-100-300-000-990- / CS PURCHASE PROF & TECH	23-2944	CF	CS PURCHASE PROF & TECH		40.00
CABLEVISION LIGHTPATH, INC./ 13255							
	23-8081	11-190-100-500-000-707- / CMPTR SVCS PRCH SVCS	FEB 47110/1009594 47	CF	CMPTR SVCS PRCH SVCS		7,546.75
		11-190-100-500-000-707- / CMPTR SVCS PRCH SVCS	FEB 54662/1009594	CF	CMPTR SVCS PRCH SVCS		5,944.00

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Pending Payments							
	23-8081		48				
					Total for CABLEVISION LIGHTPATH, INC./ 13255		\$13,490.75
CACCAVALE, FRANK/ 17050							
	23-2819	11-000-223-590-878-007- / RHS STAFF DVL TRVL	REIMB	CF	RHS STAFF DVL TRVL		63.54
			MILE/23-2819				
CAIVANO, ROXANA/ 13557							
	23-2746	11-000-223-590-878-007- / RHS STAFF DVL TRVL	W/S REIMB	CF	RHS STAFF DVL TRVL		503.74
			23-2746				
CALAIS SCHOOL, THE/ 1646							
	23-8548	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN	CF	TUITION PRIV IN STATE		8,180.00
			ROX012023A				
	23-8550	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN	CF	TUITION PRIV IN STATE		8,180.00
			ROX012023				
					Total for CALAIS SCHOOL, THE/ 1646		\$16,360.00
CAMPBELL FREIGHTLINER/ 11061							
	23-8027	11-000-270-610-000-700- / TRANSP SUPPLIES	C005065948:01	CF	TRANSP SUPPLIES		816.38
		11-000-270-610-000-700- / TRANSP SUPPLIES	C005066022:01	CF	TRANSP SUPPLIES		229.18
		11-000-270-610-000-700- / TRANSP SUPPLIES	C005066028:01	CF	TRANSP SUPPLIES		36.51
		11-000-270-610-000-700- / TRANSP SUPPLIES	C005066304:01	CF	TRANSP SUPPLIES		173.68
		11-000-270-610-000-700- / TRANSP SUPPLIES	C005066029:01	CF	TRANSP SUPPLIES		73.02
					Total for CAMPBELL FREIGHTLINER/ 11061		\$1,328.77
CAROLINA BIOLOGICAL SUPPLY CO/ 1718							
	23-2557	11-190-100-610-204-007- / RHS SCI GEN SPLS	51993272	CF	RHS SCI GEN SPLS		503.09
CASCADE SCHOOL SUPPLIES INC./ 1742							
	23-0054	11-190-100-610-004-010- / KNDY GENERAL SUPPLIES	06367	CF	SUPPLIES		21.91
	23-0089	11-190-100-610-004-002- / L/R GENERAL SUPPLIES	54683	CF	SUPPLIES		5.40
	23-0096	11-190-100-610-004-002- / L/R GENERAL SUPPLIES	61987	CF	SUPPLIES		23.46
	23-1193	11-190-100-610-304-008- / JFRSN LA GEN SPLS	24886	CF	JFRSN LA GEN SPLS		410.14
	23-0149	11-190-100-610-404-007- / RHS SOC STDS GEN SPL	49567	CF	SUPPLIES		335.00
		11-190-100-610-404-007- / RHS SOC STDS GEN SPL	52624	CF	SUPPLIES		24.00
		11-190-100-610-404-007- / RHS SOC STDS GEN SPL	58332	CF	SUPPLIES		10.15
	23-0242	11-190-100-610-713-007- / RHS PHYS ED SUPPLIES	49577	CF	SUPPLIES		462.99

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		11-190-100-610-713-007- / RHS PHYS ED SUPPLIES	54380	CF	SUPPLIES		146.87
	23-0145	11-209-100-610-000-250- / GENERAL SUPPLIES	06375	CF	SUPPLIES		5.40
	23-0201	11-190-100-610-004-003- / FRNKLN GENERAL SUPPLIES	06365	CF	SUPPLIES		48.80
	23-0136	11-213-100-610-000-250- / RES CNTR GEN SUPPLIES	06374	CF	SUPPLIES		5.40
	23-0061	11-190-100-610-004-010- / KNDY GENERAL SUPPLIES	22561	CF	SUPPLIES		22.86
	23-1432	11-190-100-610-004-010- / KNDY GENERAL SUPPLIES	06366	CF	KNDY GENERAL SUPPLIES		153.30
	23-0099	11-190-100-610-004-002- / L/R GENERAL SUPPLIES	22562	CF	SUPPLIES		17.46
	23-0112	11-213-100-610-000-250- / RES CNTR GEN SUPPLIES	06372	CF	SUPPLIES		18.72
	23-1420	11-190-100-610-610-007- / RHS ART SUPPLIES	22898	CF	RHS ART SUPPLIES		23.40
	23-0117	11-214-100-610-000-250- / AUTISM SPLY	06373	CF	SUPPLIES		10.29
					Total for CASCADE SCHOOL SUPPLIES INC./ 1742		\$1,745.55
CASHMAN, SIOBHAN/ 16765							
	23-8531	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	DEC TUIT REIMB	CF	TUITION OTHER LEA SPEC		5,500.00
CASTLE, LISA/ 16733							
	23-2792	11-402-100-420-005-005- / PURCH SERV- EMS	1	CF	PURCH SERV- EMS		225.00
CCBH, INC./ 17152							
	23-2694	11-219-100-320-000-250- / HOME INSTR PURCH ED SV	8166	CF	HOME INSTR PURCH ED SV		3,990.00
CDW GOVERNMENT, INC./ 10046							
	23-2635	11-190-100-500-000-707- / CMPTR SVCS PRCH SVCS	FR96868	CF	CMPTR SVCS PRCH SVCS		3,861.00
	23-2680	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	FR80769	CF	CMPTR CTR SUPPLIES		1,792.06
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	FR68715	CF	CMPTR CTR SUPPLIES		399.46
		11-000-252-600-002-707- / CMPTR CTR SUPPLIES	FR18585	CF	CMPTR CTR SUPPLIES		4,508.85
	23-1240	11-190-100-610-000-600- / DW FURN SPLS	FG72788	CF	DW FURN SPLS		898.87
	23-2787	11-190-100-610-000-707- / CMPTR SVCS SUPPLIES	FS69956	CF	CMPTR SVCS SUPPLIES		13,680.00
					Total for CDW Government, Inc./ 10046		\$25,140.24
CELEBRATE THE CHILDREN SCHOOL/ 11795							
	23-8545	11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 2302072	CF	TUITION PRIV IN STATE		6,465.00
		11-000-217-320-000-250- / PURCHASED SERVICES	FEB 2302072	CF	PURCHASED SERVICES		2,625.00
	23-8544	11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 2302071	CF	TUITION PRIV IN STATE		6,465.00
		11-000-217-320-000-250- / PURCHASED SERVICES	FEB 2302071	CF	PURCHASED SERVICES		2,625.00
	23-8543	11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 2302070	CF	TUITION PRIV IN STATE		6,465.00

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Pending Payments							
		11-000-217-320-000-250- / PURCHASED SERVICES	FEB 2302070	CF	PURCHASED SERVICES		2,625.00
23-8542		11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 2302068	CF	TUITION PRIV IN STATE		6,465.00
		11-000-217-320-000-250- / PURCHASED SERVICES	FEB 2302068	CF	PURCHASED SERVICES		2,625.00
23-8541		11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 2302069	CF	TUITION PRIV IN STATE		6,465.00
		11-000-217-320-000-250- / PURCHASED SERVICES	FEB 2302069	CF	PURCHASED SERVICES		1,312.50
Total for CELEBRATE THE CHILDREN SCHOOL/ 11795							\$44,137.50
CERAMIC SUPPLY/ 11083							
	23-2600	11-190-100-610-610-007- / RHS ART SUPPLIES	49209760	CF	RHS ART SUPPLIES		328.05
	23-2545	11-190-100-610-610-007- / RHS ART SUPPLIES	49209747	CF	RHS ART SUPPLIES		766.80
Total for CERAMIC SUPPLY INC./ 11083							\$1,094.85
CEREBRAL PALSY LEAGUE/ 16108							
	23-8509	20-250-100-500-000-099- / IDEA BASIC TUITION	DEC TUIT/17281	CF	IDEA BASIC TUITION		6,755.68
CHANCELLOR ACADEMY, THE/ 1862							
	23-8563	20-250-100-500-000-099- / IDEA BASIC TUITION	FEB TUIT/2675	CF	IDEA BASIC TUITION		8,137.13
CINTAS CORP 101/ 16070							
	23-2649	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	1903586884	CF	TRANSP CONTRACT REPAIRS		479.99
	23-8063	11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4143567964	CF	OTHER PURCH SERV- RENTAL		682.40
	23-8016	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4143270935	CF	TRANSP CONTRACT REPAIRS		560.16
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4142677784	CF	TRANSP CONTRACT REPAIRS		98.43
	23-8063	11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4140075082	CF	OTHER PURCH SERV- RENTAL		663.40
		11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4140736729	CF	OTHER PURCH SERV- RENTAL		663.40
		11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4141454089	CF	OTHER PURCH SERV- RENTAL		663.40
		11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4142170225	CF	OTHER PURCH SERV- RENTAL		663.40
	23-8016	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4139839250	CF	TRANSP CONTRACT REPAIRS		105.99
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4140539513	CF	TRANSP CONTRACT REPAIRS		105.99
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4141255458	CF	TRANSP CONTRACT REPAIRS		98.43
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	4141949757	CF	TRANSP CONTRACT REPAIRS		98.43
	23-8073	11-000-213-420-000-720- / HEALTH REPAR EQ	8406066874	CF	HEALTH REPAR EQ		2,314.00
		11-000-213-420-000-720- / HEALTH REPAR EQ	8406066875	CF	HEALTH REPAR EQ		89.00
		11-000-213-420-000-720- / HEALTH REPAR EQ	8406066876	CF	HEALTH REPAR EQ		178.00
	23-8063	11-000-262-441-000-600- / OTHER PURCH SERV- RENTAL	4142817130	CF	OTHER PURCH SERV- RENTAL		663.40
Total for Cintas Corp 101/ 16070							\$8,127.82

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Pending Payments							
COMBES, WILLIAM G./ 18683							
	23-2891	11-000-266-580-000-000- / TRAVEL - ALL OTHER	REIMB	CF	TRAVEL - ALL OTHER		37.13
			MILE/23-2891				
CORNERSTONE DAY SCHOOL/ 14303							
	23-8591	11-000-100-569-000-250- / TUITION - OTHER	1032537	CF	TUITION - OTHER		7,794.00
COUNTY CONCRETE CO./ 2292							
	23-2729	11-000-261-420-600-007- / RHS CONTRACTS	648311	CF	RHS CONTRACTS		995.00
COUNTY WELDING SUPPLY CO./ 2296							
	23-8017	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	243913	CF	TRANSP CONTRACT REPAIRS		5.00
	23-8071	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	426059	CF	GROUNDS GENERAL SUPPLIES		116.70
					Total for COUNTY WELDING SUPPLY CO. INC./ 2296		\$121.70
CRAIG SCHOOL, THE/ 13525							
	23-8508	11-000-216-320-000-250- / SP OT/PT PRCH SVC	DEC	CF	SP OT/PT PRCH SVC		187.50
			SPEECH/18874				
		11-000-100-569-000-250- / TUITION - OTHER	JAN	CF	TUITION - OTHER		5,876.00
			TUIT/18740				
		11-000-216-320-000-250- / SP OT/PT PRCH SVC	SPEECH 18698	CF	SP OT/PT PRCH SVC		187.50
					Total for Craig School/ 13525		\$6,251.00
CRISPINO, WILLIAM @ RHS/ 18706							
	23-2955	11-000-291-280-000-900- / TUITION REIMBURSEMENT	REIMB	CF	TUITION REIMBURSEMENT		850.00
			TUIT/23-2955				
CROPLEY, DALE/ 11158							
	23-1931	11-000-213-320-000-800- / HLTH PRCH SVC	23-1931	CF	HLTH PRCH SVC		675.00
D'AMATO, SEBASTIAN @ RHS/ 18426							
	23-2823	11-000-266-580-000-000- / TRAVEL - ALL OTHER	REIMB	CF	TRAVEL - ALL OTHER		59.69
			MILE/23-2823				
DECKER EQUIPMENT/SCHOOL FIX/ 16292							
	23-2544	11-000-261-610-600-007- / RHS MTNCNE SPLS	514515A	CF	RHS MTNCNE SPLS		125.30
		11-000-261-610-600-007- / RHS MTNCNE SPLS	514515B	CF	RHS MTNCNE SPLS		79.20
					Total for Decker Equipment/School Fix/ 16292		\$204.50
DELTA DENTAL PLAN OF N.J. INC./ 2614							
	23-8004	11-000-291-270-100-900- / DENTAL INSURANCE	JAN 888450	CF	DENTAL INSURANCE		18,936.54

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Pending Payments							
	23-8005	11-000-291-270-100-900- / DENTAL INSURANCE	JAN 888452	CF	DENTAL INSURANCE		3,239.88
		11-000-291-270-100-900- / DENTAL INSURANCE	FEB 894586	CF	DENTAL INSURANCE		3,239.88
	23-8004	11-000-291-270-100-900- / DENTAL INSURANCE	FEB 894584	CF	DENTAL INSURANCE		18,768.96
			Total for DELTA DENTAL PLAN OF N.J. INC./ 2614				\$44,185.26
DEMCO, INC./ 2625							
	23-1139	11-190-100-610-003-005- / EMS FURN SUPPLIES	7226617	CF	EMS FURN SUPPLIES		3,754.36
	23-2491	11-000-222-610-030-007- / RHS MEDIA SPLS	7236507	CF	RHS MEDIA SPLS		162.99
	23-0294	11-000-222-610-030-005- / EMS MEDIA SPLS	7240578	CF	SUPPLIES		949.46
	23-0946	11-000-222-610-030-005- / EMS MEDIA SPLS	7240584	CF	EMS MEDIA SPLS		530.10
			Total for DEMCO, Inc./ 2625				\$5,396.91
DEZINE LINE, INC./ 15911							
	23-2623	11-000-270-610-000-700- / TRANSP SUPPLIES	38727	CF	TRANSP SUPPLIES		295.80
	23-2551	11-000-291-290-000-600- / MAINTENANCE UNIFORMS	38664	CF	MAINTENANCE UNIFORMS		340.80
			Total for Dezine Line, Inc./ 15911				\$636.60
DIBELLO, BETH/ 15687							
	23-8533	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC 30450324	CF	TUITION PRIV IN STATE		8,658.00
DISCOUNT SCHOOL SUPPLY/EARLYCHILDHOODLLC/ 16042							
	23-1906	61-423-100-610-000-990- / CS GEN SUPPLIES	P41854690101	CF	CS GEN SUPPLIES		52.50
DOVER BRAKE AND CLUTCH/ 2781							
	23-8028	11-000-270-610-000-700- / TRANSP SUPPLIES	11N192497	CF	TRANSP SUPPLIES		397.64
		11-000-270-610-000-700- / TRANSP SUPPLIES	11N192022	CF	TRANSP SUPPLIES		795.28
		11-000-270-610-000-700- / TRANSP SUPPLIES	11N190758	CF	TRANSP SUPPLIES		990.44
		11-000-270-610-000-700- / TRANSP SUPPLIES	11N191754	CF	TRANSP SUPPLIES		554.72
			Total for DOVER BRAKE AND CLUTCH/ 2781				\$2,738.08
EAI EDUCATION-ERIC ARMIN INC./ 10832							
	23-2717	11-190-100-610-102-007- / RHS MATH SUPPLIES	1229435	CF	RHS MATH SUPPLIES		131.80
ECLC OF NEW JERSEY/ 9440							
	23-2968	11-000-100-566-000-250- / TUITION PRIV IN STATE	92375 REBILL	CF	TUITION PRIV IN STATE		5,650.00
	23-8556	11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 92638	CF	TUITION PRIV IN STATE		5,298.30
			Total for ECLC OF NEW JERSEY/ 9440				\$10,948.30
EDUC. SERVICES COMMISSION OF MCTY/ 3009							

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Pending Payments								
	23-8587	20-505-100-320-000-099- / CHAP 192 TRANSP	202301153	CF	CHAP 192 TRANSP		3,224.42	
		20-505-100-320-000-099- / CHAP 192 TRANSP	DEC	CF	CHAP 192 TRANSP		3,365.61	
			TRANSP/202301015					
	23-2883	11-213-100-610-000-250- / RES CNTR GEN SUPPLIES	202301126	CF	RES CNTR GEN SUPPLIES		790.00	
			Total for Educ. Services Commission Of MCTy/ 3009					7,380.03
EDUCATIONAL SERV. COMM. OF MOR/ 3004								
	23-8038	11-000-270-517-000-700- / TRANSP ESC REGULAR	202301180	CF	TRANSP ESC REGULAR		25,842.44	
	23-8039	11-000-270-515-000-700- / TRANSP JNT SCHL SP	202301222	CF	TRANSP JNT HME SCHL SP		12,523.68	
	23-8580	20-250-200-320-001-099-NP / PURCH PROF SVS IDEA NP	NOV/202301036	CF	PURCH PROF SVS IDEA NP		8,192.00	
	23-8579	20-502-100-320-000-099- / CHAP 192 COMP ED	NOV	CF	CHAP 192 COMP ED		7,412.25	
			SERVICES					
			23-8579					
		20-506-100-320-000-099- / CHAP 193 SUPP INSTRUCTIO	NOV	CF	CHAP 193 SUPP INSTRUCTIO		1,982.40	
			SERVICES					
			23-8579					
		20-507-100-320-000-099- / CHAP 193 EXAM/CLASS	NOV	CF	CHAP 193 EXAM/CLASS		1,162.08	
			SERVICES					
			23-8579					
		20-508-100-320-000-099- / CHAP 193 CORR SPEECH	NOV	CF	CHAP 193 CORR SPEECH		2,325.00	
			SERVICES					
			23-8579					
	23-8565	20-509-213-320-001-099- / NP NURSING- AMERICAN	JAN/202300195	CF	NP NURSING- AMERICAN		1,344.00	
		20-509-213-320-003-099- / NP NURSING- ST. THERESE	JAN/202300195	CF	NP NURSING- ST. THERESE		2,318.40	
	23-8569	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	202301082	CF	TUITION OTHER LEA SPEC		7,823.50	
	23-8568	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	202301081	CF	TUITION OTHER LEA SPEC		7,823.50	
		11-000-217-320-000-250- / PURCHASED SERVICES	202301100	CF	PURCHASED SERVICES		3,150.00	
	23-8567	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	202301080	CF	TUITION OTHER LEA SPEC		7,823.50	
	23-8566	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	202301079	CF	TUITION OTHER LEA SPEC		7,823.50	
		11-000-217-320-000-250- / PURCHASED SERVICES	202301099	CF	PURCHASED SERVICES		3,150.00	
	23-8039	11-000-270-515-000-700- / TRANSP JNT SCHL SP	202300960	CF	TRANSP JNT HME SCHL SP		17,671.68	
	23-8038	11-000-270-517-000-700- / TRANSP ESC REGULAR	202300993	CF	TRANSP ESC REGULAR		25,842.44	

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Pending Payments							
Total for Educational Serv. Comm. of Mor/ 3004							\$144,210.37
EDVOCATE/ 13402							
	23-8072	11-000-262-420-000-600- / CLEAN, REPAIR, MAINT.	DEC 7079	CF	CLEAN, REPAIR, MAINT.		2,291.00
ESSEX LOCKSMITHS, LLC/ 18669							
	23-3006	20-511-100-610-003-099- / NP SECURITY ST TERESE	357969	CF	NP SECURITY ST TERESE		240.00
ESSEX VALLEY SCHOOL/ 13057							
	23-8549	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN 17674	CF	TUITION PRIV IN STATE		8,767.00
		11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 17795	CF	TUITION PRIV IN STATE		6,575.25
	23-8597	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN 17673	CF	TUITION PRIV IN STATE		8,767.00
		11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 17794	CF	TUITION PRIV IN STATE		6,575.25
	23-8598	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN 17672	CF	TUITION PRIV IN STATE		8,767.00
		11-000-100-566-000-250- / TUITION PRIV IN STATE	FEB 17793	CF	TUITION PRIV IN STATE		6,575.25
	23-2971	11-000-100-566-000-250- / TUITION PRIV IN STATE	2122REBILL	CF	TUITION PRIV IN STATE		5,481.00
	23-8598	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC	CF	TUITION PRIV IN STATE		7,451.95
			TUIT/17621				
		11-000-100-566-000-250- / TUITION PRIV IN STATE	NOV	CF	TUITION PRIV IN STATE		4,383.50
			TUIT/17620				
	23-8597	11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC 17552	CF	TUITION PRIV IN STATE		7,451.95
		11-000-100-566-000-250- / TUITION PRIV IN STATE	NOV	CF	TUITION PRIV IN STATE		5,906.20
			TUIT/17551				
		20-250-100-500-000-099- / IDEA BASIC TUITION	NOV	CF	IDEA BASIC TUITION		1,984.10
			TUIT/17551				
Total for Essex Valley School/ 13057							\$78,685.45
FAMILY FORD/ 11155							
	23-2662	11-000-262-610-055-600- / B&G VEHICLE SPLS	31100	CF	B&G VEHICLE SPLS		114.77
FASINO, KAREN/ 11906							
	23-2702	11-000-223-590-878-002- / L/R STAFF DVL TRAVEL	REIMB	CF	L/R STAFF DVL TRAVEL		357.00
			REG/23-2702				
FLAGHOUSE/ 3368							
	23-2209	11-190-100-610-000-600- / DW FURN SPLS	P092816001011	CF	DW FURN SPLS		2,071.46
	23-1064	11-190-100-610-713-007- / RHS PHYS ED SUPPLIES	P091981201075	CF	RHS PHYS ED SUPPLIES		4,586.62
Total for FLAGHOUSE/ 3368							\$6,658.08
FLAGSHIP HEALTH SYSTEMS, INC./ 3372							

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Pending Payments							
	23-8006	11-000-291-270-100-900- / DENTAL INSURANCE	JAN 143107	CF	DENTAL INSURANCE		4,055.76
	23-8007	11-000-291-270-100-900- / DENTAL INSURANCE	JAN 143109	CF	DENTAL INSURANCE		281.65
					Total for Flagship Health Systems, Inc./ 3372		\$4,337.41
FLINN SCIENTIFIC INC./ 3386							
	23-0612	11-190-100-610-204-007- / RHS SCI GEN SPLS	2714590	CF	SUPPLIES		1,365.73
		11-190-100-610-204-007- / RHS SCI GEN SPLS	2718084	CF	SUPPLIES		148.00
		11-190-100-610-204-007- / RHS SCI GEN SPLS	2719448	CF	SUPPLIES		245.00
		11-190-100-610-204-007- / RHS SCI GEN SPLS	2733382	CF	SUPPLIES		16.95
					Total for FLINN SCIENTIFIC INC./ 3386		\$1,775.68
FOLLETT CONTENT SOLUTIONS/ 18454							
	23-2418	11-000-222-610-031-007- / RHS PERIODICALS	582528A	CF	RHS PERIODICALS		997.13
	23-2421	11-000-222-610-031-007- / RHS PERIODICALS	582593B	CF	RHS PERIODICALS		459.84
	23-2418	11-000-222-610-031-007- / RHS PERIODICALS	582528	CF	RHS PERIODICALS		1,488.87
	23-2421	11-000-222-610-031-007- / RHS PERIODICALS	582593A	CF	RHS PERIODICALS		607.69
					Total for FSS CONTENT TOPCO LP/ 18454		\$3,553.53
FOLLETT SCHOOL SOLUTIONS. INC./ 9236							
	23-1249	11-000-222-610-031-007- / RHS PERIODICALS	575414A	CF	RHS PERIODICALS		628.10
FREUND, BRYNN/ 18469							
	23-2982	11-000-291-280-000-300- / TUITION REIMBURSEMENT	REIMB TUIT 23-2982	CF	TUITION REIMBURSEMENT		2,000.00
GANNETT NEW JERSEY NEWSPAPERS/ 15366							
	23-2888	11-000-230-590-000-800- / LEGAL AD	0005241133	CF	LEGAL AD		39.29
	23-2743	11-000-230-590-000-800- / LEGAL AD	0005157909	CF	LEGAL AD		205.62
					Total for Gannett New Jersey Newspapers/ 15366		\$244.91
GLOBAL INDUSTRIAL EQUIPMENT/ 10916							
	23-1496	12-140-100-730-000-007- / RHS EQUIPMENT	119941116	CF	RHS EQUIPMENT		2,999.00
GORDON, BERIT/ 17019							
	23-1693	11-000-223-320-000-300- / STAFF DEVELOPMENT	112122-1	CF	STAFF DEVELOPMENT		2,000.00
GOTTFRIED, MICHAEL @ RHS/ 15615							
	23-2804	11-000-291-280-000-300- / TUITION REIMBURSEMENT	TUIT REIMB.23-2804	CF	TUITION REIMBURSEMENT		3,600.00
GRAINGER, INC./ 3830							

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Pending Payments							
	23-8051	11-000-261-610-052-600- / DW MAINTENANCE SPLS	9568956974	CF	DW MAINTENANCE SPLS		81.00
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	9567892600	CF	DW MAINTENANCE SPLS		367.03
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	9541190576	CF	DW MAINTENANCE SPLS		340.28
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	9536904270	CF	DW MAINTENANCE SPLS		387.40
	23-2641	11-000-261-610-052-600- / DW MAINTENANCE SPLS	9533783518	CF	DW MAINTENANCE SPLS		2,067.63
	23-8051	11-000-261-610-052-600- / DW MAINTENANCE SPLS	9551780266	CF	DW MAINTENANCE SPLS		638.90
	23-2641	11-000-261-610-052-600- / DW MAINTENANCE SPLS	9533783586	CF	DW MAINTENANCE SPLS		689.21
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	9533783602	CF	DW MAINTENANCE SPLS		1,378.42
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	9533783594	CF	DW MAINTENANCE SPLS		2,067.63
	23-2513	20-511-100-610-003-099- / NP SECURITY ST TERESE	9535506100	CF	NP SECURITY ST TERESE		632.40
Total for Grainger, Inc./ 3830							\$8,649.90
H.A. DEHART & SON/ 2590							
	23-2776	11-000-270-593-000-700- / TRANS SOFTWARE	X101021845:01	CF	TRANS SOFTWARE		5,902.38
	23-8030	11-000-270-610-000-700- / TRANSP SUPPLIES	X101022163:01	CF	TRANSP SUPPLIES		2,437.86
		11-000-270-610-000-700- / TRANSP SUPPLIES	X101022148:01	CF	TRANSP SUPPLIES		1,848.54
		11-000-270-610-000-700- / TRANSP SUPPLIES	X101022146:01	CF	TRANSP SUPPLIES		163.36
		11-000-270-610-000-700- / TRANSP SUPPLIES	X101022148:02	CF	TRANSP SUPPLIES		195.36
		11-000-270-610-000-700- / TRANSP SUPPLIES	X101016632:01	CF	TRANSP SUPPLIES		719.88
Total for H.A. DeHart & Son/ 2590							\$11,267.38
HAGEMANN, REGINA @ EMS/ 18526							
	23-2740	11-000-291-280-000-300- / TUITION REIMBURSEMENT	TUIT REIMB. 23-2740	CF	TUITION REIMBURSEMENT		1,347.00
HANNON FLOOR COVERING CORP/ 18568							
	23-2134	11-000-261-420-600-008- / JFRSON CONTRACTS	10623	CF	JFRSON CONTRACTS		5,445.60
HANOVER SUPPLY/ 14489							
	23-8048	11-000-261-610-052-600- / DW MAINTENANCE SPLS	R191366	CF	DW MAINTENANCE SPLS		80.42
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	R191372	CF	DW MAINTENANCE SPLS		19.90
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	R191405	CF	DW MAINTENANCE SPLS		85.36
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	R191709	CF	DW MAINTENANCE SPLS		42.13
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	R191464	CF	DW MAINTENANCE SPLS		16.65
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	R191476	CF	DW MAINTENANCE SPLS		47.48
		11-000-261-610-052-600- / DW MAINTENANCE SPLS	R189736	CF	DW MAINTENANCE SPLS		7.38

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Pending Payments							
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R189511	CF	DW MAINTENANCE SPLS		24.17
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R189937	CF	DW MAINTENANCE SPLS		22.73
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R190587	CF	DW MAINTENANCE SPLS		46.17
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R190757	CF	DW MAINTENANCE SPLS		30.30
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R190795	CF	DW MAINTENANCE SPLS		36.05
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R190885	CF	DW MAINTENANCE SPLS		24.00
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R189689	CF	DW MAINTENANCE SPLS		10.40
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R188602	CF	DW MAINTENANCE SPLS		35.00
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R190965	CF	DW MAINTENANCE SPLS		11.55
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	R191289	CF	DW MAINTENANCE SPLS		87.29
					Total for Hanover Supply/ 14489		\$626.98
HEINEMANN WORKSHOP/ 14450							
	23-2692	11-190-100-610-304-310- -/ GENERAL SUPPLIES-LA 6-12	7496926	CF	GENERAL SUPPLIES-LA 6-12		1,540.00
HENRY SCHEIN, INC./ 5530							
	23-2312	61-450-100-610-001-990- -/ CS BASES SUPPLIES	31776170	CF	CS BASES SUPPLIES		57.60
HERFF JONES/ 18335							
	23-1588	11-000-230-610-000-800- -/ SUPT OFF SPLS	4268RHS12062	CF	SUPT OFF SPLS		4,466.00
			022				
	23-1425	11-000-240-610-000-007- -/ RHS SUPPLIES	4268RHS12112	CF	RHS SUPPLIES		2,790.00
			022				
					Total for Herff Jones/ 18335		\$7,256.00
HERTER, HERBERT/ 18688							
	23-2893	11-000-266-580-000-000- -/ TRAVEL - ALL OTHER	REIMB	CF	TRAVEL - ALL OTHER		50.29
			MILE/23-2893				
HERTZ FURNITURE SYSTEMS/ 10123							
	23-2175	11-190-100-610-000-600- -/ DW FURN SPLS	686680	CF	DW FURN SPLS		2,368.36
	23-2411	11-190-100-610-003-008- -/ JFRSN FRN SUPPLIES	687298	CF	JFRSN FRN SUPPLIES		2,344.16
					Total for HERTZ FURNITURE SYSTEMS/ 10123		\$4,712.52
HOME & HOSPITAL MEDICAL PERSONNEL, INC./ 12904							
	23-8502	11-000-217-320-000-250- -/ PURCHASED SERVICES	11653	CF	PURCHASED SERVICES		2,400.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	11673	CF	PURCHASED SERVICES		3,000.00

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Pending Payments

Total for Home & Hospital Medical Personnel, Inc./	\$5,400.00
12904	

HOME DEPOT PRO/ 7401

23-8047	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	719717340	CF	DW MAINTENANCE SPLS		4.25
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	720675016/720	CF	DW MAINTENANCE SPLS		0.35
			961333				
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	721174688	CF	DW MAINTENANCE SPLS		44.25
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	719222499/719	CF	DW MAINTENANCE SPLS		178.20
			245656				
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	719471203/CRE	CF	DW MAINTENANCE SPLS		217.87
			DIT				
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	719574756/CRE	CF	DW MAINTENANCE SPLS		121.18
			DIT				
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	720199264	CF	DW MAINTENANCE SPLS		206.00
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	720423078	CF	DW MAINTENANCE SPLS		12.96
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	720423821	CF	DW MAINTENANCE SPLS		142.90
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	720457183	CF	DW MAINTENANCE SPLS		28.78
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	719222028	CF	DW MAINTENANCE SPLS		38.86
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	718756489	CF	DW MAINTENANCE SPLS		41.88
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	721425601	CF	DW MAINTENANCE SPLS		174.70
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	721922698	CF	DW MAINTENANCE SPLS		49.94
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722103645	CF	DW MAINTENANCE SPLS		42.80
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722510443	CF	DW MAINTENANCE SPLS		22.34
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722718178	CF	DW MAINTENANCE SPLS		233.80
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722734050	CF	DW MAINTENANCE SPLS		284.80
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	723683470	CF	DW MAINTENANCE SPLS		11.34
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	723883872/720	CF	DW MAINTENANCE SPLS		34.17
			280387				
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	723884110	CF	DW MAINTENANCE SPLS		432.89
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	724069232	CF	DW MAINTENANCE SPLS		87.84
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	724135306	CF	DW MAINTENANCE SPLS		214.98
	11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722378783	CF	DW MAINTENANCE SPLS		27.38

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Pending Payments							
		11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722297538	CF	DW MAINTENANCE SPLS	12.48
		11-000-261-610-052-600-	-/ DW MAINTENANCE SPLS	722300233	CF	DW MAINTENANCE SPLS	150.00
	23-2413	11-190-100-610-507-310-	-/ 9-12 SUPLS IS,FCS,BUSINE	719028623	CF	9-12 SUPLS IS,FCS,BUSINE	910.39
Total for Home Depot Pro/ 7401							\$3,727.33
HOUGHTON MIFFLIN HARCOURT/ 4225							
	23-2664	11-190-100-610-304-002-	-/ L/R LA GEN SPLS	7495763	CF	L/R LA GEN SPLS	577.50
HOWARD CLEANERS/ 4247							
	23-2632	11-401-100-420-611-007-	-/ PURCHASED SERVICES (300-	23-2632	CF	PURCHASED SERVICES (300-	180.00
				11/7/22 INV			
HUBERT, TRAVIS EMS/ 18001							
	23-2890	11-000-291-280-000-300-	-/ TUITION REIMBURSEMENT	REIMB	CF	TUITION REIMBURSEMENT	1,969.50
				TUIT/23-2890			
ID CLOTHING COMPANY/ 15636							
	23-0683	11-402-100-610-028-007-	-/ SUPPLIES- B SOCCER	35299	CF	SUPPLIES- B SOCCER	261.00
		11-402-100-610-028-007-	-/ SUPPLIES- B SOCCER	34106	CF	SUPPLIES- B SOCCER	27.00
Total for ID Clothing Company/ 15636							\$288.00
IDVILLE/ 14651							
	23-2728	11-000-222-610-030-007-	-/ RHS MEDIA SPLS	4015625	CF	RHS MEDIA SPLS	2,027.94
INST							
NEUROLOGY&NEUROSURGERY@ST.BARNABAS/							
18298							
	23-2681	11-000-219-320-000-250-	-/ CST PRCH SVCS	DOS 05/11/22	CF	CST PRCH SVCS	725.00
				23-2681			
INSTITUTE FOR MULTI-SENSORY EDUCATION/							
16585							
	23-2585	11-000-223-590-878-002-	-/ L/R STAFF DVL TRAVEL	200571	CF	L/R STAFF DVL TRAVEL	375.00
IPEVO, INC./ 14539							
	23-2824	11-190-100-610-000-707-	-/ CMPTR SVCS SUPPLIES	002202212V007	CF	CMPTR SVCS SUPPLIES	3,093.67
				5			
J&B THERAPY, LLC/ 17067							
	23-8586	11-000-219-320-000-250-	-/ CST PRCH SVCS	21574	CF	CST PRCH SVCS	2,363.40
		11-000-219-320-000-250-	-/ CST PRCH SVCS	21460	CF	CST PRCH SVCS	5,317.65
Total for J&B Therapy, LLC/ 17067							\$7,681.05

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Pending Payments							
J.W. PEPPER & SON, INC./ 6216							
	23-2111	11-190-100-610-611-300- / K-6 MUSIC SUPPLIES	364840144	CF	K-6 MUSIC SUPPLIES		315.00
		11-190-100-610-611-300- / K-6 MUSIC SUPPLIES	364687311	CF	K-6 MUSIC SUPPLIES		92.97
	23-2152	11-190-100-610-611-002- / L/R MUSIC SUPPLIES	364840485	CF	L/R MUSIC SUPPLIES		88.50
	23-2732	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	364862079	CF	RHS MUSIC SUPPLIES		167.99
	23-2304	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	364746230	CF	RHS MUSIC SUPPLIES		289.99
		11-190-100-610-611-007- / RHS MUSIC SUPPLIES	364746339	CF	RHS MUSIC SUPPLIES		483.00
		11-190-100-610-611-007- / RHS MUSIC SUPPLIES	364801619	CF	RHS MUSIC SUPPLIES		85.00
		11-190-100-610-611-007- / RHS MUSIC SUPPLIES	364861525	CF	RHS MUSIC SUPPLIES		235.00
					Total for J.W. Pepper & Son, Inc./ 6216		\$1,757.45
JAMMIN JENN MUSIC THERAPY/ 16663							
	23-8573	11-000-216-320-000-250- / SP OT/PT PRCH SVC	16207	CF	SP OT/PT PRCH SVC		1,062.50
JCP&L/ 3821							
	23-8077	11-000-262-622-000-600- / ELECTRIC DISTRIC WIDE	NOV	CF	ELECTRIC DISTRIC WIDE		17,388.72
			200000053419				
		11-000-262-622-000-600- / ELECTRIC DISTRIC WIDE	DEC	CF	ELECTRIC DISTRIC WIDE		39,825.95
			100106491747				
		11-000-262-622-000-600- / ELECTRIC DISTRIC WIDE	DEC	CF	ELECTRIC DISTRIC WIDE		24,158.06
			200000053419				
					Total for JCP&L/ 3821		\$81,372.73
JESCO, INC./ 15570							
	23-2818	11-000-270-610-000-700- / TRANSP SUPPLIES	G79226	CF	TRANSP SUPPLIES		454.69
JEWEL ELECTRIC SUPPLY CO/ 4568							
	23-8053	11-000-261-610-052-600- / DW MAINTENANCE SPLS	S100388393.00	CF	DW MAINTENANCE SPLS		61.16
			4				
	23-2297	11-000-261-610-600-007- / RHS MTNCNE SPLS	S100388292	CF	RHS MTNCNE SPLS		4,694.12
					Total for JEWEL ELECTRIC SUPPLY CO/ 4568		\$4,755.28
JOE'S PIZZA/ 4576							
	23-2747	11-401-100-610-000-007- / RHS CO CURR SPLS	JAN PIZZA	CF	RHS CO CURR SPLS		100.00
			23-2747				
JOHNNY DEE'S GLASS CO./ 15939							
	23-2976	11-000-261-610-600-005- / EMS MTNCE SPLS	20264	CF	EMS MTNCE SPLS		335.00

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Pending Payments							
	23-2688	11-000-261-610-600-002- -/ L/R MNTNCE SPLS	20221	CF	L/R MNTNCE SPLS		150.00
Total for John DeFelice/ 15939							\$485.00
JOHNNY ON THE SPOT, LLC/ 15728							
	23-2788	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	0006624961	CF	GROUNDS GENERAL SUPPLIES		151.25
	23-1317	11-402-100-890-016-007- -/ MISC- FOOTBALL	0006603491	CF	MISC- FOOTBALL		87.50
Total for Johnny on the Spot, LLC/ 15728							\$238.75
JOHNSTONE SUPPLY/ 15578							
	23-8052	11-000-261-420-050-600- -/ MAINT CONTRACTS	S5607794.001	CF	MAINT CONTRACTS		258.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5607852.001	CF	MAINT CONTRACTS		189.97
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5605056.001	CF	MAINT CONTRACTS		278.52
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5573374.001	CF	MAINT CONTRACTS		300.10
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5573505.002	CF	MAINT CONTRACTS		608.04
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5573505/S5581126	CF	MAINT CONTRACTS		340.56
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5581131	CF	MAINT CONTRACTS		201.10
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5592741.001	CF	MAINT CONTRACTS		249.72
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5581131.004	CF	MAINT CONTRACTS		183.96
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5581131.002	CF	MAINT CONTRACTS		177.32
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5581131.003	CF	MAINT CONTRACTS		785.48
		11-000-261-420-050-600- -/ MAINT CONTRACTS	S5562147.001	CF	MAINT CONTRACTS		92.50
	23-2882	11-000-261-610-600-007- -/ RHS MTNCNE SPLS	S5596356.001	CF	RHS MTNCNE SPLS		342.56
		11-000-261-610-600-007- -/ RHS MTNCNE SPLS	S5596356.002	CF	RHS MTNCNE SPLS		108.02
Total for JOHNSTONE SUPPLY INC./ 15578							\$4,115.85
JUICE PLUS + COMPANY, LLC/ 15666							
	23-2515	11-190-100-610-204-002- -/ L/R SCI GEN SPLS	196919096	CF	L/R SCI GEN SPLS		186.00
JUNIOR LIBRARY GUILD/ 11601							
	23-2097	11-000-222-610-030-003- -/ FRNKLN MEDIA SPLS	640674	CF	FRNKLN MEDIA SPLS		3,986.80
KATZ, ROBERT/ 15415							
	23-8024	11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	DEC 23-8024	CF	TRANSP PURCH PROF SV		65.00
KENCOR, INC./ 15195							
	23-2214	11-000-261-420-999-999- -/ MAINT. RES - PURCH SERV	58310	CF	MAINT. RES - PURCH SERV		7,369.50
	23-8066	11-000-261-420-050-600- -/ MAINT CONTRACTS	57539	CF	MAINT CONTRACTS		168.00

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Pending Payments							
		11-000-261-420-050-600- -/ MAINT CONTRACTS	57515	CF	MAINT CONTRACTS		84.00
					Total for Kencor, Inc./ 15195		\$7,621.50
KENVIL POWER MOWER/ 4733							
	23-2232	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	215857	CF	GROUNDS GENERAL SUPPLIES		1,717.85
	23-8104	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	213547	CF	GROUNDS GENERAL SUPPLIES		37.99
					Total for KENVIL POWER MOWER/ 4733		\$1,755.84
KIM, ERICA/ 17007							
	23-2844	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB TUIT/23-2844	CF	TUITION REIMBURSEMENT		1,722.15
KOCOSKI, SANJA/ 16739							
	23-3004	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB TUIT/23-3004	CF	TUITION REIMBURSEMENT		2,393.10
KROG, DEBORAH @ JEFFERSON/ 18610							
	23-3010	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB TUIT/23-3010	CF	TUITION REIMBURSEMENT		1,967.00
	23-2994	11-240-100-580-878-300- -/ ESL/BILINGUAL TRAVEL	REIMB MILE/23-2994	CF	ESL/BILINGUAL TRAVEL		83.75
					Total for Deborah Krog/ 18610		\$2,050.75
KUIKEN BROTHERS COMPANY, INC./ 14656							
	23-2807	11-000-261-610-600-002- -/ L/R MNTNCE SPLS	RX-8000885	CF	L/R MNTNCE SPLS		3,407.76
LAMINATOR.COM/ 15341							
	23-2452	11-000-240-610-000-009- -/ NXN SUPPLIES	312214	CF	NXN SUPPLIES		990.78
LEARNWELL/ 12232							
	23-2511	11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	120885	CF	HOME INSTRCN PRCH SV		482.79
	23-2916	11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	125115	CF	HOME INSTRCN PRCH SV		321.88
	23-2699	11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	121471	CF	HOME INSTRCN PRCH SV		965.58
		11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	124303	CF	HOME INSTRCN PRCH SV		321.86
		11-150-100-320-000-250- -/ HOME INSTRCN PRCH SV	122882	CF	HOME INSTRCN PRCH SV		804.65
	23-2841	11-219-100-320-000-250- -/ HOME INSTR PURCH ED SV	124302	CF	HOME INSTR PURCH ED SV		482.79
					Total for LearnWell/ 12232		\$3,379.55
LONGO ELECTRICAL MECHANICAL INC/ 3085							
	23-2136	11-000-261-420-600-008- -/ JFRSON CONTRACTS	069697	CF	JFRSON CONTRACTS		2,400.00

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Pending Payments							
MACMILLAN OIL CO., OF ALLENTOWN/ 11592							
	23-8033	11-000-270-610-000-700- /- TRANSP SUPPLIES	108563	CF	TRANSP SUPPLIES		845.00
MADISON BOARD OF EDUCATION/ 17184							
	23-8588	11-000-100-569-000-250- /- TUITION - OTHER	JAN TUIT	CF	TUITION - OTHER		1,713.20
		11-000-100-569-000-250- /- TUITION - OTHER	DEC TUIT	CF	TUITION - OTHER		1,713.20
Total for Madison Board of Education/ 17184							\$3,426.40
MAINIERO, MELISSA/ 15128							
	23-2877	11-190-100-580-000-007- /- RHS TRAVEL	REIMB MILE/23-2877	CF	RHS TRAVEL		58.84
MANHATTAN WELDING COMPANY, INC./ 16269							
	23-2203	30-000-400-450-009-009- /- NIXON BOILERS	85237	CF	NIXON BOILERS		109,140.00
MARTIN, JOHN Q/ 18185							
	23-1207	11-190-100-320-000-300- /- ARTIST IN RES PRGM	2022012	CF	ARTIST IN RES PRGM		2,612.50
MASCHIO'S FOOD SERVICE, INC./ 16687							
	23-8102	60-910-310-330-000-059- /- FS MANAGEMENT FEE	0086442	CF	FS MANAGEMENT FEE		124,391.97
	23-8093	11-000-251-500-878-900- /- MISCELLANEOUS PURCHASED	0086339	CF	MISCELLANEOUS PURCHASED		193.50
	23-2519	11-190-100-610-101-300- /- GENERAL SUPPLIES	0086338	CF	GENERAL SUPPLIES		300.00
	23-2768	11-000-251-500-878-900- /- MISCELLANEOUS PURCHASED	0085802	CF	MISCELLANEOUS PURCHASED		193.50
		11-000-251-500-878-900- /- MISCELLANEOUS PURCHASED	0085805	CF	MISCELLANEOUS PURCHASED		255.00
		11-000-251-500-878-900- /- MISCELLANEOUS PURCHASED	0085801	CF	MISCELLANEOUS PURCHASED		240.00
	23-8093	11-000-251-500-878-900- /- MISCELLANEOUS PURCHASED	0085803	CF	MISCELLANEOUS PURCHASED		240.00
	23-8102	60-910-310-330-000-059- /- FS MANAGEMENT FEE	NOV 0085858	CF	FS MANAGEMENT FEE		145,429.28
Total for Maschio's Food Service, Inc./ 16687							\$271,243.25
MATULLO, LAUREN @ L/R/ 18707							
	23-2956	11-000-291-280-000-300- /- TUITION REIMBURSEMENT	REIMB TUIT/23-2956	CF	TUITION REIMBURSEMENT		1,969.50
MAWN, MATTHEW/ 18696							
	23-2698	11-000-223-590-878-007- /- RHS STAFF DVL TRVL	REIMB TRAV/23-2698	CF	RHS STAFF DVL TRVL		874.22
MCADA/ 16312							
	23-2936	11-402-100-890-022-007- /- MISC- B INDOOR TRACK	1365177	CF	MISC- B INDOOR TRACK		130.00
		11-402-100-890-057-007- /- MISC- G INDOOR TRACK	1365177	CF	MISC- G INDOOR TRACK		130.00

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Pending Payments								
Total for MCADA/ 16312								\$260.00
MCDERMOTT, JAMES @ L/R/ 18708								
	23-2970	11-000-223-590-878-002- / L/R STAFF DVL TRAVEL	REIMB	CF	L/R STAFF DVL TRAVEL			23.88
			MILE/23-2970					
MCPCA/ 10492								
	23-2942	11-000-218-890-000-007- / RHS GUID MISC	16	CF	RHS GUID MISC			30.00
MCTCA/ 16584								
	23-2872	11-402-100-890-022-007- / MISC- B INDOOR TRACK	1365169	CF	MISC- B INDOOR TRACK			288.00
		11-402-100-890-057-007- / MISC- G INDOOR TRACK	1365169	CF	MISC- G INDOOR TRACK			288.00
	23-2871	11-402-100-890-022-007- / MISC- B INDOOR TRACK	1365172	CF	MISC- B INDOOR TRACK			225.00
		11-402-100-890-057-007- / MISC- G INDOOR TRACK	1365172	CF	MISC- G INDOOR TRACK			225.00
	23-2940	11-402-100-890-022-007- / MISC- B INDOOR TRACK	1365174	CF	MISC- B INDOOR TRACK			325.00
		11-402-100-890-057-007- / MISC- G INDOOR TRACK	1365174	CF	MISC- G INDOOR TRACK			325.00
Total for MCTCA/ 16584								\$1,676.00
MEOLA, JULIA TRANS/ 14498								
	23-2772	11-000-230-890-048-800- / GEN ADMIN MISC	REIMB	CF	GEN ADMIN MISC			29.75
			FP/23-2772					
MFAC, LLC/ 18046								
	23-0641	11-402-100-610-026-007- / SUPPLIES- B OUTDOOR TRK	215592	CF	SUPPLIES			17.00
MGL FORMS-SYSTEMS DBA MGL PRINTING/ 11020								
	23-2467	11-000-251-610-000-900- / BO SUPPLIES	193937	CF	BO SUPPLIES			3,728.00
MIDWEST TECHNOLOGY PRODUCTS/ 14389								
	23-2282	11-190-100-610-507-007- / RHS TECHNOLOGY SPLSI	2133701-00	CF	RHS TECHNOLOGY SPLSI			420.09
MILLER DIESEL SERVICE, INC./ 11979								
	23-8020	11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	20220407	CF	TRANSP CONTRACT REPAIRS			400.00
		11-000-270-420-000-700- / TRANSP CONTRACT REPAIRS	20220408	CF	TRANSP CONTRACT REPAIRS			400.00
Total for Miller Diesel Service, Inc./ 11979								\$800.00
MOLITORIS, MARIA/ 16696								
	23-8532	11-000-270-514-000-700- / SP SVCS CONTR PARENT	JAN	CF	SP SVCS CONTR PARENT			2,083.33
			TUIT/23-8532					
MONTGOMERY ACADEMY/ 5610								

