ROXBURY HIGH SCHOOL 2016-2017
SENIOR PARKING RULES AND REGULATIONS

Each driver MUST adhere to all of the rules and regulations in order to maintain their right to park in school grounds. They are as follows:

- Students must submit a completed application with photocopies of their valid driver's license and car registration(s) in order to be considered for a parking permit. No more than two cars may be registered per student. No student will be permitted to park on school grounds without an approved parking permit. Vehicles will be checked and any unregistered vehicles will be ticketed and/or towed at owner's expense. **All students are also required to successfully complete the Alive at 25 program and have a parent attend an evening Alive at 25 session before they can be assigned a parking spot.**

- All students receiving a parking permit will be assigned a designated parking spot and **MUST** park their car in that location within the yellow lines. **NEVER** park in the faculty spaces, along the curbs, on grass surfaces, or on walking paths designated for pedestrian use. **If you arrive at school and find someone parked in your spot you should park in visitor's parking and then come into the main office to make us aware.**

    - Only cars that are registered to you are permitted to park in your spot unless you have been given administrative approval to do so.
    - Parking permits are **NOT** to be transferred from individual to individual or from car to car.
    - If for some reason you drive a vehicle to school which is not a vehicle originally registered, it is the student's responsibility to notify the office prior to the beginning of the school day.

- Priority will be given to the following students: those who participate in co-op or senior option and have a schedule which requires them to arrive late and/or leave early; students who choose to share a spot with a classmate and carpool to school; student activity officers whose responsibilities often require them to stay late at night. Remaining spots will be randomly assigned. A waiting list will be established for students who are not assigned a spot in September. **We will assign additional spots during the second and third marking periods. Students who are awarded spots at that time will be required to pay $25 before they are given their parking tag.**

- Students who illegally parked on campus during their junior years and students who have outstanding obligations will be put on the waiting list. Students who, during their junior year, violated school policy and were assigned in-school or out-of-school suspension will automatically be placed at the bottom of the waiting list.

- Drivers and passengers are to exit vehicles promptly after parking and proceed into the school building. No loitering is permitted in the parking lot.

- Do not pick up or discharge passengers anywhere other than your assigned spot. You should not use the front entrance as a loading or unloading zone. There is no parking in front of the building at any time. Do not pull out between buses. Do not drive through crosswalks. All buses must depart before you exit your parking spot. No driver is allowed to pass a moving school bus. All passengers must be inside moving vehicles. No one is to be transported on hoods, trunks, bumpers, etc. Speed limit is 15 mph. As indicated below, unsafe use of a vehicle in the parking lot is grounds for loss of parking privileges.

- Student parking is a privilege and entails responsibility on the part of the student. Parking permits can be revoked for the following reasons:
    - Operating your vehicle in an unsafe manner
    - Leaving school without permission
    - Excessive tardiness and absences
    - Any infraction which results in Out of School Suspension
    - Any other violation of regulations regarding parking privileges at Roxbury High School (i.e., not obeying school speed limit, caught smoking in a car or on school grounds, etc.)

Please note: **The registration fee will not be refunded to students who have their parking privileges revoked.**

ROXBURY HIGH SCHOOL IS NOT RESPONSIBLE FOR DAMAGE THAT MAY OCCUR IN THE PARKING LOT. YOU PARK AT YOUR OWN RISK!

ROXBURY HIGH SCHOOL **Space Assigned_____**

Application for Senior Parking 2016-2017

Student Registration

Last Name: _____ First Name: _____

Address: _____

Car Registration(s)

_____	_____	_____	_____	_____
License Plate #	Year	Make	Model	Color
_____	_____	_____	_____	_____
License Plate #	Year	Make	Model	Color

_____ $50.00 application fee (**payable when parking tags are distributed**)

The application fee will not be refunded to students who have their parking privileges revoked.

_____ Attached photocopies of Driver License **&** Car Registration(s)

_____ Will get license later in school year. Date of Driver's exam: _____

I would like to carpool with/share a parking spot with: _____ (must be another senior)

Arrival/Dismissal Schedule (circle any that apply to you)

MORRIS COUNTY VO-TECH: AM or PM

SENIOR OPTION/CO-OP WORK PROGRAM: YES or NO

ARE YOU A STUDENT THAT DOES NOT RECEIVE TRANSPORTATION SERVICES: YES or NO

If you are scheduled to leave early or arrive late, please write the time in the appropriate location below.

SCHOOL DISMISSAL TIME: _____

SCHOOL ARRIVAL TIME: _____

Side of Lot desired (depending on availability): GYM or MUSIC

List all athletic and/or co-curricular activities in which you participate: _____

I understand that due to the great demand and limited supply of parking spaces those given the privilege of parking on campus will be held to the highest standards of behavior. Failure to live up to those standards will result in loss of parking privileges.
See attached rules and regulations for all relevant information.

_____ _____

Student Signature Parent Signature

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