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Pending Payments								
	23-8585	20-250-100-500-000-099- / IDEA BASIC TUITION	456002012023.	CF	IDEA BASIC TUITION		8,593.20	
			23-8585					
		20-250-100-500-000-099- / IDEA BASIC TUITION	JAN	CF	IDEA BASIC TUITION		9,548.00	
			TUI/456001012					
			023					
			Total for MONTGOMERY ACADEMY/ 5610					\$18,141.20
MORRIS COUNTY MUA/ 5647								
	23-8057	11-000-262-490-061-600- / B&G PURCH GARBAGE	22-01084	CF	B&G PURCH GARBAGE		3,250.20	
	23-8058	11-000-262-490-061-600- / B&G PURCH GARBAGE	1556452	CF	B&G PURCH GARBAGE		306.48	
		11-000-262-490-061-600- / B&G PURCH GARBAGE	22-01180	CF	B&G PURCH GARBAGE		400.00	
	23-8057	11-000-262-490-061-600- / B&G PURCH GARBAGE	22-01131	CF	B&G PURCH GARBAGE		3,250.20	
	23-8058	11-000-262-490-061-600- / B&G PURCH GARBAGE	1556476	CF	B&G PURCH GARBAGE		285.97	
		11-000-262-490-061-600- / B&G PURCH GARBAGE	1562256	CF	B&G PURCH GARBAGE		242.92	
		11-000-262-490-061-600- / B&G PURCH GARBAGE	1562282	CF	B&G PURCH GARBAGE		305.45	
		11-000-262-490-061-600- / B&G PURCH GARBAGE	22-01056	CF	B&G PURCH GARBAGE		400.00	
			Total for MORRIS COUNTY MUA/ 5647					\$8,441.22
MORRIS COUNTY VOCATIONAL SCHOO/ 5654								
	23-1458	11-000-100-563-000-250- / TUITION COUNTY VOC REG	3V0274	CF	TUITION COUNTY VOC REG		63,680.01	
		11-000-100-564-000-250- / TUI TION COUNTY VOC SPCL	3V0274	CF	TUI TION COUNTY VOC SPCL		1,989.30	
		11-000-100-563-000-250- / TUITION COUNTY VOC REG	3V0226/3V0343	CF	TUITION COUNTY VOC REG		58,416.46	
		11-000-100-564-000-250- / TUI TION COUNTY VOC SPCL	3V0226/3V0343	CF	TUI TION COUNTY VOC SPCL		1,989.30	
			Total for MORRIS COUNTY VOCATIONAL SCHOO/ 5654					\$126,075.07
MORRIS-UNION JOINTURE COMM./ 5666								
	23-8514	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	DEC 33138	CF	TUITION OTHER LEA SPEC		9,982.40	
		11-000-100-562-000-250- / TUITION OTHER LEA SPEC	NOV	CF	TUITION OTHER LEA SPEC		9,982.40	
			TUIT/32947					
	23-8561	11-000-216-320-000-250- / SP OT/PT PRCH SVC	NOV 33020	CF	SP OT/PT PRCH SVC		1,732.50	
			Total for Morris-Union Jointure Comm./ 5666					\$21,697.30
MUNICIPAL CAPITAL FINANCE/ 16261								
	23-8062	11-190-100-440-000-900- / OTHER PURCHASED SERVICES	PMNT #4	CF	OTHER PURCHASED SERVICES		288.00	
		11-190-100-440-000-900- / OTHER PURCHASED SERVICES	17605	CF	OTHER PURCHASED SERVICES		7,199.00	

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Pending Payments							
		11-190-100-440-000-900- -/ OTHER PURCHASED SERVICES	PMNT #3	CF	OTHER PURCHASED SERVICES		288.00
		11-190-100-440-000-900- -/ OTHER PURCHASED SERVICES	PMNT 28/26579	CF	OTHER PURCHASED SERVICES		7,199.00
		11-190-100-440-000-900- -/ OTHER PURCHASED SERVICES	PMNT 29/32945	CF	OTHER PURCHASED SERVICES		7,199.00
Total for Municipal Capital Finance/ 16261							\$22,173.00
MUSIC & ARTS/ 13657							
	23-2235	11-190-100-610-611-007- -/ RHS MUSIC SUPPLIES	034393690	CF	RHS MUSIC SUPPLIES		719.98
	23-2878	11-190-100-610-611-007- -/ RHS MUSIC SUPPLIES	035469356	CF	RHS MUSIC SUPPLIES		549.95
	22-3421	12-000-262-730-000-007- -/ RHS EQUIPMENT	033956989	CF	RHS EQUIPMENT		27,440.46
	23-2590	11-190-100-610-611-002- -/ L/R MUSIC SUPPLIES	034852802	CF	L/R MUSIC SUPPLIES		345.60
		11-190-100-610-611-002- -/ L/R MUSIC SUPPLIES	034851987	CF	L/R MUSIC SUPPLIES		223.65
		11-190-100-610-611-002- -/ L/R MUSIC SUPPLIES	034840457	CF	L/R MUSIC SUPPLIES		299.83
		11-190-100-610-611-002- -/ L/R MUSIC SUPPLIES	034871418	CF	L/R MUSIC SUPPLIES		137.90
	23-2610	11-190-100-610-611-007- -/ RHS MUSIC SUPPLIES	034841329	CF	RHS MUSIC SUPPLIES		269.94
		11-190-100-610-611-007- -/ RHS MUSIC SUPPLIES	035054779	CF	RHS MUSIC SUPPLIES		359.90
	23-2631	11-401-100-610-611-007- -/ RHS COCRC MUSIC SPLS	035110893	CF	RHS COCRC MUSIC SPLS		1,200.00
Total for Music & Arts/ 13657							\$31,547.21
NAPA CORPORATE/ 15070							
	23-8064	11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-578744/57	CF	TRANSP SUPPLIES		48.27
			8337				
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-578656/57	CF	TRANSP SUPPLIES		29.16
			8918				
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-579259	CF	TRANSP SUPPLIES		310.99
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-579255	CF	TRANSP SUPPLIES		145.74
	23-8059	11-000-262-610-055-600- -/ B&G VEHICLE SPLS	5720-578664	CF	B&G VEHICLE SPLS		307.11
		11-000-262-610-055-600- -/ B&G VEHICLE SPLS	5720-577697	CF	B&G VEHICLE SPLS		108.78
	23-8064	11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-578014/57	CF	TRANSP SUPPLIES		17.57
			7120				
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-577289	CF	TRANSP SUPPLIES		18.59
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-577650	CF	TRANSP SUPPLIES		15.64
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-577936	CF	TRANSP SUPPLIES		56.22
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-578076	CF	TRANSP SUPPLIES		324.36
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-578119	CF	TRANSP SUPPLIES		72.72

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Pending Payments							
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	5720-578350	CF	TRANSP SUPPLIES		24.32
	23-8059	11-000-262-610-055-600- -/ B&G VEHICLE SPLS	5720-578873	CF	B&G VEHICLE SPLS		7.29
Total for Napa Corporate/ 15070							\$1,486.76
NASCO EDUCATION/ 5748							
	23-0600	11-190-100-610-204-007- -/ RHS SCI GEN SPLS	302678	CF	SUPPLIES		534.13
		11-190-100-610-204-007- -/ RHS SCI GEN SPLS	313770	CF	SUPPLIES		623.68
		11-190-100-610-204-007- -/ RHS SCI GEN SPLS	384503	CF	SUPPLIES		213.96
Total for NASCO Education/ 5748							\$1,371.77
NASCO SCIENCE/ 5749							
	23-2704	11-190-100-610-204-005- -/ EMS SCI GEN SPLS	386022	CF	EMS SCI GEN SPLS		136.43
NAT'L COUNCIL OF SUPERVISORS MATHEMATICS/ 18700							
	23-2745	11-190-100-610-104-310- -/ CRCLM MATH SUPLS	33902	CF	CRCLM MATH SUPLS		103.95
NATIONAL FUEL OIL, INC./ 15922							
	23-8042	11-000-270-610-623-700- -/ TRANSP FUEL	76566	CF	TRANSP FUEL		10,998.24
		11-000-270-610-623-700- -/ TRANSP FUEL	77243	CF	TRANSP FUEL		15,496.65
		11-000-270-610-623-700- -/ TRANSP FUEL	77708	CF	TRANSP FUEL		8,978.91
Total for National Fuel Oil, Inc./ 15922							\$35,473.80
NEW BEGINNINGS/ 9915							
	23-8524	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	FEB TUIT NB2947512	CF	TUITION PRIV IN STATE		8,028.64
	23-8525	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	FEB TUIT NB2947513	CF	TUITION PRIV IN STATE		8,028.64
	23-8574	11-000-217-320-000-250- -/ PURCHASED SERVICES	FEB AIDE NB2947514	CF	PURCHASED SERVICES		4,845.00
Total for New Beginnings/ 9915							\$20,902.28
NEW JERSEY AMERICAN WATER COMPANY/ 16794							
	23-8070	11-000-262-490-060-600- -/ B&G PURCH WATER/SEWER	JAN 23-8070	CF	B&G PURCH WATER/SEWER		3,514.23
		11-000-262-490-060-600- -/ B&G PURCH WATER/SEWER	DEC 23-8070	CF	B&G PURCH WATER/SEWER		4,709.00
Total for New Jersey American Water Company/ 16794							\$8,223.23
NEW JERSEY INDUSTRIAL TRUCKS/ 18635							

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Pending Payments							
	23-1640	11-000-262-610-055-600- / B&G VEHICLE SPLS	12038555	CF	B&G VEHICLE SPLS		1,016.00
NEW JERSEY MATHEMATICS LEAGUE/ 5860							
	23-1018	11-190-100-890-000-002- / L/R MISC	INV DATED 7/14	CF	L/R MISC		360.00
NEW JERSEY MVC/ 5851							
	23-8046	11-000-270-610-000-700- / TRANSP SUPPLIES	BUS #68 REG	CF	TRANSP SUPPLIES		50.00
NEW JERSEY NATURAL GAS CO./ 5866							
	23-8074	11-000-262-621-000-600- / HEAT DISTRICT WIDE	DEC 23-8074	CF	HEAT DISTRICT WIDE		59,327.14
NEWTON HIGH SCHOOL/ 15961							
	23-2605	11-402-100-890-012-007- / MISC- B BASKETBALL	TOURN 12/27-29	CF	MISC- B BASKETBALL		250.00
NJ ADVANCE MEDIA/ 7797							
	23-2887	11-000-230-590-000-800- / LEGAL AD	0010533990	CF	LEGAL AD		15.21
	23-2742	11-000-230-590-000-800- / LEGAL AD	0010497344	CF	LEGAL AD		356.20
Total for NJ Advance Media/ 7797							\$371.41
NJ MOTOR VEHICLE COMMISSION/ 16456							
	23-2691	11-000-270-390-000-700- / TRANSP PURCH PROF SV	2023 ANNUAL FEE	CF	TRANSP PURCH PROF SV		150.00
NJAPHERD/ 13695							
	23-2751	11-190-100-610-713-003- / FRNKLN PHYS ED SUPPL	MEMB DUE/23-2751	CF	FRNKLN PHYS ED SUPPL		65.00
NJASA/ 9324							
	23-2866	11-000-223-580-878-707- / IMPRV INST TRVL CMPT SVC	3117	CF	IMPRV INST TRVL CMPT SVC		515.00
		11-000-223-580-878-707- / IMPRV INST TRVL CMPT SVC	3118	CF	IMPRV INST TRVL CMPT SVC		515.00
Total for NJASA/ 9324							\$1,030.00
NJASBO/ 5918							
	23-2816	11-000-251-890-000-900- / BO MISC	300004917	CF	BO MISC		200.00
NJASL/ 16420							
	23-2153	11-000-223-590-878-008- / JFRSN STF DVL TRVL	11321	CF	JFRSN STF DVL TRVL		250.00
		11-000-223-590-878-003- / FRNKLN STAFF DVL TRVL	11322	CF	FRNKLN STAFF DVL TRVL		250.00
Total for NJASL/ 16420							\$500.00
NJILL/ 15871							

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Pending Payments								
	23-2874	11-402-100-890-024-007- / MISC.- B LACROSSE	MEMB DUES/23-2874	CF	MISC.- B LACROSSE		210.00	
NJSBA/ 9148	23-2828	11-000-230-890-048-800- / GEN ADMIN MISC	MEMB DUE/23-2828	CF	GEN ADMIN MISC		174.00	
		11-000-251-890-000-800- / HR MISC	MEMB DUE/23-2828	CF	HR MISC		325.00	
			Total for NJSBA/ 9148					\$499.00
NJSBGA/ 14048	23-2843	11-000-262-890-074-600- / B&G FEES AND PERMITS	4522	CF	B&G FEES AND PERMITS		350.00	
NJTESOL/NJBE, INC/ 12584	23-2509	11-000-223-590-878-002- / L/R STAFF DVL TRAVEL	SC23-20-AMEN DED	CF	L/R STAFF DVL TRAVEL		40.00	
NORTH JERSEY BOBCAT, INC./ 16015	23-2589	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	R11879	CF	GROUNDS GENERAL SUPPLIES		200.00	
	23-2784	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	P80081	CF	GROUNDS GENERAL SUPPLIES		84.34	
	23-2929	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	R11950	CF	GROUNDS GENERAL SUPPLIES		3,180.00	
			Total for North Jersey Bobcat, Inc./ 16015					\$3,464.34
NSTA/ 13507	23-2720	11-000-240-890-000-007- / RHS MISC EXP	SUBSCRIPTIO N/23-2720	CF	RHS MISC EXP		25.00	
OFFICE OF WEIGHTS & MEASURES/ 12862	23-2693	11-000-240-890-000-005- / EMS MISC EXP	15-090478-23	CF	EMS MISC EXP		50.00	
OLCOTT, NICOLE/ 17006	23-2845	11-000-291-280-000-300- / TUITION REIMBURSEMENT	REIMB TUIT/23-2845	CF	TUITION REIMBURSEMENT		1,722.15	
ONE SOURCE OF NEW JERSEY/ 15878	23-2827	11-000-261-610-052-600- / DW MAINTENANCE SPLS	66309	CF	DW MAINTENANCE SPLS		1,277.33	
OPTIMUM/ 15005	23-8015	11-000-230-530-000-600- / DW COMMUNICATIONS	FEB 505156017	CF	DW COMMUNICATIONS		11.00	
	23-8012	11-000-230-530-000-600- / DW COMMUNICATIONS	FEB 595780016	CF	DW COMMUNICATIONS		50.56	
	23-8015	11-000-230-530-000-600- / DW COMMUNICATIONS	JAN 505156017	CF	DW COMMUNICATIONS		11.00	

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	23-8012	11-000-230-530-000-600- -/ DW COMMUNICATIONS	JAN 595780016	CF	DW COMMUNICATIONS		50.56	
	23-8013	11-000-230-530-000-600- -/ DW COMMUNICATIONS	JAN 50475013	CF	DW COMMUNICATIONS		22.03	
	23-8014	11-000-230-530-000-600- -/ DW COMMUNICATIONS	JAN 505250017	CF	DW COMMUNICATIONS		45.12	
			Total for Optimum/ 15005					\$190.27
OTICON, INC./ 16709								
	23-2427	11-000-230-530-000-250- -/ SS COMMUNICATIONS	9420617	CF	SS COMMUNICATIONS		599.99	
P. G. CHAMBERS SCHOOL/ 1921								
	23-8521	20-250-100-500-000-099- -/ IDEA BASIC TUITION	FEB 0049442C	CF	IDEA BASIC TUITION		7,761.78	
	23-8522	20-250-100-500-000-099- -/ IDEA BASIC TUITION	FEB 0049442D	CF	IDEA BASIC TUITION		7,761.78	
	23-8523	20-250-100-500-000-099- -/ IDEA BASIC TUITION	FEB 0049442B	CF	IDEA BASIC TUITION		7,761.78	
	23-8557	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	FEB 0049442A	CF	TUITION PRIV IN STATE		7,761.78	
	23-8581	20-250-100-500-000-099- -/ IDEA BASIC TUITION	FEB 0049442	CF	IDEA BASIC TUITION		7,761.78	
	23-8522	20-250-100-500-000-099- -/ IDEA BASIC TUITION	JAN TUIT/0049285 EA	CF	IDEA BASIC TUITION		8,624.20	
	23-8521	20-250-100-500-000-099- -/ IDEA BASIC TUITION	JAN TUIT/0049285 AA	CF	IDEA BASIC TUITION		8,624.20	
	23-8523	20-250-100-500-000-099- -/ IDEA BASIC TUITION	JANTUIT/00492 85 SO	CF	IDEA BASIC TUITION		8,624.20	
	23-8581	20-250-100-500-000-099- -/ IDEA BASIC TUITION	JAN TUIT/0049285P R	CF	IDEA BASIC TUITION		4,840.38	
		20-251-100-500-000-099- -/ IDEA PRESCHOOL TUITION	JAN TUIT/0049285P R	CF	IDEA PRESCHOOL TUITION		3,783.82	
	23-8557	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN TUIT/0049285S Z	CF	TUITION PRIV IN STATE		8,624.20	
	23-8576	11-212-100-320-000-250- -/ PURCHASED PROFESSIONAL-E	NOV 0049373	CF	PURCHASED PROFESSIONAL-E		4,900.00	
			Total for P. G. Chambers School/ 1921					\$86,829.90
PALANCHI, KRISTIN EMS/ 14774								

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Pending Payments							
	23-2761	11-000-223-590-878-005- /- EMS STAFF DVL TRVL	REIMB	CF	EMS STAFF DVL TRVL		134.33
			MILE/23-2761				
	23-2951	11-000-223-590-878-005- /- EMS STAFF DVL TRVL	REIMB	CF	EMS STAFF DVL TRVL		250.00
			WS/23-2951				
			Total for Kristin Palanchi/ 14774				\$384.33
PALOS SPORTS/ 10600							
	23-2666	11-190-100-610-004-002- /- L/R GENERAL SUPPLIES	5567176-00	CF	L/R GENERAL SUPPLIES		249.49
	23-1367	11-190-100-610-713-010- /- KENNDY PHYS ED SUPPL	5558209-01	CF	KENNDY PHYS ED SUPPL		31.68
		11-190-100-610-713-010- /- KENNDY PHYS ED SUPPL	5558209-02	CF	KENNDY PHYS ED SUPPL		19.44
			Total for PALOS SPORTS/ 10600				\$300.61
PARTS TOWN LLC/ 18438							
	23-8060	11-000-261-610-052-600- /- DW MAINTENANCE SPLS	31484830	CF	DW MAINTENANCE SPLS		275.56
		11-000-261-610-052-600- /- DW MAINTENANCE SPLS	31526192	CF	DW MAINTENANCE SPLS		1,350.00
			Total for Parts Town LLC/ 18438				\$1,625.56
PEARSON CLINICAL ASSESSMENT/ 14039							
	23-1142	11-000-219-610-000-250- /- CST SUPPLIES	18517738	CF	CST SUPPLIES		620.00
	23-1144	11-000-216-610-000-250- /- SP OT/PT SPLS	18537816	CF	SP OT/PT SPLS		628.95
	23-2603	11-000-219-610-000-250- /- CST SUPPLIES	20205092	CF	CST SUPPLIES		55.00
	23-2669	11-000-219-610-000-250- /- CST SUPPLIES	20221824	CF	CST SUPPLIES		119.90
	23-2744	11-000-219-610-000-250- /- CST SUPPLIES	20267405	CF	CST SUPPLIES		29.00
			Total for Pearson Clinical Assessment/ 14039				\$1,452.85
PERFORM BETTER/ 14516							
	23-1981	11-190-100-610-713-007- /- RHS PHYS ED SUPPLIES	224998	CF	RHS PHYS ED SUPPLIES		1,658.84
	23-2193	11-190-100-610-713-005- /- EMS PHYS ED SUPPLIES	226298	CF	EMS PHYS ED SUPPLIES		272.78
			Total for Perform Better/ 14516				\$1,931.62
PETRO-MECHANICS, INC/ 13998							
	23-8021	11-000-270-420-000-700- /- TRANSP CONTRACT REPAIRS	94745	CF	TRANSP CONTRACT REPAIRS		135.00
	23-2468	30-000-400-450-000-270- /- FUEL DEPOT UPGRADE	94098	CF	FUEL DEPOT UPGRADE		9,710.00
		30-000-400-450-000-270- /- FUEL DEPOT UPGRADE	94099	CF	FUEL DEPOT UPGRADE		16,760.00
			Total for PETRO-MECHANICS, INC/ 13998				\$26,605.00
PHONAK, INC./ 10337							

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Pending Payments							
	23-2428	11-000-219-420-051-250- -/ SP SVCS EQUIP REPAIR	5137692602	CF	SP SVCS EQUIP REPAIR		995.41
PILLAR CARE CONTINUUM/ 18040							
	23-8551	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN 028495	CF	TUITION PRIV IN STATE		8,103.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	JAN 028493	CF	PURCHASED SERVICES		4,400.00
	23-8552	20-486-100-500-000-000- -/ ACSERS-TUITION	JAN 028492	CF	ACSERS-TUITION		8,103.00
		11-000-217-320-000-250- -/ PURCHASED SERVICES	JAN 028494	CF	PURCHASED SERVICES		4,400.00
	23-8551	11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC AIDE/028133	CF	PURCHASED SERVICES		3,740.00
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC TUIT/028135	CF	TUITION PRIV IN STATE		6,887.55
	23-8552	11-000-217-320-000-250- -/ PURCHASED SERVICES	DEC AIDE/028134	CF	PURCHASED SERVICES		3,740.00
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC TUIT/028132	CF	TUITION PRIV IN STATE		6,887.55
Total for Pillar Care Continuum/ 18040							\$46,261.10
PJS SYSTEMS, LLC/ 14380							
	23-2836	11-190-100-420-000-002- -/ L/R EQUIPMENT REPAIR	22-47	CF	L/R EQUIPMENT REPAIR		300.00
POWER PLACE/ 6423							
	23-8056	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	1098289	CF	GROUNDS GENERAL SUPPLIES		68.90
	22-2248	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	1099068	CF	GROUNDS GENERAL SUPPLIES		3,308.52
	23-8056	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	1702861	CF	GROUNDS GENERAL SUPPLIES		50.00
Total for POWER PLACE/ 6423							\$3,427.42
PRESENTATION SYSTEMS/ 9580							
	23-2724	11-000-222-610-030-007- -/ RHS MEDIA SPLS	60175	CF	RHS MEDIA SPLS		1,790.00
	23-2909	11-000-240-610-000-010- -/ KNDY SUPPLIES	60268	CF	KNDY SUPPLIES		439.00
	23-2289	11-000-222-610-030-005- -/ EMS MEDIA SPLS	59950	CF	EMS MEDIA SPLS		860.00
	23-2501	11-190-100-420-000-002- -/ L/R EQUIPMENT REPAIR	59982	CF	L/R EQUIPMENT REPAIR		890.00
Total for PRESENTATION SYSTEMS/ 9580							\$3,979.00
PREVENTION SPECIALISTS, INC./ 6469							
	23-8045	11-000-270-390-000-700- -/ TRANSP PURCH PROF SV	33176	CF	TRANSP PURCH PROF SV		68.00
PRINCETON-BLAIRSTOWN CENTER, INC./ 17054							
	23-2668	11-209-100-890-000-250- -/ BD TRIPS	11-3196-12-1-2	CF	BD TRIPS		190.00

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Pending Payments							
	23-2780	11-209-100-890-000-250- /- BD TRIPS	11-3196-12-2-2 2	CF	BD TRIPS		280.00
Total for Princeton-Blairstown Center, Inc./ 17054							\$470.00
PRITCHARD INDUSTRIES, INC./ 18094							
	23-8078	11-000-262-420-000-600- /- CLEAN, REPAIR, MAINT.	JAN 7020003232	CF	CLEAN, REPAIR, MAINT.		245,595.02
		11-000-262-420-000-600- /- CLEAN, REPAIR, MAINT.	DEC 7020003130	CF	CLEAN, REPAIR, MAINT.		245,595.02
Total for Pritchard Industries, Inc./ 18094							\$491,190.04
PURESAN HOLDINGS LLC/ 18579							
	23-2612	11-000-261-420-600-007- /- RHS CONTRACTS	191623	CF	RHS CONTRACTS		3,987.06
	23-2336	11-000-261-420-600-007- /- RHS CONTRACTS	191291	CF	RHS CONTRACTS		594.91
	23-2335	11-000-261-420-600-003- /- FNKLN CONTRACTS	191292	CF	FNKLN CONTRACTS		2,319.09
	23-2633	11-000-262-610-600-002- /- L/R CUSTODIAL SUPPLIES	191574	CF	L/R CUSTODIAL SUPPLIES		400.02
		11-000-262-610-600-003- /- FRANKLN CUSTODIAL SPLS	191574	CF	FRANKLN CUSTODIAL SPLS		200.82
		11-000-262-610-600-005- /- EMS CUSTODIAL SPLS	191574	CF	EMS CUSTODIAL SPLS		400.00
		11-000-262-610-600-007- /- RHS CUSTODIAL SPLS	191574	CF	RHS CUSTODIAL SPLS		500.00
		11-000-262-610-600-008- /- JFRSON CUSTODIAL SPLS	191574	CF	JFRSON CUSTODIAL SPLS		200.82
		11-000-262-610-600-009- /- NIXON CUSTODIAL SPLS	191574	CF	NIXON CUSTODIAL SPLS		200.82
		11-000-262-610-600-010- /- KNDY CUSTODIAL SPLS	191574	CF	KNDY CUSTODIAL SPLS		200.82
	23-2451	11-000-261-610-600-007- /- RHS MTNCNE SPLS	191497	CF	RHS MTNCNE SPLS		320.50
Total for Puresan Cleaning Innovations/ 18579							\$9,324.86
QUADIENT LEASING, INC./ 12597							
	23-8076	11-000-230-530-000-900- /- BO COMMUNICATIONS	FEB - MAY 23-8076	CF	BO COMMUNICATIONS		137.82
	23-8105	11-000-230-530-000-900- /- BO COMMUNICATIONS	N9724187	CF	BO COMMUNICATIONS		551.46
Total for Quadient Leasing, Inc./ 12597							\$689.28
RANDOLPH YMCA/ 16164							
	23-8577	11-000-216-320-000-250- /- SP OT/PT PRCH SVC	1114	CF	SP OT/PT PRCH SVC		1,050.00
RAQUET, RYAN/ 17112							
	23-1097	61-423-100-300-001-990- /- CS MUSIC PROF SVCS	W/E 1-14/23-1097	CF	CS MUSIC PROF SVCS		25.00

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Pending Payments							
		61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 1-4/23-1097	CF	CS MUSIC PROF SVCS		25.00
		61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 12-24/23-1097	CF	CS MUSIC PROF SVCS		25.00
Total for Ryan Raquet/ 17112							\$75.00
READING & WRITING PROJECT LLC/ 17991							
	23-1365	20-487-200-300-000-000- -/ ARP ESSER GRANT PROGRAM	RWP-5028248	CF	ARP ESSER GRANT PROGRAM		2,547.34
RENZETTI, SANDRA/ 17089							
	23-2770	11-000-251-592-878-900- -/ BO TRAVEL	REIMB MILE/23-2770	CF	BO TRAVEL		16.07
RICCIARDI BROTHERS/ 12940							
	23-8050	11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	37417	CF	DW MAINTENANCE SPLS		716.34
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	4705	CF	DW MAINTENANCE SPLS		141.90
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	4678	CF	DW MAINTENANCE SPLS		265.98
		11-000-261-610-052-600- -/ DW MAINTENANCE SPLS	4679	CF	DW MAINTENANCE SPLS		451.37
Total for Ricciardi Brothers/ 12940							\$1,575.59
RIDGEWOOD PRESS/ 16378							
	23-2611	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	135482	CF	GROUNDS GENERAL SUPPLIES		100.00
	23-2579	11-000-240-610-000-007- -/ RHS SUPPLIES	135758	CF	RHS SUPPLIES		496.50
Total for Ridgewood Press/ 16378							\$596.50
RIFFEL, PETER/ 17097							
	23-2766	11-000-262-590-878-600- -/ B&G TRAVEL	REIMB CLASS/23-2766	CF	B&G TRAVEL		150.00
RONETCO SUPERMARKETS INC./ 6895							
	23-0907	11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	1-11/281/207	CF	RHS HOME ECON SUPPL		79.87
	23-1400	11-190-100-610-204-007- -/ RHS SCI GEN SPLS	1-9/281/464+CR	CF	RHS SCI GEN SPLS		17.63
			EDIT				
	23-2918	11-212-100-610-000-250- -/ MD SPLS	12-6/281/165	CF	MD SPLS		22.44
		11-212-100-610-000-250- -/ MD SPLS	12-7/281/165	CF	MD SPLS		8.98
		11-212-100-610-000-250- -/ MD SPLS	12-12/281/165	CF	MD SPLS		25.02
		11-212-100-610-000-250- -/ MD SPLS	12-13/281/165	CF	MD SPLS		31.22
		11-212-100-610-000-250- -/ MD SPLS	12-13A/281/165	CF	MD SPLS		31.01

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Pending Payments							
		11-212-100-610-000-250- / MD SPLS	12-13B/281/165	CF	MD SPLS		29.45
		11-212-100-610-000-250- / MD SPLS	12-19A/281/165	CF	MD SPLS		27.66
		11-212-100-610-000-250- / MD SPLS	12-19/281/165	CF	MD SPLS		51.22
		11-212-100-610-000-250- / MD SPLS	12-19B/281/165	CF	MD SPLS		31.31
		11-212-100-610-000-250- / MD SPLS	1-4/281/165	CF	MD SPLS		22.54
		11-212-100-610-000-250- / MD SPLS	1-5/281/165	CF	MD SPLS		20.83
23-1400		11-190-100-610-204-007- / RHS SCI GEN SPLS	1-10/281/464	CF	RHS SCI GEN SPLS		13.25
23-3005		11-190-100-610-204-007- / RHS SCI GEN SPLS	10-12/281/464	CF	RHS SCI GEN SPLS		47.99
		11-190-100-610-204-007- / RHS SCI GEN SPLS	10-7/281/464	CF	RHS SCI GEN SPLS		25.14
		11-190-100-610-204-007- / RHS SCI GEN SPLS	10-17/281/464	CF	RHS SCI GEN SPLS		30.00
23-0907		11-190-100-610-509-007- / RHS HOME ECON SUPPL	10-28/281/207	CF	RHS HOME ECON SUPPL		128.50
23-1400		11-190-100-610-204-007- / RHS SCI GEN SPLS	12-13/281/464	CF	RHS SCI GEN SPLS		6.64
23-0907		11-190-100-610-509-007- / RHS HOME ECON SUPPL	12-12/281/207	CF	RHS HOME ECON SUPPL		155.71
23-2682		11-212-100-610-000-250- / MD SPLS	11-17/281/165	CF	MD SPLS		7.57
		11-212-100-610-000-250- / MD SPLS	11-21/281/165	CF	MD SPLS		51.84
		11-212-100-610-000-250- / MD SPLS	11-21A/281/165	CF	MD SPLS		14.63
		11-212-100-610-000-250- / MD SPLS	11-22/281/165	CF	MD SPLS		22.35
		11-212-100-610-000-250- / MD SPLS	11-28/281/165	CF	MD SPLS		21.71
		11-212-100-610-000-250- / MD SPLS	11-29/281/165	CF	MD SPLS		30.64
		11-212-100-610-000-250- / MD SPLS	11-29A/281/165	CF	MD SPLS		21.95
		11-212-100-610-000-250- / MD SPLS	12-1/281/165	CF	MD SPLS		140.12
		11-212-100-610-000-250- / MD SPLS	12-5/281/165	CF	MD SPLS		12.79
23-2900		11-190-100-610-204-009- / NXN SCI GEN SPLS	12-11/281/464	CF	NXN SCI GEN SPLS		14.99
23-1400		11-190-100-610-204-007- / RHS SCI GEN SPLS	1-5/281/464	CF	RHS SCI GEN SPLS		48.76
Total for RONETCO SUPERMARKETS INC./ 6895							\$1,193.76
ROXBURY COMMUNITY SCHOOL/ 10951							
	23-8572	20-251-100-500-000-099- / IDEA PRESCHOOL TUITION	JAN TUIT	CF	IDEA PRESCHOOL TUITION		800.00
RUBIN, AMY L./ 16928							
	23-0957	20-488-200-300-000-000- / ADDRESSING STUDENT LEARN	3058	CF	ADDRESSING STUDENT LEARN		2,500.00
S&S WORLDWIDE, INC./ 16342							
	23-2757	61-423-100-610-000-990- / CS GEN SUPPLIES	101121580	CF	CS GEN SUPPLIES		60.14
		61-450-100-610-001-990- / CS BASES SUPPLIES	101121580	CF	CS BASES SUPPLIES		80.80
Total for S&S Worldwide, Inc./ 16342							\$140.94

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Pending Payments							
SAFE FLEET PASSENGER TRANSPORTATION/ 16241							
	23-1756	11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	175896	CF	TRANSP CONTRACT REPAIRS		765.00
SAFELITE AUTO GLASS/ 14896							
	23-2859	11-000-270-420-000-700- -/ TRANSP CONTRACT REPAIRS	04011-221094	CF	TRANSP CONTRACT REPAIRS		118.00
SAGE ALLIANCE/ 9443							
	23-8562	11-000-100-569-000-250- -/ TUITION - OTHER	JAN 39925A	CF	TUITION - OTHER		8,038.17
	23-8515	11-000-100-569-000-250- -/ TUITION - OTHER	JAN 39925	CF	TUITION - OTHER		8,038.17
Total for Sage Alliance/ 9443							\$16,076.34
SAGE THRIVE INC./ 14063							
	23-1290A	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	JAN 1934	CF	SP OT/PT PRCH SVC		5,500.00
	23-8530	11-000-216-320-000-250- -/ SP OT/PT PRCH SVC	JAN 1934A	CF	SP OT/PT PRCH SVC		51,600.00
	23-8582	20-483-200-300-000-000- -/ ESSER II SERVICES	1909	CF	ESSER II SERVICES		10,500.00
Total for Sage Thrive Inc./ 14063							\$67,600.00
SAPPIO, ALEXIS/ 18701							
	23-2800	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB TUIT/23-2800	CF	TUITION REIMBURSEMENT		1,969.50
SARGENT WELCH SCIENTIFIC CO/ 7106							
	23-2708	11-190-100-610-204-005- -/ EMS SCI GEN SPLS	8811582854	CF	EMS SCI GEN SPLS		53.16
SAVVAS LEARNING COMPANY, LLC/ 18687							
	23-2498	20-501-100-640-001-099- -/ NP TEXT - AMERICAN	4026877122	CF	NP TEXT - AMERICAN		31.46
		20-501-100-640-001-099- -/ NP TEXT - AMERICAN	7028287980	CF	NP TEXT - AMERICAN		36.90
Total for Savvas Learning Company, LLC/ 18687							\$68.36
SCARINCI & HOLLENBECK LLC/ 16464							
	23-8082	11-000-230-331-041-800- -/ LEGAL	NOV LEGAL	CF	LEGAL		4,998.00
		11-000-230-339-044-800- -/ LEGAL NEGOTIATIONS	NOV LEGAL	CF	LEGAL NEGOTIATIONS		799.00
Total for Scarinci & Hollenbeck LLC/ 16464							\$5,797.00
SCHOLASTIC/ 7185							
	23-2798	11-000-240-610-000-003- -/ FRANKLIN SUPPLIES	45684628	CF	FRANKLIN SUPPLIES		697.60
SCHOLASTIC LIBRARY PUBLISHING, INC./ 13682							
	23-1879	11-190-100-610-304-009- -/ NXN LA GEN SPLS	M7344929	CF	NXN LA GEN SPLS		1,660.43
SCHOOL HEALTH CORP./ 7217							

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Pending Payments							
	23-2707	11-000-213-610-000-005- / SUPPLIES AND MATERIALS	4147983-00	CF	SUPPLIES AND MATERIALS		52.33
	23-2721	11-000-213-610-000-008- / HEALTH GENERAL SUPPLIES	4151168-00	CF	HEALTH GENERAL SUPPLIES		166.94
Total for School Health Corp./ 7217							\$219.27
SCHOOL HEALTH INSURANCE FUND/ 18586							
	23-8000	11-000-291-270-000-900- / MEDICAL INSUR	JAN 23-8000	CF	MEDICAL INSUR		979,303.00
SCHOOL PUBLICATION CO./ 16679							
	23-2834	11-401-100-330-000-007- / RHS CO CURRC PRCH SVC	B-24972	CF	RHS CO CURRC PRCH SVC		741.00
SCHOOL SPEC./BECKLEY CARDY/ 7230							
	23-2529	61-423-100-610-000-990- / CS GEN SUPPLIES	208131513835	CF	CS GEN SUPPLIES		83.16
		61-450-100-610-001-990- / CS BASES SUPPLIES	208131513835	CF	CS BASES SUPPLIES		83.16
	23-1575	11-212-100-610-000-250- / MD SPLS	208131557605	CF	MD SPLS		673.02
Total for School Specialty, LLC/ 7230							\$839.34
SCHOOL SPECIALITY/ 14665							
	23-2460	11-000-240-610-000-009- / NXN SUPPLIES	208131513834	CF	NXN SUPPLIES		82.50
	23-2599	11-190-100-610-610-009- / NXN ART SUPPLIES	208131602806	CF	NXN ART SUPPLIES		62.66
	23-2655	11-190-100-610-204-007- / RHS SCI GEN SPLS	208131610088	CF	RHS SCI GEN SPLS		160.55
Total for School Specialty LLC/ 14665							\$305.71
SCHOOL SPECIALTY LLC/ 7233							
	23-2685	11-190-100-610-713-005- / EMS PHYS ED SUPPLIES	208131586796	CF	EMS PHYS ED SUPPLIES		977.16
	23-2618	11-190-100-610-004-005- / EMS GENERAL SUPPLIES	308104211443	CF	EMS GENERAL SUPPLIES		177.64
	23-2085	11-190-100-610-610-005- / EMS ART SUPPLIES	208131533691	CF	EMS ART SUPPLIES		82.49
		11-190-100-610-610-005- / EMS ART SUPPLIES	308104201647	CF	EMS ART SUPPLIES		210.30
	23-2390	11-190-100-610-610-005- / EMS ART SUPPLIES	208131536734	CF	EMS ART SUPPLIES		392.04
Total for SCHOOL SPECIALTY LLC/ 7233							\$1,839.63
SCHOOL SPECIALTY, LLC/ 12391							
	23-2577	11-190-100-610-000-600- / DW FURN SPLS	208131521667	CF	DW FURN SPLS		1,199.50
	23-2569	11-190-100-610-000-600- / DW FURN SPLS	208131523011	CF	DW FURN SPLS		755.40
	23-2622	11-190-100-610-000-600- / DW FURN SPLS	208131650213	CF	DW FURN SPLS		3,560.52
Total for School Specialty, LLC/ 12391							\$5,515.42
SEIPP, CHARLES/ 16099							
	23-8088	11-000-230-530-000-600- / DW COMMUNICATIONS	JUL - JAN 23-8088	CF	DW COMMUNICATIONS		455.00

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Pending Payments							
SERVICE TIRE TRUCK CENTERS, INC./ 9331							
	23-8035	11-000-270-610-000-700- -/ TRANSP SUPPLIES	23-0114854-007 CF		TRANSP SUPPLIES		2,214.86
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	23-0120477-007 CF		TRANSP SUPPLIES		1,032.00
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	22-0082516-007 CF		TRANSP SUPPLIES		1,846.72
		11-000-270-610-000-700- -/ TRANSP SUPPLIES	22-0104778-007 CF		TRANSP SUPPLIES		2,194.00
Total for SERVICE TIRE TRUCK CENTERS, Inc./ 9331							\$7,287.58
SHAW, JAMES/ 16695							
	23-2894	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB TUIT/23-2894	CF	TUITION REIMBURSEMENT		2,393.10
SHEPARD PREPARATORY HIGH SCHOOL/ 10474							
	23-8559	20-250-100-500-000-099- -/ IDEA BASIC TUITION	FEB 112064A	CF	IDEA BASIC TUITION		5,404.98
	23-8590	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	FEB 112064	CF	TUITION PRIV IN STATE		5,404.98
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	NOV 111987	CF	TUITION PRIV IN STATE		5,722.92
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	112020	CF	TUITION PRIV IN STATE		6,358.80
	23-8559	20-250-100-500-000-099- -/ IDEA BASIC TUITION	112020A	CF	IDEA BASIC TUITION		6,358.80
Total for Shepard Preparatory High School/ 10474							\$29,250.48
SHEPARD SCHOOL/ 11034							
	23-8600	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	FEB 115044	CF	TUITION PRIV IN STATE		5,353.13
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	115002	CF	TUITION PRIV IN STATE		3,148.90
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	114980	CF	TUITION PRIV IN STATE		6,297.80
Total for SHEPARD SCHOOL/ 11034							\$14,799.83
SHEPLAK-LEWIS, JACQUELINE L/R/ 15639							
	23-2713	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB TUIT/23-2713	CF	TUITION REIMBURSEMENT		1,725.00
SHI INTERNATIONAL CORP./ 15641							
	23-1743	11-190-100-500-000-707- -/ CMPTR SVCS PRCH SVCS	B16335041	CF	CMPTR SVCS PRCH SVCS		19,567.08
	23-2815	11-000-252-600-002-707- -/ CMPTR CTR SUPPLIES	B16273226	CF	CMPTR CTR SUPPLIES		69.60
Total for SHI International Corp./ 15641							\$19,636.68
SHOP SPECIALTIES, INC./ 15932							
	23-2386	11-190-100-420-507-007- -/ RHS EQUIP REPR	B-6357	CF	RHS EQUIP REPR		312.60
SLATER, PAUL/ 14076							

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Pending Payments							
	23-8584	11-000-270-514-000-700- / SP SVCS CONTR PARENT	JAN TRANSP 23-8584	CF	SP SVCS CONTR PARENT		1,038.71
SOMERSET COUNTY ED.SER.COM./ 9612							
	23-8578	11-000-100-562-000-250- / TUITION OTHER LEA SPEC	DEC 23-00566	CF	TUITION OTHER LEA SPEC		7,184.50
SPECTRUM 360/ 9441							
	23-8539	11-000-100-566-000-250- / TUITION PRIV IN STATE	JAN23-72	CF	TUITION PRIV IN STATE		8,500.00
		11-000-217-320-000-250- / PURCHASED SERVICES	JAN23-72	CF	PURCHASED SERVICES		3,600.00
		11-000-100-566-000-250- / TUITION PRIV IN STATE	DEC T/A DEC22-68	CF	TUITION PRIV IN STATE		7,225.00
		11-000-217-320-000-250- / PURCHASED SERVICES	DEC T/A DEC22-68	CF	PURCHASED SERVICES		3,060.00
Total for Spectrum 360/ 9441							\$22,385.00
SPECTRUM COMMUNICATIONS, INC./ 13900							
	23-2362	11-000-240-610-000-002- / L/R SUPPLIES	23499	CF	L/R SUPPLIES		1,499.40
		11-000-240-610-000-007- / RHS SUPPLIES	23499	CF	RHS SUPPLIES		749.70
		11-000-240-610-000-008- / JFRSN SUPPLIES	23499	CF	JFRSN SUPPLIES		1,124.55
		11-000-240-610-000-009- / NXN SUPPLIES	23499	CF	NXN SUPPLIES		1,124.55
		11-000-240-610-000-010- / KNDY SUPPLIES	23499	CF	KNDY SUPPLIES		749.70
		11-000-261-610-600-007- / RHS MTNCNE SPLS	23499	CF	RHS MTNCNE SPLS		749.70
		11-000-266-610-000-800- / SECURITY GENERAL SUPPLIE	23499	CF	SECURITY GENERAL SUPPLIE		749.70
	23-2712	11-000-266-610-000-800- / SECURITY GENERAL SUPPLIE	23532	CF	SECURITY GENERAL SUPPLIE		133.05
Total for Spectrum Communications/ 13900							\$6,880.35
SPECTRUM CONSULTING, INC./ 17222							
	23-8503	11-000-100-569-000-250- / TUITION - OTHER	DEC TUIT 221203	CF	TUITION - OTHER		10,260.00
		11-000-100-569-000-250- / TUITION - OTHER	DEC SUP 221208	CF	TUITION - OTHER		7,770.00
Total for Spectrum Consulting, Inc./ 17222							\$18,030.00
SPORT CARE SYNTHETIC FIELD/ 15743							
	23-2479	11-000-261-420-600-007- / RHS CONTRACTS	32729	CF	RHS CONTRACTS		1,950.00
SPORTS CARE ARENA/ 18702							
	23-2881	11-209-100-890-000-250- / BD TRIPS	2033422	CF	BD TRIPS		24.00

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Pending Payments							
		11-209-100-890-000-250- / BD TRIPS	2431942	CF	BD TRIPS		100.00
		11-209-100-890-000-250- / BD TRIPS	2582645	CF	BD TRIPS		170.00
					Total for Sports Care Arena/ 18702		\$294.00
SQUADS ABROAD/ 18646							
	23-1746	11-190-100-610-508-007- / RHS BUSINESS ED SUPL	223008GBP	CF	RHS BUSINESS ED SUPL		4,564.00
SSP & ASSOCIATES, INC./ 7753							
	22-1476	30-000-400-390-071-002- / LRS - ARCH WINDOWS	PROJ 8747 INV 12	CF	LRS - ARCH WINDOWS		8,500.00
		30-000-400-390-071-002- / LRS - ARCH WINDOWS	PROJ 8747 INV 13	CF	LRS - ARCH WINDOWS		8,500.00
					Total for SSP & ASSOCIATES, Inc./ 7753		\$17,000.00
ST. JOSEPH'S HOSPITAL/ 13526							
	23-2503	11-000-219-390-000-250- / CST PRCH OTHR SVCS	8000014608	CF	CST PRCH OTHR SVCS		450.00
STAPLES CONTRACT & COMMERCIAL INC./ 2261							
	23-2709	11-190-100-610-204-007- / RHS SCI GEN SPLS	3526216619	CF	RHS SCI GEN SPLS		4.68
		11-190-100-610-204-007- / RHS SCI GEN SPLS	3527412365	CF	RHS SCI GEN SPLS		125.10
	23-2601	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3525397016	CF	RHS MUSIC SUPPLIES		87.52
	23-2576	11-190-100-610-611-005- / EMS MUSIC SUPPLIES	3525397015	CF	EMS MUSIC SUPPLIES		199.99
	23-2558	11-190-100-610-204-007- / RHS SCI GEN SPLS	3524884668	CF	RHS SCI GEN SPLS		92.93
		11-190-100-610-204-007- / RHS SCI GEN SPLS	3525299805	CF	RHS SCI GEN SPLS		215.08
	23-2319	61-450-100-610-001-990- / CS BASES SUPPLIES	3525469393	CF	CS BASES SUPPLIES		987.75
	23-2477	11-000-240-610-000-010- / KNDY SUPPLIES	3525469395	CF	KNDY SUPPLIES		1,779.60
		11-190-100-610-004-010- / KNDY GENERAL SUPPLIES	3525469395	CF	KNDY GENERAL SUPPLIES		1,779.60
	23-2320	61-450-100-610-001-990- / CS BASES SUPPLIES	3523141164	CF	CS BASES SUPPLIES		634.98
		61-450-100-610-001-990- / CS BASES SUPPLIES	3525469394	CF	CS BASES SUPPLIES		987.75
	23-2318	61-450-100-610-001-990- / CS BASES SUPPLIES	3525813538	CF	CS BASES SUPPLIES		1,975.50
	23-2619	11-000-240-610-000-003- / FRANKLIN SUPPLIES	3525397017	CF	FRANKLIN SUPPLIES		950.10
	23-2447	11-190-100-610-611-007- / RHS MUSIC SUPPLIES	3525649361	CF	RHS MUSIC SUPPLIES		247.00
	23-0358	11-000-270-610-000-700- / TRANSP SUPPLIES	8066876006/80 6823310	CF	SUPPLIES		1,206.07
		11-000-270-610-000-700- / TRANSP SUPPLIES	3513068021	CF	SUPPLIES		13.69
	23-2517	11-190-100-610-104-005- / EMS MATH SUPPLIES	3524653775	CF	EMS MATH SUPPLIES		90.35

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Pending Payments							
	23-2765	11-190-100-610-004-007- / RHS GENERAL SUPPLIES	3526462248	CF	RHS GENERAL SUPPLIES		535.28
	23-2793	11-190-100-610-004-005- / EMS GENERAL SUPPLIES	3526462249	CF	EMS GENERAL SUPPLIES		30.13
		11-190-100-610-106-005- / STEAM SUPPLIES	3526462249	CF	STEAM SUPPLIES		30.24
		11-190-100-610-004-005- / EMS GENERAL SUPPLIES	3527106623	CF	EMS GENERAL SUPPLIES		14.87
	23-2670	11-190-100-610-304-007- / RHS LA GEN SPLS	3525906361	CF	RHS LA GEN SPLS		583.83
	23-2718	11-190-100-610-102-007- / RHS MATH SUPPLIES	3526349316	CF	RHS MATH SUPPLIES		3.03
		11-190-100-610-102-007- / RHS MATH SUPPLIES	3526216620	CF	RHS MATH SUPPLIES		322.81
Total for Staples Contract & Commercial Inc./ 2261							\$12,897.88
STATE OF NEW JERSEY/ 15158							
	23-2683	11-000-262-890-074-600- / B&G FEES AND PERMITS	15-058661-23	CF	B&G FEES AND PERMITS		100.00
STATISTICAL FORECASTING LLC/ 18619							
	23-1345	11-000-230-339-046-800- / PROF SVCS FEE	INV DATED 1-17-23	CF	PROF SVCS FEE		13,400.00
STORM, MEGHAN/ 18704							
	23-2963	11-000-223-590-878-010- / KNDY STF DVL TRVL	REIMB MILE/23-2963	CF	KNDY STF DVL TRVL		10.29
SUGRUE, MARGARET/ 15976							
	23-2705	61-423-100-300-000-990- / CS PURCHASE PROF & TECH	23-2705	CF	CS PURCHASE PROF & TECH		247.50
SUSSEX COUNTY TECHNICAL SCHOOL/ 16756							
	23-8596	11-000-100-564-000-250- / TUI TION COUNTY VOC SPCL	DEC TUIT/23-00092	CF	TUI TION COUNTY VOC SPCL		2,359.00
SUSSEX CTY. REGIONAL COOP./ 7956							
	23-8040	11-000-270-515-000-700- / TRANSP JNT SCHL SP	S08-000435	CF	TRANSP JNT HME SCHL SP		176,606.54
TAB MICROFILM SERVICE, INC./ 8003							
	23-2896	11-000-218-890-000-007- / RHS GUID MISC	87370	CF	RHS GUID MISC		844.22
TANNER NORTH JERSEY, INC./ 11699							
	23-2500	11-190-100-610-003-002- / L/R FRN SPLS	113355	CF	L/R FRN SPLS		1,969.58
	23-1637	11-000-252-600-002-707- / CMPTR CTR SUPPLIES	113021	CF	CMPTR CTR SUPPLIES		18,714.18
Total for Tanner North Jersey, Inc./ 11699							\$20,683.76
TEACHERS COLLEGE READING WRITING/ 14773							
	23-0845	20-271-200-500-000-099- / TITLE IIA OTHR PURCH SVC	TCRWP-181961	CF	TITLE IIA OTHR PURCH SVC		850.00
	23-1058	20-271-200-500-000-099- / TITLE IIA OTHR PURCH SVC	TCRWP-181827	CF	TITLE IIA OTHR PURCH SVC		850.00

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Pending Payments							
Total for Teachers College Reading Writing/ 14773							\$1,700.00
TERRANOVA GROUP T/A CHAPEL HILL/ 1861							
	23-8594	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	NOV	CF	TUITION PRIV IN STATE		1,152.00
			TUIT/1122-0621				
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN	CF	TUITION PRIV IN STATE		8,064.00
			TUIT/0123-061				
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	DEC	CF	TUITION PRIV IN STATE		6,144.00
			INV#1222-061				
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	0223-061	CF	TUITION PRIV IN STATE		6,912.00
Total for Terranova Group T/A Chapel Hill/ 1861							\$22,272.00
THE ART OF EDUCATION UNIVERSITY, LLC/ 18668							
	23-2657	11-190-100-610-101-300- -/ GENERAL SUPPLIES	320909	CF	GENERAL SUPPLIES		1,838.25
THE INSTITUE OF CGE/ 18632							
	23-1956	20-271-200-320-000-099- -/ PURCHASED PROFESSIONAL A	1007	CF	PURCHASED PROFESSIONAL A		2,125.00
THOMPSON, CARIE/ 15854							
	23-2861	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	TUIT REIMB	CF	TUITION REIMBURSEMENT		1,969.50
			23-2861				
TOM, JEAN/ 15512							
	23-3018	11-000-291-280-000-300- -/ TUITION REIMBURSEMENT	REIMB	CF	TUITION REIMBURSEMENT		381.65
			TUIT/23-3018				
TOWNSHIP OF ROXBURY/ 8237							
	23-2969	11-000-263-610-054-600- -/ GROUNDS GENERAL SUPPLIES	2009	CF	GROUNDS GENERAL SUPPLIES		3,604.72
TRANSFINDER/ 17049							
	23-2856	11-000-270-593-000-700- -/ TRANS SOFTWARE	49901	CF	TRANS SOFTWARE		13,550.00
TRI-COUNTY BEHAVIORAL CARE/ 16189							
	23-1842	20-483-200-300-000-000- -/ ESSER II SERVICES	1887	CF	ESSER II SERVICES		3,825.00
	23-2928	11-000-219-390-000-250- -/ CST PRCH OTHR SVCS	1860	CF	CST PRCH OTHR SVCS		200.00
Total for Tri-County Behavioral Care, LLC/ 16189							\$4,025.00
TULPEHOCKEN SPRING WATER/ 16899							
	23-8096	11-000-219-610-000-250- -/ CST SUPPLIES	163861	CF	CST SUPPLIES		54.00
		11-000-219-610-000-250- -/ CST SUPPLIES	7171593	CF	CST SUPPLIES		10.00
	23-8095	11-000-230-890-048-800- -/ GEN ADMIN MISC	7163033	CF	GEN ADMIN MISC		42.00

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Pending Payments								
		11-000-230-890-048-800- -/ GEN ADMIN MISC	7171592/CREDI	CF	GEN ADMIN MISC		5.26	
			T					
	23-8041	11-000-270-610-000-700- -/ TRANSP SUPPLIES	7162766	CF	TRANSP SUPPLIES		52.19	
			Total for Tulpehocken Spring Water/ 16899					163.45
UNITED SUPPLY CORP./ 15751								
	23-2759	61-450-100-610-001-990- -/ CS BASES SUPPLIES	618652	CF	CS BASES SUPPLIES		116.70	
UNITED VOLLEYBALL SUPPLY, LLC/ 15571								
	23-2583	11-190-100-610-713-005- -/ EMS PHYS ED SUPPLIES	258376	CF	EMS PHYS ED SUPPLIES		1,394.08	
US FOODS/ 12045								
	23-3022	11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	1793386	CF	RHS HOME ECON SUPPL		1,755.87	
	23-2700	11-190-100-610-509-007- -/ RHS HOME ECON SUPPL	2686856/ACCT	CF	RHS HOME ECON SUPPL		1,513.90	
			CREDIT					
			Total for US Foods/ 12045					3,269.77
VARSITY/ 8532								
	23-1684	11-402-100-610-071-007- -/ SUPPLIES- CHEERLEADING	38100382	CF	SUPPLIES- CHEERLEADING		4,652.00	
VERIZON/ 1394								
	23-8068	11-000-230-530-000-600- -/ DW COMMUNICATIONS	DEC 23-8068	CF	DW COMMUNICATIONS		1,334.21	
		11-000-230-530-000-600- -/ DW COMMUNICATIONS	JAN 23-8068	CF	DW COMMUNICATIONS		1,209.49	
			Total for Verizon/ 1394					2,543.70
VERIZON WIRELESS/ 14509								
	23-8075	11-000-230-530-000-600- -/ DW COMMUNICATIONS	DEC 9923964721	CF	DW COMMUNICATIONS		1,456.28	
VETRERO, JUSTIN/ 16703								
	23-1099	61-423-100-300-001-990- -/ CS MUSIC PROF SVCS	W/E 1-14/23-1099	CF	CS MUSIC PROF SVCS		25.00	
VSP INSURANCE CO./ 18134								
	23-8003	11-000-291-270-000-900- -/ MEDICAL INSUR	JAN 816760329	CF	MEDICAL INSUR		974.79	
		11-000-291-270-000-900- -/ MEDICAL INSUR	JAN 816760345	CF	MEDICAL INSUR		1,972.15	
		11-000-291-270-000-900- -/ MEDICAL INSUR	JAN 816760338	CF	MEDICAL INSUR		12.35	
		11-000-291-270-000-900- -/ MEDICAL INSUR	JAN 816760353	CF	MEDICAL INSUR		27.74	
			Total for Vision Service Plan Insurance Company/ 18134					2,987.03

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Pending Payments								
W. B. MASON CO., INC./ 13564								
	23-0208	11-190-100-610-610-008- / JEFFRSN ART SUPPLIES	232189924/C12	CF	SUPPLIES		198.34	
			34616					
	23-2398	11-190-100-610-610-005- / EMS ART SUPPLIES	235185191	CF	EMS ART SUPPLIES		169.48	
	23-0241	11-190-100-610-804-007- / RHS WLRD LNG SPLS	232190124/CM1	CF	SUPPLIES		1,357.95	
			345485					
		11-190-100-610-804-007- / RHS WLRD LNG SPLS	235435884	CF	SUPPLIES		93.04	
	23-2311	61-450-100-610-001-990- / CS BASES SUPPLIES	235057120	CF	CS BASES SUPPLIES		81.74	
	23-2354	11-190-100-610-001-008- / JFRSN COPIER SUPPLIES	235313085/CM1	CF	JFRSN COPIER SUPPLIES		1,303.00	
			498319					
			Total for W. B. Mason Co., Inc./ 13564					\$3,203.55
WARD'S NATURAL SCIENCE/ 8675								
	23-2658	11-190-100-610-204-007- / RHS SCI GEN SPLS	8811697805	CF	RHS SCI GEN SPLS		677.98	
WASHINGTON TWP BD OF EDUCATION/ 8698								
	23-1096	11-000-270-390-000-700- / TRANSP PURCH PROF SV	2068	CF	TRANSP PURCH PROF SV		1,000.00	
WEILGUS AND SONS-NJ, INC/ 18691								
	23-2678	11-000-261-610-052-600- / DW MAINTENANCE SPLS	128260	CF	DW MAINTENANCE SPLS		398.50	
	23-2695	11-000-261-610-600-002- / L/R MNTNCE SPLS	128474	CF	L/R MNTNCE SPLS		3,000.00	
		11-000-261-610-600-003- / FRNKLN MNTNCE SPLS	128474	CF	FRNKLN MNTNCE SPLS		500.00	
		11-000-261-610-600-005- / EMS MTNCE SPLS	128474	CF	EMS MTNCE SPLS		3,000.00	
		11-000-261-610-600-007- / RHS MTNCNE SPLS	128474	CF	RHS MTNCNE SPLS		15,556.20	
		11-000-261-610-600-008- / JFRSON MNTNCE SPLS	128474	CF	JFRSON MNTNCE SPLS		500.00	
		11-000-261-610-600-009- / NIXON MTNCNE SPLS	128474	CF	NIXON MTNCNE SPLS		500.00	
		11-000-261-610-600-010- / KNDY MTNCNE SPLS	128474	CF	KNDY MTNCNE SPLS		500.00	
			Total for Weilgus and Sons-NJ, Inc./ 18691					\$23,954.70
WEST CHESTER MACHINERY & SUPPL/ 8774								
	23-2822	12-000-262-730-000-600- / B&G EQUIPMENT	01-58192	CF	B&G EQUIPMENT		12,600.00	
	23-2810	11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	01-57632	CF	GROUNDS GENERAL SUPPLIES		805.11	
		11-000-263-610-054-600- / GROUNDS GENERAL SUPPLIES	01-57586	CF	GROUNDS GENERAL SUPPLIES		619.52	
			Total for WEST CHESTER MACHINERY & SUPPL/ 8774					\$14,024.63
WESTERN PEST SERVICES/ 18056								
	23-8008	11-000-261-420-050-600- / MAINT CONTRACTS	8115008	CF	MAINT CONTRACTS		40.00	

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 54,55

va_bill5.102317
01/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8116019	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8115040	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8116016	CF	MAINT CONTRACTS		32.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8115039	CF	MAINT CONTRACTS		72.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8116018	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8115009	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8163511	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8164450	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8164446	CF	MAINT CONTRACTS		32.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8163540	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8163512	CF	MAINT CONTRACTS		40.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8163539	CF	MAINT CONTRACTS		72.00
		11-000-261-420-050-600- -/ MAINT CONTRACTS	8164449	CF	MAINT CONTRACTS		40.00
					Total for Western Pest Services/ 18056		\$608.00
WILSON LANGUAGE TRAINING CORP./ 8886							
	23-2505	11-190-100-610-304-009- -/ NXN LA GEN SPLS	1960122	CF	NXN LA GEN SPLS		544.32
WINDSOR BERGEN ACADEMY/ 16724							
	23-8553A	11-000-217-320-000-250- -/ PURCHASED SERVICES	NOV AIDE109288	CF	PURCHASED SERVICES		154.32
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	NOV TUIT/109287	CF	TUITION PRIV IN STATE		324.40
					Total for Windsor Bergen Academy/ 16724		\$478.72
WINDSOR SCHOOL/ 13253							
	23-8534	11-000-100-566-000-250- -/ TUITION PRIV IN STATE	JAN 17488	CF	TUITION PRIV IN STATE		8,532.00
		11-000-100-566-000-250- -/ TUITION PRIV IN STATE	FEB 17549	CF	TUITION PRIV IN STATE		6,399.00
					Total for Windsor School/ 13253		\$14,931.00
WOLFINGTON BODY CO., INC./ 16986							
	23-2857	11-000-270-610-000-700- -/ TRANSP SUPPLIES	114356E	CF	TRANSP SUPPLIES		1,295.53
XTRAMATH/ 18698							
	23-2714	11-190-100-610-104-310- -/ CRCLM MATH SUPLS	1912	CF	CRCLM MATH SUPLS		1,000.00
ZIMMERMAN, WILLIAM/ 18695							
	23-3013	11-000-266-580-000-000- -/ TRAVEL - ALL OTHER	REIMB MILE/23-3013	CF	TRAVEL - ALL OTHER		37.60

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batches 54,55

va_bill5.102317
01/01/2023

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
	23-2895	11-000-266-580-000-000- / TRAVEL - ALL OTHER		REIMB	CF TRAVEL - ALL OTHER		42.30
				MILE/23-2895			
				Total for William Zimmerman/ 18695			\$79.90
				Total for Pending Payments			\$4,002,038.19

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Roxbury Public Schools
Bills And Claims Report By Vendor Name
for Batches 54,55

va_bill5.102317
01/01/2023

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed. Run on 01/18/2023 at 02:44:43 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$3,314,454.28				\$3,314,454.28
	10	12	\$43,039.46				\$43,039.46
	Fund 10	TOTAL	\$3,357,493.74				\$3,357,493.74
	20	20	\$208,215.70				\$208,215.70
	30	30	\$152,610.00				\$152,610.00
	60	60	\$270,234.47				\$270,234.47
	61	61	\$13,484.28				\$13,484.28
	GRAND	TOTAL	\$4,002,038.19	\$0.00	\$0.00	\$0.00	\$4,002,038.19

Chairman Finance Committee

Member Finance Committee

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batch 61 and Check Date is from 12/14/2022 to 12/15/2022

va_bill5.102317
11/01/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
FOWLIN, MICHAEL/ 15864							
	23-2063	11-000-218-610-000-005- / EMS GUID SPLS	SERVICES 12/8 CF 12/14		EMS GUID SPLS	114987	1,325.00
		11-000-218-610-000-300- / CRCLM GUID SPLS	SERVICES 12/8 CF 12/14		CRCLM GUID SPLS	114987	125.00
		11-000-240-610-000-007- / RHS SUPPLIES	SERVICES 12/8 CF 12/14		RHS SUPPLIES	114987	2,900.00
Total for Michael Fowlin/ 15864							\$4,350.00
KUDLER, DOUGLAS/ 17567							
	23-8546	11-000-270-514-000-700- / SP SVCS CONTR PARENT	NOV TRANSP. CF		SP SVCS CONTR PARENT	114988	1,781.81
		11-000-270-514-000-700- / SP SVCS CONTR PARENT	OCT TRANSP. CF		SP SVCS CONTR PARENT	114988	1,781.81
Total for Douglas Kudler/ 17567							\$3,563.62
RAQUET, RYAN/ 17112							
	23-2779	11-401-100-890-000-007- / RHS COCURRIC MISC	MARCHING BAND	CF	RHS COCURRIC MISC	114989	1,999.00
Total for Unposted Checks							\$9,912.62

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batch 62 and Check Date is 01/12/2023

va_bill5.102317

12/01/2022

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
CAMELBACK RESORT/ 1675	23-2925	61-425-100-500-002-950- / CS CAMELBACK	11199	CF	CS CAMELBACK	114991	7,294.00
Total for Unposted Checks							\$7,294.00

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Roxbury Public Schools November Transfer Report

va_s1701
12/01/2022

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
INSTRUCTION									
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	23,845,865.00	42,895.80	23,888,760.80	2,388,876.08	(152,096.29)	-0.64	2,236,779.79	2,884,057.47
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	11,172,397.00	123,895.66	11,296,292.66	1,129,629.27	(115,128.61)	-1.02	1,014,500.66	1,197,161.93
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,676,595.00	34,418.25	1,711,013.25	171,101.33	31,575.33	1.85	202,676.66	851,328.15
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSTRUCTIONAL EXPENSE		36,694,857.00	201,209.71	36,896,066.71					4,932,547.55
UNDISTRIBUTED EXPENDITURES									
Tuition	11-000-100-XXX	3,892,274.00	13,702.06	3,905,976.06	390,597.61	50,000.00	1.28	440,597.61	35,379.88
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,401,980.00	17,854.19	4,419,834.19	441,983.42	4,897.36	0.11	446,880.78	233,865.64
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	997,094.50	1,240.86	998,335.36	99,833.54	29,513.08	2.96	129,346.62	44,208.78
General Administration	1X-000-230-XXX	1,035,714.00	98,611.85	1,134,325.85	113,432.59	(5,360.00)	-0.47	108,072.59	152,138.59
School Administration	1X-000-240-XXX	2,873,758.00	9,344.95	2,883,102.95	288,310.30	(2,018.93)	-0.07	286,291.37	188,341.16
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,101,995.00	72,734.43	2,174,729.43	217,472.94	4,420.14	0.20	221,893.08	342,688.83
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,247,654.72	279,882.33	8,527,537.05	852,753.71	228,464.15	2.68	1,081,217.86	1,458,564.73
Student Transportation Services	1X-000-270-XXX	5,399,239.65	29,068.01	5,428,307.66	542,830.77	(18,934.07)	-0.35	523,896.70	446,464.22

Roxbury Public Schools November Transfer Report

va_s1701
12/01/2022

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	13,368,905.00	26,922.29	13,395,827.29	1,339,582.73	0.00	0.00	1,339,582.73	2,206,933.76
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNDISTRIBUTED EXPENSE		42,318,614.87	549,360.97	42,867,975.84					5,108,585.59
TOTAL GENERAL CURRENT EXPENSE		79,013,471.87	750,570.68	79,764,042.55					10,041,133.14
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	625,176.00	282,502.90	907,678.90	90,767.89	108,390.27	11.94	199,158.16	343,498.97
Facilities Acquisition and Construction Services	12-000-4XX-XXX	1,796,514.00	651,322.28	2,447,836.28	0.00	0.00	0.00	0.00	1,671,169.38
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		2,421,690.00	933,825.18	3,355,515.18					2,014,668.35
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	151,488.00	0.00	151,488.00	15,148.80	45,521.25	30.05	60,670.05	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	14,162.00	0.00	14,162.00	1,416.20	0.00	0.00	1,416.20	0.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		81,600,811.87	1,684,395.86	83,285,207.73					12,055,801.49


 School Business Administrator Signature

12/22/22
 Date

va_s1701
01/01/2023

Roxbury Public Schools December Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
INSTRUCTION									
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	23,845,865.00	42,895.80	23,888,760.80	2,388,876.08	(153,596.29)	-0.64	2,235,279.79	2,734,622.65
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	11,172,397.00	123,895.66	11,296,292.66	1,129,629.27	(116,028.61)	-1.03	1,013,600.66	1,136,399.33
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,676,595.00	34,418.25	1,711,013.25	171,101.33	31,575.33	1.85	202,676.66	833,035.95
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSTRUCTIONAL EXPENSE		36,694,857.00	201,209.71	36,896,066.71					4,704,057.93
UNDISTRIBUTED EXPENDITURES									
Tuition	11-000-100-XXX	3,892,274.00	13,702.06	3,905,976.06	390,597.61	50,000.00	1.28	440,597.61	70,881.44
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,401,980.00	17,854.19	4,419,834.19	441,983.42	7,297.36	0.17	449,280.78	221,077.53
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	997,094.50	1,240.86	998,335.36	99,833.54	30,543.08	3.06	130,376.62	46,556.28
General Administration	1X-000-230-XXX	1,035,714.00	98,611.85	1,134,325.85	113,432.59	(5,360.00)	-0.47	108,072.59	151,740.99
School Administration	1X-000-240-XXX	2,873,758.00	9,344.95	2,883,102.95	288,310.30	(2,018.93)	-0.07	286,291.37	186,197.51
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,101,995.00	72,734.43	2,174,729.43	217,472.94	3,390.14	0.16	220,863.08	326,645.52
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,247,654.72	279,882.33	8,527,537.05	852,753.71	228,464.15	2.68	1,081,217.86	1,423,558.41
Student Transportation Services	1X-000-270-XXX	5,399,239.65	29,068.01	5,428,307.66	542,830.77	(18,934.07)	-0.35	523,896.70	426,177.92

Roxbury Public Schools

December Transfer Report

va_s1701
01/01/2023

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	13,368,905.00	26,922.29	13,395,827.29	1,339,582.73	0.00	0.00	1,339,582.73	2,236,333.66
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNDISTRIBUTED EXPENSE		42,318,614.87	549,360.97	42,867,975.84					5,089,169.26
TOTAL GENERAL CURRENT EXPENSE		79,013,471.87	750,570.68	79,764,042.55					9,793,227.19
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	625,176.00	282,502.90	907,678.90	90,767.89	108,390.27	11.94	199,158.16	340,800.97
Facilities Acquisition and Construction Services	12-000-4XX-XXX	1,796,514.00	651,322.28	2,447,836.28	0.00	0.00	0.00	0.00	1,671,169.38
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		2,421,690.00	933,825.18	3,355,515.18					2,011,970.35
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	151,488.00	0.00	151,488.00	15,148.80	45,521.25	30.05	60,670.05	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	14,162.00	0.00	14,162.00	1,416.20	0.00	0.00	1,416.20	0.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		81,600,811.87	1,684,395.86	83,285,207.73					11,805,197.54


 School Business Administrator Signature

1/16/23
 Date

Roxbury Public Schools

Expense Account Adjustment Analysis By Account#

Selected Cycle : December

va_exaa1.082406
01/01/2023

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-104-001-100-	SAL NURSE SUB	month end	000205	12/01/2022	JMONDANARO	\$4,817.50	\$705.00	\$5,522.50
11-000-213-104-091-100-	PERM SUB NURSE	month end	000205	12/01/2022	JMONDANARO	\$23,400.00	(\$705.00)	\$22,695.00
11-000-216-101-999-101-	STIPEND	month end	000205	12/01/2022	JMONDANARO	\$18,750.00	\$5,250.00	\$24,000.00
11-000-217-100-000-100-	SAL AIDES DW	month end	000205	12/01/2022	JMONDANARO	\$785,558.64	(\$6,150.00)	\$779,408.64
11-000-218-104-999-100-	LEAVE REPLACEMENT SW	month end	000205	12/01/2022	JMONDANARO	\$0.00	\$900.00	\$900.00
11-000-219-390-000-250-	CST PRCH OTHR SVCS	risk assessments	000203	12/01/2022	JMONDANARO	\$52,500.00	\$1,500.00	\$54,000.00
11-000-223-580-878-707-	IMPRV INST TRVL CMPT SVC	techspo	000199	12/01/2022	JMONDANARO	\$2,250.00	\$1,030.00	\$3,280.00
11-000-240-105-000-100-	SAL PRINCPL SECTY	month end	000206	12/01/2022	JMONDANARO	\$766,760.50	(\$645.00)	\$766,115.50
11-000-240-105-900-100-	SALARIES OF SECRET. SUB	month end	000206	12/01/2022	JMONDANARO	\$2,857.50	\$645.00	\$3,502.50
11-000-252-610-004-707-	CYBER SECURITY SUPPLIES	techspo	000199	12/01/2022	JMONDANARO	\$13,729.00	(\$1,030.00)	\$12,699.00
11-000-262-300-000-600-	B&G PURCH PROF SV	month end	000206	12/01/2022	JMONDANARO	\$70,967.15	(\$2,742.45)	\$68,224.70
11-000-262-590-878-600-	B&G TRAVEL	month end	000206	12/01/2022	JMONDANARO	\$2,695.00	\$616.00	\$3,311.00
11-000-262-610-055-600-	B&G VEHICLE SPLS	month end	000206	12/01/2022	JMONDANARO	\$18,600.00	\$2,126.45	\$20,726.45
11-000-270-162-080-114-	WHARTON TRIPS	month end	000207	12/01/2022	JMONDANARO	\$230.50	\$257.56	\$488.06
11-000-270-163-000-007-	SAL ATHLETICS TRANS RHS	month end	000207	12/01/2022	JMONDANARO	\$65,000.00	(\$257.56)	\$64,742.44
11-000-270-580-000-700-	TRAVEL AND WORKSHOPS	rutgers classes	000200	12/01/2022	JMONDANARO	\$2,000.00	(\$701.95)	\$1,298.05
11-000-270-800-000-700-	TRANSP MISC	rutgers classes	000200	12/01/2022	JMONDANARO	\$3,000.00	\$701.95	\$3,701.95
11-110-100-101-000-100-	SAL KINDERGARTEN TEACHER	month end	000207	12/01/2022	JMONDANARO	\$772,712.00	(\$913.00)	\$771,799.00
11-110-100-101-091-100-	PREK-KINDER PERM SUB	month end	000207	12/01/2022	JMONDANARO	\$2,800.00	\$880.00	\$3,680.00
11-120-100-101-000-101-	GRADES 1-5 - PREP DUTY	month end	000207	12/01/2022	JMONDANARO	\$2,541.00	\$33.00	\$2,574.00
11-130-100-101-000-100-	GRADES 6-8 - EX.BLK	month end	000208	12/01/2022	JMONDANARO	\$27,515.65	\$3,762.40	\$31,278.05
11-130-100-101-000-101-	GRADES 6-8 PREP DUTY	month end	000208	12/01/2022	JMONDANARO	\$396.00	\$363.00	\$759.00
11-130-100-101-090-100-	SAL 6-8 SUBSTITUTES	month end	000208	12/01/2022	JMONDANARO	\$53,000.00	(\$4,125.40)	\$48,874.60
11-140-100-101-000-100-	EX PERIOD COVERAGE	month end	000208	12/01/2022	JMONDANARO	\$122,032.60	(\$9,438.00)	\$112,594.60
11-140-100-101-000-101-	RHS PREP/LUNCH	month end	000208	12/01/2022	JMONDANARO	\$11,385.00	\$8,943.00	\$20,328.00
11-140-100-101-000-102-	RHS SATURDAY DETENTION	month end	000208	12/01/2022	JMONDANARO	\$594.00	\$495.00	\$1,089.00
11-140-100-101-900-100-	LEAD TEACHERS SAL	month end	000209	12/01/2022	JMONDANARO	\$12,323.90	\$1,037.50	\$13,361.40
11-140-100-101-999-100-	GR 9-12 - LEAVE REPLACE	month end	000209	12/01/2022	JMONDANARO	\$150,000.00	(\$1,037.50)	\$148,962.50
11-150-100-320-000-250-	HOME INSTRCN PRCH SV	risk assessments	000203	12/01/2022	JMONDANARO	\$50,000.00	(\$1,500.00)	\$48,500.00

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#
 Selected Cycle : December

va_exaa1.082406
 01/01/2023

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
11-209-100-101-999-100-	-	BD LEAVE REPLACEMENT	month end	000210	12/01/2022	JMONDANARO	\$13,800.00	\$2,070.00	\$15,870.00
11-213-100-101-999-101-	-	RESOURCE EXTRA BLOCK	month end	000210	12/01/2022	JMONDANARO	\$4,734.90	\$1,578.30	\$6,313.20
11-213-100-106-000-100-	-	SAL RES CNTR AIDE	month end	000210	12/01/2022	JMONDANARO	\$460,880.40	(\$3,648.30)	\$457,232.10
11-214-100-101-000-100-	-	SAL AUTISM	month end	000211	12/01/2022	JMONDANARO	\$135,964.00	(\$10,687.29)	\$125,276.71
11-214-100-101-999-100-	-	AUTISM LEAVE REPLACEMENT	month end	000211	12/01/2022	JMONDANARO	\$14,490.00	\$3,910.00	\$18,400.00
11-214-100-106-000-100-	-	SAL AUTISM AIDE	month end	000211	12/01/2022	JMONDANARO	\$105,462.00	\$6,777.29	\$112,239.29
11-401-100-100-002-100-	-	SAL L/R ADVISOR	month end	000212	12/01/2022	JMONDANARO	\$9,000.00	(\$101.40)	\$8,898.60
11-401-100-100-003-100-	-	FES EARLY ACT	month end	000212	12/01/2022	JMONDANARO	\$0.00	\$58.07	\$58.07
11-401-100-100-010-100-	-	KES EARLY ACT	month end	000212	12/01/2022	JMONDANARO	\$86.66	\$43.33	\$129.99
11-402-100-610-010-007-	-	SUPPLIES- BASEBALL	baseball supplies	000204	12/01/2022	JMONDANARO	\$5,150.00	\$297.12	\$5,447.12
11-402-100-890-055-007-	-	MISC- FIELD HOCKEY	baseball supplies	000204	12/01/2022	JMONDANARO	\$800.00	(\$297.12)	\$502.88
20-064-100-610-000-007-	-	WALMART GRANT ROBOTIX	WALMART ROBOTIX	000201	12/01/2022	JMONDANARO	\$0.00	\$2,000.00	\$2,000.00
20-232-100-101-000-009-	-	SALARIES OF TEACHERS	month end	000213	12/01/2022	JMONDANARO	\$0.00	\$1,316.78	\$1,316.78
20-232-100-101-000-099-	-	TITLE I SALARIES	month end	000213	12/01/2022	JMONDANARO	\$124,814.00	(\$1,316.78)	\$123,497.22
20-483-100-106-000-000-	-	ADDRESSING STUDENT LEARN	month end	000213	12/01/2022	JMONDANARO	\$19,265.40	\$6,421.80	\$25,687.20
20-483-200-100-000-000-	-	ESSER II PUPIL SERVICES	month end	000213	12/01/2022	JMONDANARO	\$67,322.19	(\$6,421.80)	\$60,900.39
20-486-100-500-000-000-	-	ACSERS-TUITION	ACSERS - TUITION	000202	12/01/2022	JMONDANARO	\$0.00	\$53,029.00	\$53,029.00
20-486-200-300-000-000-	-	ACERS - OVER 21	ACSERS - TUITION	000202	12/01/2022	JMONDANARO	\$53,029.00	(\$53,029.00)	\$0.00
Total Current Appr.									\$2,000.00

12/21 10:35am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2022

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$13,782,279.12
116	Capital reserve Account		\$3,412,310.01
117	Maint. Reserve Account		\$2,241,475.94
118	Investments - Cur. Exp. Emergency Rsrv.		\$216,105.87
	Accounts receivable:		
132	Interfund	\$20,677.97	
141	Intergovernmental - State	\$2,147,092.73	
143	Intergovernmental - Other	(\$1,081,211.29)	
			\$1,086,559.41

--- R E S O U R C E S ---

301	Estimated Revenues	\$76,469,642.00	
302	Less Revenues	(\$29,926,956.35)	
			\$46,542,685.65

Total assets and resources

\$67,281,416.00

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2022

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$4,323,633.66
TOTAL LIABILITIES		\$4,323,633.66

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year		\$38,815,400.31
754	Reserve for Encumbrance - Prior Year		\$367,487.44
	Reserved fund balance:		
761	Capital reserve account -	\$3,412,310.01	
			\$3,412,310.01
766	Reserve for Current Expense Emergencies	\$216,105.87	
			\$216,105.87
764	Reserve for Maintenance	\$2,241,475.94	
			\$2,241,475.94
601	Appropriations	\$83,494,451.41	
602	Less : Expenditures	\$32,219,631.63	
603	Encumbrances	\$39,182,887.75	(\$71,402,519.38)
			\$12,091,932.03
	Total Appropriated		\$57,144,711.60

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -		\$11,153,484.29
303	Budgeted Fund Balance		(\$5,340,413.55)

TOTAL FUND BALANCE	\$62,957,782.34
TOTAL LIABILITIES AND FUND EQUITY	\$67,281,416.00

Roxbury Public Schools
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2022

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$83,494,451.41	\$71,402,519.38	\$12,091,932.03
Revenues	(\$76,469,642.00)	(\$29,926,956.35)	(\$46,542,685.65)
	<u>\$7,024,809.41</u>	<u>\$41,475,563.03</u>	<u>(\$34,450,753.62)</u>
Less: Adjust for prior year encumb.	<u>(\$1,684,395.86)</u>	<u>(\$1,684,395.86)</u>	
Budgeted Fund Balance	<u>\$5,340,413.55</u>	<u>\$39,791,167.17</u>	<u>(\$34,450,753.62)</u>
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	<u>\$5,340,413.55</u>	<u>\$39,791,167.17</u>	<u>(\$34,450,753.62)</u>
TOTAL Budgeted Fund Balance	<u><u>\$5,340,413.55</u></u>	<u><u>\$39,791,167.17</u></u>	<u><u>(\$34,450,753.62)</u></u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 5 Month Period Ending 11/30/2022

		BUDGETED	ACTUAL TO	NOTE: OVER	UNREALIZED
		ESTIMATED	DATE	OR (UNDER)	BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$66,914,969.00	\$26,115,804.57		\$40,799,164.43
3XXX	From State Sources	\$9,461,047.00	\$3,797,275.00		\$5,663,772.00
4XXX	From Federal Sources	\$93,626.00	\$13,876.78		\$79,749.22
TOTAL REVENUE/SOURCES OF FUNDS		\$76,469,642.00	\$29,926,956.35		\$46,542,685.65
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$23,745,444.51	\$7,847,117.40	\$12,987,589.70	\$2,910,737.41
11-2XX-100-XXX	Special Education - Instruction	\$6,479,391.30	\$1,975,015.00	\$3,599,398.79	\$904,977.51
11-230-100-XXX	Basic Skills - Remedial Instruction	\$852,011.00	\$250,083.69	\$597,718.50	\$4,208.81
11-240-100-XXX	Bilingual Education - Instruction	\$316,735.00	\$86,042.54	\$127,553.00	\$103,139.46
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$380,507.71	\$95,823.50	\$18,800.54	\$265,883.67
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,362,080.87	\$575,323.70	\$201,312.69	\$585,444.48
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$3,955,976.06	\$1,591,333.45	\$2,329,262.73	\$35,379.88
11-000-211-XXX	Attendance and Social Work Services	\$102,538.00	\$37,247.40	\$64,650.60	\$640.00
11-000-213-XXX	Health Services	\$720,442.75	\$236,052.04	\$423,166.33	\$61,224.38
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$1,762,290.63	\$551,580.32	\$1,196,870.58	\$13,839.73
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$1,770,736.12	\$399,053.40	\$1,198,816.30	\$172,866.42
11-000-218-XXX	Guidance	\$1,340,832.00	\$445,384.45	\$777,602.25	\$117,845.30
11-000-219-XXX	Child Study Teams	\$1,736,349.92	\$719,643.05	\$998,472.55	\$18,234.32
11-000-219-592	Misc Purch Ser	\$2,500.00	\$394.75	.00	\$2,105.25
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$535,137.02	\$330,489.74	\$203,093.25	\$1,554.03
11-000-222-XXX	Educational Media Serv/School Library	\$520,288.88	\$176,030.61	\$312,221.88	\$32,036.39
11-000-223-XXX	Instructional Staff Training Services	\$485,711.42	\$216,173.98	\$233,882.69	\$35,654.75
11-000-230-XXX	Supp. Serv.-General Administration	\$1,128,965.85	\$430,985.20	\$545,842.06	\$152,138.59
11-000-240-XXX	Supp. Serv.-School Administration	\$2,881,084.02	\$1,194,277.56	\$1,498,465.30	\$188,341.16
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$2,179,149.57	\$891,142.83	\$945,317.91	\$342,688.83
11-000-261-XXX	Require Maint. for School Facilities	\$2,329,256.31	\$1,075,599.06	\$635,658.26	\$617,998.99
11-000-262-XXX	Custodial Services	\$5,684,921.61	\$2,819,088.58	\$2,205,235.00	\$660,598.03
11-000-263-XXX	Care and Upkeep of Grounds	\$471,390.37	\$151,080.68	\$174,583.15	\$145,726.54
11-000-266-XXX	Security	\$270,432.91	\$114,411.48	\$108,670.57	\$47,350.86
11-000-270-XXX	Student Transportation Services	\$5,409,373.59	\$2,704,142.44	\$2,258,960.32	\$446,270.83
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$13,395,827.29	\$6,261,254.14	\$4,924,195.09	\$2,210,378.06
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		\$79,819,374.71	\$31,174,770.99	\$38,567,340.04	\$10,077,263.68

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$1,016,069.17	\$382,781.24	\$289,788.96	\$343,498.97
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,447,836.28	\$465,070.15	\$311,596.75	\$1,671,169.38
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$3,463,905.45	\$847,851.39	\$601,385.71	\$2,014,668.35
*** SPECIAL SCHOOLS ***				
13-4XX-100-XXX Other spec. schools-instruction	\$193,454.25	\$193,454.25	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$193,454.25	\$193,454.25	\$0.00	\$0.00
10-000-100-56X Transfer of Funds to Charter Schools	\$14,162.00	.00	\$14,162.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$83,490,896.41	\$32,216,076.63	\$39,182,887.75	\$12,091,932.03

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/2022

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$59,944,852.00	\$24,977,020.00	\$34,967,832.00
1320	Tuition from LEAs Within State	\$4,636,168.00	\$451,475.90	\$4,184,692.10
1410	Transp Fees from Individuals	\$130,000.00	\$19,348.75	\$110,651.25
1420-1440	Transp Fees from Other LEAs	\$1,759,930.00	\$225,486.50	\$1,534,443.50
1910	Rents and Royalties	\$50,000.00	\$21,995.00	\$28,005.00
1XXX	Miscellaneous	\$394,019.00	\$420,478.42	(\$26,459.42)
	TOTAL LOCAL	\$66,914,969.00	\$26,115,804.57	\$40,799,164.43
		=====	=====	=====
--- STATE SOURCES ---				
3116	School Choice Aid	\$293,629.00	\$88,088.70	\$205,540.30
3121	Categorical Transportation Aid	\$558,875.00	\$167,662.50	\$391,212.50
3131	Extraordinary Aid		\$1,176,839.00	(\$1,176,839.00)
3132	Categorical Special Education Aid	\$2,433,575.00	\$730,072.50	\$1,703,502.50
3176	Equalization	\$6,074,193.00	\$1,576,840.40	\$4,497,352.60
3177	Categorical Security	\$61,433.00	\$18,429.90	\$43,003.10
3190	Other Unrestricted State Aid	\$39,342.00	\$39,342.00	.00
	TOTAL	\$9,461,047.00	\$3,797,275.00	\$5,663,772.00
		=====	=====	=====
---- FEDERAL SOURCES ----				
4200	Federal Grants including Medicaid Reimbursement	\$93,626.00	\$13,876.78	\$79,749.22
	TOTAL	\$93,626.00	\$13,876.78	\$79,749.22
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	\$76,469,642.00	\$29,926,956.35	\$46,542,685.65
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$790,832.00	\$225,998.23	\$325,843.77	\$238,990.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$6,541,630.35	\$1,882,715.82	\$3,964,023.76	\$694,890.77
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$4,315,722.15	\$1,230,465.55	\$2,774,548.47	\$310,708.13
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$8,874,369.50	\$2,595,037.41	\$5,498,983.12	\$780,348.97
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$35,000.00	\$4,471.25	\$0.00	\$30,528.75
11-150-100-320 Purchased Prof.-Ed. Services	\$51,080.00	\$8,314.64	\$3,337.85	\$39,427.51
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$235,566.00	\$91,453.96	\$118,957.04	\$25,155.00
11-190-100-320 Purchased Prof.-Ed. Services	\$54,650.00	\$8,080.00	\$22,810.00	\$23,760.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$1,425,478.83	\$1,066,764.61	\$170,385.10	\$188,329.12
11-190-100-610 General Supplies	\$1,290,352.35	\$725,844.63	\$108,700.59	\$455,807.13
11-190-100-640 Textbooks	\$123,063.33	\$6,266.30	.00	\$116,797.03
11-190-100-800 Other Objects	\$7,700.00	\$1,705.00	.00	\$5,995.00
TOTAL	\$23,745,444.51	\$7,847,117.40	\$12,987,589.70	\$2,910,737.41
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$543,175.00	\$132,723.00	\$410,452.00	\$0.00
11-204-100-106 Other Salaries for Instruction	\$205,677.00	\$101,563.80	\$63,436.20	\$40,677.00
11-204-100-610 General Supplies	\$4,600.00	\$1,265.76	.00	\$3,334.24
TOTAL	\$753,452.00	\$235,552.56	\$473,888.20	\$44,011.24
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$468,174.00	\$126,781.05	\$338,056.95	\$3,336.00
11-209-100-106 Other Salaries for Instruction	\$252,220.00	\$79,230.44	\$155,199.56	\$17,790.00
11-209-100-610 General supplies	\$4,250.00	\$3,832.94	\$24.30	\$392.76
11-209-100-800 Other Objects	\$2,892.00	\$652.00	.00	\$2,240.00
TOTAL	\$727,536.00	\$210,496.43	\$493,280.81	\$23,758.76
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$206,981.00	\$69,474.30	\$136,606.70	\$900.00
11-212-100-106 Other Salaries for Instruction	\$156,903.00	\$47,667.99	\$109,235.01	.00
11-212-100-320 Purchased Prof.-Ed. Services	\$66,515.30	\$19,131.00	\$42,839.00	\$4,545.30
11-212-100-610 General supplies	\$13,500.00	\$5,531.63	\$5.80	\$7,962.57
11-212-100-640 Textbooks	\$500.00	.00	.00	\$500.00
11-212-100-800 Other Objects	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$448,399.30	\$141,804.92	\$288,686.51	\$17,907.87
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$3,367,545.60	\$965,267.81	\$1,902,770.85	\$499,506.94
11-213-100-106 Other Salaries for Instruction	\$460,880.40	\$91,265.02	\$235,106.98	\$134,508.40
11-213-100-610 General supplies	\$17,955.00	\$15,286.82	\$84.05	\$2,584.13
11-213-100-640 Textbooks	\$1,000.00	\$257.40	.00	\$742.60

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$3,847,381.00	\$1,072,077.05	\$2,137,961.88	\$637,342.07
Autism:				
11-214-100-101 Salaries of Teachers	\$150,454.00	\$31,197.03	\$0.00	\$119,256.97
11-214-100-106 Other Salaries for Instruction	\$105,462.00	\$87,545.61	.00	\$17,916.39
11-214-100-610 General Supplies	\$5,750.00	\$1,731.78	.00	\$4,018.22
11-214-100-640 Textbooks	\$500.00	.00	\$225.00	\$275.00
11-214-100-800 Other Objects	\$2,800.00	\$881.78	.00	\$1,918.22
TOTAL	\$264,966.00	\$121,356.20	\$225.00	\$143,384.80
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$278,725.00	\$111,459.00	\$167,266.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$93,162.00	\$60,142.47	\$33,019.53	.00
11-216-100-600 General Supplies	\$2,000.00	\$987.50	.00	\$1,012.50
TOTAL	\$373,887.00	\$172,588.97	\$200,285.53	\$1,012.50
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$8,000.00	\$2,222.50	\$0.00	\$5,777.50
11-219-100-320 Purchased Prof.-Ed. Services	\$55,770.00	\$18,916.37	\$5,070.86	\$31,782.77
TOTAL	\$63,770.00	\$21,138.87	\$5,070.86	\$37,560.27
TOTAL SPECIAL ED - INSTRUCTION	\$6,479,391.30	\$1,975,015.00	\$3,599,398.79	\$904,977.51
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$847,011.00	\$249,292.50	\$597,718.50	\$0.00
11-230-100-610 General Supplies	\$5,000.00	\$791.19	.00	\$4,208.81
TOTAL	\$852,011.00	\$250,083.69	\$597,718.50	\$4,208.81
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$313,735.00	\$83,601.00	\$127,553.00	\$102,581.00
11-240-100-500 Other Purch. Serv.(400-500 series)	\$500.00	\$110.54	.00	\$389.46
11-240-100-610 General Supplies	\$2,500.00	\$2,331.00	.00	\$169.00
TOTAL	\$316,735.00	\$86,042.54	\$127,553.00	\$103,139.46
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$242,044.33	\$44,469.31	.00	\$197,575.02
11-401-100-500 Purchased Services (300-500 series)	\$26,499.61	\$15,102.47	.00	\$11,397.14
11-401-100-600 Supplies and Materials	\$55,206.77	\$17,955.72	\$16,230.10	\$21,020.95
11-401-100-800 Other Objects	\$56,757.00	\$18,296.00	\$2,570.44	\$35,890.56
TOTAL	\$380,507.71	\$95,823.50	\$18,800.54	\$265,883.67
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$795,767.00	\$304,226.10	\$89,121.90	\$402,419.00
11-402-100-500 Purchased Services (300-500 series)	\$228,741.14	\$122,561.87	\$47,639.15	\$58,540.12
11-402-100-600 Supplies and Materials	\$181,195.25	\$81,765.38	\$59,626.14	\$39,803.73
11-402-100-800 Other Objects	\$156,377.48	\$66,770.35	\$4,925.50	\$84,681.63
TOTAL	\$1,362,080.87	\$575,323.70	\$201,312.69	\$585,444.48
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$23,243.16	\$2,753.40	.00	\$20,489.76

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-562 Tuition to Other LEAs within State Special	\$635,777.04	\$264,506.70	\$361,270.34	\$10,000.00
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$664,657.41	\$130,235.82	\$534,421.59	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$43,483.00	\$13,414.60	\$30,068.40	.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$2,033,262.88	\$966,055.33	\$1,066,817.43	\$390.12
11-000-100-568 Tuition - State Facilities	\$4,500.00	.00	.00	\$4,500.00
11-000-100-569 Tuition - Other	\$551,052.57	\$214,367.60	\$336,684.97	.00
TOTAL	\$3,955,976.06	\$1,591,333.45	\$2,329,262.73	\$35,379.88
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$101,898.00	\$37,247.40	\$64,650.60	.00
11-000-211-600 Supplies and Materials	\$640.00	.00	.00	\$640.00
TOTAL	\$102,538.00	\$37,247.40	\$64,650.60	\$640.00
--- Health services ---				
11-000-213-100 Salaries	\$635,249.00	\$214,496.40	\$403,739.90	\$17,012.70
11-000-213-300 Purchased Prof. & Tech. Svc.	\$33,500.00	\$1,645.00	.00	\$31,855.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$31,684.00	\$12,905.00	\$18,779.00	.00
11-000-213-600 Supplies and Materials	\$20,009.75	\$7,005.64	\$647.43	\$12,356.68
TOTAL	\$720,442.75	\$236,052.04	\$423,166.33	\$61,224.38
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,030,113.00	\$280,689.99	\$749,423.01	.00
11-000-216-320 Purchased Prof. Ed. Services	\$716,617.63	\$266,391.37	\$447,430.26	\$2,796.00
11-000-216-600 Supplies and Materials	\$15,560.00	\$4,498.96	\$17.31	\$11,043.73
TOTAL	\$1,762,290.63	\$551,580.32	\$1,196,870.58	\$13,839.73
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$785,558.64	.00	\$659,821.00	\$125,737.64
11-000-217-320 Purchased Prof. Ed. Services	\$985,177.48	\$399,053.40	\$538,995.30	\$47,128.78
TOTAL	\$1,770,736.12	\$399,053.40	\$1,198,816.30	\$172,866.42
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$1,074,710.00	\$343,014.95	\$667,245.05	\$64,450.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$150,266.00	\$51,757.80	\$98,508.20	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$64,319.00	\$18,219.00	.00	\$46,100.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$4,050.00	\$3,732.93	.00	\$317.07
11-000-218-500 Other Purchased Services (400-500 series)	\$21,500.00	\$6,498.07	\$11,849.00	\$3,152.93
11-000-218-600 Supplies and Materials	\$22,822.00	\$20,587.70	.00	\$2,234.30
11-000-218-800 Other Objects	\$3,165.00	\$1,574.00	.00	\$1,591.00
TOTAL	\$1,340,832.00	\$445,384.45	\$777,602.25	\$117,845.30
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,359,683.64	\$536,879.28	\$822,802.96	\$1.40
11-000-219-105 Sal Secr. & Clerical Asst.	\$209,812.00	\$82,385.40	\$127,426.32	\$0.28
11-000-219-320 Purchased Prof. - Ed. Services	\$78,952.18	\$47,741.33	\$29,106.92	\$2,103.93
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$55,650.00	\$38,071.90	\$17,548.29	\$29.81
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,500.00	\$1,390.16	\$0.00	\$2,109.84
11-000-219-600 Supplies and Materials	\$29,345.10	\$12,930.73	\$1,588.06	\$14,826.31

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-800 Other Objects	\$1,907.00	\$639.00	.00	\$1,268.00
TOTAL	\$1,738,849.92	\$720,037.80	\$998,472.55	\$20,339.57
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$294,970.56	\$110,554.71	\$184,415.85	.00
11-000-221-104 Salaries Other Prof. Staff	\$58,147.46	\$58,147.46	.00	.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$32,019.00	\$13,341.00	\$18,677.40	\$0.60
11-000-221-600 Supplies and Materials	\$150,000.00	\$148,446.57	.00	\$1,553.43
TOTAL	\$535,137.02	\$330,489.74	\$203,093.25	\$1,554.03
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$426,802.00	\$128,040.60	\$298,761.40	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$22,465.00	\$20,943.23	.00	\$1,521.77
11-000-222-600 Supplies and Materials	\$71,021.88	\$27,046.78	\$13,460.48	\$30,514.62
TOTAL	\$520,288.88	\$176,030.61	\$312,221.88	\$32,036.39
---- Instructional Staff Training Services ----				
11-000-223-102 Salaries Superv. of Instruction	\$294,970.80	\$110,554.83	\$184,415.97	.00
11-000-223-105 Sal Secr. & Clerical Asst.	\$32,019.00	\$13,341.00	\$18,677.40	\$0.60
11-000-223-11X Other Salaries	\$10,237.68	(\$1,275.29)	.00	\$11,512.97
11-000-223-320 Purchased Prof. - Ed. Services	\$77,600.00	\$49,577.00	\$25,750.00	\$2,273.00
11-000-223-500 Other Purchased Services (400-500 series)	\$70,483.94	\$43,976.44	\$5,039.32	\$21,468.18
11-000-223-600 Supplies and Materials	\$400.00	.00	.00	\$400.00
TOTAL	\$485,711.42	\$216,173.98	\$233,882.69	\$35,654.75
--- Support services-general administration ---				
11-000-230-100 Salaries	\$619,437.80	\$261,052.30	\$358,033.22	\$352.28
11-000-230-331 Legal Services	\$114,393.00	\$26,962.00	\$61,249.00	\$26,182.00
11-000-230-332 Audit Fees	\$56,810.00	\$49,735.00	.00	\$7,075.00
11-000-230-334 Architectural/Engineering Services	\$65,498.17	\$4,275.00	\$50,500.00	\$10,723.17
11-000-230-339 Other Purchased Prof. Svc.	\$96,398.00	\$5,185.00	\$15,215.00	\$75,998.00
11-000-230-530 Communications/Telephone	\$91,597.93	\$31,123.41	\$55,601.84	\$4,872.68
11-000-230-585 BOE Other Purchased Prof. Svc.	\$4,778.64	\$4,495.64	.00	\$283.00
11-000-230-590 Other Purchased Services	\$21,796.49	\$7,319.89	\$90.00	\$14,386.60
11-000-230-610 General Supplies	\$12,025.80	\$3,066.38	\$4,466.00	\$4,493.42
11-000-230-890 Misc. Expenditures	\$16,230.02	\$11,107.88	\$687.00	\$4,435.14
11-000-230-895 BOE Membership Dues and Fees	\$30,000.00	\$26,662.70	.00	\$3,337.30
TOTAL	\$1,128,965.85	\$430,985.20	\$545,842.06	\$152,138.59
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,545,049.00	\$610,410.24	\$823,368.00	\$111,270.76
11-000-240-104 Salaries Other Prof. Staff	\$381,563.00	\$180,100.06	\$201,462.94	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$769,618.00	\$290,072.79	\$461,253.15	\$18,292.06
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$51,500.00	\$30,455.91	.00	\$21,044.09
11-000-240-300 Purchased Prof. & Tech. Svc.	\$11,853.00	.00	.00	\$11,853.00
11-000-240-500 Other Purchased Services (400-500 series)	\$5,565.50	\$886.74	\$368.00	\$4,310.76
11-000-240-600 Supplies and Materials	\$63,834.52	\$42,006.32	\$11,558.21	\$10,269.99
11-000-240-800 Other Objects	\$52,101.00	\$40,345.50	\$455.00	\$11,300.50

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$2,881,084.02	\$1,194,277.56	\$1,498,465.30	\$188,341.16
--- Central Services ---				
11-000-251-100 Salaries	\$796,367.00	\$329,512.20	\$458,662.12	\$8,192.68
11-000-251-330 Purchased Prof. Services	\$4,618.00	.00	.00	\$4,618.00
11-000-251-340 Purchased Technical Services	\$103,950.00	\$98,421.50	.00	\$5,528.50
11-000-251-592 Misc Pur Serv (400-500 series)	\$116,219.69	\$26,055.85	\$73,314.48	\$16,849.36
11-000-251-600 Supplies and Materials	\$18,500.00	\$5,759.00	\$3,728.00	\$9,013.00
11-000-251-89X Other Objects	\$7,506.72	\$5,782.83	\$180.00	\$1,543.89
TOTAL	\$1,047,161.41	\$465,531.38	\$535,884.60	\$45,745.43
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$693,771.00	\$267,561.21	\$359,177.82	\$67,031.97
11-000-252-500 Other Pur Serv. (400-500 series)	\$208,093.96	\$103,594.96	\$20,440.12	\$84,058.88
11-000-252-600 Supplies and Materials	\$228,750.20	\$54,035.28	\$29,815.37	\$144,899.55
11-000-252-800 Other Objects	\$1,373.00	\$420.00	.00	\$953.00
TOTAL	\$1,131,988.16	\$425,611.45	\$409,433.31	\$296,943.40
TOTAL Cent. Svcs. & Admin IT	\$2,179,149.57	\$891,142.83	\$945,317.91	\$342,688.83
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$629,712.00	\$265,498.01	\$327,665.60	\$36,548.39
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,264,076.83	\$616,549.32	\$183,701.77	\$463,825.74
11-000-261-610 General Supplies	\$433,967.48	\$193,551.73	\$124,290.89	\$116,124.86
11-000-261-800 Other Objects	\$1,500.00	.00	.00	\$1,500.00
TOTAL	\$2,329,256.31	\$1,075,599.06	\$635,658.26	\$617,998.99
--- Custodial Services ---				
11-000-262-1XX Salaries	\$342,195.00	\$129,255.70	\$201,425.60	\$11,513.70
11-000-262-300 Purchased Prof. & Tech. Svc.	\$70,967.15	\$14,877.30	.00	\$56,089.85
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,709,130.22	\$1,485,025.12	\$1,207,266.88	\$16,838.22
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$35,535.00	\$16,585.00	\$17,911.80	\$1,038.20
11-000-262-490 Other Purchased Property Svc.	\$209,159.71	\$97,277.37	\$99,826.34	\$12,056.00
11-000-262-520 Insurance	\$513,791.22	\$513,791.22	.00	.00
11-000-262-590 Misc. Purchased Services	\$2,695.00	\$2,695.00	.00	.00
11-000-262-610 General Supplies	\$161,095.39	\$94,371.19	\$6,948.45	\$59,775.75
11-000-262-621 Energy (Natural Gas)	\$492,590.42	\$97,401.70	\$208,301.91	\$186,886.81
11-000-262-622 Energy (Electricity)	\$625,000.00	\$260,077.23	\$359,922.77	\$5,000.00
11-000-262-8XX Other Objects	\$5,500.00	\$4,100.50	\$0.00	\$1,399.50
11-000-262-837 Interest-Energy Savings Bonds	\$207,262.50	\$103,631.25	\$103,631.25	.00
11-000-262-917 Principal-Energy Savings Bonds	\$310,000.00	.00	.00	\$310,000.00
TOTAL	\$5,684,921.61	\$2,819,088.58	\$2,205,235.00	\$660,598.03
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$273,279.00	\$113,866.00	\$159,412.40	\$0.60
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$108,780.00	\$3,780.00	.00	\$105,000.00
11-000-263-610 General Supplies	\$89,331.37	\$33,434.68	\$15,170.75	\$40,725.94

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$471,390.37	\$151,080.68	\$174,583.15	\$145,726.54
--- Security ---				
11-000-266-100 Salaries	\$243,592.00	\$98,859.38	\$106,048.34	\$38,684.28
11-000-266-199 Unused Vac Payment to Term/Ret Staff	\$6,692.07	\$6,692.07	.00	.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$3,500.00	.00	.00	\$3,500.00
11-000-266-580 Travel - All Other	\$5,641.34	\$770.80	\$2,622.23	\$2,248.31
11-000-266-610 General Supplies	\$11,007.50	\$8,089.23	.00	\$2,918.27
TOTAL	\$270,432.91	\$114,411.48	\$108,670.57	\$47,350.86
TOTAL Oper & Maint of Plant Services	\$8,756,001.20	\$4,160,179.80	\$3,124,146.98	\$1,471,674.42
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$2,628,917.42	\$968,688.47	\$1,496,760.82	\$163,468.13
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$215,205.60	\$102,340.17	\$112,865.43	.00
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$76,352.42	\$22,006.99	.00	\$54,345.43
11-000-270-163 Sal Pupil Trans(Bet Home & Sch)NonPublic	\$79,057.10	\$24,388.48	.00	\$54,668.62
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$15,000.00	\$3,042.00	\$10,357.00	\$1,601.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$40,017.79	\$9,634.62	\$26,565.21	\$3,817.96
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$85,000.00	.00	.00	\$85,000.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$5,000.00	.00	.00	\$5,000.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$18,000.00	\$5,654.18	.00	\$12,345.82
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$54,987.10	\$26,904.22	\$28,082.88	.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$1,298,746.39	\$1,127,190.54	\$137,982.80	\$33,573.05
11-000-270-517 Contract Svc (reg std) - ESCs	\$300,000.00	\$77,527.32	\$222,472.68	.00
11-000-270-580 Travel	\$2,000.00	.00	.00	\$2,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$113,167.00	\$89,721.60	\$5,902.38	\$17,543.02
11-000-270-610 General Supplies	\$471,722.77	\$242,011.75	\$217,159.27	\$12,551.75
11-000-270-800 Misc. Expenditures	\$6,200.00	\$5,032.10	\$811.85	\$356.05
TOTAL	\$5,409,373.59	\$2,704,142.44	\$2,258,960.32	\$446,270.83
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$999,600.36	\$364,457.20	\$622,542.80	\$12,600.36
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$852,840.00	.00	.00	\$852,840.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$119,668.61	\$41,034.61	\$77,965.39	\$668.61
11-XXX-XXX-250 Unemployment Compensation	\$159,467.28	\$1,278.00	.00	\$158,189.28
11-XXX-XXX-260 Workman's Compensation	\$421,933.00	\$416,433.00	.00	\$5,500.00
11-XXX-XXX-270 Health Benefits	\$10,230,055.04	\$5,364,604.25	\$4,223,686.90	\$641,763.89
11-XXX-XXX-280 Tuition Reimbursement	\$172,200.00	\$38,500.97	.00	\$133,699.03
11-XXX-XXX-290 Other Employee Benefits	\$332,500.00	\$5,784.67	.00	\$326,715.33
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$107,563.00	\$29,161.44	.00	\$78,401.56
TOTAL	\$13,395,827.29	\$6,261,254.14	\$4,924,195.09	\$2,210,378.06
Total Undistributed Expenditures	\$46,683,204.32	\$20,345,365.16	\$21,034,966.82	\$5,302,872.34
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$79,819,374.71	\$31,174,770.99	\$38,567,340.04	\$10,077,263.68
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$79,819,374.71	\$31,174,770.99	\$38,567,340.04	\$10,077,263.68

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$2,000.00	.00	.00	\$2,000.00
12-130-100-730	Grades 6-8	\$4,675.00	\$4,675.00	.00	.00
12-140-100-730	Grades 9-12	\$60,814.00	\$33,813.00	\$16,721.69	\$10,279.31
Special education - instruction					
12-212-100-730	Multiple Disabilities	\$2,500.00	\$2,445.00	.00	\$55.00
12-4XX-100-730	School-spons. & oth instr prog	\$126,001.67	\$0.00	\$96,396.92	\$29,604.75
12-000-252-730	Admin. Info. Tech.	\$52,275.54	\$20,328.65	\$1,637.54	\$30,309.35
12-000-262-730	Undist. Exp.-Custodial Services	\$232,299.10	\$197,566.35	\$34,519.50	\$213.25
Undist. Exp. - Non-instructional Services					
12-000-270-732	Non-instructional equip.	\$200,427.86	\$123,953.24	\$32,490.00	\$43,984.62
12-000-270-734	School buses - special	\$335,076.00	.00	\$108,023.31	\$227,052.69
TOTAL		\$1,016,069.17	\$382,781.24	\$289,788.96	\$343,498.97
--- Facilities acquisition and construction services ---					
12-000-400-390	Other Purchased Prof. & Tech Services	\$112,600.00	\$33,217.00	\$79,383.00	.00
12-000-400-450	Construction Services	\$2,126,933.50	\$425,036.50	\$113,412.00	\$1,588,485.00
12-000-400-720	Buildings	\$125,638.78	\$6,816.65	\$118,801.75	\$20.38
12-000-400-800	Other objects	\$82,664.00	.00	.00	\$82,664.00
Sub Total		\$2,447,836.28	\$465,070.15	\$311,596.75	\$1,671,169.38
TOTAL		\$2,447,836.28	\$465,070.15	\$311,596.75	\$1,671,169.38
TOTAL CAPITAL OUTLAY EXPENDITURES		\$3,463,905.45	\$847,851.39	\$601,385.71	\$2,014,668.35
*** SPECIAL SCHOOLS ***					
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	\$135,196.25	\$135,196.25	\$0.00	\$0.00
13-4XX-100-106	Other salaries of instruction	\$58,258.00	\$58,258.00	\$0.00	\$0.00
TOTAL		\$193,454.25	\$193,454.25	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS		\$193,454.25	\$193,454.25	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES		\$193,454.25	\$193,454.25	\$0.00	\$0.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	\$14,162.00	.00	\$14,162.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$83,490,896.41	\$32,216,076.63	\$39,182,887.75	\$12,091,932.03

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10

For 5 Month Period Ending 11/30/2022

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

12/21/22
Date

12/21 10:35am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/22

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$389,170.04)
	Accounts receivable:		
142	Intergovernmental - Federal	\$1,009,908.32	
153,154	Other (net of estimated uncollectible of \$____)	\$18,820.08	
			\$1,028,728.40
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,814,936.78	
302	Less Revenues	(\$821,866.98)	
			\$2,993,069.80
	Total assets and resources		\$3,632,628.16

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/22

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

411	Intergovernmental accounts payable - State	\$232,492.52
412	Intergovernmental accounts payable - Federal	\$2,325.99
421	Accounts Payable	\$287,090.64
481	Deferred revenues	\$27,110.99
TOTAL LIABILITIES		\$549,020.14

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$907,591.47
754	Reserve for encumbrances - Prior Year	\$221,531.13
601	Appropriations	\$4,100,852.97
602	Less: Expenditures	\$952,859.89
603	Encumbrances	\$907,591.47 (\$1,860,451.36)
TOTAL FUND BALANCE		\$2,240,401.61
TOTAL LIABILITIES AND FUND EQUITY		\$3,369,524.21
TOTAL LIABILITIES AND FUND EQUITY		\$3,918,544.35

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$39,836.98	\$39,836.98		.00
3XXX From State Sources	\$586,557.00	\$214,145.00		\$372,412.00
4XXX From Federal Sources	\$3,188,542.80	\$599,458.15		\$2,589,084.65
TOTAL REVENUE/SOURCES OF FUNDS	\$3,814,936.78	\$853,440.13		\$2,961,496.65
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	\$123,468.44	\$639.26	\$339.32	\$122,489.86
TOTAL LOCAL PROJECTS	\$123,468.44	\$639.26	\$339.32	\$122,489.86
STATE PROJECTS:				
Nonpublic textbooks (501)	\$21,582.00	\$17,773.88	\$3,040.40	\$767.72
Nonpublic auxiliary services (502)	\$263,230.00	\$35,800.66	\$99,147.34	\$128,282.00
Nonpublic handicapped services (506)	\$168,392.00	\$14,086.55	\$42,507.45	\$111,798.00
Nonpublic nursing services (509)	\$52,584.00	\$18,312.00	\$18,312.00	\$15,960.00
Nonpublic Technology Aid (510)	\$13,734.00	\$11,856.47	.00	\$1,877.53
Nonpublic School Programs (511)	\$67,035.00	\$17,040.26	\$3,645.36	\$46,349.38
TOTAL STATE PROJECTS	\$586,557.00	\$114,869.82	\$166,652.55	\$305,034.63
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$108,524.32	.00	.00	\$108,524.32
ARP - IDEA Preschool Grant Program (224)	\$14,184.00	.00	.00	\$14,184.00
ESSA Title I - Part A/D (231-239)	\$222,821.00	\$85,032.29	\$35,375.90	\$102,412.81
ESSA Title III - English Lang Enhancement (241-245)	\$24,981.00	\$23,400.00	.00	\$1,581.00
I.D.E.A. Part B (Handicapped) (250-259)	\$1,009,511.00	\$500,171.98	\$463,192.66	\$46,146.36
ESSA Title II - Part A/D (270-279)	\$106,627.00	\$25,107.00	\$20,244.60	\$61,275.40
ESSA Title IV (280-289)	\$31,535.00	\$8,332.91	.00	\$23,202.09
CRRSA-ESSER II Grant Program (483)	\$484,483.37	\$142,982.60	\$149,036.80	\$192,463.97
CRRSA Act-Learning Acceleration Grant Program (484)	\$41,815.00	.00	.00	\$41,815.00
CRRSA Act-Mental Health Grant Program (485)	\$44,129.82	\$4,585.80	\$10,700.20	\$28,843.82
ACERS Program (486)	\$53,029.00	.00	.00	\$53,029.00
ARP - ESSER Grant Program (487)	\$1,049,353.02	\$27,238.23	\$40,499.44	\$981,615.35
ARP - ESSER Accelerated Learning Coaching (488)	\$132,000.00	\$20,500.00	\$21,550.00	\$89,950.00
ARP - ESSER Evidence-Based Summer Learning (489)	\$40,000.00	.00	.00	\$40,000.00
ARP - ESSER Evidence-Based Comprehensive (490)	\$22,834.00	.00	.00	\$22,834.00
ARP - ESSER NJ Tiered System of Supports (491)	\$5,000.00	.00	.00	\$5,000.00
TOTAL FEDERAL PROJECTS	\$3,390,827.53	\$837,350.81	\$740,599.60	\$1,812,877.12
*** TOTAL EXPENDITURES ***	\$4,100,852.97	\$952,859.89	\$907,591.47	\$2,240,401.61

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/22

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$39,836.98	\$39,836.98	\$0.00
Total Revenues from Local Sources	<u>\$39,836.98</u>	<u>\$39,836.98</u>	<u>\$0.00</u>
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$586,557.00	\$214,145.00	\$372,412.00
Total Revenue from State Sources	<u>\$586,557.00</u>	<u>\$214,145.00</u>	<u>\$372,412.00</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$222,821.00	.00	\$222,821.00
4451-55 Title II	\$106,627.00	\$19,200.42	\$87,426.58
4491-94 Title III	\$56,516.00	\$12,489.73	\$44,026.27
4419 ARP - IDEA Basic	\$108,524.32	\$20,474.00	\$88,050.32
4420-29 I.D.E.A. Part B (Handicapped)	\$1,010,013.76	\$489,018.00	\$520,995.76
4530 CARES Act Education Stabilization Fund		\$5,247.00	(\$5,247.00)
4534 CRRSA Act - ESSER II	\$456,085.80	.00	\$456,085.80
4536 CRRSA Act - Mental Health Grant	\$28,842.89	.00	\$28,842.89
4537 ACSERS Special Ed and Related Services	\$53,029.00	\$53,029.00	.00
4540 ARP-ESSER Grant Program	\$1,118,249.03	.00	\$1,118,249.03
4543 ARP-ESSER Evidence-Based Comprehensive Beyond the School Day	\$22,834.00	.00	\$22,834.00
4544 ARP-ESSER NJ NTiered System of Supports	\$5,000.00	.00	\$5,000.00
4XXX Other Federal Aids	\$0.00	\$0.00	\$0.00
Total Revenues from Federal Sources	<u>\$3,188,542.80</u>	<u>\$599,458.15</u>	<u>\$2,589,084.65</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$3,814,936.78</u>	<u>\$853,440.13</u>	<u>\$2,961,496.65</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$123,468.44	\$639.26	\$339.32	\$122,489.86
TOTAL LOCAL PROJECTS	\$123,468.44	\$639.26	\$339.32	\$122,489.86
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$586,557.00	\$114,869.82	\$166,652.55	\$305,034.63
-- TOTAL Other State Programs --	\$586,557.00	\$114,869.82	\$166,652.55	\$305,034.63
TOTAL STATE PROJECTS	\$586,557.00	\$114,869.82	\$166,652.55	\$305,034.63
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$108,524.32	.00	.00	\$108,524.32
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$14,184.00	.00	.00	\$14,184.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$222,821.00	\$85,032.29	\$35,375.90	\$102,412.81
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$24,981.00	\$23,400.00	.00	\$1,581.00
20-25X-XXX-XXX I.D.E.A. Part B	\$1,009,511.00	\$500,171.98	\$463,192.66	\$46,146.36
20-27X-XXX-XXX ESSA Title II - Part A/D	\$106,627.00	\$25,107.00	\$20,244.60	\$61,275.40
20-28X-XXX-XXX ESSA Title IV	\$31,535.00	\$8,332.91	.00	\$23,202.09
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$484,483.37	\$142,982.60	\$149,036.80	\$192,463.97
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$41,815.00	.00	.00	\$41,815.00
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$44,129.82	\$4,585.80	\$10,700.20	\$28,843.82
20-486-XXX-XXX ACSERS Special Ed and Related Services Program	\$53,029.00	.00	.00	\$53,029.00
20-487-XXX-XXX ARP-ESSER Grant Program	\$1,049,353.02	\$27,238.23	\$40,499.44	\$981,615.35
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$132,000.00	\$20,500.00	\$21,550.00	\$89,950.00
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$40,000.00	.00	.00	\$40,000.00
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$22,834.00	.00	.00	\$22,834.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$5,000.00	.00	.00	\$5,000.00
TOTAL Other Federal Programs	\$3,390,827.53	\$837,350.81	\$740,599.60	\$1,812,877.12
TOTAL FEDERAL PROJECTS	\$3,390,827.53	\$837,350.81	\$740,599.60	\$1,812,877.12
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$0.00	\$0.00	\$0.00	\$0.00
T O T A L E X P E N D I T U R E S	\$4,100,852.97	\$952,859.89	\$907,591.47	\$2,240,401.61

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Special Revenue Fund - Fund 20
For 5 Month Period Ending 11/30/22

I, JOE MONOPARRO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

12/21/22
Date

12/21 10:35am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$1,521,638.10
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--- R E S O U R C E S ---

Total assets and resources		\$1,521,638.10
----------------------------	--	----------------

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 5 Month Period Ending 11/30/22

LIABILITIES AND FUND EQUITY

--- LIABILITIES ---

421	Accounts Payable	\$202,320.00
	TOTAL LIABILITIES	\$202,320.00

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$109,140.00
754	Reserve for encumbrances - Prior Year		\$1,196,969.67
601	Appropriations	\$1,448,303.67	
602	Less : Expenditures	\$128,985.57	
603	Encumbrances	\$1,306,109.67	(\$1,435,095.24)
			\$13,208.43
	Total Appropriated		\$1,319,318.10

--- Unappropriated ---

TOTAL FUND BALANCE	\$1,319,318.10
TOTAL LIABILITIES AND FUND EQUITY	\$1,521,638.10

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE

Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$88,338.67	\$27,200.00	\$58,513.67	\$2,625.00
30-000-4XX-450 Construction services	\$1,359,965.00	\$101,785.57	\$1,247,596.00	\$10,583.43
Total fac.acq.and constr. serv.	\$1,448,303.67	\$128,985.57	\$1,306,109.67	\$13,208.43
TOTAL EXPENDITURES	\$1,448,303.67	\$128,985.57	\$1,306,109.67	\$13,208.43
*** TOTAL EXPENDITURES AND TRANSFERS	\$1,448,303.67	\$128,985.57	\$1,306,109.67	\$13,208.43

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
For 5 Month Period Ending 11/30/22

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

12/21/22

Date

12/21 10:35am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$280,500.00)
-----	--------------	--	----------------

--- R E S O U R C E S ---

302	Less Revenues		(\$280,500.00)
			(\$280,500.00)

	Total assets and resources		(\$561,000.00)
			(\$561,000.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
Interim Balance Sheet
For 5 Month Period Ending 11/30/22

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$561,000.00
602	Less : Expenditures	\$561,000.00	
			(\$561,000.00)

--- Unappropriated ---

303	Budgeted Fund Balance		(\$561,000.00)
-----	-----------------------	--	----------------

TOTAL FUND BALANCE			(\$561,000.00)
--------------------	--	--	----------------

TOTAL LIABILITIES AND FUND EQUITY			(\$561,000.00)
-----------------------------------	--	--	----------------

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$561,000.00	\$561,000.00	\$0.00
Revenues	\$0.00	(\$280,500.00)	\$280,500.00
	\$561,000.00	\$280,500.00	\$280,500.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$561,000.00	\$280,500.00	\$280,500.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$561,000.00	\$280,500.00	\$280,500.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- State Sources ---				
3160 Debt service aid Type II		\$280,500.00		(\$280,500.00)
Total State Sources	\$0.00	\$280,500.00		(\$280,500.00)
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$280,500.00		(\$280,500.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/22

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$11,000.00	\$11,000.00	.00
40-701-510-910 Redemption of Principal	\$550,000.00	\$550,000.00	.00
	-----	-----	-----
TOTAL	\$561,000.00	\$561,000.00	\$0.00
	=====	=====	=====
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$561,000.00	\$561,000.00	\$0.00
	=====	=====	=====
	-----	-----	-----
*** TOTAL USES OF FUNDS ***	\$561,000.00	\$561,000.00	\$0.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40

For 5 Month Period Ending 11/30/22

I, JOE MONDAMARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Administrator

12/21/22
Date

1/16 2:34pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2022

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		\$12,733,523.59
116	Capital reserve Account		\$3,412,310.01
117	Maint. Reserve Account		\$2,241,475.94
118	Investments - Cur. Exp. Emergency Rsrv.		\$216,105.87
	Accounts receivable:		
132	Interfund	\$20,677.97	
141	Intergovernmental - State	\$2,146,008.05	
143	Intergovernmental - Other	(\$1,081,211.29)	
			\$1,085,474.73

--- R E S O U R C E S ---

301	Estimated Revenues	\$76,469,642.00	
302	Less Revenues	(\$36,407,644.14)	
			\$40,061,997.86

Total assets and resources

\$59,750,888.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2022

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421	Accounts Payable	\$2,818,818.33
TOTAL LIABILITIES		\$2,818,818.33

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year		\$33,076,422.13
754	Reserve for Encumbrance - Prior Year		\$367,487.44
	Reserved fund balance:		
761	Capital reserve account -	\$3,412,310.01	
			\$3,412,310.01
766	Reserve for Current Expense Emergencies	\$216,105.87	
			\$216,105.87
764	Reserve for Maintenance	\$2,241,475.94	
			\$2,241,475.94
601	Appropriations	\$83,494,451.41	
602	Less : Expenditures	\$38,245,344.30	
603	Encumbrances	\$33,443,909.57	(\$71,689,253.87)
			\$11,805,197.54
	Total Appropriated		\$51,118,998.93

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -		\$11,153,484.29
303	Budgeted Fund Balance		(\$5,340,413.55)

TOTAL FUND BALANCE	\$56,932,069.67
TOTAL LIABILITIES AND FUND EQUITY	\$59,750,888.00

Roxbury Public Schools
 General Fund - Fund 10
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/2022

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$83,494,451.41	\$71,689,253.87	\$11,805,197.54
Revenues	(\$76,469,642.00)	(\$36,407,644.14)	(\$40,061,997.86)
	<u>\$7,024,809.41</u>	<u>\$35,281,609.73</u>	<u>(\$28,256,800.32)</u>
Less: Adjust for prior year encumb.	<u>(\$1,684,395.86)</u>	<u>(\$1,684,395.86)</u>	
Budgeted Fund Balance	<u>\$5,340,413.55</u>	<u>\$33,597,213.87</u>	<u>(\$28,256,800.32)</u>
Recapitulation of Budgeted Fund Balance by Subfund Fund 10 (includes 10, 11, 12, and 13)	<u>\$5,340,413.55</u>	<u>\$33,597,213.87</u>	<u>(\$28,256,800.32)</u>
TOTAL Budgeted Fund Balance	<u>\$5,340,413.55</u>	<u>\$33,597,213.87</u>	<u>(\$28,256,800.32)</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2022

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	133,829,938.00	\$63,294,027.00		\$70,535,911.00
3XXX From State Sources	\$18,922,094.00	\$9,466,658.00		\$9,455,436.00
4XXX From Federal Sources	\$187,252.00	\$54,603.28		\$132,648.72
TOTAL REVENUE/SOURCES OF FUNDS	152,939,284.00	\$72,815,288.28		\$80,123,995.72
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$23,735,164.51	\$9,950,142.39	\$11,050,399.47	\$2,734,622.65
11-2XX-100-XXX Special Education - Instruction	\$6,479,391.30	\$2,618,467.04	\$3,010,387.17	\$850,537.09
11-230-100-XXX Basic Skills - Remedial Instruction	\$852,011.00	\$333,181.19	\$514,621.00	\$4,208.81
11-240-100-XXX Bilingual Education - Instruction	\$316,735.00	\$113,993.29	\$99,686.00	\$103,055.71
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$380,507.71	\$97,091.32	\$20,910.92	\$262,505.47
11-402-100-XXX School-Spons. Athletics - Instruction	\$1,362,080.87	\$600,625.59	\$190,924.80	\$570,530.48
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-100-XXX Instruction	\$3,955,976.06	\$1,833,054.15	\$2,052,040.47	\$70,881.44
11-000-211-XXX Attendance and Social Work Services	\$102,538.00	\$46,483.20	\$55,414.80	\$640.00
11-000-213-XXX Health Services	\$720,442.75	\$300,513.01	\$362,436.14	\$57,493.60
11-000-216-XXX Speech, OT,PT & Related Svcs	\$1,767,540.63	\$724,227.42	\$1,028,101.91	\$15,211.30
11-000-217-XXX Other Support Serv - Students Extra Srvc	\$1,764,586.12	\$430,173.40	\$1,171,026.30	\$163,386.42
11-000-218-XXX Guidance	\$1,343,512.00	\$566,204.05	\$660,789.60	\$116,518.35
11-000-219-XXX Child Study Teams	\$1,737,849.92	\$845,202.62	\$873,478.94	\$19,168.36
11-000-219-592 Misc Purch Ser	\$2,500.00	\$394.75	.00	\$2,105.25
11-000-221-XXX Improv of Inst. - Instruc Staff	\$542,137.02	\$357,197.14	\$176,385.85	\$8,554.03
11-000-222-XXX Educational Media Serv/School Library	\$520,288.88	\$228,617.94	\$266,518.97	\$25,151.97
11-000-223-XXX Instructional Staff Training Services	\$486,741.42	\$242,104.25	\$206,634.92	\$38,002.25
11-000-230-XXX Supp. Serv.-General Administration	\$1,128,965.85	\$493,055.78	\$484,169.08	\$151,740.99
11-000-240-XXX Supp. Serv.-School Administration	\$2,881,084.02	\$1,423,464.84	\$1,271,421.67	\$186,197.51
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$2,178,119.57	\$1,060,572.25	\$790,901.80	\$326,645.52
11-000-261-XXX Require Maint. for School Facilities	\$2,329,256.31	\$1,169,015.36	\$580,175.33	\$580,065.62
11-000-262-XXX Custodial Services	\$5,684,921.61	\$2,974,134.14	\$2,053,473.09	\$657,314.38
11-000-263-XXX Care and Upkeep of Grounds	\$471,390.37	\$181,575.85	\$150,590.01	\$139,224.51
11-000-266-XXX Security	\$270,432.91	\$139,464.97	\$84,014.04	\$46,953.90
11-000-270-XXX Student Transportation Services	\$5,409,373.59	\$3,118,279.21	\$1,864,916.46	\$426,177.92
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$13,395,827.29	\$7,353,248.51	\$3,806,245.12	\$2,236,333.66
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$79,819,374.71	\$37,200,483.66	\$32,825,663.86	\$9,793,227.19

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$1,016,069.17	\$382,781.24	\$292,486.96	\$340,800.97
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$2,447,836.28	\$465,070.15	\$311,596.75	\$1,671,169.38
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$3,463,905.45	 \$847,851.39	 \$604,083.71	 \$2,011,970.35
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** SPECIAL SCHOOLS ***				
13-4XX-100-XXX Other spec. schools-instruction	\$193,454.25	\$193,454.25	\$0.00	\$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	 \$193,454.25	 \$193,454.25	 \$0.00	 \$0.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
10-000-100-56X Transfer of Funds to Charter Schools	\$14,162.00	.00	\$14,162.00	.00
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
 TOTAL GENERAL FUND EXPENDITURES	 \$83,490,896.41	 \$38,241,789.30	 \$33,443,909.57	 \$11,805,197.54
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/2022

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	119,869,704.00	\$59,944,848.00	\$59,944,856.00
1320	Tuition from LEAs Within State	\$9,272,336.00	\$1,627,281.00	\$7,645,055.00
1410	Transp Fees from Individuals	\$260,000.00	\$42,460.00	\$217,540.00
1420-1440	Transp Fees from Other LEAs	\$3,519,860.00	\$776,121.80	\$2,743,738.20
1910	Rents and Royalties	\$100,000.00	\$23,990.00	\$76,010.00
1XXX	Miscellaneous	\$788,038.00	\$879,326.20	(\$91,288.20)
	TOTAL LOCAL	133,829,938.00	\$63,294,027.00	\$70,535,911.00
		=====	=====	=====
--- STATE SOURCES ---				
3116	School Choice Aid	\$587,258.00	\$234,903.20	\$352,354.80
3121	Categorical Transportation Aid	\$1,117,750.00	\$447,100.00	\$670,650.00
3131	Extraordinary Aid		\$2,353,678.00	(\$2,353,678.00)
3132	Categorical Special Education Aid	\$4,867,150.00	\$1,946,860.00	\$2,920,290.00
3176	Equalization	\$12,148,386.00	\$4,356,286.40	\$7,792,099.60
3177	Categorical Security	\$122,866.00	\$49,146.40	\$73,719.60
3190	Other Unrestricted State Aid	\$78,684.00	\$78,684.00	.00
3XXX	Other State Aids	\$0.00	\$0.00	\$0.00
	TOTAL	\$18,922,094.00	\$9,466,658.00	\$9,455,436.00
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	\$187,252.00	\$54,603.28	\$132,648.72
	TOTAL	\$187,252.00	\$54,603.28	\$132,648.72
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	152,939,284.00	\$72,815,288.28	\$80,123,995.72
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$790,799.00	\$302,911.03	\$251,425.97	\$236,462.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$6,541,663.35	\$2,509,052.06	\$3,394,713.94	\$637,897.35
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$4,315,722.15	\$1,646,984.39	\$2,378,298.03	\$290,439.73
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$8,874,369.50	\$3,460,875.49	\$4,683,551.44	\$729,942.57
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$35,000.00	\$5,468.75	\$0.00	\$29,531.25
11-150-100-320 Purchased Prof.-Ed. Services	\$49,580.00	\$9,441.15	\$9,483.36	\$30,655.49
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$235,566.00	\$120,319.62	\$90,091.38	\$25,155.00
11-190-100-320 Purchased Prof.-Ed. Services	\$54,650.00	\$10,692.50	\$20,197.50	\$23,760.00
11-190-100-500 Other Purch. Serv. (400-500 series)	\$1,425,478.83	\$1,087,813.20	\$149,995.35	\$187,670.28
11-190-100-610 General Supplies	\$1,288,572.35	\$788,612.90	\$72,642.50	\$427,316.95
11-190-100-640 Textbooks	\$116,063.33	\$6,266.30	.00	\$109,797.03
11-190-100-800 Other Objects	\$7,700.00	\$1,705.00	.00	\$5,995.00
TOTAL	\$23,735,164.51	\$9,950,142.39	\$11,050,399.47	\$2,734,622.65
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	\$543,175.00	\$176,964.00	\$366,211.00	\$0.00
11-204-100-106 Other Salaries for Instruction	\$205,677.00	\$137,182.95	\$27,817.05	\$40,677.00
11-204-100-610 General Supplies	\$4,600.00	\$1,265.76	.00	\$3,334.24
TOTAL	\$753,452.00	\$315,412.71	\$394,028.05	\$44,011.24
Behavioral Disabilities:				
11-209-100-101 Salaries of Teachers	\$470,244.00	\$166,511.55	\$300,396.45	\$3,336.00
11-209-100-106 Other Salaries for Instruction	\$252,220.00	\$108,236.42	\$126,193.58	\$17,790.00
11-209-100-610 General supplies	\$4,250.00	\$3,863.12	\$24.30	\$362.58
11-209-100-800 Other Objects	\$2,892.00	\$946.00	.00	\$1,946.00
TOTAL	\$729,606.00	\$279,557.09	\$426,614.33	\$23,434.58
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$206,981.00	\$92,632.40	\$113,448.60	\$900.00
11-212-100-106 Other Salaries for Instruction	\$156,903.00	\$63,096.05	\$93,806.95	.00
11-212-100-320 Purchased Prof.-Ed. Services	\$66,515.30	\$24,031.00	\$37,939.00	\$4,545.30
11-212-100-610 General supplies	\$13,500.00	\$5,833.31	\$303.45	\$7,363.24
11-212-100-640 Textbooks	\$500.00	.00	.00	\$500.00
11-212-100-800 Other Objects	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$448,399.30	\$185,592.76	\$245,498.00	\$17,308.54
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$3,369,123.90	\$1,287,529.01	\$1,590,052.95	\$491,541.94
11-213-100-106 Other Salaries for Instruction	\$457,232.10	\$121,327.58	\$205,044.42	\$130,860.10
11-213-100-610 General supplies	\$17,955.00	\$16,076.82	\$84.05	\$1,794.13
11-213-100-640 Textbooks	\$1,000.00	\$257.40	.00	\$742.60

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$3,845,311.00	\$1,425,190.81	\$1,795,181.42	\$624,938.77
Autism:				
11-214-100-101 Salaries of Teachers	\$143,676.71	\$41,937.53	\$0.00	\$101,739.18
11-214-100-106 Other Salaries for Instruction	\$112,239.29	\$112,239.29	.00	.00
11-214-100-610 General Supplies	\$5,750.00	\$1,731.78	.00	\$4,018.22
11-214-100-640 Textbooks	\$500.00	.00	\$225.00	\$275.00
11-214-100-800 Other Objects	\$2,800.00	\$881.78	.00	\$1,918.22
TOTAL	\$264,966.00	\$156,790.38	\$225.00	\$107,950.62
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$278,725.00	\$148,612.00	\$130,113.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$93,162.00	\$80,484.63	\$12,677.37	.00
11-216-100-600 General Supplies	\$2,000.00	\$987.50	.00	\$1,012.50
TOTAL	\$373,887.00	\$230,084.13	\$142,790.37	\$1,012.50
Home Instruction:				
11-219-100-101 Salaries of Teachers	\$8,000.00	\$2,450.00	\$0.00	\$5,550.00
11-219-100-320 Purchased Prof.-Ed. Services	\$55,770.00	\$23,389.16	\$6,050.00	\$26,330.84
TOTAL	\$63,770.00	\$25,839.16	\$6,050.00	\$31,880.84
TOTAL SPECIAL ED - INSTRUCTION	\$6,479,391.30	\$2,618,467.04	\$3,010,387.17	\$850,537.09
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$847,011.00	\$332,390.00	\$514,621.00	\$0.00
11-230-100-610 General Supplies	\$5,000.00	\$791.19	.00	\$4,208.81
TOTAL	\$852,011.00	\$333,181.19	\$514,621.00	\$4,208.81
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$313,735.00	\$111,468.00	\$99,686.00	\$102,581.00
11-240-100-500 Other Purch. Serv. (400-500 series)	\$500.00	\$194.29	.00	\$305.71
11-240-100-610 General Supplies	\$2,500.00	\$2,331.00	.00	\$169.00
TOTAL	\$316,735.00	\$113,993.29	\$99,686.00	\$103,055.71
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$242,044.33	\$44,795.71	.00	\$197,248.62
11-401-100-500 Purchased Services (300-500 series)	\$26,499.61	\$15,843.47	\$820.00	\$9,836.14
11-401-100-600 Supplies and Materials	\$55,206.77	\$17,965.70	\$17,710.92	\$19,530.15
11-401-100-800 Other Objects	\$56,757.00	\$18,486.44	\$2,380.00	\$35,890.56
TOTAL	\$380,507.71	\$97,091.32	\$20,910.92	\$262,505.47
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$795,767.00	\$319,402.80	\$76,390.20	\$399,974.00
11-402-100-500 Purchased Services (300-500 series)	\$228,741.14	\$123,027.82	\$56,560.40	\$49,152.92
11-402-100-600 Supplies and Materials	\$181,492.37	\$89,278.62	\$52,028.70	\$40,185.05
11-402-100-800 Other Objects	\$156,080.36	\$68,916.35	\$5,945.50	\$81,218.51
TOTAL	\$1,362,080.87	\$600,625.59	\$190,924.80	\$570,530.48
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$23,243.16	\$2,753.40	.00	\$20,489.76

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-562 Tuition to Other LEAs within State Special	\$635,777.04	\$277,191.20	\$348,585.84	\$10,000.00
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$664,657.41	\$188,652.28	\$476,005.13	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$43,483.00	\$11,865.40	\$28,079.10	\$3,538.50
11-000-100-566 Tuition to Priv Sch for Disabl w/i State	\$2,033,262.88	\$1,092,897.53	\$908,012.17	\$32,353.18
11-000-100-568 Tuition - State Facilities	\$4,500.00	.00	.00	\$4,500.00
11-000-100-569 Tuition - Other	\$551,052.57	\$259,694.34	\$291,358.23	.00
TOTAL	\$3,955,976.06	\$1,833,054.15	\$2,052,040.47	\$70,881.44
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$101,898.00	\$46,483.20	\$55,414.80	.00
11-000-211-600 Supplies and Materials	\$640.00	.00	.00	\$640.00
TOTAL	\$102,538.00	\$46,483.20	\$55,414.80	\$640.00
--- Health services ---				
11-000-213-100 Salaries	\$635,249.00	\$276,157.10	\$345,634.20	\$13,457.70
11-000-213-300 Purchased Prof. & Tech. Svc.	\$33,500.00	\$1,645.00	.00	\$31,855.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$31,684.00	\$15,486.00	\$16,198.00	.00
11-000-213-600 Supplies and Materials	\$20,009.75	\$7,224.91	\$603.94	\$12,180.90
TOTAL	\$720,442.75	\$300,513.01	\$362,436.14	\$57,493.60
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,035,363.00	\$377,591.09	\$657,771.91	.00
11-000-216-320 Purchased Prof. Ed. Services	\$716,617.63	\$342,137.37	\$368,729.00	\$5,751.26
11-000-216-600 Supplies and Materials	\$15,560.00	\$4,498.96	\$1,601.00	\$9,460.04
TOTAL	\$1,767,540.63	\$724,227.42	\$1,028,101.91	\$15,211.30
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$779,408.64	.00	\$659,821.00	\$119,587.64
11-000-217-320 Purchased Prof. Ed. Services	\$985,177.48	\$430,173.40	\$511,205.30	\$43,798.78
TOTAL	\$1,764,586.12	\$430,173.40	\$1,171,026.30	\$163,386.42
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$1,075,610.00	\$446,655.00	\$564,505.00	\$64,450.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$150,266.00	\$65,830.40	\$84,435.60	.00
11-000-218-320 Purchased Prof. - Ed. Services	\$64,319.00	\$18,219.00	.00	\$46,100.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$4,050.00	\$3,732.93	.00	\$317.07
11-000-218-500 Other Purchased Services (400-500 series)	\$21,500.00	\$6,498.07	\$11,849.00	\$3,152.93
11-000-218-600 Supplies and Materials	\$24,602.00	\$22,820.43	.00	\$1,781.57
11-000-218-800 Other Objects	\$3,165.00	\$2,448.22	.00	\$716.78
TOTAL	\$1,343,512.00	\$566,204.05	\$660,789.60	\$116,518.35
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$1,359,683.64	\$635,329.58	\$724,352.66	\$1.40
11-000-219-105 Sal Secr. & Clerical Asst.	\$209,812.00	\$100,589.16	\$109,222.56	\$0.28
11-000-219-320 Purchased Prof. - Ed. Services	\$78,952.18	\$55,422.38	\$21,425.87	\$2,103.93
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$57,150.00	\$38,721.90	\$17,098.29	\$1,329.81
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,500.00	\$1,390.16	\$0.00	\$2,109.84
11-000-219-600 Supplies and Materials	\$29,345.10	\$13,505.19	\$1,379.56	\$14,460.35

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-800 Other Objects	\$1,907.00	\$639.00	.00	\$1,268.00
TOTAL	\$1,740,349.92	\$845,597.37	\$873,478.94	\$21,273.61
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$294,970.56	\$134,593.91	\$160,376.65	.00
11-000-221-104 Salaries Other Prof. Staff	\$65,147.46	\$58,147.46	.00	\$7,000.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$32,019.00	\$16,009.20	\$16,009.20	\$0.60
11-000-221-600 Supplies and Materials	\$150,000.00	\$148,446.57	.00	\$1,553.43
TOTAL	\$542,137.02	\$357,197.14	\$176,385.85	\$8,554.03
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$426,802.00	\$170,720.80	\$256,081.20	.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$22,465.00	\$20,943.23	.00	\$1,521.77
11-000-222-600 Supplies and Materials	\$71,021.88	\$36,953.91	\$10,437.77	\$23,630.20
TOTAL	\$520,288.88	\$228,617.94	\$266,518.97	\$25,151.97
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$294,970.80	\$134,594.07	\$160,376.73	.00
11-000-223-105 Sal Secr. & Clerical Asst.	\$32,019.00	\$16,009.20	\$16,009.20	\$0.60
11-000-223-11X Other Salaries	\$10,237.68	(\$2,140.96)	.00	\$12,378.64
11-000-223-320 Purchased Prof. - Ed. Services	\$77,600.00	\$48,177.00	\$25,750.00	\$3,673.00
11-000-223-500 Other Purchased Services (400-500 series)	\$71,513.94	\$45,464.94	\$4,498.99	\$21,550.01
11-000-223-600 Supplies and Materials	\$400.00	.00	.00	\$400.00
TOTAL	\$486,741.42	\$242,104.25	\$206,634.92	\$38,002.25
--- Support services-general administration ---				
11-000-230-100 Salaries	\$619,437.80	\$314,542.76	\$304,542.76	\$352.28
11-000-230-331 Legal Services	\$114,393.00	\$26,962.00	\$61,249.00	\$26,182.00
11-000-230-332 Audit Fees	\$56,810.00	\$49,735.00	.00	\$7,075.00
11-000-230-334 Architectural/Engineering Services	\$65,498.17	\$4,275.00	\$50,500.00	\$10,723.17
11-000-230-339 Other Purchased Prof. Svc.	\$96,398.00	\$5,185.00	\$15,215.00	\$75,998.00
11-000-230-530 Communications/Telephone	\$91,597.93	\$35,135.77	\$51,589.48	\$4,872.68
11-000-230-580 Travel - All Other	\$9,310.00	\$2,490.08	\$90.00	\$6,729.92
11-000-230-585 BOE Other Purchased Prof. Svc.	\$4,778.64	\$4,495.64	.00	\$283.00
11-000-230-590 Misc Purchased Services (400-500)	\$12,486.49	\$4,884.31	\$0.00	\$7,602.18
11-000-230-610 General Supplies	\$12,025.80	\$7,532.38	\$343.10	\$4,150.32
11-000-230-890 Misc. Expenditures	\$16,230.02	\$11,155.14	\$639.74	\$4,435.14
11-000-230-895 BOE Membership Dues and Fees	\$30,000.00	\$26,662.70	.00	\$3,337.30
TOTAL	\$1,128,965.85	\$493,055.78	\$484,169.08	\$151,740.99
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$1,545,049.00	\$738,039.40	\$695,738.84	\$111,270.76
11-000-240-104 Salaries Other Prof. Staff	\$381,563.00	\$211,897.04	\$169,665.96	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$769,618.00	\$356,038.29	\$395,932.65	\$17,647.06
11-000-240-199 Unused Vac Payment to Term/Ret Staff	\$51,500.00	\$30,455.91	.00	\$21,044.09
11-000-240-300 Purchased Prof. & Tech. Svc.	\$11,853.00	.00	.00	\$11,853.00
11-000-240-500 Other Purchased Services (400-500 series)	\$5,565.50	\$886.74	\$368.00	\$4,310.76
11-000-240-600 Supplies and Materials	\$63,834.52	\$45,801.96	\$9,261.22	\$8,771.34

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-800 Other Objects	\$52,101.00	\$40,345.50	\$455.00	\$11,300.50
TOTAL	\$2,881,084.02	\$1,423,464.84	\$1,271,421.67	\$186,197.51
--- Central Services ---				
11-000-251-100 Salaries	\$796,367.00	\$396,044.64	\$392,964.68	\$7,357.68
11-000-251-330 Purchased Prof. Services	\$4,618.00	.00	.00	\$4,618.00
11-000-251-340 Purchased Technical Services	\$103,950.00	\$98,421.50	.00	\$5,528.50
11-000-251-592 Misc Pur Serv (400-500 series)	\$116,219.69	\$45,101.84	\$54,268.49	\$16,849.36
11-000-251-600 Supplies and Materials	\$18,500.00	\$9,549.43	.00	\$8,950.57
11-000-251-89X Other Objects	\$7,506.72	\$5,782.83	\$180.00	\$1,543.89
TOTAL	\$1,047,161.41	\$554,900.24	\$447,413.17	\$44,848.00
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$693,771.00	\$323,928.99	\$302,810.04	\$67,031.97
11-000-252-500 Other Pur Serv. (400-500 series)	\$208,093.96	\$103,594.96	\$20,440.12	\$84,058.88
11-000-252-600 Supplies and Materials	\$227,720.20	\$77,728.06	\$20,238.47	\$129,753.67
11-000-252-800 Other Objects	\$1,373.00	\$420.00	.00	\$953.00
TOTAL	\$1,130,958.16	\$505,672.01	\$343,488.63	\$281,797.52
TOTAL Cent. Svcs. & Admin IT	\$2,178,119.57	\$1,060,572.25	\$790,901.80	\$326,645.52
--- Required Maint. for School Facilities ---				
11-000-261-100 Salaries	\$629,712.00	\$315,267.48	\$280,256.32	\$34,188.20
11-000-261-420 Cleaning, Repair & Maint. Svc	\$1,264,076.83	\$620,993.46	\$207,760.63	\$435,322.74
11-000-261-610 General Supplies	\$433,967.48	\$232,754.42	\$92,158.38	\$109,054.68
11-000-261-800 Other Objects	\$1,500.00	.00	.00	\$1,500.00
TOTAL	\$2,329,256.31	\$1,169,015.36	\$580,175.33	\$580,065.62
--- Custodial Services ---				
11-000-262-1XX Salaries	\$342,195.00	\$153,234.60	\$169,377.20	\$19,583.20
11-000-262-300 Purchased Prof. & Tech. Svc.	\$68,224.70	\$14,877.30	.00	\$53,347.40
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$2,709,130.22	\$1,487,316.12	\$1,204,975.88	\$16,838.22
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$35,535.00	\$18,575.20	\$15,921.60	\$1,038.20
11-000-262-490 Other Purchased Property Svc.	\$209,159.71	\$97,825.74	\$99,277.97	\$12,056.00
11-000-262-520 Insurance	\$513,791.22	\$513,791.22	.00	.00
11-000-262-590 Misc. Purchased Services	\$3,311.00	\$2,695.00	\$616.00	.00
11-000-262-610 General Supplies	\$163,221.84	\$96,947.13	\$14,759.66	\$51,515.05
11-000-262-62i Energy (Natural Gas)	\$492,590.42	\$156,728.84	\$148,974.77	\$186,886.81
11-000-262-622 Energy (Electricity)	\$625,000.00	\$324,061.24	\$295,938.76	\$5,000.00
11-000-262-8XX Other Objects	\$5,500.00	\$4,450.50	\$0.00	\$1,049.50
11-000-262-837 Interest-Energy Savings Bonds	\$207,262.50	\$103,631.25	\$103,631.25	.00
11-000-262-917 Principal-Energy Savings Bonds	\$310,000.00	.00	.00	\$310,000.00
TOTAL	\$5,684,921.61	\$2,974,134.14	\$2,053,473.09	\$657,314.38
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$273,279.00	\$136,639.20	\$136,639.20	\$0.60
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$108,780.00	\$3,780.00	.00	\$105,000.00
11-000-263-610 General Supplies	\$89,331.37	\$41,156.65	\$13,950.81	\$34,223.91

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$471,390.37	\$181,575.85	\$150,590.01	\$139,224.51
--- Security ---				
11-000-266-100 Salaries	\$243,592.00	\$123,853.18	\$81,054.54	\$38,684.28
11-000-266-199 Unused Vac Payment to Term/Ret Staff	\$6,692.07	\$6,692.07	.00	.00
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$3,500.00	.00	.00	\$3,500.00
11-000-266-580 Travel - All Other	\$5,641.34	\$830.49	\$2,751.95	\$2,058.90
11-000-266-610 General Supplies	\$11,007.50	\$8,089.23	\$207.55	\$2,710.72
TOTAL	\$270,432.91	\$139,464.97	\$84,014.04	\$46,953.90
TOTAL Oper & Maint of Plant Services	\$8,756,001.20	\$4,464,190.32	\$2,868,252.47	\$1,423,558.41
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$2,628,917.42	\$1,226,041.01	\$1,241,882.25	\$160,994.16
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$215,205.60	\$136,727.94	\$78,323.13	\$154.53
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$76,609.98	\$27,487.45	.00	\$49,122.53
11-000-270-163 Sal Pupil Trans(Bet Home & Sch)NonPublic	\$78,799.54	\$27,480.36	.00	\$51,319.18
11-000-270-390 Other Purch. Prof. & Tech Svc.	\$15,000.00	\$3,570.00	\$9,829.00	\$1,601.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$40,017.79	\$10,843.46	\$25,474.37	\$3,699.96
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$85,000.00	.00	.00	\$85,000.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$5,000.00	.00	.00	\$5,000.00
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	\$18,000.00	\$5,654.18	.00	\$12,345.82
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$54,987.10	\$26,904.22	\$28,082.88	.00
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$1,298,746.39	\$1,144,862.22	\$120,311.12	\$33,573.05
11-000-270-517 Contract Svc (reg std) - ESCs	\$300,000.00	\$103,369.76	\$196,630.24	.00
11-000-270-580 Travel	\$1,298.05	.00	.00	\$1,298.05
11-000-270-593 Misc. Purchased Svc.- Transp.	\$113,167.00	\$103,271.60	\$8,192.38	\$1,703.02
11-000-270-610 General Supplies	\$471,722.77	\$297,034.91	\$154,711.24	\$19,976.62
11-000-270-800 Misc. Expenditures	\$6,901.95	\$5,032.10	\$1,479.85	\$390.00
TOTAL	\$5,409,373.59	\$3,118,279.21	\$1,864,916.46	\$426,177.92
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$999,600.36	\$457,556.66	\$529,443.34	\$12,600.36
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$852,840.00	.00	.00	\$852,840.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	\$119,668.61	\$55,151.12	\$63,848.88	\$668.61
11-XXX-XXX-250 Unemployment Compensation	\$159,467.28	\$1,278.00	.00	\$158,189.28
11-XXX-XXX-260 Workman's Compensation	\$421,933.00	\$416,433.00	.00	\$5,500.00
11-XXX-XXX-270 Health Benefits	\$10,230,055.04	\$6,178,953.40	\$3,212,952.90	\$838,148.74
11-XXX-XXX-280 Tuition Reimbursement	\$172,200.00	\$51,096.87	.00	\$121,103.13
11-XXX-XXX-290 Other Employee Benefits	\$332,500.00	\$163,618.02	.00	\$168,881.98
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$107,563.00	\$29,161.44	.00	\$78,401.56
TOTAL	\$13,395,827.29	\$7,353,248.51	\$3,806,245.12	\$2,236,333.66
Total Undistributed Expenditures	\$46,693,484.32	\$23,486,982.84	\$17,938,734.50	\$5,267,766.98
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$79,819,374.71	\$37,200,483.66	\$32,825,663.86	\$9,793,227.19
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$79,819,374.71	\$37,200,483.66	\$32,825,663.86	\$9,793,227.19

Roxbury Public Schools
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 6 Month Period Ending 12/31/2022

	Appropriations	Expenditures	Encumbrances	Available Balance	
*** CAPITAL OUTLAY ***					
--- EQUIPMENT ---					
Regular programs-instruction					
12-120-100-730	Grades 1-5	\$2,000.00	.00	.00	\$2,000.00
12-130-100-730	Grades 6-8	\$4,675.00	\$4,675.00	.00	.00
12-140-100-730	Grades 9-12	\$60,814.00	\$33,813.00	\$16,721.69	\$10,279.31
Special education - instruction					
12-212-100-730	Multiple Disabilities	\$2,500.00	\$2,445.00	.00	\$55.00
12-4XX-100-730	School-spons. & oth instr prog	\$126,001.67	\$0.00	\$96,396.92	\$29,604.75
12-000-252-730	Admin. Info. Tech.	\$52,275.54	\$20,328.65	\$4,335.54	\$27,611.35
12-000-262-730	Undist. Exp.-Custodial Services	\$232,299.10	\$197,566.35	\$34,519.50	\$213.25
Undist. Exp. - Non-instructional Services					
12-000-270-732	Non-instructional equip.	\$200,427.86	\$123,953.24	\$32,490.00	\$43,984.62
12-000-270-734	School buses - special	\$335,076.00	.00	\$108,023.31	\$227,052.69
TOTAL		\$1,016,069.17	\$382,781.24	\$292,486.96	\$340,800.97
--- Facilities acquisition and construction services ---					
12-000-400-390	Other Purchased Prof. & Tech Services	\$112,600.00	\$33,217.00	\$79,383.00	.00
12-000-400-450	Construction Services	\$2,126,933.50	\$425,036.50	\$113,412.00	\$1,588,485.00
12-000-400-720	Buildings	\$125,638.78	\$6,816.65	\$118,801.75	\$20.38
12-000-400-800	Other objects	\$82,664.00	.00	.00	\$82,664.00
Sub Total		\$2,447,836.28	\$465,070.15	\$311,596.75	\$1,671,169.38
TOTAL		\$2,447,836.28	\$465,070.15	\$311,596.75	\$1,671,169.38
TOTAL CAPITAL OUTLAY EXPENDITURES		\$3,463,905.45	\$847,851.39	\$604,083.71	\$2,011,970.35
*** SPECIAL SCHOOLS ***					
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	\$135,196.25	\$135,196.25	\$0.00	\$0.00
13-4XX-100-106	Other salaries of instruction	\$58,258.00	\$58,258.00	\$0.00	\$0.00
TOTAL		\$193,454.25	\$193,454.25	\$0.00	\$0.00
TOTAL OTHER SPECIAL SCHOOLS		\$193,454.25	\$193,454.25	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES		\$193,454.25	\$193,454.25	\$0.00	\$0.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2022

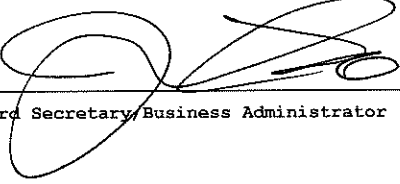
	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	\$14,162.00	.00	\$14,162.00	.00
TOTAL GENERAL FUND EXPENDITURES	\$83,490,896.41	\$38,241,789.30	\$33,443,909.57	\$11,805,197.54

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10

For 6 Month Period Ending 12/31/2022

I, JOE MONDANARO, Board Secretary/Business Administrator

certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

1/16/23
Date

1/16 2:34pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/22

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		(\$375,480.81)
	Accounts receivable:		
142	Intergovernmental - Federal	\$1,009,908.32	
153,154	Other (net of estimated uncollectible of \$____)	\$18,820.08	
			\$1,028,728.40
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,814,936.78	
302	Less Revenues	(\$1,014,500.70)	
			\$2,800,436.08
	Total assets and resources		\$3,453,683.67

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/22

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$232,492.52
412	Intergovernmental accounts payable - Federal	\$2,325.99
421	Accounts Payable	\$187,035.30
481	Deferred revenues	\$27,110.99
TOTAL LIABILITIES		\$448,964.80

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$899,731.88
754	Reserve for encumbrances - Prior Year	\$221,531.13
601	Appropriations	\$4,102,852.97
602	Less: Expenditures	\$1,031,749.04
603	Encumbrances	\$899,731.88 (\$1,931,480.92)
		\$2,171,372.05
TOTAL FUND BALANCE		\$3,292,635.06
TOTAL LIABILITIES AND FUND EQUITY		\$3,741,599.86

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$79,673.96	\$85,673.96		(\$6,000.00)
3XXX From State Sources	\$1,173,114.00	\$643,712.00		\$529,402.00
4XXX From Federal Sources	\$6,377,085.60	\$1,362,761.74		\$5,014,323.86
TOTAL REVENUE/SOURCES OF FUNDS	\$7,629,873.56	\$2,092,147.70		\$5,537,725.86
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	\$125,468.44	\$639.26	\$339.32	\$124,489.86
TOTAL LOCAL PROJECTS	\$125,468.44	\$639.26	\$339.32	\$124,489.86
STATE PROJECTS:				
Nonpublic textbooks (501)	\$21,582.00	\$20,814.28	.00	\$767.72
Nonpublic auxiliary services (502)	\$263,230.00	\$39,025.08	\$95,922.92	\$128,282.00
Nonpublic handicapped services (506)	\$168,392.00	\$14,086.55	\$42,507.45	\$111,798.00
Nonpublic nursing services (509)	\$52,584.00	\$18,312.00	\$18,312.00	\$15,960.00
Nonpublic Technology Aid (510)	\$13,734.00	\$11,856.47	.00	\$1,877.53
Nonpublic School Programs (511)	\$67,035.00	\$17,040.26	\$3,645.36	\$46,349.38
TOTAL STATE PROJECTS	\$586,557.00	\$121,134.64	\$160,387.73	\$305,034.63
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$108,524.32	.00	.00	\$108,524.32
ARP - IDEA Preschool Grant Program (224)	\$14,184.00	.00	.00	\$14,184.00
ESSA Title I - Part A/D (231-239)	\$222,821.00	\$94,740.95	\$26,984.02	\$101,096.03
ESSA Title III - English Lang Enhancement (241-245)	\$24,981.00	\$23,400.00	.00	\$1,581.00
I.D.E.A. Part B (Handicapped) (250-259)	\$1,009,511.00	\$529,146.85	\$435,695.78	\$44,668.37
ESSA Title II - Part A/D (270-279)	\$106,627.00	\$25,107.00	\$20,244.60	\$61,275.40
ESSA Title IV (280-289)	\$31,535.00	\$8,332.91	\$6,609.24	\$16,592.85
CRRSA-ESSER II Grant Program (483)	\$484,483.37	\$172,894.80	\$130,106.40	\$181,482.17
CRRSA Act-Learning Acceleration Grant Program (484)	\$41,815.00	.00	.00	\$41,815.00
CRRSA Act-Mental Health Grant Program (485)	\$44,129.82	\$6,114.40	\$9,171.60	\$28,843.82
ACERS Program (486)	\$53,029.00	.00	\$50,643.75	\$2,385.25
ARP - ESSER Grant Program (487)	\$1,049,353.02	\$27,238.23	\$40,499.44	\$981,615.35
ARP - ESSER Accelerated Learning Coaching (488)	\$132,000.00	\$23,000.00	\$19,050.00	\$89,950.00
ARP - ESSER Evidence-Based Summer Learning (489)	\$40,000.00	.00	.00	\$40,000.00
ARP - ESSER Evidence-Based Comprehensive (490)	\$22,834.00	.00	.00	\$22,834.00
ARP - ESSER NJ Tiered System of Supports (491)	\$5,000.00	.00	.00	\$5,000.00
TOTAL FEDERAL PROJECTS	\$3,390,827.53	\$909,975.14	\$739,004.83	\$1,741,847.56
*** TOTAL EXPENDITURES ***	\$4,102,852.97	\$1,031,749.04	\$899,731.88	\$2,171,372.05

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/22

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$79,673.96	\$85,673.96	(\$6,000.00)
Total Revenues from Local Sources	<u>\$79,673.96</u>	<u>\$85,673.96</u>	<u>(\$6,000.00)</u>
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$1,173,114.00	\$643,712.00	\$529,402.00
Total Revenue from State Sources	<u>\$1,173,114.00</u>	<u>\$643,712.00</u>	<u>\$529,402.00</u>
--- FEDERAL SOURCES ---			
4411-16 Title I	\$445,642.00	\$140,524.00	\$305,118.00
4451-55 Title II	\$213,254.00	\$39,400.84	\$173,853.16
4491-94 Title III	\$113,032.00	\$26,223.46	\$86,808.54
4419 ARP - IDEA Basic	\$217,048.64	\$40,948.00	\$176,100.64
4420-29 I.D.E.A. Part B (Handicapped)	\$2,020,027.52	\$978,036.00	\$1,041,991.52
4530 CARES Act Education Stabilization Fund		\$31,571.44	(\$31,571.44)
4534 CRRSA Act - ESSER II	\$912,171.60	.00	\$912,171.60
4536 CRRSA Act - Mental Health Grant	\$57,685.78	.00	\$57,685.78
4537 ACSERS Special Ed and Related Services	\$106,058.00	\$106,058.00	.00
4540 ARP-ESSER Grant Program	\$2,236,498.06	.00	\$2,236,498.06
4543 ARP-ESSER Evidence-Based Comprehensive Beyond the School Day	\$45,668.00	.00	\$45,668.00
4544 ARP-ESSER NJ NTiered System of Supports	\$10,000.00	.00	\$10,000.00
4XXX Other Federal Aids	\$0.00	\$0.00	\$0.00
Total Revenues from Federal Sources	<u>\$6,377,085.60</u>	<u>\$1,362,761.74</u>	<u>\$5,014,323.86</u>
TOTAL REVENUES/SOURCES OF FUNDS	<u>\$7,629,873.56</u>	<u>\$2,092,147.70</u>	<u>\$5,537,725.86</u>

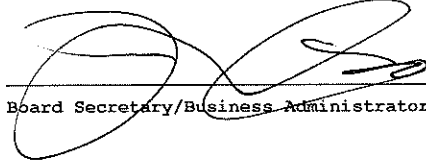
REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	\$125,468.44	\$639.26	\$339.32	\$124,489.86
TOTAL LOCAL PROJECTS	\$125,468.44	\$639.26	\$339.32	\$124,489.86
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	\$586,557.00	\$121,134.64	\$160,387.73	\$305,034.63
-- TOTAL Other State Programs --	\$586,557.00	\$121,134.64	\$160,387.73	\$305,034.63
TOTAL STATE PROJECTS	\$586,557.00	\$121,134.64	\$160,387.73	\$305,034.63
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-223-XXX-XXX ARP-IDEA Basic Grant Program	\$108,524.32	.00	.00	\$108,524.32
20-224-XXX-XXX ARP-IDEA Preschool Grant Program	\$14,184.00	.00	.00	\$14,184.00
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$222,821.00	\$94,740.95	\$26,984.02	\$101,096.03
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	\$24,981.00	\$23,400.00	.00	\$1,581.00
20-25X-XXX-XXX I.D.E.A. Part B	\$1,009,511.00	\$529,146.85	\$435,695.78	\$44,668.37
20-27X-XXX-XXX ESSA Title II - Part A/D	\$106,627.00	\$25,107.00	\$20,244.60	\$61,275.40
20-28X-XXX-XXX ESSA Title IV	\$31,535.00	\$8,332.91	\$6,609.24	\$16,592.85
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$484,483.37	\$172,894.80	\$130,106.40	\$181,482.17
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$41,815.00	.00	.00	\$41,815.00
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$44,129.82	\$6,114.40	\$9,171.60	\$28,843.82
20-486-XXX-XXX ACSERS Special Ed and Related Services Program	\$53,029.00	.00	\$50,643.75	\$2,385.25
20-487-XXX-XXX ARP-ESSER Grant Program	\$1,049,353.02	\$27,238.23	\$40,499.44	\$981,615.35
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$132,000.00	\$23,000.00	\$19,050.00	\$89,950.00
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$40,000.00	.00	.00	\$40,000.00
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$22,834.00	.00	.00	\$22,834.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$5,000.00	.00	.00	\$5,000.00
TOTAL Other Federal Programs	\$3,390,827.53	\$909,975.14	\$739,004.83	\$1,741,847.56
TOTAL FEDERAL PROJECTS	\$3,390,827.53	\$909,975.14	\$739,004.83	\$1,741,847.56
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$0.00	\$0.00	\$0.00	\$0.00
T O T A L E X P E N D I T U R E S	\$4,102,852.97	\$1,031,749.04	\$899,731.88	\$2,171,372.05

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Special Revenue Fund - Fund 20
For 6 Month Period Ending 12/31/22

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

1/16/23
Date

1/16 2:34pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	\$1,362,788.10
-----	--------------	----------------

--- R E S O U R C E S ---

Total assets and resources		<u>\$1,362,788.10</u>
----------------------------	--	-----------------------

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 6 Month Period Ending 12/31/22

=====
 LIABILITIES AND FUND EQUITY
 =====

--- LIABILITIES ---

421	Accounts Payable		\$152,610.00
	TOTAL LIABILITIES		<u>\$152,610.00</u>

FUND BALANCE

--- Appropriated ---

754	Reserve for encumbrances - Prior Year		\$1,196,969.67
601	Appropriations	\$1,448,303.67	
602	Less : Expenditures	\$238,125.57	
603	Encumbrances	\$1,196,969.67	(\$1,435,095.24)
			<u>\$13,208.43</u>
	Total Appropriated		<u>\$1,210,178.10</u>

--- Unappropriated ---

TOTAL FUND BALANCE	\$1,210,178.10
TOTAL LIABILITIES AND FUND EQUITY	<u>\$1,362,788.10</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

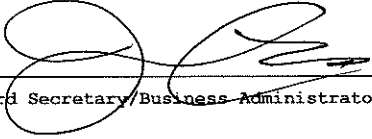
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$88,338.67	\$27,200.00	\$58,513.67	\$2,625.00
30-000-4XX-450 Construction services	\$1,359,965.00	\$210,925.57	\$1,138,456.00	\$10,583.43
Total fac.acq.and constr. serv.	\$1,448,303.67	\$238,125.57	\$1,196,969.67	\$13,208.43
TOTAL EXPENDITURES	\$1,448,303.67	\$238,125.57	\$1,196,969.67	\$13,208.43
*** TOTAL EXPENDITURES AND TRANSFERS	\$1,448,303.67	\$238,125.57	\$1,196,969.67	\$13,208.43

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
For 6 Month Period Ending 12/31/22

I, JOE MONDANARO, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



Board Secretary/Business Administrator

1/16/23

Date

1/16 2:34pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40
Interim Balance Sheet
For 6 Month Period Ending 12/31/22

ASSETS AND RESOURCES

--- A S S E T S ---

101 Cash in bank (\$280,500.00)

--- R E S O U R C E S ---

302 Less Revenues (\$280,500.00)
(\$280,500.00)

Total assets and resources (\$561,000.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Debt Service Fund - Fund 40
Interim Balance Sheet
For 6 Month Period Ending 12/31/22

LIABILITIES AND FUND EQUITY

FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$561,000.00
602	Less : Expenditures	\$561,000.00	
			(\$561,000.00)

--- Unappropriated ---

303	Budgeted Fund Balance		(\$561,000.00)
-----	-----------------------	--	----------------

TOTAL FUND BALANCE			(\$561,000.00)
--------------------	--	--	----------------

TOTAL LIABILITIES AND FUND EQUITY			(\$561,000.00)
-----------------------------------	--	--	----------------

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$561,000.00	\$561,000.00	\$0.00
Revenues	\$0.00	(\$280,500.00)	\$280,500.00
	<hr/> \$561,000.00	<hr/> \$280,500.00	<hr/> \$280,500.00
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$561,000.00	\$280,500.00	\$280,500.00
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
	<hr/> \$561,000.00	<hr/> \$280,500.00	<hr/> \$280,500.00
Budgeted Fund Balance	\$561,000.00	\$280,500.00	\$280,500.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Roxbury Public Schools

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 6 Month Period Ending 12/31/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
--- State Sources ---				
3160 Debt service aid Type II		\$561,000.00		(\$561,000.00)
Total State Sources	\$0.00	\$561,000.00		(\$561,000.00)
TOTAL REVENUE/SOURCES OF FUNDS	\$0.00	\$561,000.00		(\$561,000.00)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

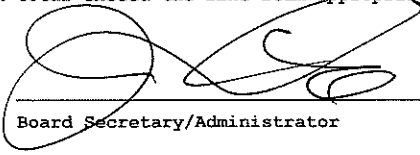
Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/22

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	\$11,000.00	\$11,000.00	.00
40-701-510-910 Redemption of Principal	\$550,000.00	\$550,000.00	.00
	-----	-----	-----
TOTAL	\$561,000.00	\$561,000.00	\$0.00
	=====	=====	=====
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$561,000.00	\$561,000.00	\$0.00
	=====	=====	=====
	-----	-----	-----
*** TOTAL USES OF FUNDS ***	\$561,000.00	\$561,000.00	\$0.00
	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Debt Service Fund - Fund 40

For 6 Month Period Ending 12/31/22

I, JOE MONDANARO, Board Secretary/Business Administrator
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.



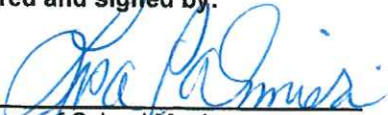
Board Secretary/Administrator

1/16/23
Date

**ROXBURY TOWNSHIP
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
NOVEMBER 30, 2022**

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
GOVERNMENT FUNDS					
General Fund - Fund 10-101/111	14,834,535.60	(93,822.12)	6,566,845.68	7,525,280.04	13,782,279.12
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	3,051,015.44	361,294.57			3,412,310.01
Maintenance Reserve - Fund 10-117	2,113,330.86	128,145.08			2,241,475.94
Emergency Reserve - Fund 10-118	216,105.87				216,105.87
Special Revenue - Fund 20	(402,730.60)	(274,775.44)	514,856.00	226,520.00	(389,170.04)
Capital Projects - Fund 30	1,568,696.97	(40,258.87)		6,800.00	1,521,638.10
Debt Service Fund - Fund 40	(282,480.00)	1,980.00			(280,500.00)
Food Service Fund - Fund 60	1,023,326.16	11,086.78	216,748.88	219,249.13	1,031,912.69
Community School - Fund 61	414,303.98	(93,650.00)	107,888.50	54,465.97	374,076.51
TOTAL GOVERNMENT FUNDS	22,536,104.28	0.00	7,406,339.06	8,032,315.14	21,910,128.20
TRUST & AGENCY FUNDS					
Payroll	0.00		2,855,408.18	2,855,408.18	0.00
Payroll Agency	94,469.05		1,982,925.49	1,961,679.98	115,714.56
SUI Fund					
TOTAL TRUST & AGENCY FUNDS	94,469.05	0.00	4,838,333.67	4,817,088.16	115,714.56
Student Activities Fund					
Enterprise Fund					
Petty Cash					
TOTAL ALL FUNDS	22,630,573.33	0.00	12,244,672.73	12,849,403.30	22,025,842.76

Prepared and signed by:



Treasurer of School Monies

12/21/22
Date

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 12/21/22
Account Number	7866118636	
Bank Name	TD Bank, N.A.	
Account Number	7866118669	
Statement Date	11/30/22	
Fund/Funds	Government Funds	

1	Balance per Bank			\$22,106,073.21
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a	2016-2021	7,687.26		
2b				
2c				
2d				
2	Total D.I.T.'s			
3	Total Additions			7,687.26
	Deductions			
	Outstanding Checks			
4	(Attach list)			203,632.27
5				
6	Total Deductions			203,632.27
7	Net Reconciling Items			(195,945.01)
8	Adjusted Balance per Bank as of 11/30/22			* \$21,910,128.20
9	Balance per Board Secretary's Records as of 11/30/22			** \$21,910,128.20
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			
16	Net Reconciling Items			
17	Adjusted board Secretary's Balance as of 11/30/22			* \$21,910,128.20

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

BANK RECONCILIATION

Bank Name		TD Bank, N.A.		Prepared By: LP Date: 12/21/22		
Account Number		7866118651				
Statement Date		11/30/22				
Fund/Funds		Net Payroll				
1	Balance per Bank					\$4,401.52
Reconciling Items						
Additions						
Deposits in Transit						
	Date	Amount				
2a	4/24/18	(2.51)				
2b						
2c						
2d						
2	Total D.I.T.'s		(2.51)			
3	Total Additions			(2.51)		
Deductions						
Outstanding Checks						
4	(Attach list)		4,399.01			
5						
6	Total Deductions			4,399.01		
7	Net Reconciling Items				(4,401.52)	
8	Adjusted Balance per Bank as of		11/30/22	*	\$0.00	
9	Balance per Board Secretary's Records as of		11/30/22	**	\$0.00	
Reconciling Items:						
Additions						
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					
Deductions						
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted board Secretary's Balance as of		11/30/22	*	\$0.00	
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.</p>						
Page 3						

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 12/21/22
Account Number	7866118610	
Statement Date	11/30/22	
Fund/Funds	Payroll Agency	

1	Balance per Bank				\$122,763.04
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date	Amount			
2a					
2b					
2c					
2d					
2	Total D.I.T.'s		0.00		
3	Total Additions			0.00	
	Deductions				
	Outstanding Checks				
4	(Attach list)		7,048.48		
5					
6	Total Deductions			7,048.48	
7	Net Reconciling Items				(7,048.48)
8	Adjusted Balance per Bank as of 11/30/22 *				\$115,714.56
9	Balance per Board Secretary's Records as of 11/30/22 **				\$115,714.56
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions				
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total Deductions				
16	Net Reconciling Items				
17	Adjusted board Secretary's Balance as of 11/30/22 *				\$115,714.56

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF NOVEMBER 30, 2022

Balance per Books - November 1, 2022	22,536,104.28
Add: Receipts	<u>7,406,339.06</u>
	29,942,443.34
Less: Disbursements	<u>8,032,315.14</u>
Balance per Books - November 30, 2022	<u><u>21,910,128.20</u></u>
Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve Increase)	4,033,702.63
TD Bank, N.A. #7866118669 (General)	<u>18,072,370.58</u>
	22,106,073.21
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for \$45.00 cashed as \$48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Deposit in Transit - Credit Card Receipts - Community School	4,300.00
Add: Deposit in Transit - Credit Card Receipts - Food Service	<u>3,391.00</u>
	22,113,951.13
Less: Outstanding Credit Card Fees - Community School	(190.66)
Less: Outstanding Checks	<u>(203,632.27)</u>
	<u><u>21,910,128.20</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF NOVEMBER 30, 2022

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
4/16/19	102023	19.78	3/15/22	112190	100.00	11/15/22	114578	63.00
6/18/19	102552	25.73	5/24/22	112924	725.00	11/15/22	114584	328.00
3/17/20	105356	24.57	5/24/22	112938	750.00	11/15/22	114585	545.79
3/17/20	105416	290.00	6/14/22	113134	100.00	11/15/22	114589	8,942.79
3/17/20	105560	27.00	8/23/22	113607	225.00	11/15/22	114591	495.00
3/17/20	105579	180.00	8/23/22	113644	750.00	11/15/22	114600	91.00
5/12/20	105910	80.00	8/23/22	113680	515.00	11/15/22	114610	160.00
6/23/20	106068	1,650.00	8/23/22	113795	175.00	11/15/22	114613	16,560.00
6/23/20	106124	10.50	8/23/22	113810	20.86	11/15/22	114635	29.75
6/23/20	106132	9.59	9/20/22	113929	350.00	11/15/22	114651	2,000.00
6/23/20	106249	125.00	9/20/22	113932	175.00	11/15/22	114653	450.00
6/30/20	106368	115.00	9/20/22	113960	3,667.31	11/15/22	114662	8,900.00
6/30/20	106379	74.00	9/20/22	114085	108.85	11/15/22	114663	1,470.00
6/30/20	106382	375.00	9/20/22	114145	3,655.00	11/15/22	114665	140.00
6/30/20	106451	166.67	10/18/22	114228	10,982.40	11/15/22	114672	30,000.00
6/30/20	106500	166.67	10/18/22	114287	2,064.50	11/15/22	114675	1,685.00
6/30/20	106521	24.29	10/18/22	114324	686.85	11/15/22	114678	59.64
6/30/20	106528	125.00	10/18/22	114361	915.00	11/15/22	114683	146.78
6/30/20	106549	9.80	10/20/22	114411	300.00	11/15/22	114688	21,697.30
7/21/20	106593	27.00	10/24/22	114414	350.00	11/15/22	114701	349.00
8/31/20	106980	31.00	11/15/22	114419	230.00			
12/15/20	107785	6.34	11/15/22	114422	13,488.05			
12/15/20	107834	75.00	11/15/22	114444	548.58			
12/15/20	107890	548.00	11/15/22	114455	150.00			
1/26/21	107950	40.00	11/15/22	114463	75.00			
1/26/21	108004	34.25	11/15/22	114473	58.98			
1/26/21	108016	621.77	11/15/22	114474	60.00			
2/23/21	108306	98.00	11/15/22	114492	37,732.41			
5/11/21	109069	176.00	11/15/22	114496	135.00			
6/30/21	109538	1,000.00	11/15/22	114498	3,755.00			
7/20/21	109716	174.00	11/15/22	114511	121.98			
8/31/21	109849	200.00	11/15/22	114520	4,233.00			
8/31/21	109953	29.00	11/15/22	114535	241.00			
9/21/21	110090	345.00	11/15/22	114539	131.11			
10/12/21	110408	25.00	11/15/22	114542	550.00			
10/12/21	110444	28.00	11/15/22	114544	668.25			
11/16/21	110900	119.99	11/15/22	114550	9,500.00			
11/16/21	110949	1,050.00	11/15/22	114555	129.29			
12/14/21	111006	250.00	11/15/22	114563	25.00			
1/24/22	111450	25.00	11/15/22	114566	1,515.00			
1/25/22	111633	75.00	11/15/22	114568	439.00			
2/28/22	111811	360.00	11/15/22	114570	50.00			
2/28/22	112012	164.85	11/15/22	114571	65.00			
		<u>9,001.80</u>			<u>100,517.42</u>			<u>94,113.05</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF NOVEMBER 30, 2022

RECAP:

9,001.80
100,517.42
94,113.05

TOTAL **203,632.27** Total outstanding checks as of November 30, 2022

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF NOVEMBER 30, 2022

Balance per Books - November 1, 2022	0.00
Add: Receipts	2,855,408.18
	<u>2,855,408.18</u>
Less: Disbursements	<u>2,855,408.18</u>
Balance per Books - November 30, 2022	<u>0.00</u>
Balance per Bank:	
TD Bank, N.A. - #7866118651	4,401.52
Less: Class Action Settlement 8/7/18 due to General Fund	(0.33)
Less: Class Action Settlement 4/24/18 due to General Fund	(2.18)
Less: Outstanding Checks	<u>(4,399.01)</u>
	<u>0.00</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF NOVEMBER 30, 2022

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
12/15/14	12409	82.04						
12/22/14	12434	41.32						
12/22/14	12435	199.16						
1/15/16	702129	230.38						
8/16/16	703069	89.09						
11/15/16	703239	1.95						
11/15/16	703245	1.87						
11/15/16	703258	2.37						
6/26/19	703622	81.31						
5/26/22	704366	99.31						
11/15/22	704534	1,683.67						
11/30/22	704541	297.94						
11/30/22	704542	748.41						
11/30/22	704544	748.41						
11/30/22	704545	91.78						

	<u>4,399.01</u>	<u>0.00</u>	<u>0.00</u>
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RECAP:

	4,399.01		
	0.00		
	<u>0.00</u>		
	<u><u>4,399.01</u></u>	TOTAL OUTSTANDING CHECKS AS OF NOVEMBER 30, 2022	

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF NOVEMBER 30, 2022

	Balance 11/1/22	Add: Receipts	Less: Disbursements	Balance 11/30/22
Federal Withholding - Employee	0.00	413,276.55	413,276.55	0.00
FICA/MED	0.00	655,639.12	655,639.12	0.00
NJ GIT	0.00	150,585.03	150,585.03	0.00
PA GIT	0.23	1,696.35	861.59	834.99
Family Leave/SUI/DIS	0.03	9,995.65	9,995.65	0.03
NJ Catastrophic Illness	1,419.00			1,419.00
TPAF Pension	(1,624.31)	278,125.32	278,125.32	(1,624.31)
Pension - Annual Liability	0.00			0.00
PERS Pension	18,621.13	43,656.60	43,656.60	18,621.13
DCRP	(187.25)	32,964.04	16,559.03	16,217.76
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00			0.00
NJEA Dues	50,282.28	50,428.18	50,282.28	50,428.18
CIGNA	(0.25)	66.78	66.78	(0.25)
UNUM DIS/UNUM LTD	5,907.24	4,153.58		10,060.82
AFLAC	8,374.80	4,366.62	4,437.90	8,303.52
Tax Shelter Annuity	2,025.00	132,752.37	133,002.37	1,775.00
Prudential	0.00	6,144.68	6,144.68	0.00
Colonial Supplemental	6,297.71	6,323.46	6,295.92	6,325.25
Garnishments	2,249.88	1,005.34	1,005.34	2,249.88
Medical Insurance	(376.77)	174,483.61	174,483.61	(376.77)
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	95.00	95.00	496.00
Health Savings Account (HSA)	0.00			0.00
Flexible Spending Acct. (FSA)	0.00	3,283.34	3,283.34	0.00
Vision	0.00	2,766.86	2,766.86	0.00
Dental	0.10	10,079.69	10,079.69	0.10
Mentor	0.00	1,037.32	1,037.32	0.00
	<u>94,469.05</u>	<u>1,982,925.49</u>	<u>1,961,679.98</u>	<u>115,714.56</u>

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF NOVEMBER 30, 2022

Balance per Bank:

TD Bank, N.A. #786-6118610 122,763.04

Less: Outstanding Checks/Wires:

#30596 - Garnishment	175.35	
#30636 - Scholarship	64.00	
#31081 - Cigna	66.78	
#31082 - Garnishment	448.50	
#31083 - Garnishment	54.17	
#31084 - Prudential	6,144.68	
#31085 - Scholarship	95.00	
	<hr/>	
		<u>7,048.48</u>
		<u><u>115,714.56</u></u>

**ROXBURY TOWNSHIP
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
DECEMBER 31, 2022**

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
GOVERNMENT FUNDS					
General Fund - Fund 10-101/111	13,782,279.12		6,933,770.64	7,982,526.17	12,733,523.59
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	3,412,310.01				3,412,310.01
Maintenance Reserve - Fund 10-117	2,241,475.94				2,241,475.94
Emergency Reserve - Fund 10-118	216,105.87				216,105.87
Special Revenue - Fund 20	(389,170.04)		192,633.72	178,944.49	(375,480.81)
Capital Projects - Fund 30	1,521,638.10			158,850.00	1,362,788.10
Debt Service Fund - Fund 40	(280,500.00)				(280,500.00)
Food Service Fund - Fund 60	1,031,912.69		142,044.80	163,677.12	1,010,280.37
Community School - Fund 61	374,076.51		78,600.07	55,294.81	397,381.77
TOTAL GOVERNMENT FUNDS	21,910,128.20	0.00	7,347,049.23	8,539,292.59	20,717,884.84
TRUST & AGENCY FUNDS					
Payroll	0.00		2,764,189.70	2,764,189.70	0.00
Payroll Agency	115,714.56		1,954,038.32	1,823,483.08	246,269.80
SUI Fund					
TOTAL TRUST & AGENCY FUNDS	115,714.56	0.00	4,718,228.02	4,587,672.78	246,269.80
Student Activities Fund					
Enterprise Fund					
Petty Cash					
TOTAL ALL FUNDS	22,025,842.76	0.00	12,065,277.25	13,126,965.37	20,964,154.64

Prepared and signed by:


Treasurer of School Monies

1/12/23
Date

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 1/10/23
Account Number	7866118636	
Bank Name	TD Bank, N.A.	
Account Number	7866118669	
Statement Date	12/31/22	
Fund/Funds	Government Funds	

1	Balance per Bank			\$20,941,571.07
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a	2016-2021	1,245.29		
2b				
2c				
2d				
2	Total D.I.T.'s			
3	Total Additions			1,245.29
	Deductions			
	Outstanding Checks			
4	(Attach list)			224,931.52
5				
6	Total Deductions			224,931.52
7	Net Reconciling Items			(223,686.23)
8	Adjusted Balance per Bank as of 12/31/22			* \$20,717,884.84
9	Balance per Board Secretary's Records as of 12/31/22			** \$20,717,884.84
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			
16	Net Reconciling Items			
17	Adjusted board Secretary's Balance as of 12/31/22			* \$20,717,884.84

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

BANK RECONCILIATION

Bank Name		TD Bank, N.A.		Prepared By: LP Date: 1/10/23	
Account Number		7866118651			
Statement Date		12/31/22			
Fund/Funds		Net Payroll			
1 Balance per Bank					\$8,560.76
Reconciling Items					
Additions					
Deposits in Transit					
		Date	Amount		
2a		4/24/18	(2.51)		
2b					
2c					
2d					
2	Total D.I.T.'s		(2.51)		
3	Total Additions			(2.51)	
Deductions					
Outstanding Checks					
4	(Attach list)		8,558.25		
5					
6	Total Deductions			8,558.25	
7	Net Reconciling Items				(8,560.76)
8	Adjusted Balance per Bank as of		12/31/22	*	\$0.00
9	Balance per Board Secretary's Records as of		12/31/22	**	\$0.00
Reconciling Items:					
Additions					
10	Interest Earned				
11	Other (Explain)				
12	Total Additions				
Deductions					
13	Bank Charges				
14	Other (Explain)				
15	Total Deductions				
16	Net Reconciling Items				
17	Adjusted board Secretary's Balance as of		12/31/22	*	\$0.00
<p>* Line 8 MUST EQUAL line 17.</p> <p>** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.</p>					
Page 3					

BANK RECONCILIATION

Bank Name	TD Bank, N.A.	Prepared By: LP Date: 1/10/23
Account Number	7866118610	
Statement Date	12/31/22	
Fund/Funds	Payroll Agency	

1		Balance per Bank				\$247,857.15
		Reconciling Items				
		Additions				
		Deposits in Transit				
		Date	Amount			
2a						
2b						
2c						
2d						
2		Total D.I.T.'s	0.00			
3		Total Additions		0.00		
		Deductions				
		Outstanding Checks				
4		(Attach list)	1,587.35			
5						
6		Total Deductions		1,587.35		
7		Net Reconciling Items				(1,587.35)
8	Adjusted Balance per Bank as of		12/31/22		*	\$246,269.80
9	Balance per Board Secretary's Records as of		12/31/22		**	\$246,269.80
		Reconciling Items:				
		Additions				
10		Interest Earned				
11		Other (Explain)				
12		Total Additions				
		Deductions				
13		Bank Charges				
14		Other (Explain)				
15		Total Deductions				
16		Net Reconciling Items				
17	Adjusted board Secretary's Balance as of		12/31/22		*	\$246,269.80

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF DECEMBER 31, 2022

Balance per Books - December 1, 2022	21,910,128.20
Add: Receipts	<u>7,347,049.23</u>
	29,257,177.43
Less: Disbursements	<u>8,539,292.59</u>
Balance per Books - December 31, 2022	<u><u>20,717,884.84</u></u>
Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve Increase)	4,033,702.63
TD Bank, N.A. #7866118669 (General)	<u>16,907,868.44</u>
	20,941,571.07
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for \$45.00 cashed as \$48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Due from Kennedy Student Account - portion of check #114866	180.13
Add: Deposit in Transit - Credit Card Receipts - Community School	946.00
Add: Deposit in Transit - Credit Card Receipts - Food Service	<u>120.00</u>
	20,943,004.12
Less: Outstanding Credit Card Fees - Community School	(187.76)
Less: Outstanding Checks	<u>(224,931.52)</u>
	<u><u>20,717,884.84</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF DECEMBER 31, 2022

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
4/16/19	102023	19.78	3/15/22	112190	100.00	12/13/22	114900	154.88
6/18/19	102552	25.73	5/24/22	112938	750.00	12/13/22	114912	550.00
3/17/20	105356	24.57	6/14/22	113134	100.00	12/13/22	114913	10,142.11
3/17/20	105416	290.00	8/23/22	113607	225.00	12/13/22	114928	870.00
3/17/20	105560	27.00	8/23/22	113644	750.00	12/13/22	114929	350.00
3/17/20	105579	180.00	8/23/22	113680	515.00	12/13/22	114930	650.00
5/12/20	105910	80.00	8/23/22	113795	175.00	12/13/22	114955	1,684.00
6/23/20	106068	1,650.00	8/23/22	113810	20.86	12/13/22	114979	67,242.00
6/23/20	106124	10.50	9/20/22	113932	175.00			
6/23/20	106132	9.59	9/20/22	113960	3,667.31			
6/23/20	106249	125.00	9/20/22	114085	108.85			
6/30/20	106368	115.00	9/20/22	114145	3,655.00			
6/30/20	106379	74.00	10/18/22	114228	10,982.40			
6/30/20	106382	375.00	10/18/22	114324	686.85			
6/30/20	106451	166.67	11/15/22	114492	37,732.41			
6/30/20	106500	166.67	11/15/22	114535	241.00			
6/30/20	106521	24.29	11/15/22	114570	50.00			
6/30/20	106528	125.00	11/15/22	114600	91.00			
6/30/20	106549	9.80	11/15/22	114653	450.00			
7/21/20	106593	27.00	11/15/22	114662	8,900.00			
8/31/20	106980	31.00	11/15/22	114675	1,685.00			
12/15/20	107785	6.34	11/15/22	114683	146.78			
12/15/20	107834	75.00	12/13/22	114704	1,318.50			
12/15/20	107890	548.00	12/13/22	114712	26,976.15			
1/26/21	107950	40.00	12/13/22	114718	2,291.00			
1/26/21	108004	34.25	12/13/22	114740	763.20			
1/26/21	108016	621.77	12/13/22	114741	120.00			
2/23/21	108306	98.00	12/13/22	114743	3,595.00			
5/11/21	109069	176.00	12/13/22	114749	685.00			
6/30/21	109538	1,000.00	12/13/22	114754	5,832.56			
7/20/21	109716	174.00	12/13/22	114764	50.00			
8/31/21	109849	200.00	12/13/22	114767	100.00			
8/31/21	109953	29.00	12/13/22	114768	10,540.00			
9/21/21	110090	345.00	12/13/22	114769	130.00			
10/12/21	110408	25.00	12/13/22	114773	173.83			
10/12/21	110444	28.00	12/13/22	114793	1,000.00			
11/16/21	110900	119.99	12/13/22	114804	199.03			
11/16/21	110949	1,050.00	12/13/22	114827	440.00			
12/14/21	111006	250.00	12/13/22	114850	400.00			
1/24/22	111450	25.00	12/13/22	114857	1,054.45			
1/25/22	111633	75.00	12/13/22	114861	2,025.00			
2/28/22	111811	360.00	12/13/22	114868	5,206.10			
2/28/22	112012	164.85	12/13/22	114889	179.45			
		<u>9,001.80</u>			<u>134,286.73</u>			<u>81,642.99</u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF DECEMBER 31, 2022

RECAP:

9,001.80
134,286.73
81,642.99

TOTAL **224,931.52** Total outstanding checks as of December 31, 2022

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF DECEMBER 31, 2022

Balance per Books - December 1, 2022	0.00
Add: Receipts	2,764,189.70
	<u>2,764,189.70</u>
Less: Disbursements	<u>2,764,189.70</u>
Balance per Books - December 31, 2022	<u><u>0.00</u></u>
Balance per Bank:	
TD Bank, N.A. - #7866118651	8,560.76
Less: Class Action Settlement 8/7/18 due to General Fund	(0.33)
Less: Class Action Settlement 4/24/18 due to General Fund	(2.18)
Less: Outstanding Checks	<u>(8,558.25)</u>
	<u><u>0.00</u></u>

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF DECEMBER 31, 2022

<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>	<u>Check #</u>	<u>Amount</u>
12/15/14	12409	82.04						
12/22/14	12434	41.32						
12/22/14	12435	199.16						
1/15/16	702129	230.38						
8/16/16	703069	89.09						
11/15/16	703239	1.95						
11/15/16	703245	1.87						
11/15/16	703258	2.37						
6/26/19	703622	81.31						
5/26/22	704366	99.31						
11/15/22	704534	1,683.67						
12/15/22	704548	670.93						
12/15/22	704556	589.67						
12/23/22	704558	270.85						
12/23/22	704559	2,182.32						
12/23/22	704560	155.53						
12/23/22	704563	2,176.48						

8,558.25	0.00	0.00
----------	------	------

RECAP:

8,558.25
0.00
0.00
8,558.25

TOTAL OUTSTANDING CHECKS AS OF DECEMBER 31, 2022

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF DECEMBER 31, 2022

	Balance 12/1/22	Add: Receipts	Less: Disbursements	Balance 12/31/22
Federal Withholding - Employee	0.00	377,806.35	377,806.35	0.00
FICA/MED	0.00	626,899.61	626,899.61	0.00
NJ GIT	0.00	138,997.56	138,997.56	0.00
PA GIT	834.99	1,777.24	2,612.00	0.23
Family Leave/SUI/DIS	0.03	57,131.05	57,131.05	0.03
NJ Catastrophic Illness	1,419.00			1,419.00
TPAF Pension	(1,624.31)	275,602.63	137,964.53	136,013.79
Pension - Annual Liability	0.00			0.00
PERS Pension	18,621.13	42,578.78	21,289.39	39,910.52
DCRP	16,217.76	33,286.90	49,691.91	(187.25)
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00			0.00
NJEA Dues	50,428.18	50,367.74	50,428.18	50,367.74
CIGNA	(0.25)	66.78	66.78	(0.25)
UNUM DIS/UNUM LTD	10,060.82	4,153.58	8,307.16	5,907.24
AFLAC	8,303.52	4,271.62	4,366.62	8,208.52
Tax Shelter Annuity	1,775.00	132,153.02	132,653.02	1,275.00
Prudential	0.00	6,419.04	6,419.04	0.00
Colonial Supplemental	6,325.25	6,307.62	12,631.08	1.79
Garnishments	2,249.88	1,005.34	1,005.34	2,249.88
Medical Insurance	(376.77)	176,440.71	176,440.71	(376.77)
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	98.00	98.00	496.00
Health Savings Account (HSA)	0.00	1,250.00	1,250.00	0.00
Flexible Spending Acct. (FSA)	0.00	3,397.64	3,397.64	0.00
Vision	0.00	2,766.86	2,766.86	0.00
Dental	0.10	10,156.58	10,156.58	0.10
Mentor	0.00	1,103.67	1,103.67	0.00
	<u>115,714.56</u>	<u>1,954,038.32</u>	<u>1,823,483.08</u>	<u>246,269.80</u>

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF DECEMBER 31, 2022

Balance per Bank:

TD Bank, N.A. #786-6118610

247,857.15

Less: Outstanding Checks/Wires:

#30596 - Garnishment

175.35

#30636 - Scholarship

64.00

#31088 - Health Savings Account

1,250.00

#31093 - Scholarship

98.00

1,587.35

246,269.80

POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Administration
1648.11/Page 1 of 10

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

1648.11 THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

M

~~The Board of Education plans to provide full-day, full-time, in-person instruction and operations for the 2021-2022 school year. In June 2021, the New Jersey Department of Health (NJDOH) and the New Jersey Department of Education (NJDOE) worked collaboratively to develop guidance, The Road Forward—Health and Safety Guidance for the 2021-2022 School Year (The Road Forward).~~

~~The Road Forward replaces the mandatory anticipated minimum standards outlined in the NJDOE’s “The Road Back—Restart and Recovery Plan for Education” (June 2020) and provides a range of recommendations rather than mandatory standards. These recommendations are meant to assist school districts in implementing protocols to reduce risks to students and staff from COVID-19 while still allowing for full-time learning.~~

~~The Board considered many factors as they prepared for the 2021-2022 school year, including the level of COVID-19 transmission in the community at large and in the school community, as well as vaccination coverage rates in both the community at large and the school community.~~

~~For the purpose of this Policy, “Order” shall mean any Governor of New Jersey Executive Order, New Jersey State Agency mandate, Centers for Disease Control and Prevention (CDC) guidance, New Jersey statute, or administrative code requiring compliance by the school district.~~

~~The Board considered the recommendations outlined in The Road Forward guidance to develop health and safety protocols which have been set forth and memorialized in the District’s own Road Forward FID plan. The Board will consider all recommended Orders and comply with all mandatory Orders when developing health and safety protocols and reviewing them periodically.~~

~~The Board considered the recommendations outlined in The Road Forward to develop the school district’s COVID-19 protocols in the following areas and included in corresponding Appendices:~~

~~A. General Health and Safety Concerns of Students, Staff Members, and Visitors~~

~~1. Vaccination—See Appendix A.;~~



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Administration
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THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~2. Communication with the Local Health Department
See Appendix B.;~~

~~3. Mask Wearing Protocol See Appendix C.;~~

~~4. Physical Distancing and Cohorting Protocols See Appendix D.;~~

~~5. Hand Hygiene and Respiratory Etiquette Protocols
See Appendix E.;~~

~~6. Provision of Meals See Appendix F.; and~~

~~7. Transportation Protocols See Appendix G.~~

~~B. Cleaning, Disinfection, and Airflow See Appendix H.~~

~~C. Screening, Exclusion, and Response to Symptomatic Students and Staff
Members See Appendix I.~~

~~D. Contact Tracing See Appendix J.~~

~~E. Testing See Appendix K.~~

~~F. Student and Staff Member Travel See Appendix L.~~

~~The absence of one or more of the recommendations outlined in The Road Forward and/or in the school district's health and safety protocols will not prevent the reopening of the school(s) in the district for full day in person operation with all enrolled students and staff members present.~~

~~Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive State Aid. The statute requires that school facilities be provided for at least 180 days during the school year. N.J.S.A. 18A:7F-9(b) indicates when a school district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count toward the school district's 180-day requirement.~~

~~The school district may be confronted with the incidence of COVID-19 positive cases among staff and/or students. If the school district is required to exclude a~~



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Administration
1648.11/Page 3 of 10

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~student, group of students, a class, or multiple classes as a result of possible exposure to COVID-19, while the school itself remains open for in-person instruction, the school district may offer virtual or remote instruction to those students in a manner commensurate with in-person instruction to the extent possible. In circumstances when the school facilities remain open and in-person instruction continues in those classrooms that are not required to quarantine, those days in session will also count toward the school district's 180-day requirement in accordance with N.J.S.A. 18A:7F-9.~~

~~The school district anticipates updates to The Road Forward and as such this Policy is subject to review by the Superintendent to ensure compliance with Orders that may arise after Board adoption of this Policy. All revisions to Orders affecting this Policy and corresponding Appendices shall be reviewed by the Superintendent with the Board Attorney, School Physician, and Board of Education, if appropriate. The Superintendent may revise the health and safety protocols included in any Appendix as necessary and appropriate. All students, parents, and staff members will be notified of any changes to school district-developed protocols implemented as a result of this Policy, as appropriate.~~

Adopted: 20 September 2021

Appendix A

Vaccination

~~The school district may include in Appendix A the locally developed protocols to:-~~

- ~~a. — Determine the vaccination status of students and staff.~~
- ~~b. — Actively promote vaccination for all eligible students and staff.~~

Appendix B

Communication with the Local Health Department

~~The school district may include in Appendix B the locally developed protocols to:-~~

- ~~a. — Maintain close communication with the Local Health Department in order to provide information and share resources on COVID-19 transmission, prevention, and control.~~



POLICY

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

- b. ~~Establish procedures for Local Health Department notification and response to COVID-19 illness in school settings.~~

~~Appendix C~~

~~Mask Wearing Protocol~~

The school district shall include in Appendix C the locally developed protocols to:

- a. ~~Address all mandatory Orders regarding the use of masks in schools.~~

~~Appendix D~~

~~Physical Distancing and Cohorting Protocols~~

The school district may include in Appendix D the locally developed protocols to:

- a. ~~Implement physical distancing measures as an effective COVID-19 prevention strategy.~~
 -
 - (1) ~~Maintaining three feet of distance between students in classroom settings.~~
 -
 - (2) ~~Consider structural interventions within classrooms to aid with social distancing.~~
 -
 - (3) ~~Outside of the classroom, a school district should consider approaches to implement physical distancing.~~
 -
- b. ~~Address the use of cohorts or groups of students with dedicated staff who remain together throughout the day.~~
-

~~Appendix E~~

~~Hand Hygiene and Respiratory Etiquette Protocols~~



POLICY

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~The school district may include in Appendix E the locally developed protocols to:-~~

- ~~a. — Teach and reinforce hand washing.~~
- ~~-~~
- ~~b. — Encourage students and staff to cover coughs and sneezes with a tissue if not wearing a mask.~~
- ~~-~~
- ~~c. — Maintain adequate hand hygiene and respiratory etiquette supplies.~~

ABOLISHED



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Administration
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THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~Appendix F~~

~~Provision of Meals~~

~~The school district may include in Appendix F the locally developed protocols to:~~

- ~~a. Implement layered prevention strategies to help mitigate the spread of COVID-19 in cafeterias or other group dining areas.~~

ABOLISHED



POLICY

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~Appendix G~~

~~Transportation Protocols~~

~~The school district shall include in Appendix G the locally developed protocols to:~~

- ~~a. — Address the use of masks on school buses.~~

~~The school district may include in Appendix G the locally developed protocols to:~~

- ~~a. — Address mitigation strategies to reduce the risk of infection on a school bus.~~

ABOLISHED



POLICY

~~Appendix H~~

~~Cleaning, Disinfection, and Airflow~~

~~The school district may include in Appendix H the locally developed protocols to:~~

- ~~a. Clean and disinfect surfaces and objects that are touched often; such as desks, countertops, doorknobs, computer keyboards, hands on learning items, faucet handles, phones, and toys at least daily.~~
- ~~b. Improve airflow to the extent possible to increase circulation of outdoor air, increase the delivery of clean air, and dilute potential contaminants.~~



POLICY

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~Appendix I~~

~~Screening, Exclusion, and Response to Symptomatic Students and Staff Members~~

~~The school district may include in Appendix I the locally developed protocols to:~~

- ~~a. Establish procedures to identify and respond to a student or staff member who becomes ill with COVID-19 symptoms.~~

~~Appendix J~~

~~Contact Tracing~~

~~The school district may include in Appendix J the locally developed protocols to:~~

- ~~a. Identify school based close contacts of positive COVID-19 cases in the school.~~
- ~~b. Notify parents and staff of the close contact exposure and exclusion requirements while maintaining confidentiality.~~

~~Appendix K~~

~~Testing~~

~~The school district may include in Appendix K the locally developed protocols to:~~

- ~~a. Identify rapid viral testing options in their community for the testing of individuals who were exposed to someone with COVID-19.~~
- ~~b. Develop and implement screening testing as a strategy to identify cases and prevent secondary transmission.~~



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Administration

1648.11/Page 10 of 10

THE ROAD FORWARD COVID-19- HEALTH AND SAFETY (M)

~~Appendix L~~

~~Student and Staff Member Travel~~

~~The school district may include in Appendix L the locally developed protocols to:~~

- ~~a. Follow the recommended CDC guidelines for student and staff member travel out of State.~~

ABOLISHED



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Bylaws
0152/Page 1 of 2
BOARD OFFICERS

0152 BOARD OFFICERS

The Board of Education shall organize at its first regular meeting by electing one of its members as President and another as Vice-President.

Any Board member may place a Board member's name in nomination for Board President and Vice President; a second on the nomination is not required. Election for each office will be conducted by a vote when the nominations for that office are closed. ~~The candidate receiving a majority vote of the members of the Board present and constituting a quorum will be elected to office.~~

Voting shall take place by verbal roll call vote after nominations are closed. When more than one person has been nominated for a single position, the Board will vote on candidates in the order in which they were nominated. ~~In the event no candidate receives a majority vote of the members of the Board present and constituting a quorum, the procedure shall continue until someone receives a majority vote.~~

The person with the majority vote of the members of the Board present and constituting a quorum shall be elected. In the event no candidate receives a majority vote of the Board members present and constituting a quorum, the procedure shall be repeated until someone receives a majority vote of those Board members present and constituting a quorum.

Officers shall serve for one year and until their respective successors are elected and shall qualify, but if the Board shall fail to hold the organization meeting or to elect Board officers as prescribed by N.J.S.A. 18A:15-1, the Executive County Superintendent shall appoint from among the members of the Board a President and/or Vice-President.

A President or Vice-President who refuses to perform a duty imposed upon them him/her by law may be removed by a majority vote of all of the Board members of the Board present and constituting a quorum. In the event the office of President or Vice-President shall become vacant the Board shall, within thirty days thereafter, fill the vacancy for the unexpired term. If the Board fails to fill the vacancy within such time, the Executive County Superintendent shall fill the vacancy for the unexpired term.



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Bylaws
0152/Page 2 of 2
BOARD OFFICERS

N.J.S.A. 18A:15-1; 18A:15-2

Adopted: 5 October 2015

Revised: TBD



POLICY

ROXBURY TOWNSHIP
BOARD OF EDUCATION

Bylaws

0161/Page 1 of 1

CALL, ADJOURNMENT, AND CANCELLATION

0161 CALL, ADJOURNMENT, AND CANCELLATION

All The Board of Education meetings shall be meet in public and each Board shall hold a meeting session at least once every two months during the period in which the schools in the district are in session.

~~All meetings shall be called to commence not later than 8:00 p.m. of the day designated.~~

The Secretary of the Board shall call a special meeting of the Board whenever: requested by the President of the Board; requested by the Superintendent when the Board fails to meet within two months during the period in which the schools in the district are in session; or when presented with a petition signed by a majority of the full membership of the Board requesting the special meeting.

~~A meeting not regularly scheduled may be called by the Board Secretary at the request of the President or upon the presentation to the Board Secretary of a petition requesting a meeting and signed by a majority of the full Board.~~

The Board may at any time recess or adjourn to an adjourned meeting at a time, date, and place announced at the time of the recess or before the adjournment takes place. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was passed.

When circumstances are such as to prevent the attendance of a majority or all of Board members or to frustrate the purpose of the meeting, a meeting may be canceled by the Board Secretary at the request of the President. Notice of the cancellation shall be given, by expedient means, to all Board members, to the Superintendent, and, whenever possible, to the newspapers in which notice of Board meetings is regularly given. If possible, written notice of the cancellation shall also be posted at the place where the canceled meeting was scheduled to occur. Notice of the cancellation shall include the date, time, and place of the next scheduled meeting. Notice of the cancellation shall be read at the next following Board meeting and shall be duly recorded in the official minute book.

N.J.S.A. 18A:10-6

N.J.A.C. 6A:32-3.1

Adopted: 14 October 2013

Revised: TBD



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Bylaws
0162/Page 1 of 3
NOTICE OF BOARD MEETINGS

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Adequate Public Notice

The Board Secretary shall provide written advance notice of at least forty-eight hours, giving the time, date, location and, to the extent known, the agenda of any regular, special, or rescheduled meeting, which notice shall accurately state whether formal action may or may not be taken and which shall be prominently posted in at least one public place reserved for such or similar announcements; mailed, telephoned, telegraphed, **emailed**, or hand delivered to at least two newspapers which newspapers shall be designated by the public body to receive such notices because they have the greatest likelihood of informing the public within the area of jurisdiction of the public body of such meetings, one of which shall be the official newspaper, where any such has been designated by the public body or if the public body has failed to so designate, where any has been designated by the governing body of the political subdivision whose geographic boundaries are coextensive with that of the public body; and filed with the clerk of the municipality when the public body's geographic boundaries are coextensive with that of a single municipality, with the clerk of the county when the public body's geographic boundaries are coextensive with that of a single county, and with the Secretary of State if the public body has Statewide jurisdiction. Where annual notice or revisions thereof in compliance with N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act, set forth the location of any meeting, no further notice shall be required for such meeting. ~~The Board Secretary shall notify, in writing and no later than forty-eight hours in advance of the meeting, each Board member and each person who has duly requested such notification of the time, date, location, and, to the extent it is known, the agenda of any regular, special, or rescheduled meeting. Forty-eight hour notice shall also be posted in the administration building, delivered to two newspapers designated by the Board, and filed with the clerk of the Roxbury Township, except that forty-eight hour notice is not required where the time, date, and location of the meeting has been published in the annual list of meetings approved by the Board in accordance with law. The requirement of notice will also be adhered to in the event of a Board meeting held through electronic means including all access information for the electronic session including the physical location as described in Bylaw 0160.1.~~

In accordance with N.J.S.A. 10:4-9, uUpon the affirmative vote of three-quarters of the members present, the Board may **hold a meeting** ~~meet~~ **notwithstanding the failure to provide adequate notice if:**



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Bylaws
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NOTICE OF BOARD MEETINGS

1. Such meeting is required in order to deal with matters of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest; and
2. The meeting is limited to discussion of and acting with respect to such matters of urgency and importance; and
3. Notice of such meeting is provided as soon as possible following the calling of such meeting by posting written notice of the same in the public place described in N.J.S.A. 10:4.8.d., and also by notifying the two newspapers described in N.J.S.A. 10:4.8.d by telephone, telegram email, or by delivering a written notice of same to such newspapers; and
4. Either the public body could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided or although the public body could reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided, it nevertheless failed to do so.

~~in the absence of adequate notice, provided that discussion and action is limited to specific and unforeseen or unforeseeable matters of such urgency and importance that delay for the provision of notice would be likely to result in substantial harm to the public interest and that notice is given as soon as possible after the call of the meeting in accordance with the provisions of law and this bylaw.~~

Personal Notice of Meeting

~~The Board shall provide personal notice in writing to an adult student, the parent(s) or legal guardian(s) of a minor student, an employee or officer of this district, or a prospective employee whose privacy may be invaded or whose employment may be affected by the Board's deliberations in private session.~~

In accordance with the provisions of N.J.S.A. 10:4-12.b.(8), the Board may exclude the public from that portion of a meeting at which the Board discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the Board, unless



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Bylaws
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NOTICE OF BOARD MEETINGS

all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public meeting.

The Board will provide notice to the affected person that Such ~~personal~~ notice will include the date and time of the ~~closed session~~ ~~private~~ meeting, the subject or subjects scheduled for discussion at the ~~closed session~~ ~~private~~ meeting, and the right of the affected person ~~individual~~ ~~given~~ notice to request that the discussions be conducted at a public meeting. Such ~~Personal~~ notice will be given no less than forty-eight hours in advance of the ~~closed session~~ ~~private~~ meeting.

A written request for public discussion must be ~~signed by the person making the request and must~~ be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.

Nothing in this ~~B~~bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a ~~disabled~~ student.

N.J.S.A. 10:4-6 et seq.; 10:4-8d; 10:4-9b
N.J.S.A. 18A:6-11; 18A:10-6
N.J.A.C. 6A:32-3.1

Adopted: 14 October 2013
Revised: 16 March 2020
Revised: TBD



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Program
2423/Page 1 of 5
BILINGUAL AND ESL EDUCATION (M)

2423 BILINGUAL AND ESL EDUCATION (M)

M

The Board of Education will provide programs of bilingual education, English as a second language (ESL), and English language services **program** for English language learners (ELLs) as required by law and rules of the **New Jersey** State Board of Education. ELLs are those students whose native language is other than English and who have varying degrees of English language proficiency in any one of the domains of speaking, reading, writing, or listening and is synonymous with limited English speaking ability pursuant to N.J.S.A. 18:35-15 **through** ~~to~~ **26.1.**

Identification of **Eligible** ELLs

The district shall use a multi-step process at the time of enrollment to determine the native language of each ELL. The district shall:

1. **Maintain a census indicating all identified students whose native language is other than English; and**
2. **Administer the Statewide home-language survey to determine which students in Kindergarten to grade twelve whose native language is other than English must be screened further to determine English language proficiency. The Statewide home-language survey shall be administered by a bilingual/ESL or other certified teacher and shall be designed to distinguish students who are proficient English speakers and need no further testing.**

The district shall determine the English language proficiency of all Kindergarten to grade twelve students who are not screened out and whose native language is other than English by administering an English language proficiency test, assessing the level of reading in English, reviewing the previous academic performance of students, including their performance on standardized tests in English, and reviewing the input of teaching staff members responsible for the educational program for ELLs. Students who do not meet the New Jersey Department of Education (Department) standard on a language proficiency test and who have at least one other indicator shall be considered ELLs. The district shall also use age-appropriate methodologies to identify preschool ELLs to determine their individual language development needs.



~~The Board will conduct a screening process to determine the native language of each ELL at the time of enrollment in the school district. A census shall be maintained of all identified students whose native language is other than English. The English language proficiency of each student whose native language is not English shall be determined by a screening process that includes the administration of a New Jersey Department of Education approved English language proficiency test, an assessment of the student's level of reading in English, a review of the student's previous academic performance including their performance on standardized tests in English, and a review of the input of teaching staff members responsible for the educational program for ELLs.~~

Bilingual Programs for ELLs Program Implementation

The district shall provide the following programs:

1. An English language services program **in accordance with N.J.A.C. 6A:15-1.2** ~~to improve the English language proficiency of ELLs whenever there are at least one, but fewer than ten ELLs enrolled in the school district. English language services shall be provided in addition to the regular school program;~~
2. An ESL program **in accordance with N.J.A.C. 6A:15-1.2** ~~that provides at least one period of ESL instruction based on student language proficiency whenever there are ten or more ELLs enrolled in the school district; and~~
3. A bilingual education program **in accordance with N.J.A.C. 6A:15-1.2** ~~whenever there are twenty or more ELLs in any one language classification enrolled in the school district pursuant to N.J.S.A. 18A:35-18. Where the age range, grade span, and/or geographical location of eligible students makes a full-time bilingual program impractical, the Board may annually offer an instructional program alternative, provided a waiver for the alternative program has been requested and approval has been granted by the Department of Education. The Board may establish a program in bilingual education for any language classification with fewer than twenty students.~~

All teachers in these programs shall be appropriately certified in accordance with the requirements as outlined in N.J.A.C. 6A:15-1.9. Every student participating in a bilingual, ESL, or English language services program shall be entitled to



continue such participation for a period of three years pursuant to N.J.S.A. 18A:35-19.

Bilingual, English as a Second Language, and English Language Services Program Enrollment, Assessment, Exit, and Re-entry

Students enrolled in ~~the~~ a bilingual, ESL, or English language services program shall be assessed annually using ~~English Language Placement (ELP) assessments a New Jersey Department of Education-approved English language proficiency test~~ to determine their progress in achieving English language proficiency goals and readiness for exiting the program. ~~Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2., shall be assessed annually using an alternate ELP assessment.~~

ELLs enrolled in a bilingual, ESL, or English language services program shall be placed in a monolingual English program when they have demonstrated readiness to ~~exit a bilingual, ESL, or English language services program through a Department-established criteria on an ELP assessment and a Department-established English language observation form.~~ ~~A function successfully in the English-only program.~~ The process to determine the readiness or inability of the individual student to ~~function successfully in the English-only program~~ shall be initiated by the student's level of English proficiency as measured by a ~~first achieve the New Jersey Department of Education-established English proficiency standard as measured by an ELP assessment on an English language proficiency test.~~ The student's readiness ~~of the student~~ shall be further assessed by ~~on the use basis of a Department-established English language observation form multiple indicators that considers shall include,~~ at a minimum: classroom performance; the student's reading level in English; the judgment of the teaching staff member or members responsible for the educational program of the student; and performance on achievement tests in English.

In accordance with provisions of N.J.S.A. 18A:35-22.1, a parent may remove a student who is enrolled in a bilingual education program at any time; except that during the first three years of a student's participation in a bilingual education program, the parent may only remove the student at the end of each school year. ~~If during the first three years of a student's participation in a bilingual education program,~~ a parent wishes to remove the student prior to the end of each school year, the removal ~~shall~~ ~~must~~ be approved by the Executive County Superintendent of Schools. ~~If the Executive County Superintendent determines the student should remain in the bilingual education program until the end of the school year,~~ ~~t~~The parent may appeal the Executive County Superintendent's decision to the



Commissioner of Education or designee pursuant to the provisions of N.J.S.A. 18A:35-19.2.

Newly exited students who are not progressing in the mainstream English program may be considered for re-entry to bilingual and ESL programs in accordance with the provisions of N.J.A.C. 6A:15-1.10(e)1 through (e)5.

When the review process for exiting a student from a bilingual, ESL, or English language services program has been completed, the student's parent shall be informed by mail of the placement determination. A parent or teaching staff member who disagrees with the proposed placement may appeal the decision in writing to the Superintendent of Schools or designee, who will provide a written explanation for the decision within seven working days. The complainant may appeal this decision in writing to the Board within seven calendar days of receiving the Superintendent's or designee's written explanation of the decision. The Board will review the appeal and respond in writing to the parent within forty-five calendar days of the Board's receipt of the parent's written appeal to the Board. Upon exhausting an appeal to the Board, the A complainant not satisfied with the Board's determination of the appeal may appeal to the Commissioner of Education.

Parental Involvement

The parents of ELLs will be notified in accordance with the provisions of N.J.A.C. 6A:15-1.13 that their child has been identified as eligible for enrollment in a bilingual, ESL, or English language services education program. Notice shall be in writing and in the language in which the parent(s) possesses a primary speaking ability, and in English. The notice must also include a statement that the parents have the option of declining their child's enrollment in a bilingual program, and shall be given an opportunity to do so if they choose.

The district will notify the parents of ELLs by mail within thirty days of the child's identification.

Parents shall receive progress reports of students enrolled in bilingual, ESL, or English language services programs in the same manner and frequency as progress reports are sent to parents of other students enrolled in the district.

The Superintendent or designee will provide for the maximum practical involvement of parent(s) of ELLs in the development and review of program objectives and dissemination of information to and from the district Boards of Education and communities served by the bilingual, ESL, or English language



services education programs. A ~~school~~ district that implements a bilingual education program shall establish a parent advisory committee on bilingual education of which the majority membership shall ~~will~~ be parents of ELLs.

Graduation

ELLs will qualify for graduation from high school in accordance with N.J.A.C. 6A:8-5.1(a) and Policy 5460.

Program Plan

The Superintendent shall prepare and submit a plan for a bilingual, ESL, or English language services program every three years to the Board and the New Jersey Department of Education for approval in accordance with the provisions of N.J.A.C. 6A:15-1.6.

N.J.S.A. 18A:35-15 through 18A:35-~~26.1~~²⁵
N.J.A.C. ~~6A:14-4.10~~; 6A:15-1.1 et seq.

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A. Definitions (N.J.A.C. 6A:15-1.2)

1. “Alternate English language proficiency assessment” (alternate ELP assessment) means a New Jersey Department of Education-approved assessment for students with the most significant cognitive disabilities that assesses a student’s English language proficiency on the four domains of listening, speaking, reading, and writing, and that is aligned with the State’s academic achievement standards, as permitted under the Every Student Succeeds Act (ESSA) and the Individuals with Disabilities Education Act (IDEA).
21. "Bilingual education program" means a full-time program of instruction in all courses or subjects that a child is required by law or rule to receive, given in the native language of English language learners (ELLs) enrolled in the program and also in English; in the aural comprehension, speaking, reading, and writing of the native language of ELLs enrolled in the programs, and in the aural comprehension, speaking, reading, and writing of English; and in the history and culture of the country, territory, or geographic area that is the native land of the parents of ELLs enrolled in the program, and in the history and culture of the United States.
32. "Bilingual part-time component" means a program alternative in which students are assigned to mainstream English program classes, but are scheduled daily for their developmental reading and mathematics instruction with a certified bilingual teacher.
43. "Bilingual resource program" means a program alternative in which students receive, on an individual basis, daily instruction from a certified bilingual teacher in identified subjects and with specific assignments on an individual student basis.
54. "Bilingual tutorial program" means a program alternative in which students receive are provided one period of instruction from a certified bilingual teacher in a content area required for graduation and a second period of tutoring in other required content areas.



65. "Dual-language bilingual education program" means a full-time program of instruction in elementary and secondary schools that provides structured English language instruction and instruction in a second language in all content areas for ELL students and for native English speaking students enrolled in the program.
76. "Educational needs" means the particular educational requirements of ELLs; the fulfillment of which will provide them with equal educational opportunities.
87. "English as a second language (ESL) program" means a daily developmental second-language program of at least one period of instruction based on student language proficiency **that** ~~which~~ teaches aural comprehension, speaking, reading, and writing in English using second language teaching techniques, and incorporates the cultural aspects of the student's experiences in their ESL instruction. A period is the time allocated in the school schedule for instruction in core subjects.
98. "English language development standards" means the 2012 Amplification of the English Language Development Standards, Kindergarten - Grade 12, incorporated herein by reference, as amended and supplemented, developed by the World-Class Instructional Design and Assessment (WIDA) Consortium. They are the standards and language competencies ELLs in preschool programs and elementary and secondary schools need to become fully proficient in English and to have unrestricted access to grade-appropriate instruction in challenging academic subjects. The standards are published by the Board of Regents of the University of Wisconsin System, on behalf of the WIDA Consortium (www.wida.us) and are available for review at <http://www.wida.us/standards/eld.aspx>.
109. "English language learner" or "ELL" means a student whose native language is other than English. The term refers to students with varying degrees of English language proficiency in any one of the domains of speaking, reading, writing, or listening and is synonymous with limited English speaking ability as used in N.J.S.A. 18A:35-15 to 26.



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1140. "English language proficiency assessment test" (ELP assessment) means a New Jersey Department of Education-approved assessment that evaluates a student's ~~test that measures~~ English language New Jersey Department of Education-approved assessment that evaluates a student's ~~test that measures~~ English language proficiency on ~~skills in~~ the four domains areas of listening ~~aural-comprehension~~, speaking, reading, and writing and that is aligned with the State's academic achievement standards as permitted under ESSA.
1244. "English language services" means services designed to improve the English language skills of ELLs. The services, provided in school districts with less than ten ELLs, are in addition to the regular school program and are designed to develop aural comprehension, speaking, reading, and writing skills in English.
1342. "Exit criteria" means the criteria that must be applied before a student may be exited from a bilingual, ESL, or English language services education program.
1443. "High-intensity ESL program" means a program alternative in which students receive two or more class periods a day of ESL instruction. One period is the standard ESL class and the other period is a tutorial or ESL reading class.
1544. "Instructional program alternative" means a part-time program of instruction that may be established by a Board of Education in consultation with and approval of the New Jersey Department of Education (Department). All students in an instructional program alternative receive English as a second language.
1645. "Native language" means the language or mode of communication normally used by a person with a limited ability to speak or understand the English language. In the case of a student, the native language is the language normally used by the student's parents, except that in all direct contact with a student, including during the evaluation of the child, the native language is the language normally used by the student in the home or in the learning environment ~~first acquired by the student, the language most often spoken by the student, or the language most often~~



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~~spoken in the student's home regardless of the language spoken by the student.~~

17. "NJSLS" means the New Jersey Student Learning Standards as defined in N.J.A.C. 6A:8-1.3.

1816. "Parent(s)" for the purposes of Policy 2423 and this Regulation 2423 means the natural parent(s) or the legal guardian(s), foster parent(s), surrogate parent(s), or person acting in the place of a parent with whom the student legally resides. When parents are separated or divorced, parent means the person(s) who has legal custody of the student, provided such parental rights have not been terminated by a court of appropriate jurisdiction.

1917. "Review process" means the process established by the Board of Education to assess ELLs for exit from bilingual, ESL, or English language services programs.

2018. "Sheltered English instruction" means an instructional approach used to make academic instruction in English understandable to ELLs. Sheltered English classes are taught by regular classroom teachers who have received training on strategies to make subject-area content comprehensible for ELLs.

B. Identification of Eligible English Language Learners (ELLs) (N.J.A.C. 6A:15-1.3)

1. The district Superintendent of Schools will designate a teaching staff member(s) who shall use a multi-step process will determine the native language of each ELL at the time of enrollment to determine the native language of each ELL the student in the school district. The district shall will:

- a. Maintain a census indicating all identified students identified whose native language is other than English; and
- b. Administer the Statewide Develop a screening process, initiated by a home-language survey, to determine which students in Kindergarten to grade twelve, of those whose native language is other than English, must be screened



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further tested to determine English language proficiency. The Statewide home-language survey screening shall be administered conducted by a bilingual/ESL or other certified teacher, and shall be designed to distinguish students who are proficient English speakers and need no further testing.

2. The district shall determine the English language proficiency of all Kindergarten to grade twelve students who are not screened out and whose native language is other than English, by administering an Department of Education-approved English language proficiency test, assessing the level of reading in English, reviewing the previous academic performance of students, including their performance on standardized tests in English, and reviewing the input of teaching staff members responsible for the educational program for ELLs. Students who do not meet the New Jersey Department of Education standard on a Department-approved language proficiency test and who have at least one other indicator shall be considered ELLs. The district shall also use age-appropriate methodologies to identify preschool ELLs to determine their individual language development needs.
- C. Bilingual Programs for English Language Learners (ELLs) (N.J.A.C. 6A:15-1.4)
1. The Board shall provide aAll Kindergarten to through grade twelve ELLs enrolled in the district pursuant to N.J.S.A. 18A:7F-46 will be provided with all required courses and support services outlined in N.J.A.C. 6A:15-1.4 (b) through (h) and C.2. a. through C.8 g. below to prepare ELLs to meet the NJSLs New Jersey Student Learning Standards for high school graduation. This may include tutoring, after-school programs, summer programs, and remedial services as needed by ELLs. The district shall also provide appropriate instructional programs to eligible pre-school ELLs based on need according to the New Jersey Preschool Program Implementation Guidelines, 2015. The guidelines provide developmentally appropriate recommendations for good practice and are intended for school districts that provide preschool programs.



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- 2a. The Board of ~~Education~~ shall establish English language services designed to improve the English language proficiency of ELLs whenever there are at least one, but fewer than ten ELLs enrolled in the school district. English language services shall be provided in addition to the regular school program.
- 3b. The Board of Education shall establish an ESL program that provides at least one period of ESL instruction based on student language proficiency whenever there are ten or more ELLs enrolled in the school district.
- a(1) An ESL curriculum that addresses the WIDA English language development standards shall be developed and adopted by the Board to address the instructional needs of ELLs.
- b(2) The ESL curriculum shall will be cross-referenced to the district's bilingual education and content area curricula to ensure that ESL instruction is correlated to all the content areas taught.
- 4e. The Board of ~~Education~~ shall establish bilingual education programs whenever there are twenty or more ELLs in any one-language classification enrolled in the school district pursuant to N.J.S.A. 18A:35-18. The ~~B~~Bilingual education programs shall:
- a.(1) Be designed to prepare ELLs to acquire sufficient English skills and content knowledge to meet **NJSLS** the ~~New Jersey Student Learning Standards~~. All ELLs participating in the bilingual programs shall also receive ESL instruction;
- b.(2) Include a curriculum that addresses the **NJSLS** ~~New Jersey Student Learning Standards~~, the WIDA English language development standards, and the use of two languages. The bilingual education curriculum shall be adopted by the Board; and
- c.(3) Include **the** a full range of required courses and activities offered on the same basis and under the same rules that apply to all students within the school district.



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- 5d. ELLs shall be provided with equitable instructional opportunities to participate in all non-academic courses necessary to meet the **NJSLS** ~~New Jersey Student Learning Standards~~, including comprehensive health and physical education, the visual and performing arts, and career awareness programs. The instructional opportunities shall be designed to assist ELLs to fully comprehend all subject matter and demonstrate their mastery of the content matter.
- 6e. The Board of ~~Education~~ shall offer sufficient courses and other relevant supplemental instructional opportunities in grades nine through twelve to enable ELLs to meet the **NJSLS** ~~New Jersey Student Learning Standards~~ for graduation. When sufficient numbers of students are not available to form a bilingual class in a subject area, the Board shall develop plans in consultation with and approved by the ~~New Jersey Department of Education~~ to meet the needs of the students.
- 7f. **In addition to N.J.A.C. 6A:15-1.4(a) through (f) and C.1. through C.6. above,** ~~The Board of Education~~ shall design additional programs and services to meet the special needs of eligible ELLs and include, but not be limited to: remedial instruction through Title I programs; special education; school-to-work programs; computer training; and gifted and talented education services.
- 8g. The Board of ~~Education~~ may establish dual-language bilingual education programs in its schools and may make provisions for the coordination of instruction and services with the school district's world languages program. Dual-language bilingual education programs shall also enroll students whose primary language is English, and shall be designed to help students achieve proficiency in English and in a second language while mastering subject-matter skills. To the extent necessary, instruction shall be in all courses or subjects of study that allow students to meet all grade promotion and graduation standards. Where possible, classes in dual-language bilingual programs shall be comprised of approximately equal numbers of ELLs and of students whose native language is English.



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92. The Board of ~~Education~~ may establish a program in bilingual education for any language classification with fewer than twenty students.

D. Waiver Process Provided by Statute (N.J.A.C. 6A:15-1.5)

The school district may request a waiver from N.J.A.C. 6A:15-1.4(d) and C.4. above to establish annually an instructional program alternative with the approval of the Department of ~~Education~~ when there are twenty or more students eligible for the bilingual education program in grades Kindergarten through grade twelve, and the school district is able to demonstrate that it would be impractical to provide a full-time bilingual program due to age range, grade span, and/or geographic location of eligible students.

1. Instructional program alternatives shall be developed in consultation with and approved annually by the Department of ~~Education~~ after review of student enrollment and achievement data. All bilingual instructional program alternatives shall be designed to assist ELLs to develop sufficient English skills and subject-matter skills to meet the NJSL New Jersey Student Learning Standards.
2. The instructional program alternatives that shall be established include, but are not limited to: the bilingual part-time component; the bilingual resource program; the bilingual tutorial program; the sheltered English instruction program; and the high-intensity ESL program.
3. In the event the district implements program alternatives, the district shall annually submit student enrollment and achievement data that demonstrate the continued need for these programs.

E. ~~Department of Education Approval Procedures of Bilingual, ESL, or English Language Services Programs~~ (N.J.A.C. 6A:15-1.6)

1. If the ~~Each school~~ district provides providing a bilingual program, ESL program, or English language services, the district shall submit a plan every three years to the ~~New Jersey~~ Department of



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~~Education~~ for approval. At its discretion, the Department of ~~Education~~ may request modifications, as appropriate.

a. Plans submitted by the **Board** ~~school district~~ for approval shall include information on the following:

(1)~~a.~~ Identification of students;

(2)~~b.~~ Program description;

(3)~~c.~~ **The n**Number of certified staff hired for the program;

(4)~~d.~~ Bilingual and ESL curriculum development;

(5)~~e.~~ Evaluation design;

(6)~~f.~~ Review process for exit; and

(7)~~g.~~ A budget for bilingual and ESL programs or English language services.

~~2. The Department of Education will establish procedures for monitoring and evaluation of school district bilingual/ESL programs by means of its district and school accountability process.~~

F. Supportive Services **(N.J.A.C. 6A:15-1.7)**

1. Students enrolled in bilingual, ESL, or English language services programs shall have full access to educational services available to other students in the school district.

2. To the extent that it is administratively feasible, supportive services to ELLs, such as counseling, tutoring, and career guidance, should be provided by bilingual personnel who are familiar with and knowledgeable of the unique needs and background of the ELLs and their parents.

G. In-service Training **(N.J.A.C. 6A:15-1.8)**



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1. ~~The Board A plan shall be developed~~ **a plan** for in-service training for bilingual, ESL, and mainstream teachers; administrators who supervise bilingual/ESL programs; and administrators and any personnel who observe and evaluate teachers of ELLs. The plan shall include instructional strategies and appropriate assessments to help ELLs meet the ~~NJSLS New Jersey Student Learning Standards~~ and the WIDA English language development standards. All ~~ESL and bilingual~~ **and ESL** teachers shall receive training in the use of the ESL curriculum.
2. The Professional Development Plan of the school district shall include the needs of bilingual and ESL teachers, which shall be addressed through in-service training.

H. Certification of Staff **(N.J.A.C. 6A:15-1.9)**

~~All teachers in these programs will hold the following certifications:~~

1. ~~All teachers of b~~**Bilingual** ~~c~~**Classes shall hold** a valid New Jersey instructional certificate with an endorsement for the appropriate grade level and/or content area, as well as an endorsement in bilingual education pursuant to N.J.S.A. 18A:6-38 et seq. and 18A:35-15 to 26.**1.**
2. ~~All teachers of~~ **ESL** ~~c~~**Classes shall hold** a valid New Jersey instructional certificate in ESL pursuant to N.J.S.A. 18A:6-38 et seq. and N.J.A.C. 6A:9B-10.5.
3. ~~All teachers providing~~ **English Language Services shall hold** a valid New Jersey instructional certificate.

I. Bilingual, English as a Second Language, and English Language Services Program Enrollment, Assessment, Exit, and Re-entry **(N.J.A.C. 6A:15-1.10)**

1. All ELLs from Kindergarten through grade twelve shall be enrolled in the bilingual, ESL, or English language services **education** program established by the Board ~~of Education~~ as



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prescribed in N.J.A.C. 6A:15-1.4(b) through (e) and 1.5(a), C.2. through C.5. and D. above, and P.L. 1995, c. 59 and c. 327.

2. Students enrolled in the bilingual, ESL, or English language services program shall be assessed annually using ELP assessments a Department of Education approved English language proficiency test to determine their progress in achieving English language proficiency goals and readiness for exiting the program. Students who meet the criteria for Statewide alternate assessments, pursuant to N.J.A.C. 6A:14-4.10(a)2, shall be assessed annually using an alternate ELP assessment.
3. ELLs enrolled in the bilingual, ESL, or English language services program shall be placed in a monolingual English program when they have demonstrated readiness to exit a bilingual, ESL, or ELS program through Department-established criteria on an ELP assessment and a Department-established English language observation form. A function successfully in an English-only program. The process to determine the readiness or inability of the individual student to function successfully in the English-only program shall be initiated by the student's level of English proficiency as measured by a first achieve the Department of Education-established English proficiency standard as measured by an ELP assessment on an English language proficiency test. The student's readiness of the student shall be further assessed by on the use basis of a Department-established English language observation form multiple indicators that considers shall include, at a minimum: classroom performance; the student's reading level in English; the judgment of the teaching staff member or members responsible for the educational program of the student; and performance on achievement tests in English.
 - a. Pursuant to C.F.R. §200.6(h)(4)(ii), an ELL with a disability whose disability makes it impossible for the student to be assessed in a particular domain because there are no appropriate accommodations for assessing the student in that domain may be exited from ELL status based on the student's score on the remaining domains in which the student was assessed.



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4. A parent may remove a student who is enrolled in a bilingual education program pursuant to provisions in N.J.S.A. 18A:35-22.1.
5. Newly exited students who are not progressing in the mainstream English program may be considered for reentry to bilingual and ESL programs as follows:
 - a. After a minimum of one-half of an academic year and within two years of exit, the mainstream English classroom teacher may recommend retesting with the approval of the Principal.
 - b. A waiver of the minimum time limitation may be approved by the Executive County Superintendent upon request of the Superintendent if the student is experiencing extreme difficulty in adjusting to the mainstream program.
 - c. The recommendation for retesting shall be based on the teacher's judgment that the student is experiencing difficulties due to problems in using English as evidenced by the student's inability to: communicate effectively with peers and adults; understand directions given by the teacher; and/or comprehend basic verbal and written materials.
 - d. The student shall be tested using a different form of the test or a different language proficiency test than the one used to exit the student.
 - e. If the student scores below the State-established standard on the language proficiency test, the student shall be re-enrolled into the bilingual or ESL program.
6. When the review process for exiting a student from a bilingual, ESL, or English language services program has been completed, the district shall notify by mail the student's parent of the placement determination. If the parent or teaching staff member disagrees with the placement, **they** ~~he/she~~ may appeal the placement decision in writing to the Superintendent or designee, who will provide a written explanation for the decision within seven working days of receiving the written appeal. The



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complainant may appeal this decision in writing to the Board of Education within seven calendar days of receiving the Superintendent's or designee's written explanation of the decision. The Board will review the appeal and respond in writing to the parent within forty-five calendar days of the Board's receipt of the parent's written appeal to the Board. Upon exhausting an appeal to the Board, the complainant may appeal to the Commissioner of Education pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3.

J. Graduation Requirements for English Language Learners (N.J.A.C. 6A:15-1.11)

All ELLs shall ~~must~~ satisfy requirements for high school graduation according to N.J.A.C. 6A:8-5.1(a).

K. Location of Programs (N.J.A.C. 6A:15-1.12)

All bilingual, ESL, and English language services programs shall be conducted within classrooms within the regular school buildings of the school district pursuant to N.J.S.A. 18A:35-20.

L. Notification (N.J.A.C. 6A:15-1.13)

1. The school district shall ~~will~~ notify by mail the parents of ELLs of the fact that their child has been identified as eligible for enrollment in a bilingual, ESL, or English language services **education** program. The district shall issue the notification within thirty days of the child's identification. Notice shall include a statement that the parents may decline their child's enrollment in a bilingual program, and they shall be given an opportunity to do so if they choose. The notice shall be in writing and in the language in which the parent(s) possesses a primary speaking ability, and in English, and shall include the following information:

- a. Why the student was identified as an ELL;
- b. Why the student needs to be placed in a language instructional educational program that will help **them** ~~him~~ ~~or her~~ develop and attain English proficiency and **meet the NJSLs** ~~State academic standards~~;



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- c. The student's level of English proficiency, how the level of English proficiency was assessed, and the student's academic level;
 - d. The method of instruction the school district will use to serve the student, including a description of other instruction methods available and how those methods differ in content, instructional goals, and the use of English and a native language, if applicable;
 - e. How the program will meet the student's specific needs in attaining English and meeting State standards;
 - f. The program's exit requirements, the expected rate of transition into a classroom not tailored for ELLs and, in the case of high school students, the expected rate of graduation; and
 - g. How the instructional program will meet the objectives of the individualized education program of a student with a disability.
2. The school district shall send progress reports to parent(s) of students enrolled in a bilingual, ESL, or English language services programs in the same manner and frequency as progress reports are sent to parents of other students enrolled in the school district.
 3. Progress reports shall be written in English and in the native language of the parent of students enrolled in the bilingual and ESL program unless the school district can demonstrate and document in the three-year plan required in N.J.A.C. 6A:15-1.6(a) that the requirement would place an unreasonable burden on the district.
 4. The school district shall notify the parent when a student meets the exit criteria and is placed in a monolingual English program. The notice shall be in English and in the language in which the parent possesses a primary speaking ability.
- M. Joint Programs (N.J.A.C. 6A:15-1.14)



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With ~~the~~ approval of the Executive County Superintendent ~~of Schools~~ on a case-by-case basis, a school district may join with another Board ~~of Education~~ to provide bilingual, ESL, or English language services programs.

N. Parental Involvement (N.J.A.C. 6A:15-1.15)

1. The ~~district Superintendent or designee~~ **shall** ~~will~~ provide for the maximum practicable involvement of parents of ELLs in the development and review of program objectives and dissemination of information to and from the district Boards of Education and communities served by the bilingual, ESL, or English language services education programs.
2. **If the** ~~A school~~ district ~~that~~ implements a bilingual education program, **the district** shall establish a parent advisory committee on bilingual education of which the majority **membership shall** ~~will~~ be parents of ELLs.

Issued: 14 October 2013

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Revised: **TBD**



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In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, ~~guardian~~, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

For the purpose of this Policy and Regulation 5200, “parent” means the natural parent(s), adoptive parent(s), legal guardian(s), resource family parent(s), or surrogate parent(s) of a student. When parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, **retention**, and the award of course credit is a local Board decision outlined in N.J.A.C. 6A:16-7.6 and Policy and Regulation 5200. In accordance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of Policy and Regulation 5200, a student’s absence from school will either be excused or unexcused. Unexcused absences will count toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence.

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. In accordance with N.J.S.A. 18A:36-14, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.



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Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.

Students shall be subjected to the school district's response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of the Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:36-25.6; 18A:38-25; 18A:38-25.1;
18A:38-25.2; 18A:38-26

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; 6A:30-5.2; 6A:32-8; 6A:32-13 6A:32-8.3

Adopted: 8 September 2015

Revised: 17 August 2020

Revised: TBD



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A. Definitions

1. ~~For the purposes of school attendance, a “day in session” shall be a day on which the school is open and students are under the guidance and direction of a teacher or teachers engaged in the teaching process. Days on which school is closed for such reasons as holidays, teachers’ institutes, and inclement weather shall not be considered as days in session.~~
-
2. ~~A “school day” shall consist of not less than four hours.~~
-
3. ~~“A day of attendance” shall be one in which the student is present for a full day under the guidance and direction of a teacher while school is in session.~~
-
 - a. ~~Whenever over crowded conditions make it necessary to hold two separate sessions with a different group of students in each session, a student attending for all of either session shall be regarded as having attended for the full day. An excused absence for any reason shall not be counted as a day of attendance in the school register.~~
4. ~~A “half day class” shall be considered the equivalent of a full day’s attendance only if in session for four hours or more, exclusive of recess periods or lunch periods.~~

AB. Attendance Recording

1. Attendance Recording in the School Register (N.J.A.C. 6A:32-8.1)
 - a. The Board of Education shall be required to carefully and accurately track enrollment and attendance of all students in a manual school register format or in an electronic format **at** of the school's **district's** choosing.



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- b. The Commissioner will shall issue and publish on the Department's website school—register guidance for recording student attendance in all public schools of the State operated by district Boards of Education, except adult high schools.
- c. Student attendance shall be recorded in the school register during school hours on each day school is in session, pursuant to N.J.A.C. 6A:32-8.3. An employee designated by the Superintendent shall keep in the school register, attendance of all students, and shall maintain the attendance records in accordance with N.J.A.C. 6A:32-8 and the guidance at N.J.A.C. 6A:32-8.1(c) and A.1.b. above.
- ~~d. School registers shall be kept for students attending preschool, Kindergarten, grades one through five, grades six through eight, grades nine through twelve, each preschool class for the disabled, each class for the disabled, shared-time classes for regular students, shared-time classes for students with disabilities, full-time bilingual education programs and vocational day programs, and summer schools operated by the Board of Education.~~
- de. A student who has been placed on home instruction shall have their his or her attendance status recorded on the regular register for the program in which the student is enrolled. The student shall be marked absent for For the period beginning the first day the student is unable to attend school and ending the day before the first instructional day at the student's place of confinement, the student shall be marked absent. No Absences shall not be recorded for the student while on home instruction, provided providing the hours of instruction are not less than required by N.J.A.C. 6A:14-4.8 and 4.9 and 6A:16-10.1 and 10.2. The number of possible days in membership of enrollment for a student on home instruction shall be the same as for other students in the program in which the student is enrolled.
- (1) “Days in membership” means the number of school days in session in which a student is enrolled. A



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student's membership begins on the first possible day of attendance following enrollment during the school year, notwithstanding the actual day the student was recorded as present for the first time.

2. **Day in Session** ~~Attendance Recording for Board Policy~~ (N.J.A.C. 6A:32-8.3)

a. A day in session shall be a day on which the school is scheduled to provide instruction and students are under the guidance and direction of a teacher(s) engaged in the teaching process. A day on which school is closed for reasons such as holidays and teachers' institutes, or inclement weather not under conditions set forth at N.J.A.C. 6A:32-13, shall not be considered a day in session.

b. A day in session shall consist of not less than four hours, exclusive of recess and lunch periods, except that one continuous session of two and one-half hours may be considered a full day in Kindergarten.

~~a. A record of the attendance of all students on roll in a school register shall be kept each day that school is in session by a teacher or other authorized person. It shall be the duty of this person to keep the attendance records according to these rules and the specific instructions issued by the Commissioner of Education.~~

~~b. No student shall be recorded as present unless the school is in session and the student so recorded is under the guidance and direction of a teacher in the teaching process.~~

~~e. A student shall be recorded as absent in the school register when not in attendance at a session of the school while a member of the school, except students excused due to religious holidays who shall be recorded as excused.~~

~~d. A student shall be recorded as either present, absent, or excused for religious observance, every day the school is in~~



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~~session after the student enters until the date the student is transferred to another school, transferred to an individual home instruction record, or officially leaves the school system.~~

~~e. The Commissioner shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis.~~

~~f. The mere presence of a student at roll call shall not be regarded as sufficient attendance for compliance with N.J.A.C. 6A:32-8.3. In a school which is in session during both the forenoon and the afternoon, a student shall be present at least one hour during both the forenoon and the afternoon in order to be recorded as present for the full day. In a school which is in session during either the forenoon or the afternoon, a student shall be present at least two hours in the session in order to be recorded as present for the full day.~~

~~g. A student not present in school because of his/her participation in an approved school activity, such as a field trip, meeting, cooperative education assignment, or athletic competition will be considered to be in attendance.~~

3. Student Attendance (N.J.A.C. 6A:32-8.4)

a. For all State attendance submissions, a student shall be recorded as present, absent, or excused for a State-excused absence, pursuant to N.J.A.C. 6A:32-8.4(e) and A.3.e. below, on every day the school is in session after the student enrolls until the date the student is transferred to another school or officially leaves the school district.

b. A record of attendance of all students shall be kept in accordance with N.J.A.C. 6A:32-8.1(c) and A.1.b. above. The employee designated by the Superintendent shall keep the attendance records according to N.J.A.C. 6A:32-8 and the guidance issued by the Commissioner in accordance with N.J.A.C. 6A:32-8.1(c) and A.1.b. above.



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- c. A student enrolled in a school shall be recorded in the school register as present if the student participates in instruction or instruction-related activities for at least half a day in session whether the student is physically on school grounds, at an approved off-grounds location, or in a virtual or remote instruction setting, pursuant to N.J.A.C. 6A:32-13.
- d. A student enrolled in a school who is not participating in instruction or instruction-related activities pursuant to N.J.A.C. 6A:32-8.4(c) and A.3.c. above shall be recorded in the school register as absent, unless the student is recorded as a State-excused absence, pursuant to N.J.A.C. 6A:32-8.4(e) and A.3.e. below.
- e. State-excused absences shall be as follows:
 - (1) Religious observance, pursuant to N.J.S.A. 18A:36-14, 15, and 16.
 - (a) The Commissioner, with approval of the State Board of Education, shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis;
 - (2) Participation in observance of Veterans Day, pursuant to N.J.S.A. 18A:36-13.2;
 - (3) Participation in district board of election membership activities, pursuant to N.J.S.A. 18A:36-33;
 - (4) Take Our Children to Work Day;
 - (5) College visit(s), up to three days per school year for students in grades eleven and twelve; and



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- (6) Closure of a busing school district that prevents a student from having transportation to the receiving school.
 - f. For absences that do not meet the criteria at N.J.A.C. 6A:32-8.4(e) and A.3.e. above, the Board may adopt policies that establish locally approved or excused absences consistent with N.J.A.C. 6A:16-7.6 for the purposes of expectations and consequences regarding truancy, student conduct, promotion, retention, and the award of course credit. However, an absence designated as excused by the Board pursuant to N.J.A.C. 6A:16-7.6 shall be considered as an absence in the submission to the State for the purpose of chronic absenteeism reporting, as set forth at N.J.A.C. 6A:32-8.6.
4. Average Daily Attendance (N.J.A.C. 6A:32-8.5)
- The average daily attendance rate in a district school or program of instruction for a school year shall be the total number of the days present of all enrolled students, divided by the number of days in membership of all enrolled students. The student average daily attendance means the total number of days that a student is present in the school divided by the total possible number of days in session.
5. Absentee and Chronic Absenteeism Rates (N.J.A.C. 6A:32-8.6)
- a. A student's absentee rate shall be determined by subtracting the student's total number of days present from the student's days in membership and dividing the result by the student's days in membership.
 - (1) State-excused absences shall not be included in a student's days in membership for purposes of calculating a student's absentee rate.
 - b. If a student's absentee rate is equal to or greater than ten percent, the student shall be identified as chronically absent.



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c. Each school with ten percent or more of its enrolled students identified as chronically absent shall develop a corrective action plan to improve absenteeism rates. In accordance with N.J.S.A. 18A:38-25.1, the school will annually review and revise the corrective action plan and present the revisions to the Board, until the percentage of students who are chronically absent is less than ten percent.

B.C. Unexcused Absences That Count Toward Truancy/Excused Absences for Board Policy

1. Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences for the purpose of expectations and consequences regarding truancy, student conduct, promotion, retention, and the award of course credit is a Board decision outlined in Policy 5200 and this Regulation.
2. N.J.A.C. 6A:16-7.6(a)3 requires the Board of Education policies and procedures contain, at a minimum, a definition of unexcused absence that count toward truancy, student conduct, promotion, retention, and the award of course credit.

a. “An unexcused absence that counts toward truancy” is a student’s absence from school for a full or a portion of a day for any reason that is not an “excused absence” as defined in B.2.b. below.

b3. “An excused absence” is a student’s absence from school for a full day or a portion of a day for the observance of a religious holiday pursuant to N.J.S.A. 18A:36-14 through 16 for the reasons listed below:

The student’s required attendance in court;

Where appropriate, when consistent with Individualized Education Programs, the Individuals with Disabilities Act, accommodation plans under 29 U.S.C. §§ 794 and 705(20), and individualized health care plans;



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The student's suspension from school;

Family illness or death supported by notification to the school by the student's parent;

College visit(s), up to three (3) days per school year for students in grades eleven and twelve ~~Visits to post-secondary educational institutions;~~

Interviews with an admissions officer of an institution of higher education;

Examination for a driver's license;

Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day;

Take Our Children to Work Day;

Religious observance, pursuant to N.J.S.A. 18A:36-14 through 16;

Participation in observance of Veterans Day, pursuant to N.J.S.A. 18A:36-13.2;

Participation in district board of election membership activities, pursuant to N.J.S.A. 18A:36-33;

Closure of a busing school district that prevents a student from having transportation to the receiving school;

An absence considered excused by the Commissioner of Education and/or a New Jersey Department of Education rule;

An absence for a reason not listed above, but deemed excused by the Principal upon a written request by the student's parent stating the reason for the absence and requesting permission for the absence to be an excused;



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~~4. For cumulative unexcused absences of ten or more, a student between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-25 as determined by the Board's Attendance Policy and Regulation pursuant to N.J.A.C. 6A:16-7.6(a)4.iii. and the definition of school day pursuant to N.J.A.C. 6A:32-8.3. Any absence not listed in C.2. above shall be an unexcused absence counted toward truancy.~~

35. “Unexcused tardiness” may constitute an unexcused absence that counts toward truancy in accordance with Policy 5240.

C.D. Notice to School of a Student's Absence

1. The parent or adult student shall notify the school office before the school day when the student will not be in school.
2. The parent of the student or an adult student who will attend the morning session, but will not attend the afternoon session shall provide notice to the school office before the start of the afternoon session.
3. The parent of a student or an adult student shall notify the school office of a future absence if the absence is foreseeable.
4. The parent or adult student who anticipates a future absence or anticipates that an absence will be prolonged shall notify the school office to arrange make-up work.
5. The parent or adult student is requested to furnish the Attendance/Main Office with a Physician's note supporting an excused absence within five (5) days upon returning to school. In a situation where extenuating circumstances exist, they should be communicated directly to the Principal.
6. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student's absence is unknown to school personnel, the Principal or designee shall immediately attempt to



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contact the student's parent to notify the parent of the absence and determine the reason for the absence.

DE. Readmission to School After an Absence

1. A student returning from an absence of any length of time must provide a written statement **to the Principal or designee** that is dated and signed by the parent or adult student listing the reason for the absence.
- ~~2. A note explaining a student's absence for a non-communicable illness for a period of more than two (2) consecutive school days must be accompanied by a physician's statement of the student's illness with medical clearance to return to school.~~
- 23.** A student who has been absent by reason of having or being suspected of having a communicable disease **may be required to** ~~must~~ present to the school nurse written evidence of being free of **a** communicable disease, ~~in accordance with Policy 8451.~~
- 34.** The Superintendent of Schools or designee may require a student who has been absent from school due to a suspension or other reason concerning the student's conduct to receive a medical examination by a physician regarding the student's physical and/or mental fitness to return to school.
 - a.** The Superintendent or designee will notify the student's parent of the specific requirements of the medical examination prior to the student's return to school.

EF. Instruction

1. Teachers **will** ~~shall~~ cooperate in the preparation of home assignments for students who anticipate an excused absence of three (3) consecutive school days duration. The parent or student must request such home assignments, **when otherwise not available electronically.**
- ~~2. A student who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy 2412. The parent must request home instruction.~~



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23. Students absent for any reason are expected to make up the work missed. The parent or student is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
34. In general, students will be allowed a reasonable amount of time as determined by the teacher to make up ~~the missed~~ work ~~missed~~.
45. A student who missed a test or an exam shall be offered an opportunity to take the test, exam, or an appropriate alternate test.
5. A student who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy 2412. The parent must request home instruction.

FG. Denial of Course Credit

1. The teacher will determine the credit to be awarded a student for make-up work. Where class participation is a factor in the learning process, the teacher may consider a student's absence in determining a final grade, except absences for the observance of a religious holiday or absence for a student's suspension from school will not adversely affect the student's grade. The teacher may record an incomplete grade for a student who has not had a full opportunity to make up missed work.
2. A K-8 student may be retained at grade level, in accordance with Policy 5410, when ~~a student~~ ~~he/she~~ has been absent fifteen (15) or more school days, whatever the reason for the absence, except that absences for the observance of a religious holiday, absences for those excused in accordance with the reporting requirements of the school register, and absences due to student's suspension will not count toward the total.
3. High School - In accordance with the requirements of New Jersey State Law and Administrative Code, students are expected to attend school every day that school is in session, and the responsibility for compliance belongs to the student and parent. Regular attendance and participation in classes are a vital and integral part of the learning



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process. Frequent absences from classroom learning experiences disrupt the continuity of the instructional process and limit the ability of the student to complete the prescribed curriculum requirements successfully. In addition, chronic absences reinforce a habit that will handicap the individual in future education or employment. A student must be in attendance over ninety percent of the school year in order to be considered to have successfully completed the instructional program requirements of the grade/course to which he/she is assigned.

- a. Students who accrue more than eight absences in a full year course*, six absences in a three marking period course (physical education), four absences in a semester course, or two in a one marking period course (health) will receive no credit for the course because of excessive absenteeism.

For full year courses that meet DAILY (both A and B days), loss of credit will occur on the 17th unexcused absence, with parent notification.

This is not a permissive regulation establishing or licensing a limit of days which may be missed. Rather, it assumes absences will only occur due to personal illness or circumstances listed below. Parents are asked to contact the school by 9:00 a.m. on any day their child is absent, and to submit a written statement on the first day a student returns to school after an absence.

- b. Family vacations or job interviews will be recorded as unexcused absences.
- c. Students who report late to class (less than fifteen minutes) without an appropriate pass will accrue one-half of a student absence in that class period.
- d. Students absent from class for fifteen minutes or more without an appropriate pass will be recorded as absent. Thus, lateness and/or absence from class will contribute toward loss of credit in a class.
- e. Any absence from class will count toward loss of credit in that class with the exception of absences due to:



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1. Death in the immediate family.
2. Observation of an approved religious holiday.
3. Suspension from school.
4. Subpoena-court ordered appearance.
5. Drivers Test – An appropriate absence note must be brought by the student upon **their** ~~his/her~~ return to school. Failure to bring in a note within five school days will result in the absence not being excused.
6. Verifiable absences for illness, as legitimized by a physician's note, will be accepted as excused absences. No physician's note will be accepted after a 10-day period from the date of the absence.
7. Other absences authorized by the administration with prior approval.
8. Authorized school activities, such as field trips, State or school testing, regularly scheduled student council or peer counselor meetings, athletic contests, band lessons, and class meetings will not be counted as cumulative absences.

Teachers should contact the activity advisor if a student's absences from class are hindering the student's academic progress. If a student is performing below average in a course, the teacher and the advisor will determine the advisability of the student missing class to participate in an activity. If a student is failing a course that is required for graduation it is recommended that the student not be excused from class to attend an activity until he/she maintains a passing average. The Child Study Team should be involved in recommending the appropriate course of action for classified students.



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In order for a student to participate in an athletic event or social activity such as a prom, the student he/she must be in attendance a minimum of four hours on the day of that event.

A secondary student who has been dropped from a course of study may be assigned to an alternate program.

G.H. School District Response To Unexcused Absences During the School Year That Count Toward Truancy (N.J.A.C. 6A:16-7.6(a)4.)

Students may only be absent from school for legitimate and authorized reasons. Students who are determined by the administration to be absent from school for unauthorized reasons will be considered as truant from school and will be dealt with according to the attendance policy and discipline code. Truancy is a violation of Title 18A: 38-27 which requires that a student who is repeatedly absent from school without authorization be subject to school district policies and, if necessary, be deemed to be a juvenile delinquent. The Roxbury Township District applies the definition of truancy to any student absence for unauthorized reason whether the absence is a prolonged one or is an isolated incident.

1. Grades 1 – 4

- a. At five (5) cumulative unexcused absences, parents/guardians will be notified in writing. After the fifth unexcused absence, parents/guardians will receive a copy of the Board of Education policy.
- b. For up to ten (10) cumulative unexcused absences, parents/guardians will be notified in writing and an Intervention and Referral Services (I&RS IR & S) meeting will be held to create an action plan to help improve attendance. Follow up meeting(s) will be scheduled to assess effectiveness of interventions, as necessary.
- c. At fifteen (15) cumulative unexcused absences, parents/guardians will be notified in writing of the district's intention to refer the matter to the Township of Roxbury



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Municipal Court for truancy pursuant to N.J.S.A.18A: 38-27 and/or to the New Jersey Department of Children and Families for possible educational neglect.

- d. Refer to Policy 5410 for retention guidelines.

2. Grades 5 – 12

For up to four cumulative unexcused absences that count toward truancy, the Principal or designee shall:

- a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;
- b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
- c. Identify, in consultation with the student's parents, needed action designed to address patterns of unexcused absences, if any, and to have the child return to school and maintain regular attendance;
- d. Proceed in accordance with the provisions of N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-~~11~~¹⁰, if a potentially missing or abused child situation is detected; and
- e. Cooperate with law enforcement and other authorities and agencies, as appropriate.

3. For between five and nine cumulative unexcused absences that count toward truancy, the Principal or designee shall:

- a. Make a reasonable attempt to notify the student's parent of each unexcused absence prior to the start of the following school day;



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- b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student’s parent;
 - c. Evaluate the appropriateness of action taken pursuant to N.J.A.C. 6A:16-7.6(a)4.i.(3) and GH.1.c. above;
 - d. Develop an action plan to establish outcomes based upon the student’s patterns of unexcused absences and to specify the interventions for supporting the student’s return to school and regular attendance, which may include any or all of the following:
 - (1) Refer or consult with the building's Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
 - (2) Conduct testing, assessments, or evaluations of the student’s academic, behavioral, and health needs;
 - (3) Consider an alternate educational placement;
 - (4) Make a referral to or coordinate with a community-based social and health provider agency or other community resource;
 - (5) Refer to a court or court program pursuant to N.J.A.C. 6A:16-7.6(a)4.iv. and GH.54. below;
 - (6) Proceed in accordance with N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-1140, if a potential missing or abused child situation is detected; and
 - (7) Engage the student’s family.
 - e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
4. For ~~ten or more~~ cumulative unexcused absences **of ten or more** that count toward truancy, a student between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-25, and the Principal or designee shall:
- a. Make a determination regarding the need for a court referral for the truancy, per N.J.A.C. 6A:16-7.6(a)4.iv. and GH.54. below;



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- b. Continue to consult with the parent and the involved agencies to support the student's return to school and regular attendance;
- c. Cooperate with law enforcement and other authorities and agencies, as appropriate; and
- d. Proceed in accordance with N.J.S.A. 18A:38-28 through 31, Article 3B, Compelling Attendance at School, and other applicable State and Federal statutes, as required; ~~and~~.

5. A court referral may be made as follows:

- a. When unexcused absences that count toward truancy are determined by school officials to be violations of the compulsory education law, pursuant to N.J.S.A. 18A:38-25, and the Board of Education's policies, in accordance with N.J.A.C. 6A:16-7.6(a), the parent may be referred to Municipal Court.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Municipal Court; or
- b. When there is evidence of a juvenile-family crisis, pursuant to N.J.S.A. 2A:4A-22.g, the student may be referred to Superior Court, Chancery Division, Family Part.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Juvenile-Family Crisis Intervention Unit.

- 6. For a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's **Individual Education Program (IEP)**, pursuant to 20 U.S.C. §§ 1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C. 6A:14; accommodation plan under 29 U.S.C. §§794 and 705(20); and



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individualized health care plan and individualized emergency healthcare plan pursuant to N.J.A.C. 6A:16-2.3(b)5.xii.

~~7. All receiving schools pursuant to N.J.A.C. 6A:14-7.1(a), shall act in accordance with N.J.A.C. 6A:16-7.6(a)4.i. and H.1. above for each student with up to four cumulative unexcused absences that count toward truancy.~~

~~a. For each student attending a receiving school with five or more cumulative unexcused absences that count toward truancy, the absences shall be reported to the sending school district.~~

~~(1) The sending school district shall proceed in accordance with the Board of Education's policies and procedures pursuant to N.J.A.C. 6A:16-7.6(a) and H.5. above and the provisions of N.J.A.C. 6A:16-7.6(a)4.ii. through iv. and H.2. through H.5. above, as appropriate.~~

Hf. High School Response To Unexcused Absences for Individual Classes During the School Year That Count Toward Truancy

The Board of Education recognizes that it is important for parents/guardians be notified periodically of their child's attendance so that appropriate measures may be taken.

Some examples of unauthorized reasons for student absence include, but are not limited to the following:

"Cut Days" or days following a prom weekend.

Notification will be as follows:

1. Full-Year Course

a. After the fourth unexcused absence, the parent/guardian will be notified via email or letter of their child's attendance status.



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- b. After the seventh unexcused absence, the parent/~~guardian~~ will be notified via email or letter a second time. The student’s counselor and an administrator will meet with the student and contact the parent/~~guardian~~ to offer the opportunity to meet.
- c. Upon the ninth unexcused absence, the parent/~~guardian~~ will be notified via email or letter of loss of credit. The student will be advised of this loss of credit by an administrator.
- d. For full year courses that meet DAILY (both A and B days), on the eighth unexcused absence and again on the thirteenth unexcused absence, the parent/~~guardian~~ will be notified via email of the student’s attendance status. Upon the seventeenth unexcused absence, the parent/~~guardian~~ will be notified via email or letter of loss of credit. The student will be advised of this loss of credit by an administrator.

2. Three Marking Period Course

- a. After the third unexcused absence, the parent/~~guardian~~ will be notified via email or letter of their child’s attendance status.
- b. After the fifth unexcused absence, the parent/~~guardian~~ will be notified via email or letter a second time. The student’s counselor and an administrator will meet with the student and contact the parent/~~guardian~~ to offer the opportunity to meet.
- c. Upon the seventh unexcused absence, the parent/~~guardian~~ will be notified via email or letter of loss of credit. The student will be advised of this loss of credit by an administrator.

3. One Semester Course



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- a. After the second unexcused absence, the parent/~~guardian~~ will be notified via email or letter of their child's attendance status. The student's counselor and an administrator will meet with the student and contact the parent/~~guardian~~ to offer the opportunity to meet.
 - b. Upon the fifth unexcused absence, the parent/~~guardian~~ will be notified via email or letter of loss of credit. The student will be advised of this loss of credit by an administrator.
4. One Marking Period Course
- a. After the first unexcused absence, the parent/~~guardian~~ will be notified via email or letter of their child's attendance status, and an administrator will meet with the student and contact the parent/~~guardian~~ to offer the opportunity to meet.
 - b. Upon the third unexcused absence, the parent/~~guardian~~ will be notified via email or letter of loss of credit. The student will be advised of this loss of credit by an administrator.
5. Student Responsibilities Prior to Administratively Approved Absence
- a. A student must see the teacher of any class that he/she will miss because of an administratively excused absence.
 - b. The day following the absence the student is expected to report to class to fulfill class requirements, e.g., homework, tests.
 - c. Failure of a student to meet these obligations will not absolve him/her of the responsibilities.

Students must maintain average to above average performance in a class to participate in co-curricular events held during the school day. Participation is dependent upon good school/class attendance. Excessive absences may cause forfeiture of the right to participate in co-curricular events. The faculty will bring to the attention of the appropriate Assistant Principal the name of the student



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whose frequent absences are impacting negatively on class performance.

6. Procedure for Dealing with Class Cuts

An attendance list will be issued to teachers daily. Teachers will check the attendance list for students who were not in class and are not listed as absent on the attendance sheet, and students who were present but listed as absent. Teachers should check the attendance list for students who were tardy, in in-school or out-of-school suspension, and on field trips.

Students whose whereabouts cannot be verified should be asked the following day to verify their absence from class. If the student cannot prove by authorized pass (e.g., nurse, guidance, main office, etc.) that he/she was absent for a legitimate reason, the teacher should submit a Discipline Report to the Assistant Principal for Attendance.

IJ. Discipline

1. Students may be denied participation in co-curricular activities **and/or athletic competition** if the Board establishes attendance standards for participation.
- ~~2. Students may be denied participation in athletic competition if the Board establishes attendance standards for participation.~~
- 23.** No student who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.

JK. Recording Attendance

1. Teachers must accurately record the students present, tardy, or absent each day in each session or each class. Attendance records must also record students' attendance at out-of-school curricular events such as field trips.



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2. A record shall be maintained of each excused absence and each unexcused absence that counts toward truancy as defined in Policy and Regulation 5200.
- ~~3. A report card will record the number of times the student was absent and tardy in each marking period.~~
34. A student's absence for observance of a religious holiday will not be recorded as such on any transcript or application or employment form.

KL. Appeal

1. Students may be subject to appropriate discipline for their school attendance record.
2. A student who has been retained at grade level for excessive absences may appeal that action in accordance with Policy 5410.
3. A student who has been dropped from a course and/or denied course credit for excessive absences may appeal that action in accordance with the following procedures:
 - a. The student shall file a written appeal to the Principal or designee within five school days of receiving notice of the action. The appeal should state the reasons for each absence, any documentation that may support reducing the number of absences for the purposes of course credit, and reasons why the student should either continue to be enrolled in the course or receive course credit for a class the student completed.
 - b. The Principal or designee will respond in writing no later than seven school days after receiving the student's appeal.
 - c. If the student is not satisfied, **the student** ~~he/she~~ may submit a written request to the Principal for consideration by an Attendance Review Committee.



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- d. On a student's request for consideration by an Attendance Review Committee, the Principal shall convene an Attendance Review Committee. The Attendance Review Committee shall meet informally to hear the student's appeal. The student's parent and teacher(s) may attend the meeting.
- e. The Attendance Review Committee shall decide the appeal and inform the student in writing within seven school days of the meeting.
- f. The student may appeal an adverse decision of the Attendance Review Committee to the Superintendent, the Board of Education, and the Commissioner of Education in accordance with Policy 5710, Pupil Grievance and N.J.S.A. 18A. An appeal to the Attendance Review Committee shall be considered to have exhausted the first two steps of the grievance procedure outlined in Policy 5710.

LM. Attendance Records

- 1. Attendance records for the school district and each will be maintained and attendance rates will be calculated as required by the New Jersey Department of Education. The school district will comply with all attendance requirements and any improvement plans as required by the Department of Education.

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POLICY

HARASSMENT, INTIMIDATION, AND BULLYING (M)

5512 HARASSMENT, INTIMIDATION, AND BULLYING (M)

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- A. **Prohibiting Harassment, Intimidation, or Bullying Policy Statement**

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. **The Board has determined that a** safe and civil environment in school is necessary for students to learn and achieve high academic standards; **h**arassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. ~~Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance.~~ Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s), legal guardian(s); **resource family** ~~foster~~ parent(s); or parent surrogate(s) of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

- B. **Definition of** Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national



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origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;

2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
 - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or
 - b. Has the effect of insulting or demeaning any student or group of students; or
 - c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

The Board recognizes that bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Recognizing "a real or perceived power imbalance" may assist school officials in identifying harassment, intimidation, or bullying with the context and relative position of the alleged aggressor and target.

~~Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).~~

"Electronic communication" means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or remotely activating paging pager device (N.J.A.C. 6A:16-1.3).

- C. Student Behavior Expectations



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The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;
3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents,



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students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.

D. Consequences and Appropriate Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct, and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying.



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In every incident found to be harassment, intimidation, or bullying, the school Principal, in consultation with appropriate school staff, may apply disciplinary consequences and/or remedial actions, such as the provision of counseling, behavioral interventions, or other measures.

Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses; consider the developmental ages of the student offenders; the nature of the student's disability, if any and to the extent relevant; and students' histories of inappropriate behaviors, per the Code of Student Conduct and N.J.A.C. 6A:16-7.

Consequences—Students

~~Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.~~

Factors for Determining Consequences—Student Considerations

1. Age, disability (if any and to the extent relevant), developmental and maturity levels of the parties involved and their relationship to the school district;
2. Degrees of harm;
3. Surrounding circumstances;
4. Nature and severity of the behavior(s);
5. Incidences of past or continuing patterns of behavior;
6. Relationships between the parties involved; and
7. Context in which the alleged incidents occurred.

Factors for Determining Remedial Measures Consequences—School Considerations



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Personal:

- Life skill deficiencies;
- Social relationships;
- Strengths;
- Talents;
- Traits;
- Interests;
- Hobbies;
- Extra-curricular activities;
- Classroom participation;
- Academic performance;
- Relationship to peers; and
- Relationship between students/family and the school district.

Environmental:

- School culture;
- School climate;
- Student-staff relationships and staff behavior toward the student;
- General staff management of classrooms or other educational environments;
- Staff ability to prevent and manage difficult or inflammatory situations;
- Availability of programs to address student behavior;
- Social-emotional and behavioral supports;
- Social relationships;
- Community activities;
- Neighborhood situation; and
- Family situation.

1. ~~School culture, climate, and general staff management of the learning environment;~~
2. ~~Social, emotional, and behavioral supports;~~
3. ~~Student-staff relationships and staff behavior toward the student;~~
4. ~~Family, community, and neighborhood situation; and~~
5. ~~Alignment with Board policy and regulations/procedures.~~

Examples of Consequences and Remedial Measures



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The consequences and remedial measures may include, but are not limited to, the examples listed below:

- Admonishment;
- Temporary removal from the classroom (any removal of .5 days or more must be reported in the Student Safety Data System);
- Deprivation of privileges;
- Classroom or administrative detention;
- Referral to disciplinarian;
- In-school suspension during the school week or the weekend;
- Out-of-school suspension (short-term or long-term);
- Reports to law enforcement or other legal action; or
- Expulsion; and
- Bans from receiving certain services, participating in school-district-sponsored programs or being in school buildings or on school grounds.

~~In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.~~

Examples of Appropriate Remedial Actions —Students

Personal:

- Restitution and restoration;
- Peer support group;
- Recommendations of a student behavior or ethics council;
- Corrective instruction or other relevant learning or service experience;
- Supportive student interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;



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- Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
- Behavioral management plan, with benchmarks that are closely monitored;
- Assignment of leadership responsibilities (e.g., hallway or bus monitor);
- Involvement of school "disciplinarian;"
- Student counseling;
- Parent conferences;
- Alternative placements (e.g., alternative education programs);
- Student treatment; and
- Student therapy.

Environmental (Classroom, School Building, or School District):

- School and community surveys or other strategies for determining the conditions contributing to HIB;
- School culture change and school climate improvement;
- Adoption of research-based, systemic bullying prevention programs;
- School policy and procedures revisions;
- Modifications of schedules;
- Adjustments in hallway traffic;
- Modifications in student routes or patterns traveling to and from school;
- Supervision of student before and after school, including school transportation;
- Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
- Teacher aides;
- Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;
- General professional development programs for certificated and non-certificated staff;
- Professional development plans for involved staff;
- Disciplinary action for school staff who contributed to the problem;



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- Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Parent conferences;
- Family counseling;
- Involvement of parent-teacher organizations;
- Involvement of community-based organizations;
- Development of a general bullying response plan;
- Recommendations of a student behavior or ethics council;
- Peer support groups;
- Alternative placements (e.g., alternative education programs);
- School transfers; and
- Law enforcement (e.g., safe schools resource officer, juvenile officer) involvement or other legal action.

Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.

The Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan when a student is found to be an offender in three harassment, intimidation, or bullying incidents and each subsequent incident occurring within one school year. The student intervention plan may include disciplinary consequences and/or remedial actions and may require the student, accompanied by a parent, to satisfactorily complete a class or training program to reduce harassment, intimidation, or bullying behavior. Each student intervention plan must be approved by the Superintendent.

While the majority of incidents may be addressed solely by school officials, the Superintendent or designee and the Principal shall report a harassment, intimidation, or bullying incident to law enforcement officials if the conduct rises to the level of a mandatory report as outlined in the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.



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~~The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.~~

~~Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history or problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.~~

~~Factors for Determining Remedial Measures~~

~~Personal~~

- ~~1. Life skill deficiencies;~~
- ~~2. Social relationships;~~
- ~~3. Strengths;~~
- ~~4. Talents;~~
- ~~5. Interests;~~
- ~~6. Hobbies;~~
- ~~7. Extra-curricular activities;~~
- ~~8. Classroom participation;~~
- ~~9. Academic performance; and~~
- ~~10. Relationship to students and the school district.~~

~~Environmental~~

- ~~1. School culture;~~
- ~~2. School climate;~~
- ~~3. Student-staff relationships and staff behavior toward the student;~~
- ~~4. General staff management of classrooms or other educational environments;~~
- ~~5. Staff ability to prevent and manage difficult or inflammatory situations;~~
- ~~6. Social-emotional and behavioral supports;~~



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- ~~7. Social relationships;~~
- ~~8. Community activities;~~
- ~~9. Neighborhood situation; and~~
- ~~10. Family situation.~~

~~Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The remedial measures may include, but are not limited to, the examples listed below.~~

~~Examples of Remedial Measures~~

~~Personal—Student Exhibiting Bullying Behavior~~

- ~~1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways they can solve the problem and change behaviors;~~
- ~~2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;~~
- ~~3. Explain the long term negative consequences of harassment, intimidation, and bullying on all involved;~~
- ~~4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;~~
- ~~5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);~~
- ~~6. Develop a learning plan that includes consequences and skill building;~~
- ~~7. Consider wrap-around support services or after-school programs or services;~~
- ~~8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;~~
- ~~9. Arrange for an apology, preferably written;~~
- ~~10. Require a reflective essay to ensure the student understands the impact of their actions on others;~~
- ~~11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;~~
- ~~12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;~~
- ~~13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and~~
- ~~14. Schedule a follow-up conference with the student.~~



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~~Personal—Target/Victim~~

-
- ~~1. Meet with a trusted staff member to explore the student's feelings about the incident;~~
 - ~~2. Develop a plan to ensure the student's emotional and physical safety at school;~~
 - ~~3. Have the student meet with the school counselor or school social worker to ensure they do not feel responsible for the bullying behavior;~~
 - ~~4. Ask students to log behaviors in the future;~~
 - ~~5. Help the student develop skills and strategies for resisting bullying; and~~
 - ~~6. Schedule a follow-up conference with the student.~~

-
~~Parents, Family, and Community~~

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- ~~1. Develop a family agreement;~~
 - ~~2. Refer the family for family counseling; and~~
 - ~~3. Offer parent education workshops related to bullying and social-emotional learning.~~

-
~~Examples of Remedial Measures—Environmental (Classroom, School Building, or School District)~~

- ~~1. Analysis of existing data to identify bullying issues and concerns;~~
- ~~2. Use of findings from school surveys (e.g., school climate surveys);~~
- ~~3. Focus groups;~~
- ~~4. Mailings—postal and email;~~
- ~~5. Cable access television;~~
- ~~6. School culture change;~~
- ~~7. School climate improvement;~~
- ~~8. Increased supervision in “hot spots” (e.g. locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);~~
- ~~9. Adoption of evidence-based systemic bullying prevention practices and programs;~~
- ~~10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;~~
- ~~11. Professional development plans for involved staff;~~
- ~~12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;~~



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- ~~13. Formation of professional learning communities to address bullying problems;~~
- ~~14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;~~
- ~~15. School policy and procedure revisions;~~
- ~~16. Modifications of schedules;~~
- ~~17. Adjustments in hallway traffic;~~
- ~~18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;~~
- ~~19. Modifications in student routes or patterns traveling to and from school;~~
- ~~20. Supervision of student victims before and after school, including school transportation;~~
- ~~21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);~~
- ~~22. Targeted use of teacher aides;~~
- ~~23. Disciplinary action, including dismissal, for school staff who contributed to the problem;~~
- ~~24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;~~
- ~~25. Parent conferences;~~
- ~~26. Family counseling;~~
- ~~27. Development of a general harassment, intimidation, and bullying response plan;~~
- ~~28. Behavioral expectations communicated to students and parents;~~
- ~~29. Participation of the entire student body in problem solving harassment, intimidation, and bullying issues;~~
- ~~30. Recommendations of a student behavior or ethics council;~~
- ~~31. Participation in peer support groups;~~
- ~~32. School transfers; and~~
- ~~33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.~~

Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans



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from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Target/Victim Support

~~Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.~~

~~Sufficient safety measures should be undertaken to ensure the victims' physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.~~

~~Examples of support for student victims of harassment, intimidation, and bullying include:~~

- ~~1. Teacher aides;~~
- ~~2. Hallway and playground monitors;~~
- ~~3. Partnering with a school leader;~~
- ~~4. Provision of an adult mentor;~~
- ~~5. Assignment of an adult "shadow" to help protect the student;~~
- ~~6. Seating changes;~~
- ~~7. Schedule changes;~~
- ~~8. School transfers;~~
- ~~9. Before and after school supervision;~~
- ~~10. School transportation supervision;~~
- ~~11. Counseling; and~~
- ~~12. Treatment or therapy.~~

- E. **Reporting** Harassment, Intimidation, **or** and Bullying **Reportin** acts of harassment, intimidation, or bullying **g Procedure**

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging **harassment, intimidation, or bullying committed by an adult or youth against a student.** ~~violations of this Policy.~~ All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged **acts of harassment,**



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~~intimidation, or bullying~~ violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a ~~New Jersey Department of Education-approved HIB 338 Form~~. Failure to make the required report(s) may result in disciplinary action. ~~The HIB 338 Form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal Law.~~ ~~to the Principal within two school days of the verbal report. The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.~~

The district may not fail to initiate an investigation of harassment, intimidation, or bullying solely because written documentation was not provided. Failing to conduct a harassment, intimidation, or bullying investigation solely because a parent or student did not submit written documentation violates the Anti-Bullying Bill of Rights Act and this Policy. If a parent makes a verbal allegation of harassment, intimidation, or bullying to a district staff member, but does not complete and submit the HIB 338 Form, the staff member or a designee must complete and submit the HIB 338 Form.

The Principal or designee ~~is required to~~ will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. ~~The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.~~ Pursuant to N.J.A.C. 6A:16-7.7(a)2.viii.(2), when providing notification to the parents of all students involved, ~~The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.~~

The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.



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Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident. The school district shall provide a person an online means to complete the HIB 338 Form to anonymously report an act of harassment, intimidation, or bullying. Formal action for violations of the Code of Student Conduct may not be taken solely on the basis of an anonymous report.

~~A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.~~

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

The Principal shall promptly submit a copy of each completed HIB 338 Form to the Superintendent.

~~In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.~~

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, in addition to making the HIB 338 Form available online, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying or who determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14 from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action. The district also should consider



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procedures and disciplinary action when it is found that someone had information regarding a harassment, intimidation, or bullying incident, but did not make the required report(s).

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;
 - b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
 - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
 - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
 - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:



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- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
 - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
 - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;



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- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and
- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Investigating Allegations of Harassment, Intimidation, and Bullying Investigation

~~The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.~~

However, prior to initiating the investigation regarding a reported incident or complaint, the Principal or designee, in consultation with the Anti-Bullying Specialist and/or Anti-Bullying Coordinator, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14.

Should the Principal or designee, in consultation with the anti-bullying specialist, determine that a reported incident or complaint, assuming all facts



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presented are true, is not a report within the scope of N.J.S.A. 18A:37-14, the incident will be addressed through the Board's Code of Student Conduct policy. The HIB 338 Form shall be completed, even if a preliminary determination is made not to conduct an investigation of harassment, intimidation, or bullying because shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying, and must be submitted to the Superintendent. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal. The Principal will provide the parents of the alleged offender(s) and victim(s) with formal notice of the decision not to initiate a harassment, intimidation, or bullying investigation.

The HIB 338 Form shall be kept on file at the school and will only be added to a student record if the alleged incident is founded, disciplinary action is imposed or is otherwise required to be contained in a student's record under State or Federal law.

The Superintendent may require the Principal to conduct a harassment, intimidation, or bullying investigation of the incident if the Superintendent determines that the incident is within the scope of harassment, intimidation, or bullying and shall notify the Principal of this determination in writing. Should the Superintendent require the Principal to conduct a harassment, intimidation, or bullying investigation, the Principal will immediately initiate an investigation of harassment, intimidation, or bullying by referring the matter to the school anti-bullying specialist.

Additionally, any preliminary determination that finds the incident or complaint is a report outside the scope of N.J.S.A. 18A:37-14 may be appealed to the Board, pursuant to the Board policies and procedures governing student grievances, and thereafter to the Commissioner (N.J.A.C. 6A:16-7.7(a)ix(1) and (a)ix(1)(A)). Should the preliminary determination not to conduct an investigation of harassment, intimidation, or bullying be overturned, the Principal will immediately initiate an investigation of harassment, intimidation, or bullying by referring the matter to the school anti-bullying specialist.



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The Board requires a thorough and complete investigation to be conducted for each reported incident or complaint, assuming all facts presented are true, that is determined to be a report within the scope of N.J.S.A. 18A:37-14. The investigation shall be initiated by the Principal or designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school anti-bullying specialist appointed by the Principal. The Principal may appoint additional personnel who are not school anti-bullying specialists to assist the school anti-bullying specialist in the investigation. Investigations of complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The anti-bullying specialist may not participate in an investigation regarding their supervisor or staff at a higher administrative level.

~~The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.~~

~~The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.~~

~~A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.~~

~~The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]~~



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~~The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.~~

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action, including seeking further information, as necessary.

The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of



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the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing before the Board concerning the written information about a harassment, intimidation, or bullying investigation, pursuant to N.J.S.A. 18A:37-15(b)(6)(d), must shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. Prior to the hearing, the Superintendent shall confidentially share a redacted copy of the HIB 338 Form that removes all student identification information with the Board. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school's Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).

At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board's of Education's decision.

A school administrator who receives a report of harassment, intimidation, or bullying and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.



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The Board also requires the thorough investigation of complaints or reports of harassment, intimidation, or bullying, occurring on district school buses, at district school-sponsored functions, and off school grounds involving a student who attends an approved private school for students with disabilities. The investigation will be conducted by the Board's anti-bullying specialist in consultation with the approved private school for students with disabilities.

~~A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).~~

H. ~~Responding Range of Responses to an Incident of~~ Harassment, Intimidation, or Bullying

The Board of Education authorizes the Principal of each school to define the range of ways in which school staff will respond once an incident of harassment, intimidation, or bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, or bullying, according to the parameters described below and in this Policy. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring that the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district levels or by law enforcement officials. Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions.

In considering whether a response beyond the individual is appropriate, school officials shall consider the nature and circumstances of the act; the degree of harm; the nature and severity of the behavior; past incidences or past or continuing patterns of behavior; and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation, or bullying prevention program models, to training for certificated and non-certificated staff, to



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participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

This Policy and the Code of Student Conduct shall apply to instances when a school employee is made aware of alleged harassment, intimidation, or bullying occurring off school grounds.

~~The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.~~

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include ~~consistent and appropriate~~ positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report or other legal action) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation or bullying, role plays ~~(when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying)~~, research projects, observing and discussing



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audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.

3. School responses can include theme days, learning station programs, “acts of kindness” programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, “natural helper” or peer leadership programs, “upstander” programs, parent programs, the dissemination of information to students and parents parent programs, and information disseminated to students and parents, such as fact sheets or newsletters explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can include community involvement in policy review and development; professional development programs; adoption of curricular and school-wide programs, coordination comprise of adoption of school wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations); and disseminating information on the core ethical values adopted by the Board’s Code of Student Conduct, per N.J.A.C. 6A:16-7.1(a)2 launching harassment, intimidation, and bullying prevention campaigns.

In providing support for victims of harassment, intimidation, or bullying, the district should identify a range of strategies and resources, which may include, but is not limited to, the following actions for individual victims:

- Counseling;
- Teacher Aides;
- Hallway and playground monitors;
- Schedule changes;
- Before and after school supervision;
- School transportation supervision;
- School transfers; and
- Therapy.

I. Reprisal or Retaliation ~~Prohibited~~



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The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or ~~one with reliable information~~, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. ~~All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.~~

~~Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.~~

~~Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~

~~Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.~~

J. **False Accusations of Harassment, Intimidation, or Bullying** ~~Consequences and Appropriate Remedial Action for False Accusation~~

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ may **could** range from positive behavioral interventions up to and including suspension or



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expulsion, as permitted under N.J.S.A. 18A:37-1 ~~et seq.~~, Discipline of **Pupils** ~~Students~~ and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.45, Expulsions ~~and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.~~

2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ could entail discipline in accordance with district policies, procedures, and agreements; **and** ~~which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer ~~found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation~~ could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. ~~Remedial measures may include, but not be limited to: in or out of school counseling, professional development programs, and work environment modifications.~~

K. **Additional Policy Requirements**

The Board of Education requires the Superintendent to annually disseminate this Policy to all school employees, contracted service providers who have contact with students, school volunteers, students and parents who have children enrolled in a school in the school district, along with a statement explaining that this Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14, that occur on school property, at school-sponsored functions or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall post a link to this Policy that is prominently displayed on the home page of the school district's website. The Superintendent shall



HARASSMENT, INTIMIDATION, AND BULLYING (M)

ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent shall post the name, school phone number, school address and school email address of the district anti-bullying coordinator on the home page of the school district's website. Additionally, the Superintendent shall post the contact information for the School Climate State Coordinator on the school district home page alongside this Policy.

Each Principal or designee shall post the name, school phone number, school address, and school email address of both the school anti-bullying specialist and the district anti-bullying coordinator on the home page of each school's website.

The Superintendent shall post the New Jersey Department of Education's Guidance for Parents on the Anti-Bullying Bill of Rights Act on the district homepage and on the homepage for each school in the district with a website.

The Superintendent and the Principals shall provide training on the school district's harassment, intimidation, or bullying policies to school employees contracted service providers and volunteers who have significant contact with students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff, contracted service providers and school volunteers who have significant contact with students.

The Superintendent shall develop and implement a process for annually discussing the school district policy on harassment, intimidation, or bullying with students. The Superintendent and the Principal(s) shall annually conduct a re-evaluation, reassessment, and review of this Policy and any report(s) and/or finding(s) of the school safety/school climate team, with input from the school anti-bullying specialists, and recommend revisions and additions to this Policy as well as to harassment, intimidation, or bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

- L. Harassment, Intimidation, and Bullying Policy Publication and Dissemination



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~~This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.~~

~~The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.~~

~~The Superintendent or designee shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.~~

~~-~~

~~The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.~~

~~The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.~~

L. Harassment, Intimidation, and Bullying Training and Prevention Programs

~~The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with~~



HARASSMENT, INTIMIDATION, AND BULLYING (M)

~~students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.~~

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

~~The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.~~

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the New Jersey Student Learning Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be



HARASSMENT, INTIMIDATION, AND BULLYING (M)

designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 ~~et seq.~~

M. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

~~M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment and Review~~

~~The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.~~

~~The Superintendent Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.e., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.~~

~~N. Reports to Board of Education and New Jersey Department of Education~~

~~The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.~~

NO. School and District Grading Requirements



HARASSMENT, INTIMIDATION, AND BULLYING (M)

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

OP. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Some acts of harassment, intimidation, and bullying may be bias-related acts and school officials must report to law enforcement officials any bias related acts, in accordance with N.J.A.C. 6A:16-6.3(e), and pursuant to the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

PQ. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

QR. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.



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~~S. Approved Private Schools for Students with Disabilities (APSSD)~~

~~In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.~~

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37

N.J.A.C. 6A:16-7.1 et seq.; **through 6A:16-7.9**

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – ~~April 2011~~
August 2022 – New Jersey Department of Education

~~Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011~~

Adopted: 14 October 2013

Revised: 27 January 2014

Revised: 22 May 2017

Revised: 27 August 2018

Revised: 13 June 2022

Revised: **TBD**



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Students
5701/Page 1 of 2
ACADEMIC INTEGRITY

5701 ACADEMIC INTEGRITY

The highest standards of honesty and integrity are expected from students in all academic and non-academic pursuits must apply to a student's actions at Roxbury High School. Any act of dishonesty reflects upon a student and negatively affects the entire school community.

Among the most serious academic offenses is the submission of work that is not one's own are (copying and/or plagiarism). Both are forms of cheating. In copying, a student is taking the work of another, either including, but not limited to, on homework, an assessment, or writing task or on a test, and claims claiming it as their his/her own. The term plagiarism usually refers to a higher level of copying in which a person, often in preparing a research paper, copies from sources without indicating what sources were used. In effect, by not naming the source, the students are is claiming the work is theirs his/hers. The term also applies if a students eopies copy a research paper of another and claims that they are he/she is the author. Whether the student is the person who gives or receives the information, they are he/she is guilty of a dishonest act.

In order to ensure that students not only understand that these choices are a hinderance to the learning process they also negatively impact a teacher's ability to support the academic growth and development of the students; teachers will provide age-appropriate instruction and support relative to the process of conducting research, synthesizing information, and providing appropriate credit to deserving sources.

Students who engage in the decision to cheat or plagiarize will be held accountable, not only for their actions, but also the appropriate completion of the intended learning task. This may include an alternative task/assignment as well as diminished credit. In the event that a student is caught engaging in such choices, the teacher will contact the parent along with the student to discuss the actions taken as well as a plan for restoration of learning outcomes. Additionally, the teacher shall request and be furnished with evidence of the learning process that the student undertook.

Moreover, it is the anticipation of the Board that students will be instructed and supported with strategies to conduct research, evaluate learning experiences and prepare original work that stands to be a demonstration of one's authentic thinking, learning, and ability as outlined in our Portrait of a Graduate.

All instances of cheating are dealt with severely at Roxbury High School. Any work (homework, test, examination, or paper), which was completed by dishonest means will receive a grade of "O". Teachers will notify counselors who will, in turn, notify parents and a record of this offense will be placed in the student file and retained throughout the



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~~school year. Beyond all of these steps is the fact that the student has been untrue to him/herself and has damaged one of his/her most precious possessions: his/her character.~~

Adopted: 14 October 2013

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ROXBURY TOWNSHIP BOARD OF EDUCATION

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STUDENT ENROLLMENTS (M)

8140 STUDENT ENROLLMENTS (M)

M

The Board of Education recognizes that efficient district operations require an accurate and up to date accounting of the number of students resident in this district and enrolled in district classes and programs.

Student attendance shall be recorded in the school register during school hours on each day ~~the school is in session~~ pursuant to N.J.A.C. 6A:32-8.3. A staff member designated by the Superintendent shall keep in the school register, attendance of all students, and shall maintain the attendance records in accordance with N.J.A.C. 6A:32-8 and N.J.A.C. 6A:32-8.1(c). ~~Separate registers shall be kept for students attending preschool, Kindergarten, grades one through five, grades six through eight, grades nine through twelve, each preschool class for the disabled, each class for the disabled, shared time classes for regular students, shared time classes for students with disabilities, full time bilingual education programs and vocational day programs, summer schools operated by the district, and any other programs as required by the New Jersey Department of Education and N.J.A.C. 6A:32-8.1(d).~~

In accordance with N.J.A.C. 6A:32-8.1(e), a student who has been placed on home instruction shall have ~~their~~ ~~his or her~~ attendance status recorded on the regular register ~~attendance pages~~ for the program in which the student is enrolled. ~~The student shall be marked absent for~~ ~~For~~ the period beginning the first day the student is unable to attend school and ending the day before the first instructional day at the student's place of confinement, ~~the student shall be marked absent.~~ Absences shall not ~~No absences will~~ be recorded for the student while on home instruction, ~~provided~~ ~~providing~~ the hours of instruction are no less than required by N.J.A.C. 6A:14-4.8 and 4.9 and N.J.A.C. 6A:16-10.1 and 10.2. The number of possible days of ~~in membership~~ enrollment for a student on home instruction shall be the same as for other students in the program in which the student is enrolled.

Such records shall be made and maintained as will enable the Board to plan program and facilities development, to make appropriate allocation of district resources, and receive the district's maximum amount of State and Federal aid.

The Superintendent or designee shall annually and in accordance with the timelines established by the Commissioner, file a report with the Commissioner stating the school district's enrollment.



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N.J.S.A. 18A:25-4

N.J.A.C. 6A:14-4.8; 6A:14-4.9; 6A:16-10.1; 6A:16-10.2; 6A:32-8.1; 6A:32-8.2;
6A:32-8.3

Adopted: 14 October 2013

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ROXBURY TOWNSHIP BOARD OF EDUCATION

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ENROLLMENT ACCOUNTING (M)

R 8140 ENROLLMENT ACCOUNTING (M)

M

A. School Enrollment

1. The **school** enrollment in a **program of instruction** class, a school, or the district shall be the total number of original **student** entries **in the school register** plus the number of re-entries, less the number of transfers, withdrawals or dropouts in any such unit during a school year. The total number of original entries and re-entries, less the number of transfers, withdrawals or dropouts, in all **the programs of instruction** classes and schools of the district shall constitute the school enrollment for the ~~school~~ district during any school year.
2. **A** ~~No~~ student attending a school operated by **the Board of Education** ~~this district~~ shall **not** be **concurrently** enrolled in more than one school register in **any the school** district during a school year **with the exception of shared-time students**. ~~All students shall be enrolled as of the first day of attendance for that year.~~
3. **A** ~~No~~ student shall **not** be enrolled in a school register until the student has reached **over the age of five years in accordance with N.J.S.A. 18A:38-1 – Attendance at School Free of Charge**. **The district may enroll students under the following legal school ages:**
 - a. Kindergarten – **older more than four years and younger less than six years; in accordance with Policy 5112.**
 - b. **State-funded preschool program – at least three years of age and younger than five years; and Day school – more than five years; or**
 - c. Preschool **students with disabilities disabled – at least more than three years of age and younger less than five years.**
4. Within ten **school** days of the start of the school year, the district shall determine **whether a student who attended the previous year but not the current school year** ~~any re-entering student who has not~~



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ROXBURY TOWNSHIP BOARD OF EDUCATION

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ENROLLMENT ACCOUNTING (M)

~~attended school that year~~ has an excused absence or has transferred, withdrawn, or dropped out of the school district.

5. Any student enrolled in ~~the a school register in a school~~ district who moves to another school district in the same school year shall be ~~enrolled in the school~~ **included** ~~one~~ register in the new school district upon ~~entering school in that school district.~~ **enrollment**

6. The average daily enrollment in the district for a school year shall be the sum of the ~~total~~ **total** days ~~present and absent~~ **in membership** of all enrolled students when schools were in session during the year, divided by the number of days ~~schools were actually~~ in session. The average daily enrollment for the ~~classes or schools of the district having varying lengths of terms~~ **programs of instruction** shall be the sum of the average daily enrollments obtained for the individual ~~classes or schools.~~ **programs of instruction**

a. **“Days in membership” means the number of school days in session in which a student is enrolled. A student’s membership begins on the first possible day of attendance following enrollment during the school year, notwithstanding the actual day the student was recorded as present for the first time.**

~~7. The average daily attendance in the district for a school year shall be the sum of the days present of all enrolled students when schools were in session during the year, divided by the number of days schools were actually in session. The average daily attendance for the classes or schools of the district having varying lengths of terms shall be the sum of the average daily attendance obtained for the individual classes or schools.~~

B. Application for State School Aid

Pursuant to the requirements of N.J.S.A. 18A:7F-33, the district shall file with the Commissioner of Education an Application for State School Aid in accordance with the following procedures:

1. Counting Procedure



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ENROLLMENT ACCOUNTING (M)

- a. Each employee responsible for the maintenance and safe keeping of a school register (and whose name appears on the cover of the register) shall conduct a count of the students entered in the register on the last school day prior to October 16.
 - b. The count shall include all students **as required to be reported in accordance with the provisions of N.J.S.A. 18A:7F-33** ~~who have attended school since the beginning of the school year, by original entry or reentry, and shall exclude all students who have been removed from the register by transfer or dropout.~~
 - c. The count shall be recorded on a form, and the form shall be submitted to the **School Business Administrator/Board Secretary or designee** ~~Superintendent~~ no later than October 16.
2. Data Collection
- a. The **Superintendent or designee** ~~School Business Administrator/Board Secretary~~ shall assign responsibility for the preparation of worksheets to document the compilation of register data.
 - b. Completed worksheets shall be submitted to the School Business Administrator/Board Secretary **or designee** who shall compare the data submitted on the worksheets to the register count submitted in accordance with B.1.a.
 - c. The School Business Administrator/Board Secretary **or designee** shall reconcile all inconsistencies between worksheet data and register counts and submit final enrollment counts to the **Superintendent of Schools** as required.
3. Application Submission
- The School Business Administrator/Board Secretary **or designee, with approval of the Superintendent,** shall file with the



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ROXBURY TOWNSHIP
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ENROLLMENT ACCOUNTING (M)

~~Commissioner the report required by N.J.S.A. 18A:7F-33 shall complete the Application for State School Aid and submit the application to the Superintendent for approval.~~

Issued: 14 October 2013

Revised: TBD



POLICY

ROXBURY TOWNSHIP BOARD OF EDUCATION

Operations
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STUDENT RECORDS (M)

8330 STUDENT RECORDS (M)

M

The Board of Education ("The Board") believes that information about individual students must be compiled and maintained in the interest of the student's educational welfare and advancement. The Board will strive to balance the student's right to privacy against the district's need to collect, retain, and use information about individual students and groups of students. The Board authorizes the establishment and maintenance of student files that include only those records mandated by law, rules of the State Board of Education, authorized administrative directive, and those records permitted by this Board.

The Superintendent shall prepare, present to the Board for approval, and distribute regulations that implement this Policy and conform to applicable State and Federal law and rules of the State Board of Education.

General Considerations

The Board shall compile and maintain student records and regulate access, in accordance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99, disclosure, or communication of information contained in ~~student educational~~ records in a manner that assures the security of ~~the such~~ records in accordance with the provisions of N.J.A.C. 6A:32-7.4 et seq. Student records shall contain only ~~such~~ information ~~that~~ as is relevant to the education of the student and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record. The ~~school~~-district shall provide annual, written notification to parents, adult students, and emancipated minors of their rights in regard to student records and student participation in educational, occupational, and military recruitment programs. Copies of the applicable State and Federal laws and ~~Board local~~ policies shall be made available upon request. The ~~school~~ district shall make every effort to notify parents and adult students in their dominant language.

~~Nonadult~~ ~~A nonadult~~ students may assert rights of access only through ~~their~~ ~~his or her~~ parent(s). However, nothing in N.J.A.C. 6A:32-7 shall be construed to prohibit certified school personnel from disclosing at their discretion student records to non-adult students or to appropriate persons in connection with an emergency, if ~~the information contained in the record~~ ~~such knowledge~~ is necessary to protect the health or safety of the student or other persons.



No liability shall be attached to any member, officer, or employee of the Board of Education permitting access or furnishing student records in accordance with N.J.A.C. 6A:32-7.1 et seq.

Student Information Directory

A student information directory is maintained by the Board which includes information relating to a student as defined in N.J.A.C. 6A:32-2.1. This information includes: name; grade level; date and place of birth; dates of school attendance; major field of study; participation in officially recognized activities; weight and height relating to athletic team membership; degrees; awards; the most recent educational agency attended by the student; and other similar information. The student information directory shall be used only by authorized school district personnel and for designated official use by judicial, law enforcement, and medical personnel and not for general public consumption.

In the event the ~~school~~ district publishes a student information directory, the Superintendent or designee will provide a parent or adult student a ten-day period to submit to the Superintendent a written statement prohibiting the **inclusion of school district from including** any or all types of information about the student in any student information directory before allowing access to **the such directory and school facilities** to educational, occupational, and military recruiters pursuant to N.J.S.A. 18A:36-19.1 and 20 U.S.C. §8528 - Armed Forces Recruiter Access to Students and Student Recruiting Information of the **Every Student Succeeds Act of 2015** ~~Elementary and Secondary Act (ESEA) of 1965~~. In accordance with N.J.S.A. 18A:36-19.1, military recruiters will be provided the same access to a student information directory that is provided to educational and occupational recruiters.

School Contact Directory for Official Use

A school contact directory for official use is a compilation by the ~~school~~ district that includes the following information for each student: name; address; telephone number; date of birth and school enrollment. The district shall compile and maintain—a school contact directory for official use **in accordance with N.J.A.C. 6A:32-7.2**, that is separate and distinct from the student information directory. The student contact directory may be provided for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question. To exclude any information from the school contact directory for official use the parent, adult student, or emancipated minor shall notify the Superintendent or designee in writing



Mandated and Permitted Student Records

Mandated student records are those records ~~school~~ districts have been directed to compile by State statute, regulations, or authorized administrative directive in accordance with N.J.A.C. 6A:32-7.3.

Permitted student records are those student records not mandated pursuant to N.J.A.C. 6A:32-7.3, but authorized by the Board to promote the student's educational welfare. The Board shall authorize the permitted records to be collected by adopting Policy and Regulation 8330, which will list such permitted records.

Maintenance and Security of Student Records

The Superintendent or designee shall be responsible for the security of student records maintained in the ~~school~~ district **in accordance with the provisions of N.J.A.C. 6A:32-7.4.** ~~This~~ Policy and Regulation 8330 assure that access to **student** ~~such~~ records is limited to authorized persons.

Records for each individual student may be stored electronically or in paper format. When student records are stored electronically, proper security and back-up procedures shall be administered.

Student health records, whether stored on paper or electronically, shall be maintained **in accordance with N.J.A.C. 6A:32-7.1(l)** ~~separately from other student records, until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.~~ Records shall be accessible during the hours in which the school program is in operation.

Any district ~~internet~~ website shall not disclose any personally identifiable information about a student ~~without receiving prior written consent from the student's parent,~~ in accordance with the provisions of N.J.S.A. 18A:36-35 **and N.J.A.C. 6A:32-2.1.** ~~Personally identifiable information means student names; student photos; student addresses; student e-mail addresses; student phone numbers; and locations and times of class trips.~~

Access to Student Records

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records. Access to student records shall be provided to persons authorized such access under



N.J.A.C. 6A:32-7.1 et seq. within ten days of a request, but prior to any review or hearing conducted in accordance with N.J.A.C. 6A.

The district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth at N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.

The district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations in accordance with N.J.A.C. 6A:32-7.5(c).

~~The district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent the parents or adult students from exercising their rights under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.~~

Access to and disclosure of a student's health record shall meet the requirements of the FERPA Family Education Rights and Privacy Act, 34 C.F.R. Part 99 (FERPA).

Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records.

Nothing in N.J.A.C. 6A:32-7.1 et seq. or in this Policy and Regulation 8330 shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons.

In complying with N.J.A.C. 6A:32-7 – Student Records, the district individuals shall adhere to requirements pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act (OPRA) and FERPA 34 CFR Part 99, the Family Educational Rights and Privacy Act (FERPA).

Conditions for Access to Student Records



All authorized organizations, agencies, and persons defined in N.J.A.C. 6A:32-7.4 et seq. shall have access to ~~the records of~~ a student **record** subject to conditions outlined in N.J.A.C. 6A:32-7.6(a).

Rights of Appeal for Parents and Adult Students

Student records are subject to challenge by parents and adult students on the grounds of inaccuracy, irrelevancy, **impermissible** ~~impermissive~~ disclosure, inclusion of improper information or denial of access to organizations, agencies, and persons in accordance with N.J.A.C. 6A:32-7.7(a).

To request a change in the **student** record or to request a stay of disclosure pending final determination of the challenged procedure, the parent or adult student shall follow the procedures pursuant to N.J.A.C. 6A:32-7.7(b).

Appeals relating to student records for students with disabilities shall be processed in accordance with the requirements of N.J.A.C. 6A:32-7.7(c).

Regardless of the outcome of any appeal, a parent or adult student shall be permitted to place in the student record a statement commenting upon the information in the student record or setting forth any reasons for **contesting a portion of the student record, including the decision made in the appeal.** ~~disagreement with the decision made in the appeal. Such statements~~ **The parent's or adult student's statement** shall be maintained as part of the student record as long as the contested portion of the **student** record is maintained. If the contested portion of the record is disclosed to any party, the statement commenting upon the information shall also be disclosed to that party.

Retention and Disposal of Student Records

A student record is considered to be incomplete and not subject to the provisions of the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq., while the student is enrolled in the ~~school~~ district. The **Board** ~~school district~~ shall retain the student health record and the health history and immunization record according to the School District Records Retention Schedule, as determined by the New Jersey State Records Committee.

Student records of currently enrolled students, other than **the records** that described in N.J.A.C. 6A:32-7.8(f) may be disposed of after the information is no longer necessary to provide educational services to a student and in accordance with the provisions of N.J.A.C. 6A:32-7.8(c).



Upon graduation or permanent departure of a student from the ~~school~~ district, the parent or adult student shall be notified in writing that a copy of the entire student record will be provided to them upon request. Information in student records, other than that described in N.J.A.C. 6A:32-7.8(fe), may be disposed of, but only in accordance with the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq. Such disposition shall be in accordance with the provisions of N.J.A.C. 6A:32-7.8(c)2

No additions shall be made to the record after graduation or permanent departure without the prior written consent of the parent or adult student.

In accordance with N.J.A.C. 6A:32-7.8(fe), the ~~New Jersey public school~~ district of last enrollment, graduation, or permanent departure of the student from the ~~school~~ district shall keep for 100 years a mandated record of a student's name, date of birth, name of parents, gender, health history and immunization, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance.

N.J.S.A. 18A:36-19; 18A:36-19.1; 18A:40-4; 18A:40-19
N.J.A.C. 6A:32-7.1; 6A:32-7.2; 6A:32-7.3; 6A:32-7.4; 6A:32-7.5;
6A:32-7.6; 6A:32-7.7; 6A:32-7.8
20 U.S.C. §8528

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A. Definitions (N.J.A.C. 6A:32-2.1)

1. “Access” means the right to view, make notes, and/or reproduce a student record.
2. “Adult student” means a person who is at least eighteen years of age, ~~or is attending an institution of postsecondary education~~, or is an emancipated minor.
3. “Days in membership” means the number of school days in session in which a student is enrolled. A student’s membership begins on the first possible day of attendance following enrollment during the school year, notwithstanding the actual day the student was recorded as present for the first time.
4. “Health history” means the record of a person’s past health events obtained in writing, completed by the individual or the individual’s physician.
53. “Mandated student records” means student records that school districts compile pursuant to State statute, regulation, or authorized administrative directive.
64. “Parent” means the natural or adoptive parent, legal guardian, surrogate parent appointed pursuant ~~according~~ to N.J.A.C. 6A:14-2.2, or a person acting in place of a parent (such as a grandparent or stepparent with whom the student lives or a person legally responsible for the student’s welfare) Unless parental rights have been terminated by a court of appropriate jurisdiction, the parent retains all rights pursuant to ~~under~~ N.J.A.C. 6A:32. In addition, a resource family foster parent may act as a parent pursuant to ~~under~~ the provisions of N.J.A.C. 6A:32 if the parent’s authority to make educational decisions on the student’s behalf has been terminated by a court of appropriate jurisdiction.



75. “Permitted student records” means records that the Board of Education has authorized, by resolution adopted at a regular public meeting, to be collected to promote the educational welfare of students.
8. “Personally identifiable information” means, but is not limited to:
- a. The student's name;
 - b. The name of the student's parent(s) or other family members;
 - c. The address of the student or the student's family;
 - d. The email address of the student, the student's parent(s), or other family members;
 - e. The telephone number of the student, the student's parent(s), or other family members;
 - f. A personal identifier, such as the student's Social Security number, student number, or biometric record;
 - g. A photo of the student;
 - h. The location and times of class trips;
 - i. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name;
 - j. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community who does not have personal knowledge of the relevant circumstances to identify the student with reasonable certainty; or
 - k. Information requested by a person who the district, or private agency that provides educational services by means of public funds, reasonably believes knows the identity of the student to whom the student record relates.



Student Records

9. "Physical examination" means the assessment of an individual's health, in accordance with the requirements at N.J.A.C. 6A:16-2.2.
10. "School contact directory for official use" means a compilation by a district that includes the following information for each student: name, address, telephone number, date of birth, and school of enrollment. The directory may be provided for official use only to judicial, law enforcement, and medical personnel.
11. "Student discipline record" means information regarding all disciplinary actions taken against a student by a school district pursuant to N.J.S.A. 18A:36-25.1.b. and that is maintained in a student's record.
127. "Student information directory" means a publication of the Board of Education that includes information relating to a student. It shall be used only by authorized school district personnel and for designated official use by judicial, law enforcement, and medical personnel and not for general public consumption. The information shall be the student's: name; grade level; date and place of birth; dates of attendance; major field of study; participation in officially recognized activities; weight and height relating to athletic team membership; degrees; awards; the most recent educational agency attended by the student; and other similar information.
136. "Student record" means information related to an individual student gathered within or outside the school district and maintained within the school district regardless of the physical form in which it is maintained. Essential in this definition is the idea that any information that is maintained for the purpose of second-party review is considered a student record. Therefore, information recorded by certified school personnel solely as a memory aid and not for the use of a second party is excluded from this definition. In the absence of any "information related to an individual student," the document(s) no longer meets the definition of "student record."



B. General Considerations (N.J.A.C. 6A:32-7.1)

1. The Board of Education shall compile and maintain student records and regulate access in accordance with the Federal Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99, disclosure, or communication of information contained in student educational records in a manner that assures the security of the such records in accordance with the provisions of N.J.A.C. 6A:32-7.1 et seq.
2. Student records shall contain only such information that as is relevant to the education of the student and is objectively based on the personal observations or knowledge of the certified school personnel who originate(s) the record.
3. The school district shall provide annual, written notification to parents, adult students, and emancipated minors of their rights in regard to student records and student participation in educational, occupational, and military recruitment programs. Copies of the applicable State and Federal laws and Board local policies shall be made available upon request. The Board school district shall make every effort to notify parents and adult students in their dominant language.
4. Nonadult A non-adult students may assert rights of access only through their his or her parent(s). However, nothing in N.J.A.C. 6A:32-7 et seq. or in Policy 8330 or this Regulation 8330 shall be construed to prohibit certified school personnel from disclosing at their discretion student records to non-adult students or to appropriate persons in connection with an emergency, if the information contained in the record such knowledge is necessary to protect the health or safety of the student or other persons.
5. The parent or adult student shall have access to the student's their own records and have access to or be specifically informed about only the that portion of another student's record that contains information about the student his or her own child or himself or herself.



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6. All anecdotal information and assessment reports collected on a student shall be dated and signed by the individual who originated the data.
76. The Superintendent or designee shall require all ~~permitted~~ student records of currently enrolled students to be reviewed annually by certified school personnel to determine the education relevance of the ~~information material~~ information contained therein. The reviewer shall cause ~~information data~~ information no longer descriptive of the student or educational program to be deleted from the records except that prior notice shall be given for ~~classified~~ students with disabilities in accordance with N.J.A.C. 6A:14, Special Education. ~~The deleted~~ Such information shall be disposed of and not be recorded elsewhere. No record of any such deletion shall be made.
87. No liability shall be attached to any member, officer, or employee of the Board of Education permitting access or furnishing student records in accordance with N.J.A.C. 6A:32-7.1 ~~et seq.~~
98. When the parent's or adult student's dominant language is not English or the parent or adult student is deaf, the school district shall provide interpretation of the student records in the dominant language of the parents or adult student.
109. Student health records shall be maintained separately from other student records. Student health records also shall be maintained ~~and handled~~, according to the requirements of N.J.A.C. 6A:32-7.1 ~~et seq.~~, until such time as graduation or termination, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.

C. School Contact Directory for Official Use (N.J.A.C. 6A:32-7.2)

1. The Board of ~~Education~~ shall compile and maintain a school contact directory for official use that is separate and distinct from the student information directory.
2. School personnel shall provide information from the school contact directory for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question. Upon request from a court, other judicial



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agency, law enforcement agency, or medical service provider currently providing services to the student in question, school personnel shall promptly verify the enrollment of a student and provide the requester with all information about the student that is contained in the school contact directory for official use.

a. ~~School personnel shall provide information from the school contact directory for official use only to judicial and law enforcement personnel, and to medical personnel currently providing services to the student in question.~~

b. ~~Upon request from a court, other judicial agency, law enforcement agency, or medical service provider currently providing services to the student in question, school personnel shall promptly verify the enrollment of a student and provide the requester with all information about that student that is contained in the school contact directory for official use.~~

32. **A** ~~To exclude any information from the school contact directory for official use, the parent, adult student, or emancipated minor shall notify, in writing, the Superintendent or designee of their request to exclude any information from the school contact directory for official use in writing.~~

D. Mandated and Permitted Student Records (N.J.A.C. 6A:32-7.3)

1. Mandated student records shall include the following:

a. The student's name, address, telephone number, date of birth, name of parent(s), gender, standardized assessment results, grades, record of daily attendance, classes attended, grade level completed, year completed, and years of attendance;

b. ~~Record of daily attendance;~~

be. Descriptions of the student progress according to the Board's system of student performance data evaluation used in the school district;



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- cd. History and status of physical health compiled in accordance with State regulations, including immunizations and results of any physical examinations given by qualified school district employees and immunizations;
 - de. Records pursuant to rules and regulations regarding the education of students with disabilities; and
 - ef. All other records required by N.J.A.C. 6A
2. Permitted student records are those student records not mandated pursuant to N.J.A.C. 6A:32-7.3, but authorized by the Board to promote the student's educational welfare and include the following as authorized by this Board upon adoption of Policy 8330 and this Regulation 8330. These records may include, but are not limited to:
- a. Personally authenticated observations, assessments, ratings, and anecdotal reports recorded by teaching staff members in the performance of their professional responsibilities and intended for review by another person, provided the record is dated and signed by the originator. Information recorded solely as a memory aid for the originator becomes a student's record when it is reviewed by any other person, including a substitute;
 - b. Information, scores, and results obtained from standardized tests or by approved tests conducted by professional personnel;
 - c. Educationally relevant information provided by the parent, or adult student, ~~or emancipated minor regarding the student's achievements or school activities;~~
 - d. Any correspondence with the student and/or the student's parents;
 - e. Driver education certificate;
 - f. Emergency notification form;
 - g. New student registration form;



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- h. Withdrawal or transfer form;
- i. Change of schedule form;
- ~~j. Records of disciplinary infractions, penalties, and disciplinary hearings;~~
- jk. Records of the student's co-curricular and athletic activities and achievements;
- kl. Class rank;
- lm. Awards and honors;
- mn. Notations of additional records maintained in a separate file;
- no. The statement from a student's parent, adult student, or emancipated minor regarding a contested portion of the record;
- op. Entries indicating review of the file by an authorized person;

E. Maintenance and Security of Student Records (N.J.A.C. 6A:32-7.4)

1. The Superintendent or designee shall be responsible for the security of student records maintained in the ~~school~~ district and shall devise procedures/regulations for assuring that access to **student** ~~such~~ records is limited to authorized persons. Policy and Regulation 8330 assures that access to such records is limited to authorized persons.
2. **The Board may store all student records** ~~Records for each individual student may be stored~~ either electronically or in paper format. ~~When student records are stored electronically, proper security and backup procedures shall be administered.~~
 - a. **When student records are stored electronically, proper security and backup procedures shall be administered.**



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3. Student health records, whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7.1(l) ~~separately from other student records, until such time as graduation or termination whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.~~
4. Records shall be accessible during the hours in which the school program is in operation.
5. Mandated student records required as part of programs established through State-administered entitlement or discretionary funds from the U.S. Department of Education shall be maintained for a period of five years after a student's graduation, or termination from the school district, or to age twenty-three, whichever is longer, ~~and~~ The mandated student records shall be disposed of in accordance with N.J.S.A. 47:3-15 et seq.
6. Any district or school website shall not disclose any personally identifiable information about a student, in accordance with N.J.S.A. 18A:36-35.

F. Access to Student Records (N.J.A.C. 6A:32-7.5)

1. Only authorized organizations, agencies, or persons as defined in N.J.A.C. 6A:32-7.5 shall have access to student records, including student health records. Access to student records shall be provided to persons authorized such access under N.J.A.C. 6A:32-7.1(g) ~~et seq.~~ within ten days of a request, but prior to any review or hearing conducted in accordance with N.J.A.C. 6A.
- ~~2. The school district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations or stated in N.J.A.C. 6A:32-7.5(e) and section G. below.~~
23. The school district may charge a reasonable fee for reproduction of student records, not to exceed the schedule of costs set forth in N.J.S.A. 47:1A-5, provided that the cost does not effectively prevent the parents or adult students from exercising their rights



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under N.J.A.C. 6A:32-7 or other Federal and State rules and regulations regarding students with disabilities, including N.J.A.C. 6A:14.

3. The district shall control access to, disclosure of, and communication regarding information contained in student health records to assure access only to people permitted by Federal and State statute and regulations or as stated in N.J.A.C. 6A:32-7.5(e) and F.5. below.
4. Access to and disclosure of a student's health record shall meet the requirements of ~~the Family Education Rights and Privacy Act~~, FERPA, 20 U.S.C. §1232g, and 34 CFR ~~C.F.R.~~ Part 99 (FERPA).
5. Organizations, agencies, and persons authorized to access student records shall include only the following:
 - a. The student who has written permission of a parent and the parent of a student under the age of eighteen, regardless of whether the child resides with the parent, except pursuant to N.J.S.A. 9:2-4;
 - (1) The place of residence shall not be disclosed; and
 - (2) Access shall not be provided if denied by a court;
 - b. Students at least sixteen years of age who are terminating their education in the district because they will graduate secondary school at the end of the term or no longer plan to continue their education;
 - c. An adult student and/or a parent who has the written permission of an adult student, except that the parent shall have access without the adult student's consent, as long as the adult student is financially dependent on the parent and enrolled in the public school system, or if the adult student has been declared legally incompetent by a court of appropriate jurisdiction. The parent of a financially dependent adult student may not disclose information



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contained in the adult student's record to a second or third party without the adult student's consent;

- d. Certified school district personnel who are assigned educational responsibility for the student shall have access to the general student record but not to the student health record except under conditions permitted in N.J.A.C. 6A:16-2.4;
- e. Certified educational personnel who have assigned educational responsibility for the student and who are employed by agencies listed below shall have access to the general student record, but not to the student health record, except under conditions permitted at N.J.A.C. 6A:16-2.4:
 - (1) An approved private school for students with disabilities;
 - (2) A State facility;
 - (3) Accredited nonpublic schools in which students with disabilities have been placed pursuant to N.J.S.A. 18A:46-14; or
 - (4) Clinics and agencies approved by the New Jersey Department of Education;
- f. To fulfill its legal responsibility, the Board shall have access through the Superintendent or designee to information contained in the student's record. Information shall be discussed in executive session, unless otherwise requested by the parent or adult student;
- g. Secretarial and clerical personnel under the direct supervision of certified school personnel shall be permitted access to portions of the record to the extent necessary for the entry and recording of data and the conducting of routine clerical tasks. Access shall be limited only to student files in which such staff are directed to enter or



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record information, and shall cease when the specific assigned task is completed;

h. Accrediting organizations to carry out their accrediting functions;

i. The Commissioner of Education and New Jersey Department of Education staff members who are assigned responsibility that necessitates the review of such records;

j. Officials of other Boards of Education within the State or other educational agencies or institutions where the student is placed, registered, or seeks to enroll, subject to the following conditions:

(1) Original mandated student records that schools have been directed to compile by New Jersey statute, regulation, or authorized administrative directive shall be forwarded to the receiving district, agency, or institution with written notification to the parent or adult student;

(2) Original mandated student records that the Board has required shall be forwarded to the receiving district, agency, or institution only with the written consent of the parent or adult student, except where a formal sending-receiving relationship exists between the districts;

(3) All records to be forwarded, including disciplinary records as specified at N.J.S.A. 18A:36-19a., shall be sent to the Superintendent of the school district to which the student has transferred, or the Superintendent's designee, within ten school days after the transfer has been verified by the requesting district;

(4) The Superintendent or designee shall request, in writing, all student records from the school district of last attendance within two weeks from the date that the student enrolls in the new school district;



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- (5) Upon request, the Superintendent or designee of the school district of last attendance shall provide a parent(s) or an adult student with a copy of the records disclosed to other educational agencies or institutions; and
- (6) Proper identification, such as a certified copy of the student's birth certificate or other proof of the student's identity pursuant to N.J.S.A. 18A:36-25.1, shall be requested at the time of enrollment in a new school district;
- k. Officials of the United States Department of Education assigned responsibilities that necessitate review of such records;
- l. Officers and employees of a State agency responsible for protective and investigative services for students pursuant to N.J.S.A. 9:6-8.40. Whenever appropriate, the Board shall ask the State agency for its cooperation in sharing the findings of an investigation;
- m. Agency caseworkers or other representatives of a State or local child welfare agency who have the right to access a student's case plan when the agency or organization is legally responsible, in accordance with State law, for the care and protection of the student, consistent with 20 U.S.C. §1232g(b)(1)(L);
- n. Organizations, agencies, and persons from outside the school if they have the written consent of the parent or adult student. Organizations, agencies, and persons shall not transfer student record information to a third party without the written consent of the parent or adult student;
- o. Organizations, agencies, and individuals outside the school, other than those specified in N.J.A.C. 6A:32-7.5, upon the presentation of a court order; and



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p. Bona fide researchers who explain to the Superintendent the nature of the research project and the relevance of the records sought. Prior to the release of records to a researcher, the Superintendent or designee, shall receive from the researcher written assurance that the records will be used under strict conditions of anonymity and confidentiality.

6. Nothing in N.J.A.C. 6A:32-7, Policy 8330, and this Regulation shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons.

7. In complying with N.J.A.C. 6A:32-7, Policy 8330, and this Regulation, the Board shall adhere to the requirements pursuant to the Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., and FERPA, 20 U.S.C. §1232g; 34 CFR Part 99.

a. When responding to OPRA requests from any party, including parties other than those listed in N.J.A.C. 6A:32-7.5(e) and F.5. above, the Board may release, without consent, records removed of all personally identifiable information, as such documents do not meet the definition of a student record. Before making any release, the Board shall have made a reasonable decision that a student's identity cannot be determined whether through single or multiple releases, or when added to other reasonably available information.

~~G. Authorized Organizations, Agencies, and Persons with Access to Student Records (N.J.A.C. 6A:7.5(e))~~

~~Access shall include only the following:~~

~~1. A student who has the written permission of a parent and the parent of a student under the age of eighteen whether the child resides with the parent except per N.J.S.A. 9:2-4:~~

~~a. The place of residence shall not be disclosed; and~~



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- b. — Access shall not be provided if denied by a court.
2. — ~~Students at least sixteen years of age who are terminating their education in the school district because they will graduate secondary school at the end of the term or no longer plan to continue their education;~~
3. — ~~An adult student and parent who has the written permission of an adult student, except that the parent shall have access without consent of the student as long as the student is financially dependent on the parent and enrolled in the public school system or if the student has been declared legally incompetent by a court of appropriate jurisdiction. The parent of the financially dependent adult student may not disclose information contained in the adult student's record to a second or third party without the consent of the adult student;~~
4. — ~~Certified school district personnel who are assigned educational responsibility for the student shall have access to the general student record, but not to the student health record except under conditions permitted in N.J.A.C. 6A:16-2.4;~~
5. — ~~Certified educational personnel who have assigned educational responsibility for the student and who are employed by agencies listed below shall have access to the general student record, but not to the student health record except under conditions permitted in N.J.A.C. 6A:16-2.4:~~
- a. — ~~An approved private school for the disabled;~~
- b. — ~~A State facility;~~
- c. — ~~Accredited nonpublic schools in which students with educational disabilities have been placed according to N.J.S.A. 18A:46-14; or~~
- d. — ~~Clinics and agencies approved by the Department of Education.~~
6. — ~~To fulfill its legal responsibility, the Board of Education shall have access through the Superintendent or designee to information~~



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~~contained in a student's record. Information shall be discussed in executive session unless otherwise requested by the parent or adult student;~~

- ~~7. Secretarial and clerical personnel under the direct supervision of certified school personnel shall be permitted access to portions of the record to the extent necessary for the entry and recording of data and the conducting of routine clerical tasks. Access shall be limited only to student files in which such staff are directed to enter or record information, and shall cease when the specific assigned task is completed;~~
- ~~8. Accrediting organizations in order to carry out their accrediting functions;~~
- ~~9. The Commissioner of Education and New Jersey Department of Education staff members who are assigned responsibility that necessitates the review of such records;~~
- ~~10. Officials of other district Boards of Education within the State of New Jersey or other educational agencies or institutions where the student is placed, registered, or seeks to enroll subject to the following conditions:
 - ~~a. Original mandated student records that schools have been directed to compile by New Jersey statute, regulation, or authorized administrative directive shall be forwarded to the receiving school district with written notification to the parent or adult student;~~
 - ~~b. Original mandated student records that a Board of Education has required shall be forwarded to the receiving school district only with the written consent of the parent or adult student, except where a formal sending receiving relationship exists between the school districts;~~
 - ~~c. All records to be forwarded, including disciplinary records as specified in N.J.S.A. 18A:36-19(a), shall be sent to the Superintendent or designee of the school district to which the student has transferred within ten school days after the transfer has been verified by the requesting school district;~~~~



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- d. ~~The Superintendent or designee shall request in writing all student records from the school district of last attendance within two weeks from the date that the student enrolls in the new school district;~~
 - e. ~~Upon request, the Superintendent or designee of the school district of last attendance shall provide a parent(s) or an adult student with a copy of the records disclosed to other educational agencies or institutions; and~~
 - f. ~~Proper identification, such as a certified copy of the student's birth certificate or other proof of the child's identity pursuant to N.J.S.A. 18A:36-25.1, shall be requested at the time of enrollment in a new school district.~~
- 11. ~~Officials of the United States Department of Education assigned responsibilities that necessitate review of such records;~~
 - 12. ~~Officers and employees of a State agency responsible for protective and investigative services for students referred to that agency, pursuant to N.J.S.A. 9:6-8.40. Wherever appropriate, the Board of Education shall ask the State agency for its cooperation in sharing the findings of an investigation;~~
 - 13. ~~Agency caseworkers or other representatives of a State or local child welfare agency who have the right to access a student's case plan when the agency or organization is legally responsible, in accordance with State law, for the care and protection of the student, consistent with 20 U.S.C. § 1232g(b)(1)(L);~~
 - 14. ~~Organizations, agencies, and persons from outside the school if they have the written consent of the parent or adult student. Organizations, agencies, and persons shall not transfer student record information to a third party without the written consent of the parent or adult student;~~
 - 15. ~~Organizations, agencies, and individuals outside the school, other than those specified in N.J.A.C. 6A:32-7.5, upon the presentation of a court order;~~



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16. ~~Bona fide researchers who explain to the Superintendent the nature of the research project and the relevance of the records sought. Researchers shall also satisfy the Superintendent or designee that the records will be used under strict conditions of anonymity and confidentiality. Such assurance shall be received in writing by the Superintendent prior to the release of information to the researcher;~~
17. ~~Nothing in N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330 shall be construed to prohibit school personnel from disclosing information contained in the student health record to students or adults in connection with an emergency, if such knowledge is necessary to protect the immediate health or safety of the student or other persons; and~~
18. ~~In complying with N.J.A.C. 6A:32-7.1 et seq., individuals shall adhere to requirements pursuant to N.J.S.A. 47:1A-1 et seq. the Open Public Records Act (OPRA) and 20 U.S.C. § 1232g, 34 CFR Part 99 the Family Educational Rights and Privacy Act (FERPA).~~

GH. Conditions for Access to Student Records (N.J.A.C. 6A:32-7.6)

- 1.** All authorized organizations, agencies, and persons defined in N.J.A.C. 6A:32-7.1 et seq. as listed below shall have access to the records of a student **record** subject to the following conditions:
 - a1.** No student record shall be altered or disposed of during the time period between a request to review the record and the actual review of the record.
 - b2.** Authorized organizations, agencies, and persons from outside the school whose access requires the consent of parents or adult students shall submit to the Superintendent or designee the request in writing together with any required authorization.
 - c3.** The Superintendent or designee shall be present during the period of inspection to provide interpretation of the records where necessary and to prevent their alteration, damage, or loss. In every instance of inspection of student records by persons other than parents, student, or individuals who have assigned educational responsibility for the individual



student, an entry shall be made in the student's record of the name(s) of persons granted access, the reason access was granted, the time and circumstances of inspection, the records studied, and the purposes for which the data will be used.

d4. Prior to disclosure of student records to organizations, agencies, or persons outside the school district pursuant to a court order, the Superintendent or designee shall give the parent or adult student at least three days' notice of the name of the requesting agency and the specific records requested unless otherwise judicially instructed. Such notification shall be provided in writing, if practicable. Only records related to the specific purpose of the court order shall be disclosed.

(1)a. Notice to the parent shall not be required when the parent ~~he or she~~ is party to a court proceeding involving child abuse and neglect or dependency matters, consistent with 20 U.S.C. § 1232g(b)(2)(B).

e5. A record may be withheld from a parent or from an adult student only when the school district obtains a court order or is provided with evidence that there is a court order revoking the right to access. Only that portion of the record designated by the court shall be withheld. When the district has or obtains evidence of such court order, the parent or adult student shall be notified in writing within five days of his or her request that access to the record has been denied and that the person has the right to appeal this decision to the court issuing the order.

Hf. Rights of Appeal for Parents and Adult Students (N.J.A.C. 6A:32-7.7)

1. Student records are subject to challenge by parents and adult students on grounds of inaccuracy, irrelevancy, impermissible ~~impermissible~~ disclosure, inclusion of improper information, or denial of access to organizations, agencies, and persons. The parent or adult student may request seek to: ~~expunge inaccurate, irrelevant, or otherwise improper information from the student's~~



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~~record; insert additional data as well as reasonable comments as to the meaning and/or accuracy of the records; and/or request an immediate stay of disclosure pending final determination of the challenge procedure as described in N.J.A.C. 6A:32-7.~~

- a. Expungement of inaccurate, irrelevant, or otherwise improper information from the student record;
- b. Insertion of additional data, as well as reasonable comments regarding the meaning and/or accuracy of the student record;
- c. The immediate stay of disclosure pending final determination of the challenged procedure as described in N.J.A.C. 6A:32-7; and/or
- d. Immediate access to student records for organizations, agencies, and persons denied access, pending final determination of the challenged procedure, as described in N.J.A.C. 6A:32-7.

2. To request a change in the student record or to request a stay of disclosure pending final determination of the challenged procedure, a parent or adult student shall notify, in writing, the Superintendent of the specific issues relating to the student record. the process shall be as follows:

- a. ~~A parent or adult student shall notify in writing the Superintendent of the specific issues relating to the student's record.~~
- ab. Within ten school days of notification, the Superintendent or designee shall notify the parent or adult student of the school district's decision.
- e. ~~If the school district disagrees with the request, the Superintendent or designee shall meet with the parent or adult student to resolve the issues set forth in the appeal.~~



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- bd. If the matter is not satisfactorily resolved, the parent or adult student has ten school days to appeal ~~the district's~~ this decision ~~to the Board of Education~~.
 - ce. If an appeal is made to the Board of Education, ~~the Board shall render a decision shall be rendered~~ within twenty school days. ~~The decision of the Board of Education may be appealed to the Commissioner pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:43, Controversies and Disputes.~~
 - d. The decision of the Board may be appealed to the Commissioner pursuant to N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3, Controversies and Disputes. At all stages of the appeal process, the parent or adult student shall be afforded a full and fair opportunity to present evidence relevant to the issue.
 - e. A record of the appeal proceedings and outcome shall be made a part of the student record with copies made available to the parent or adult student.
 - f. ~~At all stages of the appeal process, the parent or adult student shall be afforded a full and fair opportunity to present evidence relevant to the issue. A record of the appeal proceedings and outcome shall be made a part of the student's record with copies made available to the parent or adult student.~~
3. Appeals relating to student records of students with disabilities shall be processed in accordance with the requirements of **N.J.A.C. 6A:32-7.7(b)** and I.2. above.
 4. Regardless of the outcome of any appeal, a parent or adult student shall be permitted to place in the student record a statement commenting upon the information in the student record or setting forth any reasons **contesting a portion of the student record, including the decision made in the appeal.** The parent's or adult student's statement shall be maintained as part of the student record, as long as the contested portion of the student record is maintained. If the contested portion of the student record is disclosed to any party, the statement commenting upon the



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information shall also be disclosed to that party for disagreement with the decision made in the appeal.

- a. ~~Such statements shall be maintained as part of the student record as long as the contested portion of the record is maintained. If the contested portion of the record is disclosed to any party, the statement commenting upon the information shall also be disclosed to that party.~~

J. Retention and Disposal of Student Records (N.J.A.C. 6A:32-7.8)

1. A student's record is considered to be incomplete and not subject to the provisions of the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq., while the student is enrolled in the school district.
 - a. The Board school district shall retain the student health record and the health history and immunization record according to the School District Records Retention Schedule, as determined by the New Jersey State Records Committee.
2. Student records of currently enrolled students, other than the records that must be maintained for one hundred years as described at in N.J.A.C. 6A:32-7.8(f) and I.5. below, may be disposed of after the information is no longer necessary to provide educational services to a student. The disposition shall be carried out only after the parent or adult student has been notified in writing and written permission has been granted, or after reasonable attempts to notify the parent or adult student and to secure permission have been unsuccessful.
 - a. ~~Such disposition shall be accomplished only after written parental or adult student notification and written parental or adult student permission has been granted or after reasonable attempts of such notification and reasonable attempts to secure parental or adult student permission have been unsuccessful.~~
3. Upon graduation or permanent departure of a student from the school district:



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- a. The parent or adult student shall be notified in writing that a copy of the entire student record will be provided to them upon request.
- b. Information in student records, other than that described at ~~in~~ N.J.A.C. 6A:32-7.8(f) and I.5. below, may be disposed of, but only in accordance with the Destruction of Public Records Law, N.J.S.A. 47:3-15 et seq. The disposition shall be carried out only after the parent or adult student has been notified in writing and written permission has been granted, or after reasonable attempts to notify the parent or adult student and to secure permission have been unsuccessful and prior written authorization has been obtained from the New Jersey State Records Committee in the New Jersey Department of the Treasury.
- ~~c. Such disposition shall be accomplished only after written parental or adult student notification and written parental or adult student permission has been granted, or after reasonable attempts at such notification and reasonable attempts to secure parental or adult student permission have been unsuccessful and prior written authorization has been obtained from the New Jersey State Records Committee in the New Jersey Department of State.~~
4. No additions shall be made to the record after graduation or permanent departure without the prior written consent of the parent or adult student.
5. The ~~New Jersey public school~~ district of last enrollment, graduation, or permanent departure of the student from the ~~school~~ district shall keep for one hundred years a mandated record of a student's name, date of birth, name of parents, gender, health history and immunization, standardized assessment results, grades, attendance, classes attended, grade level completed, year completed, and years of attendance.

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REGULATION

ROXBURY TOWNSHIP BOARD OF EDUCATION

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BOMB THREATS (M)

R 8420.2 BOMB THREATS (M)

M

A bomb threat consists of a message regardless of the source or form or truth of the message, that someone has placed or intends to place in the school an explosive device or any material that will cause significant harm to persons in the school or damage to school property. **The procedures to be enacted when a bomb threat is received shall be included in the school district's plans, procedures, and mechanisms for school safety and security in accordance with the provisions of N.J.A.C. 6A:16-5.1 and Policy 8420.** ~~The bomb threat message may be a telephone call, written, e-mailed, rumored, graffiti or any other communication method.~~

A. ~~Procedures When a Bomb Threat is Received~~

-

~~1. A bomb threat received by any school employee will be immediately relayed to the Principal or designee.~~

~~2. A written bomb threat should be placed in a folder or a folded paper and should be handled as little as possible.~~

~~3. If possible, a telephoned bomb threat should be transferred to the Principal or designee.~~

~~a. The Principal or other person who talks to the caller will attempt to keep the caller on the line as long as possible to enhance the chance to identify the telephone caller.~~

~~b. The person talking to the caller should attempt to obtain, by direct questioning and by listening to background clues, and record in writing as much information as possible about:~~

~~(1) The alleged bomb (e.g., its nature, size, specific location, what will cause detonation, detonation time);~~

~~(2) The caller (e.g., name, address, location, gender, age, background, motive);~~

~~(3) The identity of the person who placed the bomb, if the caller denies responsibility;~~



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-
- (4) ~~— The means by which the bomb was delivered to the site;~~
-
- (5) ~~— The caller’s voice (e.g., calm, angry, excited, slow, rapid, loud, slurred, distinct, familiarity); and~~
-
- (6) ~~— Background sounds (e.g., street noises, music, office or factory machinery, animal noises, voices).~~

~~B. — Procedures to be Used After a Bomb Threat is Received~~

-
- 1. ~~— The Principal or designee will immediately call:~~
 -
 - a. ~~— The Police Department/local law enforcement;~~
 -
 - b. ~~— The Fire Department; and~~
 -
 - c. ~~— The Superintendent's office.~~
-
- 2. ~~— If the Principal or designee determines there is reasonable cause to believe an explosive device is present and an immediate evacuation is warranted, the Principal or designee will order the immediate evacuation of the school building. The evacuation will be conducted as follows:~~
 -
 - a. ~~— The fire drill alarm may include a building designated code to indicate that a bomb threat has been received;~~
 -
 - b. ~~— If the Principal or designee determines that time permits, students will empty their lockers and leave them unlocked; and~~
 -
 - c. ~~— School staff members and students will be evacuated to a waiting place at least 1000 feet from the school building and behind cover or to a predetermined area outside the school building.~~
-
- 3. ~~— If the Principal or designee determines an immediate evacuation is not warranted the building will not be immediately evacuated until law enforcement officials arrive on the scene and are provided control of the bomb threat situation.~~
-
- 4. ~~— The Principal or designee will also:~~



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-
- a. ~~Prohibit the use of any electronic communication devices to include, but not be limited to cellular telephones and walkie-talkies;~~
-
- b. ~~Ensure any school buses enroute to the school or other vehicles entering the school grounds are redirected to a designated alternative location pending further instructions from law enforcement officials;~~
-
- c. ~~Notify and maintain contact with the Superintendent of Schools regarding the communication to be released to parents, community and media; and~~
-
- d. ~~Allow law enforcement officials to control the scene upon their arrival.~~
-
- 5. ~~School staff members, upon receiving notice the school is being evacuated for a bomb threat, will:~~
 -
 - a. ~~Direct students to gather personal belongings in the classroom or within their immediate area;~~
 -
 - b. ~~Instruct students to not use any electronic communication device until instructed otherwise;~~
 -
 - c. ~~Conduct a quick visual survey of their classrooms for any suspicious or unfamiliar objects and report such to the Principal or designee;~~
 -
 - d. ~~Leave the windows and doors of their vacated rooms open and do not turn on or turn off any light or electrical switch;~~
 -
 - e. ~~Take the student roster and the day's attendance;~~
 -
 - f. ~~Lead their class or the students under their supervision upon receiving the evacuation notice to the evacuation area;~~
 -



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BOMB THREATS (M)

- ~~g. — Take attendance when arriving at the evacuation area and report any additional students or missing students to the Principal or designee;~~
- ~~-~~
- ~~h. — Not allow any student to re-enter the building, leave the evacuation area, or be dismissed from school unless authorized by the Principal or designee or law enforcement officials; and~~
- ~~-~~
- ~~i. — Not speak to the media or permit media to interview any student.~~
- ~~-~~
- ~~6. — If law enforcement officials determine the building can be re-entered, the Principal or designee will order the building to be re-entered. The regular instructional program will be resumed as quickly as possible. If the bomb threat disruption has occurred late in the school day, the Principal may recommend to the Superintendent that the school be closed and students dismissed.~~
- ~~-~~
- ~~7. — In the event an explosive device is found in the school building or on school grounds threatening the safety of staff and students, the Principal or designee will:~~
 - ~~a. — Work with law enforcement officials to ensure the continued safety of students and staff;~~
 - ~~-~~
 - ~~b. — Notify school officials at the evacuation assembly locations of the situation that students will be released for the day; and~~
 - ~~-~~
 - ~~c. — In consultation with the Superintendent of Schools and law enforcement officials, will coordinate student dismissal procedures from the evacuation assembly areas and family notification and reunification protocols.~~
- ~~-~~
- ~~8. — The school district will provide school district staff and other school district crisis response team members to provide counseling and support as needed.~~
- ~~-~~
- ~~9. — All bomb threat procedures will be conducted with seriousness and dispatch. It is the intention of these regulations that the school community be protected against harm without conferring notoriety on the person who threatens harm.~~



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BOMB THREATS (M)

-
10. ~~In the event an explosion occurs while the building is evacuated, the Principal or designee, in consultation with the Superintendent of Schools and law enforcement officials, will coordinate student dismissal procedures from the evacuation assembly areas and family notification and reunification protocols.~~

-
11. ~~The Principal will submit to the Superintendent a written report of each bomb threat received, the steps taken in response, and the outcome of the threat.~~

-
~~These procedures are recommended for implementation in the event a bomb threat is received. However, based on the circumstance or situation, the Principal or designee or law enforcement officials may modify these procedures if it is determined modification is needed to best protect the building's occupants.~~

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~~Critical Incident Response Procedures for School Administrators, Faculty and Staff – The New Jersey Office of Homeland Security and Preparedness and the New Jersey Department of Education – 2010~~

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ROXBURY TOWNSHIP BOARD OF EDUCATION

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LOCKDOWN PROCEDURES (M)

R 8420.7 LOCKDOWN PROCEDURES (M)

M

In the event it is determined by the Principal or designee a circumstance or situation requires the school building’s occupants to remain secure within the school building, the Principal or designee may implement lockdown procedures. The following procedures to ~~shall~~ be enacted during a lockdown shall be included in the school district’s plans, procedures, and mechanisms for school safety and security in accordance with the provisions of N.J.A.C. 6A:16-5.1 and Policy 8420 which shall begin with notification to the building’s occupants that all occupants should commence lockdown procedures. The notification may be a public address announcement or may be a discreet notification depending on the circumstance or situation.

A. ~~Procedures in the Event it is Determined a Lockdown is Warranted~~

-

1. ~~The Principal and/or designee will immediately:~~

-

a. ~~Inform the Superintendent of Schools;~~

-

b. ~~Contact local law enforcement;~~

-

c. ~~Deactivate fire alarm pull stations without disengaging the fire sensors, if feasible, until law enforcement officials arrive on scene; and~~

-

d. ~~Deactivate school bell systems, if feasible, until law enforcement officials arrive on scene.~~

-

2. ~~The Principal and/or designee will also:~~

-

a. ~~Communicate to any staff outside the building to stop pedestrians and vehicles, including school buses, from entering the school grounds;~~

-

b. ~~Assign a staff member in the main office to maintain communication with classrooms and monitor status and, if needed, designate a staff member to meet and brief local law enforcement upon their arrival;~~

-



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LOCKDOWN PROCEDURES (M)

- ~~e. Determine, in consultation and with the approval of the Superintendent of Schools, the most appropriate means to communicate information to be released to parents, community, and media; and~~
- ~~d. Will allow local law enforcement officials to control the scene upon their arrival.~~
- ~~3. School staff members, upon receiving notice the school needs to be in a lockdown situation, will:~~
 - ~~a. Turn off all lights, close blinds/shades and turn off electronic equipment;~~
 - ~~b. Instruct students to be absolutely quiet and discourage the individual use of cellular telephones;~~
 - ~~c. Instruct classroom occupants to get on the floor in a sitting or crouching position and direct students away from doors and windows wherever possible;~~
 - ~~d. Close and lock doors and windows from inside the room, if possible;~~
 - ~~e. Secure all staff, students and visitors, including those from hallways, behind locked doors, restrooms, gymnasiums, and other non-classroom areas without risking their own safety or the safety of others already secure;~~
 - ~~f. Not permit anyone to leave a secured room or area until notified by the Principal or designee or law enforcement officials; and~~
 - ~~g. Ignore bells or alarms unless otherwise notified by the Principal or designee or law enforcement officials.~~
- ~~4. Any school staff member not supervising students at the time of the lockdown notification should go to the nearest classroom or secure area to assist other staff members with students. These staff members should ensure any students in hallways and other unsecured and open areas are taken to the nearest classroom and/or secured area.~~



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LOCKDOWN PROCEDURES (M)

~~These lockdown procedures are recommended for implementation in the event it is determined a lockdown is needed. However, based on the circumstance or situation, the Principal or designee or law enforcement officials may modify these procedures if he/she determines modification is needed to best protect the building's occupants.~~

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~~Critical Incident Response Procedures for School Administrators, Faculty and Staff—The New Jersey Office of Homeland Security and Preparedness and the New Jersey Department of Education—2010~~

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ROXBURY TOWNSHIP BOARD OF EDUCATION

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ACTIVE SHOOTER (M)

R 8420.10 ACTIVE SHOOTER (M)

M

An active shooter or armed assault in a school building or on school grounds involves one or more individuals' intent on causing physical harm to students and school staff. Intruders may possess weapons or other harmful devices. **The procedures to be enacted during an active shooter or armed assault situation shall be included in the school district's plans, procedures, and mechanisms for school safety and security in accordance with the provisions of N.J.A.C. 6A:16-5.1 and Policy 8420.** ~~In an active shooter situation, one or more subjects who are believed to be armed has used or threatened to use a weapon to inflict serious bodily injury to another person and/or continues to do so while having unrestricted access to additional victims, their actions have demonstrated their intent to continuously harm others, and their overriding objective appears to be that of mass injury.~~

A. ~~Procedures in the Event of an Active Shooter in the School or on School Grounds~~

1. ~~If the Principal or designee determines there is an active shooter in the school or on school grounds he/she will immediately:~~

a. ~~Order a lockdown of the school building. The notification may be a public address announcement or may be a discreet notification depending on the circumstance or situation;~~

b. ~~Contact local law enforcement;~~

c. ~~Inform the Superintendent of Schools;~~

d. ~~Deactivate fire alarm pull stations without disengaging the fire sensors, if feasible, until law enforcement officials arrive on scene;~~

e. ~~Deactivate school bell systems, if feasible, until law enforcement officials arrive on scene; and~~

f. ~~Direct staff and students outside the building, if the active shooter is believed to be in the building, to move immediately to a predetermined evacuation assembly location and be prepared to evacuate the school site, if necessary.~~



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ACTIVE SHOOTER (M)

- 2. ~~The Principal and/or designee will also:~~
 - a. ~~Communicate to any staff outside the building to stop pedestrians and vehicles, including school buses, from entering the school grounds;~~
 - b. ~~Assign a staff member in the main office to maintain communication with classrooms and monitor status and, if needed, designate a staff member to meet and brief local law enforcement upon their arrival;~~
 - c. ~~Determine, in consultation and with the approval of the Superintendent of Schools, the most appropriate means to communicate information to be released to parents, community, and media; and~~
 - d. ~~Will allow local law enforcement officials to control the scene upon their arrival.~~
- 3. ~~School staff members, upon receiving notice there may be an intruder or active shooter in the school building or on school grounds, will:~~
 - a. ~~If not already confirmed, upon first indication of an intruder or armed intruder will immediately notify the Principal or designee;~~
 - b. ~~Turn off all lights, close blinds/shades, and turn off electronic equipment;~~
 - c. ~~Instruct students to be absolutely quiet and not to use any individual electronic communication device;~~
 - d. ~~Instruct classroom occupants to get on the floor in a sitting or crouching position and direct students away from doors and windows wherever possible;~~
 - e. ~~Close and lock doors and windows from inside the room, if possible;~~
 - f. ~~Secure all staff, students, and visitors, including those in the hallways, behind locked doors, restrooms, gymnasiums, and other~~



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- ~~non-classroom building areas without risking their own safety or the safety of others already secure;~~
-
- ~~g. Not permit anyone to leave a secured room or area until notified by the Principal or designee or law enforcement officials; and~~
-
- ~~h. Ignore bells or alarms unless otherwise notified by the Principal or designee or law enforcement officials.~~
-
4. Any school staff member not supervising students at the time of the lockdown notification should go to the nearest classroom or secure area to assist other staff members with students. These staff members should ensure any person in hallways and other unsecured and open areas are taken to the nearest classroom and/or secured area.
-
5. Teachers shall take student attendance for the students within their secured area and report any additional students in the room and any missing students.
-
6. Office personnel should remain in the general office areas or any other area that can be secured. All office doors shall be locked and secured to prevent entrance by an outside intruder.
-
7. The building's occupants should remain in lockdown condition until an announcement indicating the lockdown is over.
-
8. Physical education classes using outside facilities, under the direction and supervision of the teacher, shall report to the nearest school entrance and upon entering the building locate to a secure classroom or location within the building. If there is reason to believe students outside the school building may be at risk re-entering the building, the students may be directed to another secure location off school grounds and/or away from the building.
-
9. The school may establish a predetermined code word or procedure for a staff member to communicate with the school office or administrative staff in the event an intruder enters a classroom or other secured area.
-
10. The Principal or designee may establish with local law enforcement officials a notification procedure in the event an active shooter or intruder



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~~is believed to be in the school building. The notification procedure would alert law enforcement officials if a classroom or other secured area is safe and secure or if emergency assistance is needed. The procedure may be a color card system placing colored cards inside or outside doors or windows or any other procedure agreed to by the Principal and local law enforcement.~~

~~B. Procedures After Active Shooter Situation is Brought Under Control~~

- ~~1. After the active shooter situation has been brought under control, the Principal or designee or law enforcement officials will communicate to building occupants the active shooter situation has ended.~~
- ~~2. Evacuation of the building after the active shooter situation has been declared under control shall be under the direction of the Principal or designee and law enforcement officials.~~
- ~~3. The Principal or designee, in consultation and with the approval of the Superintendent of Schools, will coordinate family reunification procedures.~~
- ~~4. The school district will provide school district staff and other crisis response team members to provide counseling and support as needed.~~
- ~~5. The Principal or designee will debrief with local law enforcement and all other agencies involved in the active shooter situation.~~
- ~~6. The Superintendent of Schools, in consultation with the Principal and law enforcement officials, will determine when school can resume normal activities and will communicate this information to staff, parents, and the community.~~

~~These active shooter procedures are recommended for implementation in the event it is determined an active shooter may be in a school building or on school grounds. However, based on the circumstance or situation, the Principal or designee or law enforcement officials may modify these procedures if he/she determines modification is needed to best protect the building's occupants.~~



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~~Critical Incident Response Procedures for School Administrators, Faculty and Staff – The
New Jersey Office of Homeland Security and Preparedness and the New Jersey
Department of Education – 2010~~

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